2019 – 2020 Title IV, Part A – Student Support and Academic Enrichment Grant (SSAE) Year-at-a-Glance

Local Education Agency (LEA) Support by the Maryland State Department of Education (MSDE) Staff

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Technical Assistance/Updates

• Professional development on February 21, 2020, from 9:00 a.m. to 3:00 p.m. at DoubleTree by Hilton Hotel: 210 Holiday Ct, Annapolis, MD 21401.

Application: Title IV, Part A

• Plans are due by October 15, 2019, with LEA Local ESSA Consolidated Strategic Plan.
  o Drafts may be submitted earlier for feedback and consultation.
  o Please email plans to Jonathan Turner at jonathan.turner@maryland.gov.

• FINAL plans must be APPROVED by November 16, 2019.
  o Final, approved plans are submitted along with LEA Local ESSA Consolidated Strategic Plan.
  o You do not have to mail in paper copies.
  o Please remember to complete the Needs Assessment IF you did not complete an assessment last year.
    ▪ LEAs that completed a Needs Assessment last year are not required to complete another assessment this year but may do so if it will help in developing the plan.

• Notice of Grant Awards (NOGAs) distributed after Local ESSA Consolidated Strategic Plan and FY 20 Title IV, Part A application approved (December 2019 – January 2020).
Interim Progress Reports

- Interim Progress Reports are due by the 15th of the month every three months.
- Interim Progress Reports are completed using the C-1-25-C form.
- Final grant amendments must be sent **45 days** prior to the end date of the State grant period on June 30th.
- Due dates:
  - September 15, 2019
  - December 15, 2019
  - March 15, 2020
  - June 15, 2020

Annual Financial Report (AFR)

- Final AFR Reports for the FY 19 grant are due no later than **September 30, 2020**.
- Final AFR Reports are completed using the C-125-D form.

Monitoring Visits

Spring 2020 Monitoring Visit Schedule

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
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<tbody>
<tr>
<td>Dorchester</td>
<td>2/11/2020</td>
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<tr>
<td>Harford</td>
<td>3/26/2020</td>
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<tr>
<td>Cecil</td>
<td>2/25/2020</td>
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<tr>
<td>Charles</td>
<td>4/01/2020</td>
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<td>SEED</td>
<td>2/28/2020</td>
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<td>Prince George’s</td>
<td>5/20/2020</td>
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<td>Calvert</td>
<td>3/11/2020</td>
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<tr>
<td>Allegany</td>
<td>6/10/2020</td>
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Equitable Services Consultation

July - November

- Obtain complete list of all non-publics with students who are residents of the LEA.*
- Meet with private school officials to review timeline and consultation process.
- Establish a consultation calendar and procedures for collecting poverty data (i.e. data on low-income families).
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**Equitable Services Consultation Cont’d**

- Collect Needs Assessment from each participating non-publics outlining their plans for Title IV, Part A well-rounded education, safe and healthy schools, and effective use of technology.
- Obtain written affirmation of consultation from non-public officials or their representatives that timely and meaningful consultation has occurred. *Consultation must be ongoing and should continue throughout the school year. Submit an affirmation with your LEA Title IV, Part A Application.*
- Estimate the amount of funds generated for instruction using the same estimated per-pupil amount as that used for public school students in participating public school attendance areas.
- Maintain consultation with non-public officials to discuss prioritization of schools, Needs Assessment, amount of estimated instructional funds generated, and determine if funds will be pooled, not pooled, or a combination of both options.
- Determine in consultation with non-publics the tentative program designs, service delivery models, allocations, location of services, and estimated costs. Provide opportunities for non-public officials to comment.

*LEA uses list of all private schools that is located at the Office of Non-Public School Approval website to ask all non-public officials if they want their eligible students to participate in Title IV, Part A the next school year (for more information, please visit the [Maryland Nonpublic Webpage](http://marylandpublicschools.org/about/pages/dee/npsa/index.aspx)).

**FY 19 & FY 20 Report Tracking**

### FY 19 Report Tracking

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<td><strong>NOGA Award Letter</strong></td>
<td>Professional Development at DoubleTree by Hilton Hotel 9:00 a.m. to 3:00 p.m.</td>
<td>FY 19 Interim Progress Report due</td>
<td>FY 20 Interim Progress Report due</td>
<td>FY 19 Interim Progress Report due</td>
<td>FY 19 Final AFR Report due</td>
<td>FY 19 *Final AFR Reports with Extensions due</td>
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