

9/15/05

**Maryland State Department of Education**  
**Division of Certification and Accreditation**  
**Program Approval and Assessment Branch**

**IMPLEMENTATION OF THE MARYLAND INSTRUCTIONAL LEADERSHIP  
FRAMEWORK IN PREPARATION PROGRAMS**  
COMAR 13A.12.04.04 Certification – Supervisors of Instruction, Assistant Principals and Principals

- 1) Develop performance criteria document and implementation plan.  
(July-September, 2005)
  - Draft *Performance Criteria for Maryland Programs Preparing Candidates for the Administration I Certificate*.
  - Finalize draft with input from current higher education program coordinators.
  - Present implementation plan to program coordinators and deans and directors of teacher education, and explain how MSDE staff will use the performance criteria for state program approval and joint state/NCATE accreditation.
  
- 2) Conduct interim program review of programs.  
(October 2005 – October 2006)
  - Higher education institutions scheduled for on-site visits **between Fall 2005 and Spring 2006** will submit to the Division of Certification and Accreditation (C&A) a status report documenting where they currently are meeting the *Maryland Instructional Leadership Framework* outcomes, and providing an action plan of steps they will take to revise their programs as necessary. C&A will conduct follow-up of their progress.
  - Higher education institutions scheduled for on-site visits **after Spring 2006** will submit to C&A their redesigned programs showing how they are meeting *Maryland Instructional Leadership Framework* outcome requirements. Submission date will be October 1, 2006.
  
- 3) Conduct full performance-based review of state programs: Beginning with on-site reviews occurring during Fall 2006, state review teams will determine if *Maryland Instructional Leadership Framework* performance indicators are being met. (Fall 2006 – ongoing)

NOTE: All NEW program proposals must include descriptions of how the *Maryland Instructional Leadership Framework* performance criteria will be met, effective July 19, 2005.