

WestEd Monthly Report, June 2019

This monthly report reflects work completed during the designated month and any work in progress. We also provide a summary of upcoming work.

Work Performed During this Period

- Bulleted list of major work completed by last working day of each month.
- Interviews/Meetings Conducted:

Name	Title	Department/Program/Organization	Location	Interviewer	Date(s)
N/A	N/A	Interview MSDE Data Team	Virtual	Dodge	6/11/2019
N/A	N/A	Interview with Disability Rights MD	Virtual	Dodge	6/25/2019

- Focus Groups/Site Visits Conducted: All **school site visits** included focus groups with classroom teachers; special education teachers and related service providers; interviews with IEP Chair persons and/or Due Process Facilitators; interview with Principal; observation of 2 or more classrooms. Most site visits included observation of IEP team and interview with IEP team members. All **evening focus groups** included focus groups with parents/families; and some included focus groups with students.

Group/Department/Program/Organization	Location	Date(s)
Site visit	Seed School	6-3-2019
Site visit	Talbot Co, _ MS, HS	6-3-2019
Site visit	Talbot Co, _ El	6-3-2019
Site visit	MD School for the Deaf	6-3-2019
Evening focus groups	Frederick County, Frederick HS	6-3-2019
Site visit	Charles Co, _ Elem	6/4/2019
Site visit	Prince George's Co, _ Elem	6/4/2019
Site visit	Montgomery Co, _ Middle	6/4/2019
Evening focus groups	Dorchester County, Dorchester Career & Tech Center, Cambridge	6/5/2019
Site Visit	Somerset Co, _ Elem	6/6/2019
Site Visit	Charles Co, _ MS	6/6/2019
Site Visit	Somerset Co, _ HS	6/6/2019
Site Visit	Baltimore Co, _ Elem	6/6/2019
Site Visit	Baltimore Co, _ HS	6/6/2019
Site Visit	MD School for the Deaf	6/7/2019
Evening focus groups	Queen Anne's County Library, Centreville	6/10/2019
Evening focus groups	Montgomery Co, Paint Branch HS, Burtonsville	6/11/2019
Evening focus groups	St. Mary's Co, Charlotte Hall Library, Charlotte Hall	6/18/2019

Deliverables and Major Activities

Deliverables Completed this Month:

- Website Content mocked up

Progress on Other Deliverables:

- Work continues on cleaning and prepping quantitative data
- Work has begun on cleaning and prepping qualitative data
- In-depth interviews are being scheduled with LSS special education directors in the 10 selected LSSs.
- Staffing plans have been collected from all 24 LSSs

**Challenges/Questions Encountered and Plan to Address Them
Work Plan for Upcoming Month**

- We were not able to get school visits completed in 2 of the 10 selected LSSs: Baltimore City and Queen Anne’s during the school year, but we have scheduled visits during summer school.
- Focus Groups/Site Visits Planned for Upcoming Month:

Group/Department/Program/Organization	Location	Date(s)
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