

State School Health Council: 2018-2019 Planning Meeting

MEETING INFORMATION

Date: 7/17/18

Time: 3:00 –4:30PM

Location: Home and Hospital Office
(corner of Clifton and Edgewood Street)
2000 Edgewood St, Baltimore, MD 21216

Call-in Information: 1-866-453-8413

Code: 1880729

Attendees:



AGENDA

1. Introductions (5 minutes)

1. Sally Nazelrod, Tina Backe, Marla Caplon, Stew Eidel, Katie Campbell, Rachel Deitch, Erin Hager, Alicia Mezu, Denise Garmin

2. Brief overview of the “Recap and Share” webinar, June 7th (Erin, Lea, Katie; 5 minutes)

1. Attached with minutes

3. Lessons Learned from Regional Listening Sessions (Erin, Lea, Alan; 15 minutes)

1. Others are interested in getting involved – What is the best method to engage?
 - i. Webinars, conference calls mentioned by locals- at beginning or end of the day
2. Informal communication sessions are constructive for sharing ideas – continue with feedback session model
3. Locals are interested in getting support on legislative matters
 - i. **Action Item:** Erin will invite UMSOL team that creates the Friday briefs during the MD legislative session to join us
4. The idea of an “award” came up a lot
5. Concern was voiced about SHIP being “only for school nurses”. Can we expand to be more inclusive?
6. **Action Item:** get needs assessment Chris Hersl and Alan Lake did last year (Lea and Stew)

4. Plans for 2018-2019 school year (Discussion-Everyone; 35 minutes)

1. Goal setting
 - i. Review of bylaws (2012)-handout
 1. Action Item: Please review this google doc and make suggested changes by next meeting: <https://docs.google.com/document/d/1h-bmlnd0871EjwceheowGSF0xnOfI-RlbtJ3FN7FRjs/edit?usp=sharing>
 - ii. Repeat listening sessions for other school health professionals (example- counsellors)
 - iii. Work on expanding the reach of SSHC to superintendents, principals, and youth
 - iv. Consider an Award Program (Sally is interested in this) – recognize schools for accomplishments
 1. Erin should mention this in Secretary meeting- reviewers should be paid
 2. Anne Arundel’s model: <https://www.aacps.org/Page/1284>
 3. Contact Maryland Green Schools about application process/ if reviewers are paid

2. Meeting Schedule

- i. Erin- MDH & MSDE leadership meeting: Mid-August or September prior to SHIP
 1. **Action item:** Erin to get contact information to schedule a meeting
- ii. SSHC Executive Board Meetings
 1. Every month
 2. Location: Erin's building (737 West Lombard Street, 1st floor conference room)
 3. 3rd Wednesday of every month
 4. 1-2pm MWPPP, 2-3pm SSHC
- iii. Webinars
 1. 5 per year
 1. Over two years: Cover the 10 components every other month, prioritizing topics based on needs
 2. October, December, February, April, June- alternate between 4pm and 8am
 2. General structure of webinar:
 1. Update from the SSHC
 2. Sharing from 1-2 systems on what they are doing around a WSCC topic
 3. Resources/TA that is available on that WSCC topic
 3. Should be more organic
 4. Need to set up a DL of members
 1. **Action item:** Erin get Alicia's contact list to see if it matches hers

3. Structure

- i. Executive Board?
 1. Be purposeful about members and target individuals to join
 1. UMSOL (Erin- see above)
 2. Green Schools network- Fred Mason or Cliff Mitchell (**Action Item:** Lea reach out)
 3. Discuss other members at next meeting
 - ii. Subcommittees?
 - a) Communication
 - b) Networking
 - c) Legislation
4. SHIP conference
- i. Possibility of expanding the focus to the whole WSCC model for next year?
 - ii. **Discuss at next meeting**
5. Budget
- i. 5000 dollars a year
 - ii. **Discuss at next meeting**

****TIME CHECK: 4:00****

5. SHIP Lunch Topics (Alan, Tina; 20 min)

1. Scholarships available
 - i. Reach out to local health department representatives
 - ii. Have LEA contact appoint someone to attend
2. Opening remarks by secretaries
3. Lunch- Dr. Lake (**Action item:** Tina will follow-up)

6. Website Content (Erin; 5 min)

1. **Discuss at next meeting**

7. Other New Business/ Open Mic (5 minutes)

Summary of Action Items:

- 1.** Reach out to someone at the law school (UMSOM- Erin)
- 2.** Find needs assessment completed by Chris Hershel (MSDE – Lea and Stew)
- 3.** Contact Maryland Green Schools and Dr. Clifford Mitchell about application process – Fred Mason (MSDE – Lea)
- 4.** Generate comprehensive spreadsheet with all local School Health Councils for a listserv
- 5.** August 8th – Send draft meeting Calendar (UMSOM)
- 6.** Send out bylaws for edits (UMSOM-Erin)
- 7.** Follow up with Dr. Lake about SHIP conference content (Tina Backe)