Work Group Members in Attendance: Dr. Sylvia Lawson, Ms. Michelle Finlayson, Ms. Tracy Foster, Mr. James Johnston, Ms. Caroline Kamenski (representing the Honorable Senator Craig Zucker), Dr. Marvin Krohn, Ms. Kimberly Pogue, Ms. Melanie Shapiro, and Ms. Amanda White

MSDE Staff in Attendance: Ms. Deborah Grinnage-Pulley, Mr. Shane McCormick, Mr. Elliot Schoen

Members of the Public in Attendance: Ms. Jennifer Botts, Ms. Nicole Collier, Mr. George Pesta, Mr. Andrew Tress

The meeting was called to order at 9:32 a.m.

**Welcome & Introductions**

The work group members introduced themselves to those in attendance. A quorum was established and the members reviewed the minutes from the August 26, 2019, meeting. A motion to adopt the minutes as presented was made by Dr. Marvin Krohn and seconded by Ms. Amanda White. The motion carried.

**Extension Request Update**

Dr. Sylvia Lawson provided an update to the members on the request for an extension on the submission deadline of the final report to the Maryland General Assembly. An extension request was approved by the Governor’s Office and the Maryland State President; a response is still pending from the Maryland Speaker of the House.

The members reviewed the states that were voted upon by the members during the previous meeting that the work group would research and compare with the State of Maryland. Ms. Kimberly Pogue provided an update to the members on a site visit to a detention center conducted by her and Ms. Tracy Foster within the juvenile services system in the District of Columbia, which was one of the states selected by the work group. Ms. Pogue shared information on the staffing, management structure, student population, and support structure. The members asked questions regarding the student population breakdown, learning style and structure, management model, and training for staff.

Dr. Lawson shared the responsibilities of the subcommittees moving forward, and that subcommittees would be responsible for conducting independent research on the states selected...
by the work group. A request was made to have a subcommittee provide an update during the November work group meeting; the Equity and Transition Subcommittees have not yet presented. Ms. White asked if questions developed by the subcommittees could be compiled into one list, and that follow-up with the states selected by the work group be assigned to the subcommittees. The members agreed to discuss the assignment of questions when it reconvened at the conclusion of subcommittee meetings.

The work group recessed at 9:56 a.m. to breakout into subcommittees.

**Work Group Subcommittee Updates**

The work group reconvened at 11:10 a.m. Dr. Lawson shared that the Research Subcommittee would hold a conference call to review the research questions that the subcommittee would like to ask. The charge of the subcommittees was distributed to the members. The members agreed to assign responsibility amongst the subcommittees for contacting specific states during its next meeting. Dr. Lawson asked for a committee to volunteer to present during the next meeting; Ms. White volunteered the Transition Subcommittee to provide a short report during the October meeting.

**Adjournment**

A motion to adjourn was made by Ms. Melanie Shapiro and seconded by Mr. James Johnston. The motion carried.

The meeting was adjourned at 11:15 a.m.