

**MARYLAND STATE BOARD OF EDUCATION
200 W. Baltimore Street
Baltimore, MD 21201**

PROFESSIONAL STANDARDS AND TEACHER EDUCATION BOARD

**February 1, 2018
DRAFT Minutes**

The 421th meeting of the Professional Standards and Teacher Education Board (PSTEB) was held at the Maryland State Department of Education, 200 West Baltimore Street, Baltimore, Maryland 21201 on February 1, 2018. Dr. Alyssia James called the meeting to order at 9:00 a.m.

The following members were in attendance: Ms. Jennifer Berkley, Ms. Linda Chinnia, Mr. Charles Hagan, Dr. Kandace Hoppin, Mr. Darren Hornbeck, Dr. Alyssia James, Ms. Maleeta Kitchen, Mr. Christopher Lloyd, Dr. John Mayo, Dr. Kristine McGee, Ms. Kelli Midgley, Ms. Debra Poese, Ms. Karen Saar, Ms. Sandra Skordalos, Ms. Sarah Spross, and Ms. Geralda Thompson.

The following members were absent: Dr. Mae Alfree, and Mr. Peter Baily.

The following Maryland State Department of Education staff members were present: Alex Cambra, Stefanie Lavin, Syreeta Warren-Green, Ms. Ruth Downs (Recorder), and Mr. Derek Simmons, Esq., Attorney General's Office.

PRELIMINARY ITEMS

Recognition of Guests

Ms. Geraldine Duval, MSEA

Public Comment

No Public Comment.

ACTION ITEMS

Approval of January Minutes

Dr. Alyssia James entertained a motion to approve the January minutes with the corrections.

MOTION: Ms. Debra Poese/Mr. Christopher Lloyd To approve the January 11 minutes.

VOTE: UNANIMOUS

Approval of Proposed Agenda Items for March

- Approval of Minutes
- State Board Update/Legislative Update
- Elementary Reading Update
- Regulations as necessary

Dr. Alyssia James entertained a motion to approve the March Agenda with any amendments made by Ms. Spross.

MOTION: Mr. Charles Hagan/Dr. Kandace Hoppin To approve the March Agenda.

VOTE: UNANIMOUS

State Board

In Dr. Miya Simpson’s absence, Ms. Sarah Spross presented a summary of January 29th and 30th State Board Meetings. The report included the following items:

The following information items were presented to the State Board on Monday, December 4th (Information and Discussion Only):

- Overview of the Maryland Longitudal Data System
 - Information about the purpose and functions of the Maryland Longitudal Data System.
- Baltimore City Public Schools – Facility Conditions
 - An overview of the State’s Public School Construction Program and school facilities in Baltimore City Schools.
- Kindergarten Readiness Assessment (KRA) Data Release.
 - A briefing on the 2017-2018 KRA data for the state and districts.
- Computer Science National Standards
 - Overview of the Computer Science National Standards and request for the State Board’s support in adapting the standards for use in Maryland’s local school system.
- Grant’s Update
 - U.S. Department of Education Charter Schools Program Grant
 - Javits Gifted and Talented Students Education Act Grant
 - Federal Striving Readers’ Comprehensive Literacy (SRCL) Grant Award
- Social Studies Update

- Follow up to the December presentation to the Board which updated progress on Md. Ed. Art. §7-203, Education Accountability Program, as it pertains to social studies assessments in high school American Government and eighth grade United States History.

The following information items were presented to the State Board on Tuesday, January 30th:

- Update on U.S. Department of Education’s Feedback on Every Student Succeeds Act (ESSA) Plan (Information and Discussion)
 - An update on the status of Maryland’s ESSA Consolidated State Plan, which has been approved by the U.S. Department of Education, and brief overview of the implementation plan and timeline.
- Prince Georges County Public Schools Presentation (Information and Discussion)
 - A presentation by Dr. Kevin Maxwell and his staff regarding the findings of and the district’s response to the *Independent Performance Audit of Prince George’s County Public Schools’ Graduation Rate*.
- Update on Baltimore City Public Schools (BCPS) Memorandum of Understanding (MOU) (Information and Discussion)
 - Update on the status of deliverables in the MOU between BCPS and the MSDE.
- Legislative Update
 - Update on the status of significant legislation introduced during the 2018 legislative session.
- Recognition of Maryland Secondary School Assistant Principal of the Year
 - Recognition of Ms. Debra O’Byrne, Assistant Principal of the Year at the middle school level (Glenwood Middle School, Howard County).

The following actions were taken by the State Board:

- Approved request to identify 2017-2018 Title I schools as “comprehensive-needs” schools for the purpose of awarding the Quality Teacher Incentive Grant.
- Granted permission to adopt amendments to 13A.03.02 *Graduation Requirements for Public High Schools in Maryland*, which include updates replacing the science assessment for HSA Biology and clarifying language.
- Granted permission to publish amendments to 13A.03.04 *Test Administration and Data-Reporting Policies and Procedures*, which 1) updates COMAR 13A.03.04.02 to clarify that “local school system” includes special schools and nonpublic schools approved under COMAR 13A.09.10 that use tests administered on behalf of the State Board; 2) updates COMAR 13A.03.04.03 to prohibit the use of electronic devices (unless used for testing or administrative purposes) in testing rooms during testing, clarifies the information needed

- for an archival document of testing groups, specifies what the data reporting policy should include, and allows for electronic signature of forms and agreements; and 3) updates COMAR 13A.03.04.04 to clarify that local school systems must designate a Local Accountability Coordinator and a School Test Coordinator, and outlines the general duties of each.
- Granted permission to publish amendments to 13A.12.01.04 *Options for Obtaining Initial Maryland Certification*, which provide both a direct pathway for initial certification for those individuals who have achieved National Board Certification, as well as those content experts seeking an adjunct teacher certificate.
 - Granted permission to publish amendments to 13A.12.01.05 *General Requirements for Professional Certificates* to allow those individuals seeking certification who do not hold a bachelor's degree (i.e., specialized professional areas and professional technical education candidates) to have the ability to present credit bearing coursework to fulfill the basic skills requirement in lieu of an assessment.
 - Granted permission to publish the promulgation of new COMAR 13A.12.01.08-1 *Adjunct Certificate* to provide LEAs the ability to request an adjunct certificate for individuals with highly specialized content expertise (e.g. engineers, physicists, medical providers, artists) who are interested in teaching on a part-time basis, in the classroom as a teacher of record.
 - Granted permission to publish amendments to 13A.12.03.04 *Pupil Personnel Worker* to clarify regulatory language and align it with current Maryland State Department of Education (MSDE) policy.
 - Requests from Local School Systems for School Calendar Modifications:
 - 1) Approved the conditional waiver to open school on February 19, 2018, President's Day for Caroline County Public Schools, if needed for the 2017-2018 school year.
 - 2) Approved the conditional waiver to open school on February 19, 2018, President's Day for Dorchester County Public Schools, if needed for the 2017-2018 school year.
 - 3) Approved the conditional waiver to open school on February 19, 2018, President's Day, and April 2, 2018, the Monday after Easter, for Saint Mary's County Public Schools, if needed for the 2017-2018 school year.
 - 4) Approved the conditional waiver to open school on February 19, 2018, President's Day for Talbot County Public Schools, if needed for the 2017-2018 school year.
 - 5) Approved the conditional waiver to open schools on February 19, 2018, President's Day, for Wicomico County Public Schools as a snow make-up day, if needed, for the 2017-2018 school year.
 - 6) Denied the request from Wicomico County for a two-day waiver of the 180-day instructional day requirement for the 2017-2018 school year.

- 7) Granted authority to the State Superintendent to approve requests received from LEAs to open school on February 19, 2018, President's Day, as a snow make-up day, if needed.

The following Opinions were rendered:

- *Allen v. Anne Arundel County Board of Education* – school transfer – Opinion No. 18-01 – affirmed decision of local board
- *McRae v. Baltimore City Board of School Commissioners* – pay – Opinion No. 18-02 – denied motion for summary affirmance and referred case to the Office of Administrative Hearings for further proceedings
- *Rodney & Rosi P. v. Montgomery County Board of Education* – admission to highly gifted center – Opinion No. 18-03 – affirmed decision of local board
- *Torres v. Baltimore City Board of School Commissioners* – non-renewal – Opinion No. 18-04 – affirmed decision of local board
- *William & Darda W. v. Baltimore City Board of School Commissioners* – early entry into kindergarten – Opinion No. 18-05 – affirmed decision of local board

Meeting materials, Opinions, and Orders can be found at: www.msde.maryland.gov/stateboard/index.html

The next meeting of the Maryland State Board of Education will be held on February 27, 2018 at the Nancy S. Grasmick State Education Building, 200 West Baltimore Street, 7th Floor Board Room, Baltimore, Maryland 21201.

Legislative Update

Mr. Patrick Fleming provided the PSTEB Board with a brief legislative update on HB493/SB638. HB493 and SB638 both requires that the Professional Standards and Teacher Education Board (PSTEB), by January 1, 2022, to require specified teaching candidates to successfully pass a written test of research-based reading instruction. This only applies to candidates applying for a certificate to teach students with disabilities, as a reading specialist, English language learners, as a reading teacher, or prekindergarten through sixth grade. PSTEB and the State Board of Education jointly must (1) select the test by January 1, 2019; (2) set the passing score at least as high as the level recommended by the test developer; and (3) set standards that include specified elements for the delivery of research-based reading instruction by teacher preparation programs in the State. He informed the board that neither of the bills have a hearing date yet. Mr. Fleming told the Board that if they oppose the bills, that they could write a letter for him to present to the legislation.

After thoroughly discussing the two bills, the Board decided to take opposition to HB493 and SB638. It was decided that the Board would write a letter of opposition. Ms. Spross stated the Board will do as it has done in the past, pull together information and write a letter. Once the letter is written, Dr. James will approve, sign and send the letter to Mr. Fleming to submit to Annapolis.

Dr. James entertained a motion to write a letter opposing HB493 and SB638.

MOTION: Mr. Christopher Lloyd/Dr. Kristine McGee To write a letter of opposition to HB493/SB638.

VOTE: UNANIMOUS

ACTION ITEMS

Adjunct Certificate – COMAR 13A.12.01.08-1 – Promulgate – Permission to Publish

Purpose

The purpose of this items is to request permission to publish the promulgation of new Code of Maryland Regulations (COMAR 13A.12.01.08-1 *Adjunct Certificate* (Attachment I). New regulatory language is being introduced to provide local education agencies (LEAs) the ability to request an adjunct certificate for individuals with highly specialized content expertise (e.g., engineers, physicists, medical providers, artists) who are interested in teaching on a part-time basis, in the classroom as a teacher of record.

Proposed Amendments:

The proposed regulatory language establishes the eligibility criteria for the issuance of the certificate, requires the LEAs to provide specific support and professional development to an individual who holds an adjunct certificate, and establishes the limitations of the certificate. The following criteria define the professional development and support a LEA would be required to provide to an individual who holds an adjunct certificate.

Eligibility Criteria:

- Hold a minimum of a bachelor's degree from an accredited university/college
- Hold industry licensure, when applicable, for that profession
- Have five years of successful experience in the field

Local education agencies (LEA) would be required to provide the following to those individuals who hold an adjunct certificate:

- Mentoring
- The opportunity to participate in side by side coaching or co-teaching with a professionally-certified educator and professional development prior to entry into the classroom and throughout the school year
- Regular evaluations

Certificate limitations:

- Non-transferable

- Part-time
- One-year validity period
- Renewable, upon the request of a LEA
- Issued by the MSDE

Summary

New regulatory language COMAR 13A.12.01.08-1 is being proposed to address the LEAs continuing need to hire individuals with highly specialized content expertise, whom are interested in teaching on a part-time basis, as a teacher of record. Specific regulatory language establishes the eligibility criteria for the issuance of the certificate, requires the LEAs to provide specific support and professional development to an individual who holds an adjunct certificate, and establishes the limitation of the certificate.

Action

Request permission to publish the promulgation of new Code of Maryland Regulations (COMAR) 13A.12.01.08 -1 *Adjunct Certificate*.

Dr. Alyssia James entertained a motion that PSTEB recommend for publication COMAR 13A.12.01.08-1 Adjunct Certificate with revisions as stated related to Sections D and F2.”

MOTION: Mr. Christopher Lloyd/Ms. Geralda Thompson To approve COMAR 13A.12.01.08-1 for permission to publish with revisions as stated.

VOTE: UNANIMOUS

BREAK

ACTION ITEMS

Options for Obtaining Initial Maryland Certification COMAR 13A.12.01.04

Purpose:

The purpose of this item is to request permission to publish amendments to Code of Maryland Regulations (COMAR) 13A.12.01.04 *Options for Obtaining Initial Maryland Certification* (Attachment 1). Amendments are being proposed to provide both a direct pathway for initial certification for those individuals who have achieved National Board Certification as well as those content experts seeking an adjunct teacher certification.

Proposed Amendments:

Code of Maryland Regulation (COMAR) 13A.12.04E establishes the pathway for the issuance of an initial certificate to those individuals who have achieved National Board Certification.

Code of Maryland Regulations (COMAR) 13A.12.04J establishes the pathway for the issuance of an adjunct teacher certificate. Eligibility requirements are outlined in proposed regulation COMAR 13A.12.01.08-1, *Adjunct Certificate*.

Summary:

Proposed amendments to COMAR 13A.12.01.04 *Options for Obtaining Initial Maryland Certification* provide a direct pathway for initial certification for those individuals who have achieved National Board Certification as well as those content experts seeking an adjunct teacher certificate.

Action:

Request permission to publish amendments to Code of Maryland Regulations (COMAR) 13A.12.01.04 *Options for Obtaining Initial Maryland Certification*.

Dr. Alyssia James entertained a motion that PSTEB recommend for publication COMAR 13A.12.01.04 *Options for Obtaining Initial Maryland Certification* with the modification in Section E with the change of the word “earn to hold”.

MOTION: Mr. Christopher Lloyd/Charles Hagan

To approve COMAR 13A.12.01.04 for

permission to publish with the suggested modification.

VOTE: UNANIMOUS

General Requirements for Professional Certificates – COMAR 13A.12.01.05

Purpose:

The purpose of this item is to request permission to publish amendments to Code of Maryland Regulation (COMAR) 13A.12.01.05 *General Requirements for Professional Certificates* (Attachment I). Amendments are being proposed to allow those individuals seeking certification who do not hold a bachelor’s degree (i.e., specialized professional areas and professional technical education candidates) to have the ability to present credit bearing coursework to fulfill the basic skills requirement in lieu of an assessment.

Proposed Amendments:

The regulatory amendments allow those individuals seeking certification who do not hold a bachelor’s degree (i.e., specialized professional areas and professional technical education candidates) to have the ability to present credit bearing coursework to fulfill the basic skills requirement in lieu of an assessment.

Summary:

Proposed amendments to COMAR 13A.12.01.05 *General Requirements for Professional Certificates* allow those individuals seeking certification who do not hold a bachelor’s degree (i.e., specialized professional areas and professional technical education candidates) to have the ability to present three semester hours of credit bearing coursework in Math and three semester hours of credit bearing coursework in English Language Arts to fulfill the basic skills requirement in lieu of an assessment.

Action:

Request permission to publish amendments to Code of Maryland Regulation (COMAR) 13A.12.01.05 *General Requirements for Professional Certificates*.

Dr. Alyssia James entertained a motion to approve COMAR 13A.12.01.05 for permission to publish as written.

MOTION: Ms. Kelli Midgley/Ms. Jennifer Berkley

To approve COMAR 13A.12.01.05 for permission to publish as written.

VOTE: UNANIMOUS

Workgroup Updates:

Teacher Preparation/Certification Workgroup

Ms. Spross stated that there were three members of PSTEB identified to meet with three members of the State Board. The PSTEB members are Dr. Kandace Hoppin, Mr. Darren Hornbeck and Dr. Alyssia James and the members of the State Board Dr. Chester Finn, Ms. Stephanie Iszard and Dr. David Steiner. The two groups are to meet about “All Things Teacher Preparation/Certification”. The three members of the State Board have had some preliminary meetings amongst themselves and Ms. Spross had been contacted to provide information.

At this juncture, no decisions have been made and they are not making any decisions. The State representatives are educating themselves about teacher preparation and certification in Maryland. It is more leaning towards teacher preparation. The materials that were gathered are: the current IPC, the recommended amended IPC from the workgroup, the Professional Development school manual, the Professional Development framework, the and Professional Development school Indicators along with the Praxis test scores and test rates. So far, the materials have been a collection of what we currently have so that they can understand the baseline. Hopefully by the end of February, early March the group would be ready to start digging into the actual work. The group needs to identify the standards by which teacher education programs are going to be approved under.

Superintendent Workgroup

Representatives for the workgroup are Dr. Alyssia James (PSTEB); Dr. Justin Hartings (State Board); Dr. Teresa Albin (PSSAM); Mr. Bill Middleton (MAEP); Sister Sharon Slear (MECUA); Dr. Jennifer Rice (USM); Ms. Megan Kelly (MAPSA); Ms. Sarah Spross, Ms. Kelly Meadows, and Mr. Derek Simmons. The group has met two times so far, late November and January. A third meeting is scheduled for March.

The workgroup is looking at superintendent certification and amendments. So far the group has addressed the minimum qualifications to become a superintendent, options in for out-of-state individuals (which does not exist at the present time), and the language. Ms. Spross stated that it use to be two regulations for superintendent as well as the deputy superintendent, associates and assistants. The workgroup has made the decision that they are only addressing superintendent with this regulation. Probably a second workgroup will be formed to look at what should be in line for the other superintendent positions. The workgroup has been very concerned about what they had perceived the regulations to be for a superintendent. It was identified at the meeting that it was more difficult to be a principal than a superintendent based on the plain language of the regulations. Ms. Spross feels that we will see some changes to the language as the group moves forward. There are some key people at the table.

Proposed Mentoring Regulation

Ms. Spross informed the Board that Ms. Cecilia Roe, in the Division of Curriculum, Assessment, and Accountability oversees Professional Development/Mentoring. She stated that PSTEB could look at the regulations and send a letter to Ms. Roe, but we do not have the authority to change them.

Meeting Adjourned

Dr. Alyssia James entertained a motion to adjourn the meeting.

MOTION: Mr. Charles Hagan/Ms. Maleeta Kitchen To adjourn the meeting.

VOTE: UNANIMOUS

Meeting adjourned 12:30 p.m.