



**Maryland High School Graduation Task Force
Meeting #3
MINUTES**

**Friday, February 9, 2018
9:00 AM – 12:00 PM**

**Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076**

Purpose: The State Superintendent requested a High School Graduation Task Force in response to the State Board's interest in student performance and the meaning of a Maryland diploma. The Task Force will review current credit requirements, assessment requirements, and diploma options for secondary school students to provide recommendations for the State Board of Education by July of 2018.

Meeting #3

Agenda:

- Welcome, Introductions, and Approval of Minutes (9:00AM - 9:20 AM)
- Task Force Timeline (9:20 AM - 9:30 AM)
- Review Discussion Readings: Entry Requirements and Needs for Postsecondary and the Workforce (9:30 AM - 9:45 AM)
- Data Exercise (9:45 AM – 10:15 AM)
- Break (10:15 AM - 10:30 AM)
- Committee Work: Review, Modify, Organize, and Prioritize Guiding Questions; Identify Resources; Brainstorm Panel Questions (10:30 AM – 11:30 AM)
- Whole Group Discussion: Summarize Areas of General Interest (11:30 AM - 11:50AM)
- Next Steps and Conclude (11:50 AM - 12:00 PM)

Attendance:

Task Force Members:

Eileen Abel, Maryland Association of Community Colleges
George Arlotto, Public School Superintendents Association of Maryland
Faith Connolly, Maryland Independent College and University Association
Jennifer Davis, Maryland State Education Association
David DuLac, Maryland Association of Elementary School Principals
Mary Gable, Maryland State Department of Education
Brendan Gallagher, Maryland Teacher of the Year Program
Anna Gavin, Maryland Chamber of Commerce
Terry Gilleland, Maryland Department of Labor, Licensing and Regulation
Ken Goncz, Maryland Association of Secondary School Principals
Justin Hartings, Maryland State Board of Education
Angela Holocker, Maryland State Department of Education
Carly Hviding, Maryland Governor's Office

Michele Jenkins Guyton, Maryland State Board of Education
Elizabeth Kameen, Office of the Attorney General
Michael Kiphart, Maryland Higher Education Commission
Alice Kukapa, Maryland Association of Student Councils
Jennifer Love, Maryland English Language Learning Family Involvement Network
Charles McDaniels, Maryland Association of Boards of Education
Kelly Meissner, Special Education State Advisory
Alissa Peltzman, Educational Consultant
Kelly Ruby, Maryland School Counselor Association
Nancy Shapiro, University System of Maryland
Art Williams, (for Marc Cohen) Maryland Association of Secondary School Principals
Peaches Wilson, Maryland Department of Human Services

Support Staff in Attendance:

Carol Williamson, MSDE
Dara Zeehandelaar Shaw, MSDE
Nicassia Belton, MSDE
Brianna Creed, MSDE
Lynne Muller, MSDE
Laia Tiderman, MSDE
Jonathan Turner, MSDE

Welcome, Introductions, and Approval of Minutes

Dr. Williamson welcomed the task force and asked any new attendees to kindly introduce themselves and share which organization they represent. Following a round of introductions, Dr. Williamson presented the agenda, briefly summarized the primary charge of the task force, and reviewed the work produced from the last meetings.

Task Force Timeline

Dr. Williamson displayed and reviewed the task force timeline highlighting the key tasks to be completed by specific dates throughout the spring and early summer.

Review Discussion Readings: Entry Requirements and Needs for Postsecondary and the Workforce

Dr. Williamson and Dr. Shaw briefly displayed the list of discussion readings and asked the task force to discuss the materials with one another. After five minutes of smaller group discussion the conversation around the readings was opened up to the entire task force. Dr. Williamson asked volunteers to share key elements from the readings.

Data Exercise

Dr. Shaw led the task force through an exercise with previously requested data. The goal of the exercise was to help the task force develop a protocol and process for using the data to answer their guiding questions and generate new. Dr. Shaw utilized data from the Maryland State Report Card and Maryland Longitudinal Data System Center to facilitate the practice exercise. Reference diagrams and visuals were provided to the task force to assist them with completing the exercise. Dr. Shaw explained when and how the Maryland State Report Card data is updated throughout the school year.

BREAK

Committee Work: Review, Modify, Organize, & Prioritize Guiding Questions; Identify Resources; Brainstorm Panel Questions

Following the break the committees convened separately to review, modify, organize, and prioritize their guiding questions. Committees met individually for one hour before reconvening into the whole task force.

Whole Group Discussion: Summarize Areas of General Interest

Dr. Shaw reconvened the entire task force and reviewed the three key areas of general interest that emerged from the first two task force meetings. The three areas of general interest are:

1. Competency Based Education
2. Necessary Knowledge and Skills
3. Credit, Assessment, and Diploma Options

Nest Steps and Conclude

Dr. Shaw reminded the task force that the next meeting will be at the Maryland State Department of Education on Friday, February 23, 2018. Dr. Shaw and Dr. Williamson both thanked the group for their participation.

Adjournment:

Dr. Shaw officially closed the meeting at 11:50 AM

Next Meeting: Friday, February 23, 2018 at the Maryland State Department of Education, 200 W. Baltimore Street, Baltimore, MD 21201.

Task Force Contact: Robin Wefelmeyer (410) 767-3646, robin.wefelmeyer@maryland.gov

For copies of agendas, minutes, and resources, please refer to the website for the Maryland High School Graduation Task Force at

<http://www.marylandpublicschools.org/about/Pages/MHSGTF/index.aspx> .