

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: November 21, 2001

WELCOME AND CALL TO ORDER: The meeting was called to order by Council Chair, Eric M. Fine, M.D., at 1:15 p.m. at the Greenwood Office - Baltimore County Public Schools, Board Room A.

MINUTES: The minutes of the Executive Board Meeting of October 17, 2001, were approved as distributed.

TREASURER'S REPORT: Eric M. Fine, M.D., reporting.
The report showing a balance of \$12,671.62, was accepted: this reflects a balance of \$8,171.62 for the Council. (The report reflects anticipated grants.)

COMMITTEE REPORTS:

1. Family and Community Partners. Maria Schaeffer, Chair.

In packet:

Flier: The Fifth Annual Conference on Family, School, and Community Involvement will be held on Friday, April 12, 2002, 8 a.m. - 3:30 p.m., at the Baltimore Convention Center, and

Copy of leaflet: "Counting to Ten: Helping Your Child Learn to Resolve Conflict Without Violence".

2. Food and Nutrition Programs. Ellen Green, Chair.

Folders displaying "MSDE School and Community Nutrition Programs" on the cover, were distributed.

The California Competitive Foods Bill has been signed into law. Senator Pinsky will present a similar bill in Maryland; it will include high schools: Nutrition Bill and Commercialization in Schools. All soda-vending machines should be turned off during the school day.

"Candy Out, Granola In" article was distributed. A high school in Orono, Maine, was successful in supplying students with nutritious snacks from vending machines.

"Teen Nutrition Grant" kickoff was held.

3. Health Education. Barbara Sullivan, Chair.

A letter of support has been sent from MSSHC to Dr. Grasmick for the Health Education Assessment Project (HEAP). A fact sheet in our packet describes attributes of The State Collaborative on Assessment and Student Standards (SCASS); benefits include the pooling of financial and human resources to develop a variety of ready-to-use assessment components for a K-12 program. HEAP benefits include the development of a variety of assessment materials for classroom use as well as large-scale assessment of health education K-12. It also includes professional development materials.

Health Services. Vicki Taliaferro, Chair. (Donna Mazyck reporting)

Guideline committee continue to meet monthly.

School Health CNA curriculum has been submitted to BON; approval is awaited.

Continue to train MA trainers.

Working on initiative with Mercy hospital regarding diabetes training.

(Continued on page 2)

(page 1 of 3)

(Health Services, continued)

DHMH is launching "asthma coalition" on December 10, 2001. SHS leaders will have representation to this coalition.

SHIP 2002: "Navigating the Future: Safe and Healthy Schools and Communities" will be held July 29 - August 2, 2002, with a Post Conference Day on August 3. Plans are progressing very well. Currently scheduled: plenary day and 52 sessions. A tentative schedule was distributed.

The post conference day is targeted to physicians and practitioners.

In the beginning of November, Vicki Taliaferro and Donna Mazyck presented twice at the American School Health Association Annual Conference in Albuquerque, New Mexico.

5. Local School Health Councils (Chair to be appointed.) (No report.)

6. Physical Education. Betsy Gallun, Chair. (No report.)

7. Program. Donna Behrens, Chair. (Michele Prumo reporting)

The committee met on Monday. All items have been confirmed for the December 14, 2001, Fall Conference.

In consideration of the letter from JoAnne L. Carter, regarding the \$10,000. grant from MSDE, it is planned that MSSHC will join with the School Health Interdisciplinary Program for one conference which will offer more intensive training for everyone.

The Fall Conference for 2002 will target supervisory people.

(New Business):

A motion was made by Michelle Prumo, seconded by Donna Behrens, and passed:

We will not go to Solomons in the Spring; there will be no Spring Conference.

Awards will be presented next Fall at our own MSSHC conference.

We will affiliate with SHIP for Summer; our General Body Meeting will be held at that time.

Details will be handled by the Program Committee.

A motion was made by Teresa M. Albright, seconded by Mary Keene, and passed:

Arrangements be made to provide credits for teachers participating in the Summer SHIP Programs.

8. Public Relations / Awards. Michele Prumo, Chair. (No report.)

9. School Environment. Susan Kelly, Chair. (No report.)

10. Staff Wellness. (Chair to be appointed.) (No report.)

11. Student Services. John McGinnis, Chair. (No report.)

12. Nominating. Joan Stine, Chair.

The General Body will be approving the revised bylaws.

The new officers have been elected and will begin duties on January 1:

Chair (1 yr.): Maura Rossman, MD, FAAP

First Vice-Chair (Chair, Program Comm.) (1 yr.) Michele Prumo, RN, MS

Second Vice-Chair (Chair, Local School Health Councils Comm.) (1 yr.) Mary Keene, MS, NCC

Treasurer (3 yrs.): Betsy Gallun, BS, MA

Secretary (yrs.): Teresa M. Albright, BS M Ed

Past Chair (Ex-officio) (1 yr.): Eric M. Fine, MD, MPH

Maryland Healthy Schools Coalition. Reba Bullock, Co-Chair, reporting.

The General Body will meet on December 7, 2001, 1 - 3 p.m., at the Meeting House, in Columbia; the Board will meet from 11 a.m. - 1 p.m. on that day.

OLD BUSINESS:

HEAP / SCASS: The letter from MSSHC to Dr. Grasmick endorses the use of funds. (See information in Committee report #3.)

ASHA Convention Report: Barbara Sullivan, reporting.

The convention will be held October 2 - 6, 2002, in Charlotte, NC; all are urged to attend. A School Health Coordinators section has been added.

The Executive Board Meeting Schedule is in the meeting packet.

Revision: A motion was made by Michele Prumo, seconded by Donna Behrens, and passed, that the Executive Board Meeting scheduled for December 19, 2001, be canceled, due to the General Body Meeting occurring in that month.

NEW BUSINESS:

A letter of resignation from the MSSHC Executive Board has been received from Diane L. Matuszak. She has accepted appointment as Director of Community Health Services with DHMH; her duties as Health Officer of Howard County will end in mid December.

MSSHC Membership Update Request; Included in the packet is a memo sent by Dr. Fine to Local Superintendents of Schools and Local Health Officers.

MSSHC Flow Chart is in the packet. OCYF will be included; "chairmen" will be changed to "chairpersons".

"Energizing Local School Health Councils" by Dr. Sinha was circulated.

The American Cancer Society has published a series of booklets, including one on Staff Wellness.

Marsha Freed discussed the certification of school nurses concerning those with licenses vs. those with certification.

The meeting was adjourned at 3 p.m.

Attendance 11-21-01:

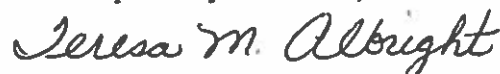
Teresa M. Albright
Maura Rossman
Donna Mazyck

Eric M. Fine
Marsha Freed
Ellen Green

Reba Bullock
Michele Prumo
Barbara Sullivan

Maria Schaeffer
Mary Keene

Respectfully submitted,



Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

Please print!

ATTENDANCE: Date: Nov. 21, 2001

<u>NAME</u>	<u>ORGANIZATION</u>
TERESA M. ALBRIGHT	INSTA
ERIC M FINE	BODH / MED-CHI
Reba Bullock	MHSC
MARIA SCHAEFFER	MSDE
Maura Rossman	BCHD
Marsha Freed	MASHK
Michelle Purno	BCPS
Mary Keene	MACD
Donna Beckers	OCYF
Donna Mazyck	MSDE
Ellen Green	MSDE
Barb Sullivan	BCPS

DATE	MEMO	RECEIVABLE	INCOME	PAYABLE	EXPENSES	BALANCE
6/22/00	MD Assem SBHC conf reg		\$10,818.68			\$24,390.27
6/22/00	Sheraton Fontainbleau				\$22,462.01	\$1,928.26
6/22/00	Eric Fine conf expense				\$22.32	\$1,905.94
8/8/00	Conf reg		\$475.00			\$2,380.94
8/8/00	Conference Reg		\$175.00			\$2,555.94
8/8/00	Princess Royale ck 235				\$500.00	\$2,055.94
9/11/00	Wild Lake Interfaith Center ck 236				\$214.50	\$1,841.44
10/10/00	Arlington Echo Outdoor Ed Ctr Oct Mtg ck237				\$30.00	\$1,811.44
10/28/00	Deposit Conference Registrations		\$75.00			\$1,886.44
11/6/00	Deposit Conference Registrations		\$345.00			\$2,231.44
11/13/00	Deposit Conference Registrations		\$120.00			\$2,351.44
11/16/00	Eric Fine ck 238 photos				\$16.16	\$2,335.28
11/16/00	Altman's Conference Food ck 239				\$787.50	\$1,547.78
11/28/00	Deposit Conference Registrations		\$95.00			\$1,642.78
12/4/00	Deposit Conference Registrations		\$225.00			\$1,867.78
12/11/00	Deposit MSDE Grant (AIDS)		\$3,500.00			\$5,367.78
12/11/00	Deposit OCYF Grant (SBHC)		\$3,500.00			\$8,867.78
12/11/00	Donna's Catering Ck 241				\$320.00	\$8,547.78
12/11/00	Wild Lake Interfaith Center ck 242				\$643.50	\$7,904.28
1/3/01	Deposit Fall Conf		\$105.00			\$8,009.28
1/29/01	Am Cancer Soc. Fall Conf Refreshments		\$250.00			\$8,259.28
2/28/01	SHIP- U of MD ck 243				\$500.00	\$7,759.28
3/29/01	Conf Reg sp 00		\$75.00			\$7,834.28
3/29/01	SHIP Grant/MSDE		\$5,000.00			\$12,834.28
3/29/01	MSDE Grant to MSSHC		\$3,500.00			\$16,334.28
3/30/01	U of MD SHIP '01 ck 244				\$5,000.00	\$11,334.28
4/18/01	A+A Trophy sp conf awards ck 245				\$275.02	\$11,059.26
4/26/01	Conf Registrations Sp Conf		\$1,525.00			\$12,584.26
4/27/01	Conf Registrations Sp Conf		\$925.00			\$13,509.26
5/07/01	Bank- Adjusted Balance*		\$305.75			\$13,815.01
5/07/01	Spring Conference Registrations		\$1,175.00			\$14,990.01

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: June 20, 2001

WELCOME AND CALL TO ORDER: The meeting was called to order by Councilor Eric M. Fine, M.D., at 1:00 p.m., at the Greenwood Office - Baltimore County Public Board Room A.

6-20-01

MINUTES: The minutes of the Executive Board Meeting of April 18, 2001, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavey. A revised report was distributed, replacing the report which was included in the meeting packet. After an additional revision, the report was accepted, showing a balance of \$3,769.08 as of June 20, 2001.

COMMITTEE REPORTS:

1. Family and Community Partners. Maria Scheaffer, Chair. (No report.)

2. Food and Nutrition Programs. Ellen Green, Chair. (No report.)

3. Health Education. Barbara Sullivan and Lynne Weise, Co-chairs. (Betsy Gallun, reporting)
Health Education Learning Outcomes will be on the Maryland Healthy Schools Coalition website.

4. Health Services. Vicki Taliaferro, Chair. (Vicki is at Meeting on Nursing: Donna Mazyk, reporting.)
Guidelines: Draft revisions include "Oxygen-Dependent Student", "Management of Student with HIV/AIDS", and "Health Room Facilities". Confidentiality Guidelines are being revised, but will not be ready in Fall 2001.

Nursing Shortage Commission Meeting is June 20; Vicki Taliaferro represents Dr. Grasmick. A marketing tool kit is being developed. School nurses will be able to use it to market the nursing profession to students.

The Asthma-Allergy Initiative with Schering-Plough and the Maryland Association of School Nurses is planning a statewide meeting on October 19, 2001, for school nurses and school-based health center staff.

SHIP 2001 is set for July 23 - 27 at the Holiday Inn Select in Timonium. It is open to all student services staff and other school staff interested in school health.

5. Local School Health Councils. Pat Balducci, Chair. (No report.)

6. Physical Education. Betsy Gallun, Chair.

The Maryland State Board of Education approved the revised COMAR regulations on June 19, 2001. These changes now mandate the new P.E. standards.

Betsy Gallun requested a letter of support from the Council for a grant proposal she is writing; the grant concerns staff development, technology, and assessment. CDC is the funding agency.

7. Program. Donna Behrens, Chair.

The Spring Conference was held May 3-4, 2001, with a Pre-Conference day on May 2. An expression of gratitude was expressed for Glenda Harris for all of her work in coordinating the conference.

A Planning Committee will be working on the Fall 2001 Conference. Betsy Gallun and John McGinnis volunteered to serve on the committee.

8. Public Relations / Awards. Michele Prumo, Chair. (No report.)

9. School Environment. Susan Kelly, Chair.

Update on Lead Paint in Schools Workgroup: At the last meeting in April, the full workgroup provided comments and suggested revisions to the reports prepared by the three subcommittees. Subcommittee reports were then to be forwarded to the State. As of this date, Susan Kelly's subcommittee has received no feedback on the final report.

On April 11, 2001, The American Lung Association of Maryland offered a one-day training entitled "Resolving School Indoor Air Quality Issues: A Practical Workshop for the Facilities Personnel". County representation (from school system and health departments) was as follows: Allegany:1, Anne Arundel: 39, Baltimore: 2, Harford: 21, Montgomery: 6, Prince Georges: 2, St Mary's: 3.

10. Staff Wellness. (Chair to be appointed.) (No report.)

11. Student Services. John McGinnis, Chair. (No report.)

Word was received that Maria Schaeffer's father had passed away. The Council Secretary was asked to send a card to Maria to express the sincere sympathy of the Executive Board.

Maryland Healthy Schools Coalition. Reba Bullock, Co-Chair, reporting.

The Membership Meeting was held on May 23, 2001. Senator Paul Pinsky presented information on Commercials in Schools. Senator Ruben received an award for her support of bills concerning "health".

OLD BUSINESS:

The Superintendent / Health Secretary Meeting was held on April 19, 2001. Donna Mazyk suggested that the meetings be framed around *common* priorities.

The Schering-Plough SchoolAsthmaAlergy.com Initiative is in the planning stages. There will be a statewide meeting on October 19, 2001.

NEW BUSINESS:

Clarification and Transition for new MSSHC Bylaws:

The Standing Nominating Committee will receive the following Charge:

For the first year of the new Bylaws, develop a slate which will include the following who will serve according to Article VI of the Bylaws:

The 2nd Vice Chair who shall also serve as the Chair of the Local School Health Councils Committee,

The 1st Vice Chair who shall also serve as the Chair of the Program Committee, and
The Chair of the Council.

After the first year, the Nominating Committee will propose a slate for the 2nd Vice Chair only (because the 2nd Vice Chair serves one year and automatically becomes the 1st Vice Chair for one year, and automatically becomes the Chair of the Council for one year, after which that person would serve on the Board for one year, ex-officio, as Council Past Chairperson.)

(Bylaws information continued on page 3)

The Term of Office will begin on July 1.

The twelve elected representatives who will be serving on the Executive Board as Representatives from the General Body from the six geographic areas (see Article VII, Section 3) will be elected at the Spring (General Body) Meeting of the Council; each geographic area will elect their own representatives.

The Officers come from the Executive Board.

A motion was made by Diane Matuszak, seconded by Susan Kelly, amended by Betsy Gallun, and passed, requesting Joan Stine to Chair the Nominating Committee to assemble a slate of nominees for Treasurer, Secretary, 1st Vice President [1st Vice Chair], 2nd Vice President [2nd Vice Chair], and Chair and recommend to [the Council] Chair for Nominating Committee Chair for 2002 - 2005.

Executive Board 2001 - 2002 Meeting Schedule: The meetings are scheduled for September - June, on the third Wednesday of the month.

Spring Conference 2002: Tentative dates are April 25 - 26, with a possible pre-conference day.

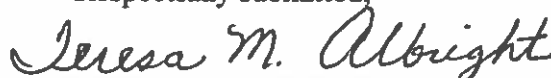
Revised Council Rosters were distributed. Each member is asked to review their listing and report any needed revisions to the Chair or the Secretary.

The meeting was adjourned by the Chair.

Attendance 6-20-01:

Teresa M. Albright	Eric Fine	Maura Rossman	Deborah Frye
Donna Mazyck	Susan Kelly	Patricia Balducci	Carol Dunlavey
Mary Keene	Dan Levy	Diane Matuszak	Reba Bullock
Betsy Gallun	Maureen Edwards	Donna Behrens	

Respectfully submitted,



Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

Please print!

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TERESA M. ALBRIGHT	MSTA
ERIC FINE	MED-CHI
Maura Rossman	BCHD
Deborah Frye	mNA
Donna Mazyak	MSDE
Susan Kelley (Susan Kelly)	LEHD -
FATECIA BANDUCCI	HARFORD CO. Health Dept
Carol Donlaway	General Body
Mary Keene	MACD
Don Lee ^{Levy}	A.A.P.
Diane Matusz	MACHO
Reba Bullock	MHSC
Betsy Galle	MSDE
MAUREEN EDWARDS	DHMH
Donna Behrens	OCYF

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURERS REPORT 00-01

6-20-01

DATE	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
POSTED						
6/22/00	MD Assem SBHC conf reg		\$10,818.68			\$24,390.27
6/22/00	Sheraton Fontainebleau				\$22,462.01	\$1,928.26
6/22/00	Eric Fine conf expense				\$22.32	\$1,905.94
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4/26/01	Conf Registrations Sp Conf		\$1,525.00			\$12,584.26
4/27/01	Conf Registrations Sp Conf		\$925.00			\$13,509.26
5/4/01	Equalogy, Inc Conf presentation ck 246				\$1,150.00	\$12,359.26
5/7/01	Conference Reg		\$1,075.00			\$13,434.26
5/7/01	Conference Vendor Fees		\$100.00			\$13,534.26
5/7/01	Jones and Ladd conf expense (bags)				\$1,352.50	\$12,181.76
5/15/01	Deposit Conference Registrations		\$1,275.00			\$13,456.76

Rep. is
revised

Respectfully Submitted,

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURERS REPORT 00-01**

6-20-01
This revised report
was revised again.
See next
page

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5/15/2001	Deposit Conference Registrations		\$1,275.00			\$13,456.76
5/16/2001	Deposit Conference Registrations		\$1,537.50			\$14,994.26
5/25/2001	Deposit Conference Registrations		\$300.00			\$15,294.26

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURERS REPORT 00-01**

5/25/2001	Patricia Litho, Inc Brochures ck 248				\$540.00	\$14,754.26
5/25/2001	Princess Royale ck 249				\$11,130.86	\$3,623.40
5/25/2001	Carol Dunlavy Treasurers supplies ck 250				\$8.34	\$3,615.06
5/31/2001	Deposit Conference Registrations		\$75.00			\$3,690.06
6/6/2001	Deposit Conference Registrations		\$100.00			\$3,790.06
6/12/2001	Check error ck#225 recorded as 1906.00 was for 1905.00		\$1.00			\$3,791.06
6/12/2001	Bank error ck#242 for \$643.50 was processed for \$643.00		\$0.50			\$3,791.56

- 2248
3,769.08

Respectfully Submitted,

Carol L. Dunlavy

Carol L. Dunlavy, Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: September 12, 2001

WELCOME AND CALL TO ORDER: The meeting was called to order by C Eric M. Fine, M.D., at 1:20 p.m., at the Greenwood Office - Baltimore County P Board Room A. 9-12-01

A Moment of Silence was observed in remembrance of the victims of the September 11 terrorist attacks on the World Trade Center buildings in New York City, the Pentagon, and the plane crash in Pennsylvania.

Due to the "Liberal Leave Policy" of the Maryland State Government, some of our members did not attend.

MINUTES: The minutes of the Executive Board Meeting of June 20, 2001, were approved as distributed.

TREASURER'S REPORT: Eric M. Fine, M.D., reporting. The report showing a balance of \$12,671.62 was accepted; this reflects a balance of \$8,171.62 for the Council.

COMMITTEE REPORTS:

1. Family and Community Partners, Maria Scheaffer, Chair.

An information sheet was distributed, announcing "School-Home Links: Reading Compact for Maryland, K - 3", available through the MSDE website www.msde.state.md.us, by clicking on the School-Home Links icon. The activities provide children an extra opportunity for more learning at home with their families.

2. Food and Nutrition Programs, Ellen Green, Chair. (No report.)

3. Health Education. (No report.) Chair has resigned. Appointment needs to be made.

4. Health Services. Vicki Taliaferro, Chair. (No report.)

5. Local School Health Councils. (No report.) Chair has resigned. Appointment needs to be made.

6. Physical Education. Betsy Gallun, Chair. (No report.)

7. Program. Donna Behrens, Chair. (No report.)

(Schedule is included in meeting packet:

Fall Conference: December 14, 2001, location to be determined.

Spring Conference: April 25 - 26, 2002, with the possibility of a pre-conference day on April 24. Location: Solomons.)

8. Public Relations / Awards. Michele Prumo, Chair. (No report.)

9. School Environment. Susan Kelly, Chair. (No report.)

10. Staff Wellness. (No report.) Chair appointment needs to be made.
(The "Staff Wellness Report [Revised]" by Dr. Sinha was circulated.)

11. Student Services. John McGinnis, Chair. (No report.)

12. Nominating. Joan Stine, Chair. (New committee.)

Maryland Healthy Schools Coalition. Reba Bullock, Co-Chair, reporting.
There was no summer meeting. The Board Meeting will be on October 4, 2001, 1 - 3 p.m., at the Southwest Office, 902 Rolling Road.

OLD BUSINESS:

Bylaws: An implementation plan, along with the new Bylaws, was distributed.
Geographic Representatives must already be a member of the General Body.

A good time to enlist individuals to serve would be when the respective groups are gathered for planned meetings: Health Services, September 20, and Health Education, September 21.

We need to build a time for "caucus" into the Fall meeting of the Council.

The term, "slate" means one name; nomination "from the floor" will be invited.

At 2:20 p.m., the Executive Board served as the Nominating Committee, to offer suggestions to Joan Stine, Chair of the Nominating Committee. Dr. Fine will assist in contacting prospective officers.

NEW BUSINESS:

Included in the meeting packet:

Proposed Lead Regulations (draft copy)

Executive Board Meeting Schedule for 2001 - 2002.

The meeting was adjourned by the Chair.

Attendance 9-12-01:

Teresa M. Albright

Eric M. Fine

Maura Rossman

Maria Schaeffer

Betsy Gallun

Deitra Wenger

Reba Bullock

Respectfully submitted,

Teresa M. Albright

Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: April 18, 2001

4-18-01

WELCOME AND CALL TO ORDER: The meeting was called to order by Council Chair, Eric M. Fine, M.D., at 1:00 p.m., at the Greenwood Office - Baltimore County Public Schools, Board Room A.

MINUTES: The minutes of the Executive Board Meeting of March 21, 2001, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavey. The report was accepted, showing a balance of \$16,334.28 as of April 18, 2001.

COMMITTEE REPORTS:

1. Family and Community Partners. Maria Schaeffer, Chair.

The Family and School Community Day held on April 5, 2001, was very successful.

2. Food and Nutrition Programs. Ellen Green, Chair. (No report.)

3. Health Education. Barbara Sullivan and Lynne Weise, Co-chairs. (No report.)

4. Health Services. Vicki Taliaferro, Chair.

The committee continues to work on guidelines.

Confidentiality Guidelines are being revised; they should be out by Fall 2001. Discipline and program leaders should have received a copy of a survey; if you have not and have questions regarding confidentiality, forward them to Vicki at vtaliaferro@msde.state.md.us. Jackie LaFiandra from the State's Attorney Office is part of the revision committee and will coordinate the revision of this manual.

Nursing Shortage Commission meets next on April 23; Vicki Taliaferro represents Dr. Grasmick. School nurses are working on marketing the profession of nursing to students. GBMC is developing a marketing tool kit.

The Schering Plough Asthma Partnership continues to develop, spearheaded by MASHN. A State-specific website with links to many other partners will be developed; it will offer template letters to parents for school nurses to use, fact sheets for parents, and many other resources. It will include regional training sessions for school nurses, doctors, etc. funded by Schering Plough, and non-branded educational materials for use in schools. There will be a statewide meeting on October 19, 2001, in the Baltimore area; registration is free.

SHIP2001: Get set for a great conference; mailings of conference brochures are going out soon. There is a great deal of interest in the conference, so Maryland constituents are receiving the mailing first to give them a first chance at registration.

Twenty-three of 24 jurisdictions have certified their compliance with School Health Standards.

5. Local School Health Councils. Pat Balducci, Chair.

The agenda for the May 2, 2001, Pre-conference, "Energizing Local School Health Councils - Part 3: Charting the Course" is set, and the description of the meeting is outlined in the conference brochure. Pat Balducci, Betsy Gallun, Barbara Sullivan, and Lynne Weise will be presenting technical assistance, evaluation, and programmatic information.

6. Physical Education. Betsy Gallun, Chair. (No report.)

7. Program. Donna Behrens, Chair.

The Spring Conference will be ~~March~~^{May} 3-4, 2001, at the Princess Royale Hotel, Ocean City, MD.

8. Public Relations / Awards. Michele Prumo, Chair.

The committee met and reviewed the nominations. At the Spring Conference Banquet, these awards will be presented:

Leadership: Betsy Thomas, (Somerset County Public Schools).

Achievement: Barbara Guthrie, (Carroll County Public Schools).

Program: "Positive Choices - Positive Voices" (Baltimore City).

and

The Howard County School Health Council.

9. School Environment. Susan Kelly, Chair.

In the meeting packet there is a letter which was sent to Delegate Ronald A. Guns, Chairman of the [MD] House Environmental Matters Committee, to provide a status report on the progress of the Lead Paint in Schools Workgroup efforts in creating a model policy and procedure for the public school systems in Maryland. Susan Kelly serves on that workgroup and is attending their final meeting which is being held today in Anne Arundel County.

10. Staff Wellness. (Chair to be appointed.) (No report.)

11. Student Services. John McGinnis, Chair. (No report.)

Maryland Healthy Schools Coaliton. Reba Bullock, Co-chair.

The General Body Meeting will be May 23, 2001, 3 - 6 p.m. Sen. Paul Pinsky has been invited to speak regarding commercials in schools.

OLD BUSINESS:

Superintendent/Health Secretary Meeting on April 19, 2001: Attendees will include Dr. Nancy Grasmick, Dr. Georges Benjamin, Bonnie Kirkland, Dr. Philip Benzil and Dr. Eric Fine. Included in our packet is a list of MSSHC Priorities for School Year 2000-2001, which will be reviewed. Additional topics for discussion include Childhood Obesity / Diabetes, Child Fatality Review, Asthma, Environmental Issues (including lead), and Survey issues to be prioritized. Our focus will be to strengthen Local School Health Councils, and let them develop their own issues.

Bylaws Committee Report. The proposed MSSHC Bylaws Amendments are presented in chart form in our packet, and a map is included to explain the 6 regions proposed for representation on the General Body. A copy of that information is filed in the Secretary's Book, along with these Minutes. These proposals will be voted on at the General Body Meeting on May 4, 2001.

School Health Institute Program 2001: July 23 - 27, at the Holiday Inn, Timonium.

Brochures (booklets) will be out on Friday.

In our packet is a letter of appreciation received from the Center for School Mental Health Assistance for our additional support of \$5,000. for the Program which will be held.

Legislative Update: "Bills to Watch for 2001 Session" listing is in our packet. "(X)" denotes those not going anywhere. Those passes include:

HB282/SB281: MSDE -Hearing Aid Loan Bank Program,

HB493/SB637: Medical Assistance & Children's Health Programs - Directory of Health Care Providers,

HB791: Public Schools - Firearms Accident Prevention Program,

HB1075/SB626: Coordination of Immunization Services Act of 2001,

SB146/HB1051: Nurses - Certified Nursing Assistants,

SB469: Education - School Security - School Resource Officer.

Schering Plough Initiative information can be found at SchoolAsthmaAllergy.com.

NEW BUSINESS:

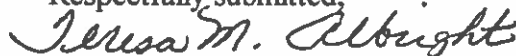
Executive Board Meeting Schedule is in our packet. There will be no meeting in May. Our June meeting will include a picnic; bring your lunch. Location TBA.

The meeting was adjourned by the Chair.

Attendance 4-18-01:

Eric Fine	Diane W. Gordy	Steve Grudis	Sue Ann Tabler
Pat Balducci	Betsy Gallun	Carol Dunlavey	Philip S. Benzil
Bernadette Green	Donna Mazyck	Vicki Taliaferro	Maura Rossman
Marsha Freed	Mardel Knight	Teresa M. Albright	Pam Putman
Joan Stine	Dena Love	Donna Behrens	

Respectfully submitted,



Teresa M. Albright, B.S., M.Ed., Secretary

SIGN IN - APRIL 18

(PLEASE PRINT)

<u>NAME</u>	<u>ORGANIZATION</u>
ERIC FINE	MED-CHI
Diaine W. Gordy	DHR
Howe Grudis	MASSP
Sue Ann Tabler	MASSP
Pat Balducci	Hampd Co. Health Dept.
Betsy Ballun	MSDE
Cathy DeenLavery	Gen Body - 140 Co. Schools
Phil S. Beupl	MSDR
Bonnie Marie Greene	MS Council of PHN Directors
Donna Mazyck	MSDE
Vicki Teraferro	MSDE
Maura Rossman	BCUHD - General Body
Marsha Freed	TMASHN
Mardel Knight	MDE - EXEC. BD
IRESHA DR. ALBRIGHT	MSTA
Pam Putman	CMCH - DHMH
Jean Stene ^{JOAN STINE}	DHMH
Dena Love	MAESP
Donna Behrens	OCTE

19

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURERS REPORT 00-01**

DATE POSTED	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
6/13/00	Conference Registrations		\$300.00			\$13,765.49
6/13/00	CEU payments		\$193.00			\$13,958.49
6/13/00	Rosemary Mortimer-speak expense				\$93.10	\$13,865.39
6/13/00	Tony Campbell-Speaker expense				\$100.80	\$13,764.59
6/13/00	U of MD CEU expenses Sp cont				\$165.00	\$13,599.59
6/13/00	NASW CEU expense Sp Cont				\$28.00	\$13,571.59
6/22/00	MD Assem SBHC conf reg		\$10,818.68			\$24,390.27
6/22/00	Sheraton Fontainebleau				\$22,462.01	\$1,928.26
6/22/00	Eric Fine conf expense				\$22.32	\$1,905.94
8/8/00	Conf reg		\$475.00			\$2,380.94
8/8/00	Conference Reg		\$175.00			\$2,555.94
8/8/00	Princess Royale ck 235				\$500.00	\$2,055.94
9/11/00	Wild Lake Interfaith Center ck 236				\$214.50	\$1,841.44
10/10/00	Arlington Echo Outdoor Ed Ctr Oct Mig ck237				\$30.00	\$1,811.44
10/28/00	Deposit Conference Registrations		\$75.00			\$1,886.44
11/6/00	Deposit Conference Registrations		\$345.00			\$2,231.44
11/13/00	Deposit Conference Registrations		\$120.00			\$2,351.44
11/16/00	Eric Fine ck 238 photos				\$16.16	\$2,335.28
11/16/00	Altman's Conference Food ck 239				\$787.50	\$1,547.78
11/28/00	Deposit Conference Registrations		\$95.00			\$1,642.78
12/4/00	Deposit Conference Registrations		\$225.00			\$1,867.78
12/11/00	Deposit MSDE Grant (AIDS)		\$3,500.00			\$5,367.78
12/11/00	Deposit OCYF Grant (SBHC)		\$3,500.00			\$8,867.78
12/11/00	Dorina's Catering Ck 241				\$320.00	\$8,547.78
12/11/00	Wild Lake Interfaith Center ck 242				\$643.50	\$7,904.28
1/3/01	Deposit Fall Conf		\$105.00			\$8,009.28
1/29/01	Am Cancer Soc. Fall Conf Refreshments		\$250.00			\$8,259.28
2/28/01	SHIP- U of MD		\$75.00			\$7,759.28
3/29/01	Cont Reg sp 00		\$5,000.00			\$7,834.28
3/29/01	SHIP Grant/MSDE		\$3,500.00			\$12,834.28
3/29/01	MSOE Grant					\$16,334.28

Respectfully Submitted
Carol L. Dunlavy, Treasurer
Carol L. Dunlavy

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: March 21, 2001

3-21-01

WELCOME AND CALL TO ORDER: The meeting was called to order by Council Chair, Eric M. Fine, M.D., at 1:20 p.m., at The Liriodendron Mansion, Bel Air, in Harford County.

MINUTES: The minutes of the Executive Board Meeting of February 21, 2001, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavey. The report was accepted, showing a balance of \$7,759.28, as of March 21, 2001.

Harford County School Health Program: We were welcomed to Harford County, and an introduction was given by Pat Balducci.

Jacqueline Haas, Superintendent of Schools, discussed the action plan and goals, challenges from local physicians concerning policies, and the mental health needs of the children.

Beverly Stump, M.D., Deputy Health Officer, provided insights concerning the momentum built in recent years.

Susan Reiman, R.N., Nursing Coordinator, described some of the health services offered in Harford County for the school year 2000-2001. Student Enrollment is 39,414; there are 53 R.N.s and 9 Health Techs. A folder containing "An Overview of Harford County Health Services" and "Brag Book" (from Harford County Public School Nurses) was distributed to each Board member.

Jamie Cross described the School Health Readiness Program which is in progress in the five Title I schools along the Rt. 40 Corridor. We received a folder of information about the program which serves the students and younger siblings (with signed consent forms) at grant-funded school-based clinics.

We thank Harford County for their gracious hospitality and refreshments.

COMMITTEE REPORTS:

1. Family and Community Partners. Maria Schaeffer, Chair.

The 4th Annual Conference on Family, School and Community Involvement will be April 5, 2001, at Turf Valley Resort and Conference Center, Ellicott City, MD. Brochures were distributed.

The Parent Handbook is now available in English (distributed to us) and six in other languages.

2. Food and Nutrition Programs. Ellen Green, Chair.

School Breakfast Quest V Launch Your Day with School Breakfast: Launch Kit information was distributed.

Teen Nutrition Grand funding is no longer automatic; Deborah Rhoades is working on this.

3. Health Education. Barbara Sullivan and Lynne Weise, Co-chairs. (Betsy Gallun, reporting.)

The Coordinated School Health Programs Training, "The Heart and Soul of Student Success", will be held at the Wisp Conference Center in Garrett County, June 24 - 28, 2001.

4. Health Services. Vicki Taliaferro, Chair.

(MSSHC EX.BD 3-21-01. p. 2 of 3)

School Health Guidelines: Those being revised are "First Aid Guidelines", "Legal Aspects of School Health", and "Educating a Student with AIDS". New guidelines being formulated include "Private Duty Nurse Guidelines", "Standards for Health Rooms", "Communicable Disease", and "Skin Cancer Prevention". A larger workgroup is revising "Guidelines on Oxygen-Dependent Students"; draft is expected by May 1, 2001. Revised "Confidentiality Guidelines" are being revised; they may be out by Fall 2001.

Vickie Taliaferro represents Dr. Grasmick on the Nursing Shortage Commission which meets next in April. GBMC is developing a marketing tool kit for school nurses to use in marketing the profession of nursing to students.

MASHN will spearhead the Schering Plough Asthma Partnership which includes state-specific web site links, template letters to parents for school nurses to use, fact sheets for parents, regional training sessions for school nurses, doctors, etc., non-branded educational materials for use in schools, and many other resources.

Sixteen jurisdictions have turned in Certification of Standards.

5. Local School Health Councils. Pat Balducci, Chair.

The Pre-Conference Day, May 2, 2001, will focus on additional technical assistance to local school health councils; it will include highlighting local school health councils that are working well, use of planning and evaluation tools, and further discussion of mission, goals, and objectives for LSHCs to enhance relevant programming. Details are printed in the Conference brochure.

6. Physical Education. Betsy Gallun, Chair.

On February 27, 2001, the revised COMAR for Physical Education went before the State Board of Education; it was approved. The public comment period is from April 20 to May 22, 2001. Assuming no concerns, the new regulations will be in effect July 1, 2001.

7. Program. Donna Behrens, Chair. (Betsy Gallun and John McGinnis, reporting.)

The Spring Conference will be March 3 - 4, 2001. Speakers have been confirmed, and the program is at the printer.

8. Public Relations / Awards. Michele Prumo, Chair.

The committee will meet on April 2, 2001, to review the nominations for the awards which will be presented at the Spring Conference.

9. School Environment. Susan Kelly, Chair. (No report.)

Information about the Lead Paint in Schools Workgroup is in the meeting packet.

10. Staff Wellness. (Chair to be appointed.) (No report.)

11. Student Services. John McGinnis, Chair. (No report.)

Maryland Healthy Schools Coalition. Reba Bullock, Co-chair, reporting.

Our meeting packet contains Notes from the March 5, 2001, meeting of the 2001 Board of Directors; also included is the first draft of the Coalition Vision, Goals, and Action Plan for 2001 - 2002.

New committees will include those for Budget / Fundraising, Web site Update, Media, Recruitment and Advocacy.

The Coalition will continue to move toward becoming an advocacy organization with needs determined by folks from within the school system and action taken by folks external to the school system who care very much about the issues related to comprehensive, coordinated school health.

The next General Body Meeting will be May 23, 2001, 3 - 6 p.m., location TBA.

OLD BUSINESS:

Bylaws Committee Report: Our meeting packet contains the Bylaws noting the recommended amendments. A motion was made by John McGinnis, seconded by Diane Matuszak, and unanimously passed, that the amendments be adopted. Copies of the Recommended Amended Bylaws will be sent to the members of the General Body for voting at the meeting on May 4, 2001.

Legislative Update: "2001 Legislative Session - Bills to Watch" is in our meeting packet. Concerning SB435, Ellen Green reported that some of the in-school vending machines with foods with low nutritional value are found on when they should be off.

NEW BUSINESS:

MSSHC appreciates the dedicated work of Alma Moore in her preparation of the Board Meeting packets and other associated details; because of a change in her work location, she will be unable to continue her work for the Council. Teresa Albright suggested that a letter from MSSHC be sent to her expressing our gratitude; Teresa was asked by the Chair to draft a letter. Dr. Fine's new secretary is Jackie Hurtt.

SHIP 2001: The First National School Health Institute Program will be July 23 - 27, 2001, at Holiday Inn - Baltimore North, Timonium, MD, An announcement was sent to ASHA; there is out-of-state interest. A two-day session on Facilitated Leadership is planned.

Superintendent / Health Secretary Meeting will be April 19, 2001.

Lead in Schools Workgroup: The group met on February 21, 2001; members formed three subgroups to attend to the various responsibilities. Our packet contains the agenda and draft-outline for model procedures. The workgroup will meet again on March 21 and April 18, 2001, 2:30 - 4:30, p.m., at the Anne Arundel County Board of Education Office Building.

Scheduling in middle schools was discussed by Betsy Gallun.

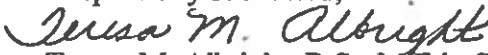
The Executive Board Meeting Schedule is in our packet; our next meeting is April 18, 2001, in Towson. There will be no Board Meeting in May because that is the month of our Spring Conference.

The meeting was adjourned at 3:20 p.m.

Attendance 3-21-01:

Teresa M. Albright	Eric M. Fine	Betsy Gallun	Reba Bullock
Michele Prumo	Steve Grudis	Maria Schaeffer	Carol Dunlavey
Marsha Freed	Maura Rossman	John McGinnis	Pam Putman
Pat Balducci	Phil Benzil	Vicki Taliaferro	Diane L. Matuszak
Ellen Green			

Guests: Jackie Haas, Sue Reiman, Jamie Cross, Beverly Stump

Respectfully submitted,

Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: March 21, 2001

Please print!

NAME	ORGANIZATION
TERESA M. ALBRIGHT	MSTA
ERIC M FINE	MED CHI
JACKIE HAAS	HARFORD COUNTY PUBLIC SCHOOLS
Sue Reiman	Harford Co. Public Schools
Betsy Gallun	MSDE
Reba Bullock	MHSC
Michele Peumo	BCPS
Steve Grudis	MASSP
Jamie Cross	Harford M. Health Dept.
Beverly Atcamp	Harford Co. Health Dept.
MARIA SCHAEFFER	MSDE
Carol DeenCaway	General Body HOC Schools
Marsha Freed	MASHN
Maura Rossman	BCMD
JOHN M'GINNIS	AA County P.S.
Pam Putman	DHMH
Pat Breker	HARFORD CO. Health Dept.
PHIL BENZIL	MSBF
Vicki Taciarotto	MSDE
DIANE L. MATUSZAK	MACHO
ELLEN GREEN	MSDE

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURERS REPORT 00-01**

DATE POSTED	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
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6/13/00	Tony Campbell-Speaker expense				\$100.80	\$13,764.59
6/13/00	U of MD CEU expense Sp conf				\$165.00	\$13,599.59
6/13/00	NASW CEU expense Sp Conf				\$28.00	\$13,571.59
6/22/00	MD Assem SBHC conf reg		\$10,818.68			\$24,390.27
6/22/00	Sheraton Fontainbleau				\$22,462.01	\$1,928.26
6/22/00	Eric Fine conf expense				\$22.32	\$1,905.94
8/8/00	Conf reg		\$475.00			\$2,380.94
8/8/00	Conference Reg		\$175.00			\$2,555.94
8/8/00	Princess Royale ck 235				\$500.00	\$2,055.94
9/11/00	Wild Lake Interfaith Center ck 236				\$214.50	\$1,841.44
10/10/00	Arlington Echo Outdoor Ed Ctr Oct Mig ck237				\$30.00	\$1,811.44
10/28/00	Deposit Conference Registrations		\$75.00			\$1,886.44
11/6/00	Deposit Conference Registrations		\$345.00			\$2,231.44
11/13/00	Deposit Conference Registrations		\$120.00			\$2,351.44
11/16/00	Eric Fine ck 238 photos				\$16.16	\$2,335.28
11/16/00	Altmans Conference Food ck 239				\$787.50	\$1,547.78
11/28/00	Deposit Conference Registrations		\$95.00			\$1,642.78
12/4/00	Deposit Conference Registrations		\$225.00			\$1,867.78
12/11/00	Deposit MSDE Grant (AIDS)		\$3,500.00			\$5,367.78
12/11/00	Deposit OCYF Grant (SBHC)		\$3,500.00			\$8,867.78
12/11/00	Donna's Catering Ck 241				\$320.00	\$8,547.78
12/11/00	Wild Lake Interfaith Center ck 242				\$643.50	\$7,904.28
1/3/01	Deposit Fall Conf		\$105.00			\$8,009.28
1/29/01	Am Cancer Soc. Fall Conf Refreshments		\$250.00			\$8,259.28
2/28/01	SHIP- U of MD				\$500.00	\$7,759.28

Respectfully Submitted,
Carol L. Durlavey
Carol L. Durlavey, Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: February 21, 2001

WELCOME AND CALL TO ORDER: The meeting was called to order by Col ^{2 -21-01}
Eric M. Fine, M.D., at 1:10 p.m., at the Baltimore County Health Department Eastern Family Resource
Center, Room 301.

MINUTES: The minutes of the Executive Board Meeting of January 17, 2001, were approved as
distributed.

TREASURER'S REPORT: Carol Dunlavy. The report was accepted, showing a balance of
\$8,259.28, as of February 21, 2001.

COMMITTEE REPORTS:

1. Family & Community Partners. Maria Schaeffer, Chair.

The Fourth Annual Conference on Family, School, and Community Involvement will be held on
Thursday, April 5, 2001, 8:00 a.m. - 3:30 p.m., at the Turf Valley Resort and Conference Center,
Ellicott City, MD. The keynote speaker will be Mychal Wynn. Brochures will be mailed to members of
our committees and Executive Board.

2. Food and Nutrition Programs. Ellen Green, Chair.

An update was given concerning The Third Annual Nutrition Expo, to be held March 14, 2001, at the
Interfaith Center, Columbia, MD. The expo is sponsored by the Nutrition Education Coalition.

Senate Bill 435 information was distributed; it concerns "Captive Audience / Stop Commercialism in
Schools Act of 2001".

A copy of the January 24, 2001, "School Nutrition Professional" was distributed.

3. Health Education. Barbara Sullivan and Lynne Weise, Co-chairs. (No report.)

4. Health Services. Vicki Taliaferro, Chair.

"Revised School Health Guidelines" have been distributed to school nursing leadership, directors of
special education and student services and will be sent to SBHC leadership. "First Aid Guidelines" is
being revised. New guidelines being formulated include "Private Duty Nurse Guidelines", "Standards for
Health Rooms", "Communicable Diseases", and "Skin Cancer Prevention".

A larger workgroup is revising "Guidelines on Oxygen-Dependent Students", with special attention
being given to the issue of liquid oxygen and its safety.

Confidentiality guidelines are being revised; it is anticipated that they will be out by Fall 2001.

SHIP: The School Health Institute Program will be July 23 - 27, 2001, sponsored by MSDE,
DHMH, and the Univ. of MD's Center for School Mental Health Assistance. It is the first national
institute of its kind offering intensive training for school staff and providers of services to schoolchildren.
{A motion was made by Michelle Prumo, seconded by Marcia Freed and unanimously approved, that
MSSHHC donate \$500. for SHIP.}

Vicki Taliaferro represents Dr. Grasmick on the Nursing Shortage Commission, which is meeting next
in April. Subcommittees include Recruitment, Retention, Nursing Education, and Nursing Issues.
School nurses will be marketing the profession of nursing to students. GBMC is developing a marketing
tool kit. (Continued on page 2)

(Health Services Committee, cont'd)

MSDE, DHMH, MASHN, and MSSHC have been asked by Schering Plough to be primary partners in developing a state-specific web site concerning asthma management. AAP has also been asked to partner. Some of the web site resources will include template letters to parents for school nurses to use, and fact sheets for parents. Schering Plough will fund regional training sessions for school nurses, etc. Non-branded educational materials will be available for use in schools. MSSHC needs to respond and develop a "wish list" of links and resources for the MD page of the SAA.com web site.

{Marcia Freed reported on a proposal for MSDE Certification for School Nurses, and for DHMH Employment and Hiring Standard, both with the Implementation Date of July 1, 2010 (to allow time for compliance). These establish minimum requirements and salaries. A copy is filed.}

5. Local School Health Councils. Pat Balducci, Chair. (No report.)

{Dan Levy reported that on the first Monday of every month, Maryland Public Television will air "MD Newsnight" 7 - 11 p.m.; it will be an interview format. There will be a different topic each month; the first program will be on March 5, 2001. It was suggested that this time could be used to highlight how health impacts students' ability to do well in the classroom and that it could raise awareness of LSHCs. Reba Bullock, Co-chair of the Maryland Healthy Schools Coalition, offered the use of the coalition web site for announcing times and topics: (marylandhealthyschools.org).}

6. Physical Education. Betsy Gallun, Chair.

On February 27, 2001, revised regulations for COMAR will be presented to the State Board of Education; these include three of the recommendations from the Physical Education Study Group Report. It is anticipated that these will be effective as of July 1, 2001. The Report is available for distribution; please contact Betsy Gallun.

The Coordinated School Health Programs Training, "The Heart and Soul of Student Success", will be held at the Wisp Conference Center in Garrett County, June 24 - 28, 2001. Team Leaders are designated from all 24 Local School Systems. Please see the wonderful web site designed by Lynne Weise for more information (www.geocities.com/oncoursetraining).

7. Program. Donna Behrens, Chair.

Our Annual Spring Conference will be held at the Princess Royale Hotel, Ocean City MD, May 3 - 4, 2001, with a Pre-Conference day on May 2. Breakout sessions have been identified. Brochures will be mailed in mid-March.

8. Public Relations / Awards. Michele Prumo, Chair.

Awards will be presented at our Spring Conference in May. The Award Nomination Forms have been mailed out; one has been submitted.

9. School Environment. Susan Kelly, Chair. (Report by Dr. Fine.)

A "Lead in Schools Workgroup" is being formed; Dr. Fine has been invited to be a member of the taskforce.

10. Staff Wellness. (Chair to be appointed.) (No report.)

11. Student Services. John McGinnis, Chair. (No report.)

Maryland Healthy Schools Coaliton. Rheba Bullock, Co-chair, reporting.

The Executive Board will be meeting March 5, 2001, at the Baltimore County South-West Office on Rolling Road. Michaeline Fedder is Co-chair.

The Coalition advocacy roll is being redefined, and membership rolls are being reviewed. The focus will be on reality-based issues which can be impacted by Coalition efforts; "Physical Activity" is an example.

OLD BUSINESS:

NASBE Teen Pregnancy Technical Assistance Grant: (Report by Donna Behrens). A State Leadership Team has been identified. One focus is how to affect resiliency in kids, concerning all risk behaviors.

Recognition Award to Dr. Philip Benzil: The Award from MSSHC, MD Healthy Schools Coalition, and American Cancer Society, in recognition of Dr. Benzil's efforts concerning CSHP as President of MSBE and as a member of the Ex. Bd. of MSSHC, was presented to him at the January 31, 2001, meeting of MSBE.

Bylaws Committee: A meeting was held on February 8, 2001, to draft suggested amendments to our Bylaws. These will be distributed and brought to vote in accordance with our Bylaws.

NEW BUSINESS:

HCFA Dental Bomb: Dr. Robert Jones reported that despite DHMH promises to the legislature that dental would be the area fixed through HealthChoice, Maryland still ranks among the worst for dental access in the U.S. per HCFA 416 reports. States with less than 50% dental utilization per HCFA 416 reports will receive intensive HCFA involvement, with less than 30% receiving the most intensive involvement. According to the January 26, 2001 report by Dr. Jones, (filed with these minutes), Maryland comes in below 20%, with no dental providers enrolled in some entire counties; he notes that Maryland must provide a plan of action for compliance within 120 days.

Dr. Fine will be meeting with the State Superintendent and the Health Secretary on April 19, 2001.

Walmart has offered to conduct a Vision Screening Project through VSI.

Legislative Update: A list of 2001 Legislative Session - Bills to Watch is in the meeting packet. Dr. Fine explained the importance of the issues.

The Revised Executive Board Meeting Schedule is in the meeting packet. Our March meeting will be held in Harford County at The Liriodendron Mansion in Bel Air; directions were distributed.

The meeting was adjourned by the Chair.

Attendance 2-21-01:

Teresa M. Albright	Diane L. Matuszak, M.D.	Maria Schaeffer	Maureen Edwards
Steve Grudis	Bob Jones	Mardel Knight	Donna Behrens
Dena Love	Carol Dunlavey	Michelle Promo	Ellen Green
Eric Fine	Marsha Freed	Reba Bullock	Sue Ann Taber
Mary Keene	Dan Levy	Maura Rossman	

Respectfully submitted,
Teresa M. Albright
Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

Page 1 ~~1~~

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ATTENDANCE: Date: Feb. 21, 2001

<u>NAME</u>	<u>ORGANIZATION</u>
TERESA M. ALBRIGHT	MSTA
DIANE L. MATUSZAK, MD, MPH	MACHD
MARIA SCHAEFFER	MSDE
Steve Grudis	MASSP
Bob Jones	Md St. Dental Assn.
MARDEL KNIGHT	MDE
Dena Love	MAESP
Carol Deenavey	Gen Body
Michele Russo	Gen. Body
ERIC FINE	MED CH / BCDH
Marsha Freed	MASHN
Reba Bullock	MHSC
Mary Keene	MACD
Dan Levy	American Acad. Peds.
Maura Rossman	BCAD
Maurice Edwards	JHMH
Donna Behrens	OCCF
Kllen Green	MSDE / MSFSA
Sue Ann Tabler	MASSP

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURERS REPORT 00-01**

DATE	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
POSTED						
6/13/00	Conference Registrations		\$300.00			\$13,765.49
6/13/00	CEU payments		\$183.00			\$13,958.49
6/13/00	Rosemary Mortimer-speak expense				\$93.10	\$13,865.39
6/13/00	Tony Campbell-Speaker expense				\$100.80	\$13,764.59
6/13/00	U of MD CEU expense Sp conf				\$165.00	\$13,599.59
6/13/00	MASW CEU expense Sp Conf				\$28.00	\$13,571.59
6/22/00	MD Assem SBHC conf reg		\$10,818.88			\$24,390.27
6/22/00	Sheraton Fortaibleau				\$22,462.01	\$1,928.26
6/22/00	Eric Fine conf expense				\$22.32	\$1,905.94
6/8/00	Conf reg		\$475.00			\$2,380.94
6/8/00	Conference Reg		\$175.00			\$2,555.94
6/8/00	Princess Royale ck 235				\$500.00	\$2,055.94
6/11/00	Wild Lake Interfaith Center ck 236				\$214.50	\$1,841.44
10/10/00	Arlington Echo Outdoor Ed Ctr Oct Mtg ck237				\$30.00	\$1,811.44
10/28/00	Deposit Conference Registrations		\$75.00			\$1,886.44
11/6/00	Deposit Conference Registrations		\$345.00			\$2,231.44
11/13/00	Deposit Conference Registrations		\$120.00			\$2,351.44
11/16/00	Eric Fine ck 238 photos				\$16.16	\$2,335.28
11/16/00	Altman Conference Food ck 239				\$787.50	\$1,547.78
11/26/00	Deposit Conference Registrations		\$95.00			\$1,642.78
12/4/00	Deposit Conference Registrations		\$225.00			\$1,867.78
12/11/00	Deposit MSDE Grant (AIDS)		\$3,500.00			\$5,367.78
12/11/00	Deposit OGYF Grant (SBHC)		\$3,500.00			\$8,867.78
12/11/00	Donna's Catering Ck 241				\$320.00	\$8,547.78
12/11/00	Wild Lake Interfaith Center ck 242				\$643.50	\$7,904.28
1/3/01	Deposit Fall Conf		\$105.00			\$8,009.28
1/29/01	Am Cancer Soc. Fall Conf Refreshments		\$250.00			\$8,259.28

Respectfully Submitted,
Carol L. Dunlavy
Carol L. Dunlavy, Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: January 17, 2001

WELCOME AND CALL TO ORDER: The meeting was called to order by Councilor Eric M. Fine, M.D., at 1:00 p.m., at the Greenwood Office - Baltimore County Public Board Room A. 1-17-01

MINUTES: The minutes of the Executive Board Meeting of October 18, 2000, were approved as distributed. (The meeting of December 20, 2000, was canceled, due to snow.)

TREASURER'S REPORT: Carol Dunlavey. The report was accepted, showing a balance of \$8,009.28, as of January 3, 2001.

COMMITTEE REPORTS:

1. Family & Community Partners. Maria Schaeffer, Chair.

The Fourth Annual Conference on Family, School, and Community Involvement will be held on Thursday, April 5, 2001, 8:00 a.m. to 3:30 p.m., at the Turf Valley Resort and Conference Center, Ellicott City, Maryland.

2. Food and Nutrition Programs. Ellen Green, Chair.

The "Maryland Team Nutrition Training Grant Project Timeline" chart was distributed. The project is in Phase 3.

Two issues of Nutrition Connection, a MSDE customer service and quality improvement bulletin, were distributed: Fall 2000, Special Edition for Teachers and Winter 2000 - 2001 for Food Service Workers.

3. Health Education. Barbara Sullivan and Lynne Weise, Co-chairs.

The School Health Education Profile has been received from the Centers for Disease Control. Status of teacher training shows excellent results.

On-line health education staff in-service is being developed with Anne Arundel Community College.

Betsy Gallun and Lynne Weise will be developing and implementing a survey to assess the status of teacher training in the areas of "Family Life", "HIV", and "Sexual Harassment" for students with special needs, including MR and nonverbal learners.

4. Health Services, Vicki Taliaferro, Chair.

Six state guidelines were distributed to SHS leaders on December 5.

The committee continues to work on several revisions and new guidelines:

Revisions: First Aid Manual and Oxygen-Dependent Students in School

New: Skin Cancer Prevention, Communicable Diseases, Health Room Suites

Vicki Taliaferro represents Dr. Grasmick on the Nursing Shortage Commission, which is meeting next in April. The commission has developed subcommittees on Recruitment, Retention, Nursing Education, and Nursing Issues. An interim report was sent to the legislature.

School Health Institute Program will take place July 23-27, with the intent to open the intensive training to all eight components of CSHP. Pam Putman is chair.

Pay attention to HB 43 - Epipens in schools. A packet containing information about the bill was distributed.

5. Local School Health Councils. Pat Balducci, Chair. (MSSHC EX.BD 1-17-01, p.2 of 3)

MSSHC sponsored a workshop entitled "Energizing School Health Councils" on November 16, 2000, at the Columbia Interfaith Center. Barbara Sullivan did an excellent job as the lead presenter and workshop facilitator. Members of a number of local school health councils attended the day-long meeting and met with Executive Board members who acted as providers of technical assistance. Nancy Hudson, Barbara Sullivan, Dr. Dinesh Sinha, David Zauche, Lynne Weise, and Pat Balducci had the opportunity to assist the various councils' members with organizational issues as well as the tasks / issues facing local school health councils.

This meeting served as a follow-up to the April, 2000, pre-conference day that brought together, perhaps for the first time, school health council members from across the state.

A third meeting pertaining to local school health council development will take place on May 2, 2001, during a pre-conference day at the MSSHC Spring Conference in Ocean City.

6. Physical Education. Betsy Gallun, Chair. (Lynne Weise, reporting.)

The rewriting of COMAR regulations for Physical Education is in process, with plans to go before the Board of Education at the end of February. These regulations will reflect the vision, mission, and content standards from the Study Group Report. Copies of the Final Report are available.

7. Program. Donna Behrens, Chair.

Our Annual Spring Conference will be held at the Princess Royale Hotel, Ocean City, MD, May 3-4, 2001, with a Pre-Conference day on May 2. The focus for the conference is "Creating a Healthy Learning Environment", and it is co-sponsored by the Maryland Assembly on School-Based Health Care. An information sheet was distributed, showing working titles and general descriptions of workshops. The lunch on Friday will be open to all Conference attendees.

8. Public Relations / Awards. Michele Prumo, Chair.

The new Chair has just been appointed. Information will be forthcoming.

9. School Environment. Susan Kelly, Chair.

A list of "2001 Legislative Session Bills to Watch" is being compiled; information will be available at the next Board meeting.

There is an article in the Sun (1-17-01) about Carroll County banning the use of tobacco products during youth recreational activities on private and public playing fields. If adopted by the commissioners today, people using tobacco products will not be allowed within 50 yards of a playing field or recreational program.

As a follow-up to the October report about mold, it is pleasing to report that Harford County is considering the hiring of a certified industrial hygienist to address environmental quality issues in school buildings and government buildings.

10. Staff Wellness. (Chair to be appointed.)

11. Student Services. John McGinnis, Chair. (No report.)

Maryland Healthy Schools Coalition. Nancy Hudson and Barbara Sullivan, Co-chairs. (No report.)

"Maryland State School Health Council School Year 2000-2001 Priorities" was supplied by Dr. Fine. The list includes: Capabilities of LSHCs, School-based Tobacco Prevention/Cessation, Local & State Health and Education Collaboration, Health Education Outcomes / Indicators, Physical Education Content Standards, School Nurse Certification, Comprehensive Local Environmental Health Plans, Teen Pregnancy Prevention Blueprint, School Health Council Newsletter, and Bylaws Review and Update.

OLD BUSINESS:

NASBE Teen Pregnancy [Prevention] Technical Assistance Grant: The Teen Pregnancy Prevention Leadership Summit was held December 18-19, 2000. The focus was "Youth Developing the Framework", with the emphasis on delaying pregnancy until teens get to a responsible stage of life.

A recognition award will be presented to Dr. Philip Benzil at the January 31, 2001, meeting of MSBE. This award from MSSHC, Maryland Healthy Schools Coalition, and American Cancer Society, is in recognition of Dr. Benzil's efforts concerning CSHP as President of MSBE and as a member of the Executive Board of MSSHC. (This award was also presented during our Fall 2000 Conference.)

NEW BUSINESS:

Proposed Bylaw Revisions: A list of considerations for bylaw changes "for discussion only", is included in the meeting packet. A committee consisting of Teresa Albright, Diane Gordy, Mardel Knight, and Vicki Taliaferro is appointed to work with Dr. Fine to draft amendments to be presented to the Executive Board and later voted on at the General Body Meeting at our Spring Conference, in accordance with our bylaws. Other Board members who would like to work on this project are invited to contact Dr. Fine.

A Smoke Free Maryland letter of support (copy in meeting packet) was sent by Dr. Fine to Albert L. Blumberg, M.D., President of MedChi, The Maryland State Medical Society. This concerns Smoke Free Maryland's application for continued funding of \$800,000. per year, from the Smokeless States National Tobacco Prevention and Control Program (Robert Wood Johnson Foundation Smokeless States).

A Committee Chair will be appointed for the Staff Wellness Committee.

Michele Prumo is the new Chair of the Public Relations / Awards Committee.

Revised Executive Board Roster is in our meeting packet. Each member is asked to verify their listing.

Meeting Schedule: The Executive Board will not meet in May. The June meeting will include a picnic. An updated schedule with meeting locations will be supplied.

The "Guide for Legislative Process" from The Johns Hopkins Center for Adolescent Health Promotion and Disease Prevention, was announced by Lynne Weise.

The Group for ADHD, chaired by Sen. Paula Hollinger, was announced by Donna Behrens.

The meeting was adjourned by the Chair.

Attendance 1-17-2001:

John McGinnis
Vicki Taliaferro
Donna Mazyck
Maria Schaeffer
Ellen Green
Philip S. Benzil

Mardel Knight
Sue Ann Tabler
Deborah Frye
Pat Balducci
Diane Gordy
Donna Behrens

Eric M. Fine, M.D.
Mary Keene
Carol Dunlavey
Susan Kelly
Dan Levy
Joan Stine

Marsh Freed
Diane Matuszak
Maura Rossman
Teresa M. Albright
Dena Love
Lynne Weise

Respectfully submitted,
Teresa M. Albright
Teresa M. Albright, B.S., M.Ed., Secretary

Sign-in

1/17/01

Mardit Wright

MDE

Eric M. Fene

Med chi

Marsha Freed

MASHN

John McGinnis

MACPS

Sue Ann Tabler

MASSP

Mary Keene

MACD

Diane Matuszch

MACHD

Vicki Maguire

MSDE

Desora Frye

MNA

Carol Deenlawey

Gen Body / HCPSS

Naura Rosom

Men Prody / MCHD

Donna Mazyck

MSDE

Prof. Freda

Haford Co. N. P.

Susan Keely

" "

Jeresa M. Albright

MSTA

Maria Schaeffer

MSDE

Diane Gordy

DHR

Dan Levy

American Acad. Ped.

Dena Love

MAESP

Ellen Green

MSDE / MSFS A

Donna Behrens

OCYF

Juan Stone

DHMH

Lynne Weise

MSDE

P. Beusel

MSBE

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURERS REPORT 00-01**

DATE POSTED	MEMO	ACCOUNTS		INCOME	ACCOUNTS		EXPENSES	ASSETS	
		RECEIVABLE	PAYABLE		PAYABLE	BALANCE			
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6/13/00	Tony Campbell-Speaker expense						\$100.80	\$13,764.59	
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6/13/00	NASW CEU expense Sp Conf						\$28.00	\$13,571.59	
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6/22/00	Sheraton Fontainebleau						\$22,462.01	\$1,928.26	
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6/8/00	Conf reg			\$475.00				\$2,380.94	
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12/11/00	Deposit OCYF Grant (SBHC)			\$3,500.00				\$8,867.78	
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12/11/00	Wild Lake Interfaith Center ck 242						\$643.50	\$7,904.28	
1/3/01	Deposit Fall Conf			\$105.00				\$8,009.28	

Respectfully Submitted,
Carol L. Duntlavy
Carol L. Duntlavy, Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: October 18, 2000

10-18-2000

WELCOME AND CALL TO ORDER: The meeting was called to order by Council Chair, Eric M. Fine, M.D., at 1:15 p.m., at the Arlington Echo Center - Anne Arundel County Public Schools, Millersville, MD.

MINUTES: The minutes of the Executive Board Meeting of September 20, 2000, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavy. The report was accepted, showing a balance of \$1,811.44, as of October 16, 2000.

Anne Arundel County School Health Program: Gene Saderholm, Deputy Administrator for Clinical and School Health, A.A. County, presented an informative program describing the current health programs in that system which includes 117 schools serving 75,507 students.

The Council thanks Anne Arundel County for hosting our meeting this month.

COMMITTEE REPORTS:

1. Family & Community Partners. Maria Schaeffer, Chair. (No report.)

2. Food and Nutrition Programs. Ellen Green, Chair.

Maryland was one of 35 states awarded this year's Team Nutrition Grant. A Kickoff meeting on this grant, 2000 Dietary Guidelines is being conducted on October 25 and 26. Mrs. Deborah Rhoades, our Project Director, is attending the Kick-off USDA training. In partnership with MSDE, Div. of Student and School Services, and MD DHMH, Div. of Cardiovascular Health and Nutrition, our plans are to train a wide variety of staff on these guidelines. Our target groups include 60 health department staff by December 2000, 120 school administrators in June 2001, and 4,000 school food service employees by December 2001.

Nutrition Connection for Teachers: In October, distributed over 1500 copies of this publication, printed twice per year for school teachers. Highlighted topics included Generation Fit, presented by Judy Dzimiera, certified trainer, and Changing the Scene.

Maryland School Food Service Association Conference will be October 14.

Carolyn Thompson and Judy Dzimiera, MSDE training staff, presented "Punt, Pass and Kick Nutrition Topics into the Endzone" to food service staff, focusing on the new Dietary Guidelines, Herbal Facts and Supplements, and Weight Control.

3. Heath Education. Barbara Sullivan and Lynne Weise, Co-chairs.

An on line / www-based staff development workshop is being developed with Anne Arundel Community College and Montgomery Community College. It will include 12 - 15 hours in the area of family life and HIV prevention education for health educators.

A summer week-long training is being planned for coordinated school health programs. It is cosponsored with Nutrition Services. There will be a strong focus on risk behaviors associated with nutrition, physical activity and tobacco research.

At the NASBE conference, one of our state goals was to increase advocacy for middle school and elementary school health education as a mode of tobacco prevention with DHMH Office of Health Promotion.

An "advocacy" tool kit for CSHP has been developed. It will be available for the MSSHC November 16, 2000 conference; it includes CSHP icons, a powerpoint presentation and bookmarks for CSHP.

4. Health Services. Vicki Taliaferro, Chair.

Six state guidelines will be distributed by December 5. The First Aid Manual has been revised. New guidelines include: Skin Cancer Prevention, Communicable Diseases, and Health Room Suites. Many thanks to the School Health Services Subcommittee members who continue to work diligently on this effort.

The School Nurse Certification Committee met October 5. The issue of school nurse certification has been sent to MASHN for follow-up; they will reexamine language regarding certification and pursue with MSDE and DHMH. Previously, letters went to both of these agencies for their reaction; the responses were not supportive of school nurse certification: DHMH cited the nursing shortage, and MSDE cited the precedent of granting certification to non-master's -prepared staff and grandfathering in AA nurses.

Medication Assistant train-the-trainer classes continue with 200 RNs trained. New manuals for instructors and Medication Assistant students are forthcoming. CNA guideline and curriculum is under development and will be sent to BON shortly for approval. There continues to be an overwhelming need for training for nonpublic schools.

Vicki Taliaferro represents Dr. Grasmick on the Nursing Shortage Commission, which is meeting on October 30. Subcommittees have been developed for Recruitment, Retention, Nursing Education and Nursing Issues.

SNIP will become SHIP (School Health Institute Program), with the intent to open the intensive training to all eight components of CSHP. Pam Putman is chair. First planning committee meeting is scheduled for November 3.

Hot topic for school health is Automated External Defibrillators.

5. Local School Health Councils. Pat Balducci, Chair. (Barbara Sullivan, reporting)

"Energizing LSHCs" will be the focus of the November 16, 2000, Fall Conference.

6. Physical Education. Betsy Gallun, Chair.

See minutes for Old Business.

7. Program. Donna Behrens, Chair.

The Fall Conference will be on November 16, 2000, at the Wilde Lake Interfaith Center, Columbia, MD. The focus will be "Energizing Local School Health Councils, Part II". The meeting is sponsored by MSSHC, Maryland Healthy Schools Coalition, and American Cancer Society.

The Spring Conference, 2001, will include a pre-conference day : "Energizing LSHCs, Part III".

8. Public Relations / Awards. Dan Levy, M.D., Chair. (No report.)

9. School Environment. Susan Kelly, Chair.

Mold in Schools: Recently there has been much publicity about mold in the Edgewood Middle School in Harford County; this problem is not unique to this school or Harford County. Because of the humid summer and problems with the air conditioning system, the mold problem intensified. The Bd. of Ed. has taken measures to clean and remove the mold, address the mechanical problems, and maintain the AC system. Because of parents' concern about the health of their children, which was heightened by recent TV magazine stories about toxic mold, testing has been conducted. Follow-up testing will be done next week, and a final report from the certified industrial hygienist will be issued in early November. The Bd. of Ed. is working toward a more proactive approach to prevent problems and to quickly address them when they occur. Handouts were provided: "Questions and Answers on Stachybotrys Chartarum and Other Molds" and "Questions and Answers About Molds".

West Nile Virus: Birds have tested positive for WNV in several counties in MD, however, to date, there have been no human cases of WNV in MD. So far, no infected mosquitoes have been found. It is believed that the recent "positive birds" were migratory. With the colder weather, mosquito activity is greatly diminished.

10. Staff Wellness.

Dinesh P. Sinha, M.D., who has been chair of this committee is unable to continue in that capacity; his letter is in the meeting packet. We thank Dr. Sinha for his dedication to the work of this committee.

11. Student Services. John McGinnis, Chair. (No report.)

Maryland Healthy Schools Coalition. Nancy Hudson and Barbara Sullivan, Co-chairs.

The General Membership Meeting will be held on November 16, 2000, (as well as the meeting of the MSSHC General Body Meeting), at the Wilde Lake Interfaith Center, Columbia, MD.

Reba Bullock and Michaeline Fedder are on the ballot for election as co-chairs of the Coalition.

OLD BUSINESS:

Council Chair Nominees: In the meeting packet is a letter from Dr. Fine, stating his interest in stepping down as Chair of MSSHC due to his need to devote more time to Baltimore County initiatives in school health, smoking, and cancer control. Joan Stine will chair a nominating committee which will seek nominations for Council Chair.

School Nurse Certification: In the meeting packet is a letter to Dr. Lawrence Leak, Assistant State Superintendent, Div. of Cert. and Accred., MSDE, and Alan Baker, Dir. Dept. of Personnel, DHMH, from Vicki Taliaferro, Donna Mazyck, and Pamela Putman, concerning school nurse certification. Dr. Fine thanked everyone who had worked on it. Advocacy is needed from outside of state agencies.

NASBE Teen Pregnancy Prevention Technical Assistance Grant: In the meeting packet is a letter to Patti Flowers-Coulson, Dir., Gov. Coun. on Adolescent Pregnancy, from Carlos A. Vega-Matos, Proj. Dir. for the Joint Work Gr. on Sch-Based Teen Preg. Prev., concerning tentative dates for a two-day training. A "Blueprint for the Education Community's Involvement in Teen Pregnancy Prevention" is included.

Letter to State Board on Physical Education: In the packet is a letter to Dr. Philip Benzil, Pres. MSBE, from MSSHC Council Chair to ask the Board's support and approval of the recommendations of the Physical Education Study Group Report, including the Physical Education Content Standards.

NEW BUSINESS:

A recognition award from MSSHC, Healthy Schools Coalition, and American Cancer Society will be presented to Dr. Philip Benzil for his efforts concerning CSHP as President of MSBE and as a member of the Executive Board of the MSSHC. The motion was made by Betsy Gallun, seconded by Debbie Fry, and passed. The award will be presented at our Fall Conference and at the meeting of the Maryland State Board of Education.

SB896 - Tobacco Settlement: A copy of the bill is in the meeting packet, along with a letter to Local Superintendents of Schools from Dr. Grasmick, stating that funds from the tobacco settlement may be used specifically for school health services programs, health education, and wellness centers (as authorized). The law also directs the establishment of community health coalitions that reflect the demographics of the local jurisdiction.

Vicki Taliaferro provided the following information: We do not anticipate any major revision to the upcoming MAS: probably the same questions in the same format as for 96 and 98 surveys. The survey will be administered in the Spring. The final report should be completed by September, 2001. The 98 MAS report is on the MSDE web site. 2000 / 2001 MAS will be administered in March.

Proposed Bylaws Revisions: Consideration needs to be given to the sections on committee chair appointments and the election of the Council chair, when the vacancy occurs mid-term.

Staff Wellness Committee Chair vacancy: A letter of resignation has been received from Dr. Sinha; he appreciates the opportunity to have served as chair of the committee.

The Revised Board Meeting Schedule for 2000 - 2001 is in the meeting packet. The next meeting will be on December 20, 2000, at Harford Glen, (Harford County Public Schools); travel directions were distributed.

The meeting was adjourned by the chair.

Attendance 10-18-00:

Eric M. Fine, M.D.
Mardel Knight
Deitra Wengert
Gene Saderholm
Pam Putman

Marsha Freed
Maura Rossman
Bob Jones
Lynne Weise
Jane Barker

Donna Behrens
Donna Mazyck
Amy Evans
Gordon Mella
Betsy Gallun
John McGinnis

Teresa M. Albright
Vicki Taliaferro
Susan Kelly
Deborah Frye
Barb Sullivan
Carol Dunlavey

Respectfully submitted,
Teresa M. Albright
Teresa M. Albright, B.S., M. Ed., Secretary

Please print!

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: 10-18-2000

<u>NAME</u>	<u>ORGANIZATION</u>
ERIC M FINE, MD	MEDCHI / BCDH
Marsha Freed	MASHN
Donna Mazyck	MSDE
Vicki Taliaferro	MSDE
MARDEL KNIGHT	MDE
Maura Rossmann	BCHD
Amy Evans	DHR
SUSAN KELLY	LEHD
DEITM WENGERT	HAHPEN
Bob Jones	Dental Assns.
GORDON MELLA	AAP
Deborah Frye	MNA
Gene Sadueholm	At large member
Lynne Weise	MSDE
Betsy Gallun	MSDE
BARB SULLIVAN	MHSC
Pam Putman	CMCH - DHMH
Jane Barker	Md. Council PHN Directors
JOHN M'GINNIS	A.A. COUNTY PUBLIC SCHOOLS
CAROL DUNLAVY	How Co Public Schools
Donna Behrens	OCYF
TERESA M. Albright	MSTA

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 10/16/00

1/11/00	Radisson Hotel ck 219 Fall Conf					\$4,526.54	\$4,811.32
2/1/00	Deposit MSDE Grant		\$3,500.00				\$8,311.32
2/1/00	Conference Registration SP 99		\$90.00				\$8,401.32
2/10/00	Balto Co Schools Printing Environ Sheets ck220				\$821.00		\$7,580.32
3/23/00	A1 Comp and Design Conf Brochures ck221				\$892.50		\$6,687.82
3/30/00	Deposit Conf registrations		\$2,300.00				\$8,987.82
3/31/00	Health Promotions Now ck 222				\$639.15		\$8,348.67
4/3/00	Deposit Conference Registrations		\$825.00				\$9,173.67
4/3/00	Exhibit Fee		\$100.00				\$9,273.67
4/6/00	Double Entry Error 4/8/99				\$100.00		\$9,173.67
4/6/00	Double Entry Error 5/19/99				\$4,825.00		\$4,348.67
4/8/00	Void Ck 175						\$4,358.67
4/12/00	Deposit Conference Registrations		\$10.00				\$5,033.67
4/12/00	A+A Trophy House ck 223		\$875.00				\$4,491.29
4/20/00	Conference registrations				\$542.38		\$5,516.29
4/20/00	Conference registrations		\$1,025.00				\$8,616.29
5/5/00	A+A Trophy House ck 224		\$1,300.00				\$6,796.49
5/17/00	Conference Registrations		\$2,526.00		\$19.80		\$9,321.49
5/17/00	DHMH Grant		\$3,500.00				\$12,821.49
5/17/00	OCYF Grant		\$3,500.00				\$16,321.49
5/18/00	Sandy Queen Conf Speaker ck 225						\$14,415.49
5/18/00	U of MD SNIP ck226				\$1,906.00		\$13,915.49
5/18/00	Balto Co Public Schools Parentmobile sp conf ck 227				\$500.00		\$13,615.49
5/18/00	Nadine M. Yassin speaker fee sp conf ck 228				\$300.00		\$13,465.49
6/13/00	Conference Registrations		\$300.00		\$150.00		\$13,765.49
6/13/00	CEU payments		\$193.00				\$13,958.49
6/13/00	Rosemary Mortimer-speak expense				\$93.10		\$13,865.39
6/13/00	Tony Campbell-Speaker expense				\$100.80		\$13,764.59
6/13/00	U of MD CEU expense Sp conf				\$165.00		\$13,599.59
6/13/00	NASW CEU expense Sp Conf				\$28.00		\$13,571.59
6/22/00	MD Assem SBHC conf reg		\$10,818.68				\$24,390.27

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 10/16/00

6/22/00	Sheraton Fountainbleau				\$22,462.01	\$1,928.26
6/22/00	Eric Fine conf expense				\$22.32	\$1,905.94
8/8/00	Conf reg					\$2,380.84
8/8/00	Conference Reg		\$475.00			\$2,555.94
8/8/00	Princess Royale ckt 235		\$175.00		\$500.00	\$2,055.94
8/8/00	Wade Lake Interfaith Ctr CK 236	(Spring of			\$214.50	\$1,841.44
10/10/00	Arlington Outdoor Ed Ctr CK 237	Fall 00			\$30.00	\$1,811.44

Respectfully Submitted,
Carol S. Seaman
 Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: June 21, 2000

6-21-2000

WELCOME AND CALL TO ORDER: The meeting was called to order by Council Chair, Eric M. Fine, M.D. at 1:10 p.m., at the Greenwood Office - Baltimore County Public Schools, Board Room A.

MINUTES: The minutes of the Executive Board Meeting of May 17, 2000, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavey. The report was accepted, showing a balance of \$13,571.59 as of June 13, 2000.

COMMITTEE REPORTS:

1. Family & Community Partners. Maria Schaeffer, Chair.

MSDE will be making public address announcements concerning health / education.

2. Food and Nutrition Programs. Ellen Green, Chair.

Evaluation of Summer Food Service Programs: Six Field Staff Specialists are conducting reviews of all Summer Food Service programs conducted by School Food Authorities' public school systems in Maryland. All programs are reviewed for adequate nutritional content of meals served as well as for other requirements. This year there are a greater number of sites than last year. Important highlight: Hunger does not take a vacation, so we try to get all counties to sponsor Summer Food Service Programs.

Food and Nutrition Education Programs: The training staff will be providing programs on Managing Child Nutrition, Food Safety and Food Preparation through a televised video series offered by the National Food Service Management Institute. These usually reach 150 public school food and nutrition service staff. The Maryland School Food Service Association-sponsored spring workshops on nutrition updates reach about 250 public school food and nutrition service staff. Plans are to request to participate by providing training topics on Special Dietary Needs, Children's Weight Issues and Nutrition updates at the next MD State School Health Conference in May 2001.

Maryland Meals for Achievement: Fifteen public school counties (of 24) and 49 schools have received MMFA grants. State funds were limited to \$964,000. A noteworthy 152 schools applied for the free breakfast programs. The flyer, "Classroom Breakfast. Helping Maryland Students Make the Grade", was distributed. Many notable improvements are delineated including academic performance, school attendance, as well as student attention, behavior and attitude. The data reflected decreases in disciplinary referrals and suspensions.

3. Health Education. Lynne Weise and Barbara Sullivan, Co-chairs.

School Health Education Profiles (Grades 7-12) are in; there are enough surveys to move forward.

Coordinated School Health Program training was very successful; there were 13 teams. Media literacy training was included.

Dr. James Garbarino has been secured as a speaker for the Joint Meeting on September 15, 2000.

4. Health Services. Vicki Taliaferro, Chair.

State Guidelines: Revision continues; five are in final revision. Guideline is being developed on "Skin Cancer Prevention". Guidelines are being revised on "Private Duty Nurse" and "Model Health Suite". The next revision will be "First Aid Manual"; if you are aware of anyone who has expertise in this area and could work with the committee or be a reviewer, please contact Vicki Taliaferro at 410-767-0305.

School Nurse Certification Committee : Continuing to examine the possibility of school nurses' certification, with a status report to go to Dr. Benjamin and Dr. Grasmick sometime this summer. Response is awaited from certification staff at DHMH and MSDE.

Medication Assistant: Train the trainer classes have taken place in the last 2 weeks with over 150 persons trained. CNA guideline and curriculum under development will be sent to BON for approval. The MA curriculum guideline is approved by the BON and will be included in the Guideline manual.

Vicki Taliaferro will represent Dr. Grasmick on the Nursing Shortage Commission.

SNIP registration continues. Donna Mazyck, Vicki Taliaferro and Pam Putman will offer two 16-hour Medication Assistant courses during that week.

Certification of Standards: Awaiting two jurisdictions.

SH on-site visits: Five on-sites scheduled.

5. Local School Health Councils. Pat Balducci, Chair.

April pre-conference activities: 'Highlights of "Energizing School Health Councils" Pre-conference Evaluation Forms' were reviewed. An action plan is being formulated as a follow-up. Lynne Weise of MSDE has volunteered to assist in disseminating information to the 19 jurisdictions that were in attendance. She has hired a graduate student to organize a comprehensive data base of school council members who attended the pre-conference, as well as the rosters of members previously submitted to Vicki Taliaferro.

School Health Council Action Plans: Those formulated at the pre-conference will be printed and distributed to the appropriate jurisdictions. Once the data base and action plan information is disseminated, there will be follow-up contact by Pat Balducci and other Executive Board members to offer ongoing technical assistance to the various councils' programs.

Technical assistance activities will include a fall conference that will focus on Health for Success Curriculum/Model. The spring conference may include training from ASHA.

6. Physical Education. Betsy Gallun, Chair.

The committee requested that MSSHC send a letter to the State Board of Education in support of a Physical Education study group. Those present were in support, and a letter will be sent.

7. Program. Donna Behrens, Chair.

Fall Conference (joint effort of MSSHC and the Coalition) will be held on November 16, 2000. Focus areas will include training concerning Health is Academic and in-depth training in the 8 components for LSHCs.

Spring Conference, 2001, dates were discussed. A motion was made by Diane Gordy, seconded by Pam Putman, and passed, that we check for availability.

A suggestion was made to have a 'distance learning' set-up for several Executive Board meetings to connect with the counties for our monthly meetings.

Consensus decisions: Visit counties for four meetings.

No Executive Board meeting in month of Spring Conference.

No Executive Board meeting in November due to Fall Conference.

Executive Board meeting in September to be held in Towson.

8. Public Relations / Awards. Dan Levy, M.D., Chair. (No report.)

9. School Environment. Susan Kelly, Chair. (No report.)

10. Staff Wellness. Dinesh P. Sinha, M.D., Chair. (No report.)

11. Student Services. John McGinnis, Chair. (No report.)

Maryland Healthy Schools Coalition. Barbara Sullivan, Co-Chair.

The meeting of the General Body was on May 18, 2000; the focus was "Tobacco Settlement".

On-line support and advocacy works best for this group.

The Coalition will cosponsor our MSSHC Fall Conference.

Lynne Weise is working on a web site for Comprehensive Health Education Network.

OLD BUSINESS:

Youth Risk Behavior Survey: Revised document will be circulated.

School Nurse Institute Program: Scheduled for July 31 - August 4, 2000, at the Towson Sheraton. Issues include "Mental Health". The Monday reception is sponsored by MSSHC.

Technical assistance is available from ASHA in collaboration with the Education Development Center, Inc .to promote learning and health in K - 12 students.

OLD BUSINESS:

Health Officers / Superintendents Joint Meeting will be held September 15, 2000. The subject of "school violence" will be addressed by guest speaker, James Garbarino, and a panel discussion. Joan Stine will focus on the subject of "smoking cessation".

Managing Complex Change: Information from Nancy Hudson is included in the meeting packet; it shows a model for change and presents the relationship of various factors to the expected outcomes. This and other models can be used to formulate assistance for the local school health councils.

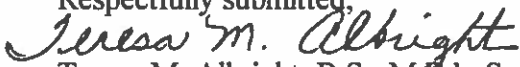
School Health Programs for Tobacco Use Prevention and Cessation: A concept paper is included in the meeting packet. Data shows levels of cigarette smoking by students in grades 6, 8, 10, and 12; data is for Maryland and Baltimore County. Lynne Weise suggested that we invite a speaker to address this issue and the data from the youth surveys. Locate information from www.cdc.gov/tobacco/bestprac.

Pam Putman is contacting Adolescent Coordinators (nurse, health educator, physician) across the state concerning needs and problems.

The meeting was adjourned at 3:10 p.m.

Attendance 6-21-00: Diane Matuszak
Teresa M. Albright Eric M. Fine, M.D.
Dinesh P. Sinha Carol Dunlavey
Mary Keene Vicki Taliaferro
Lynne Weise Maria Schaeffer
Pat Balducci

Donna Behrens Diane Gordy
Barb Sullivan Susan Kelly
Maura Rossman Ellen Green
Pam Putman Betsy Gallun

Respectfully submitted,

Teresa M. Albright, B.S., M.Ed., Secretary

**MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING**

Please print!

ATTENDANCE: Date: 6-21-00

<u>NAME</u>	<u>ORGANIZATION</u>
TERESA M. ALBRIGHT	MSTA
ERIC M FINE, MD	Med Chi
BARB SULLIVAN	MHSC
DINESH P. SINHA	HC SHC
Carol Dunlavy	How Co. Schools Gen Bailey
Maura Rossman	BCHD
Mary Keene	MA CD
Vicki TALIAFERRO	MSDE
Pam Putman	DHMH
Lynne Weise	MSDE
MARIA SCHAEFFER	MSDE
Pat Baedecia	Harford Co. Health D.
DIANE MATUSZAK	HACHD
Donna Behrens	OCYF
Diane Gordy	DHR
SUSAN KELLY Susan Kelly	Harford Co HD (LEHD)
Ellen Green (Ellen Green)	MSDE - Nutrition Servi
Betsy Gallun	MSDE

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 6/14/00

DATE POSTED	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
5/19/99	Donna Behrens conference Supplies ck 200				\$88.41	\$24,294.54
5/19/99	Conference Registrations (dep 4/28/99)		\$4,825.00			\$29,119.54
5/19/99	Mary Pabst conf speaker ck 201				\$100.00	\$29,019.54
5/19/99	Peggy Alexander, conf speaker ck 202				\$149.00	\$28,870.54
5/19/99	Eric Fine, Cameras (Cash from Conference Registrations)		\$736.12		\$18.88	\$28,870.54
5/19/99	conference Registrations					\$29,606.66
5/19/99	AA Co Pub Sch/John McGinnis, conf bags ck204				\$1,202.75	\$28,403.91
6/2/99	NASW, CEU's for social wrks				\$68.00	\$28,335.91
6/3/99	Deposit CEU for S.W.					\$28,403.91
6/3/99	Deposit, dinner fee Sp Conf		\$25.00			\$28,428.91
6/4/99	Conference Registration		\$75.00			\$28,503.91
6/22/99	Leo Frangipane, MD/conf tapes ck 206					\$28,503.91
6/22/99	Holiday Inn Select-Conference Expense ck 207			\$1,000.00		\$27,503.91
6/30/99	Brenda Sigall Honorarium ck 208				\$15,053.62	\$12,450.29
6/30/99	Judith Lombardi/Baltimore Cares honorarium/expenses ck 209				\$100.00	\$12,350.29
6/30/99	Bernard Cohen speaker expenses sp conf ck 210				\$258.50	\$12,091.79
6/30/99	Kenneth Kelleman speaker honorarium ck 211				\$146.02	\$11,945.77
6/30/99	Mark Baumel, MD speaker expense ck 212				\$200.00	\$11,745.77
7/1/99	Opening Balance 1999-2000				\$104.18	\$11,641.59
8/3/99	Conf Registrations		\$375.00			\$11,641.59
8/3/99	Conference funds-Natl Assembly/Sch-Based Health Ctr		\$4,512.25			\$12,016.59
8/17/99	Deposit		\$615.00			\$16,528.84
8/23/99	Holiday in Select ck 214					\$17,143.84
9/13/99	Conference Registration		\$90.00		\$4,191.95	\$12,951.89
9/13/99	Radisson Hotel ck 215					\$13,041.89
9/14/99	Nat Assem on S-B Hlth Cre sp/conf		\$2,095.97		\$500.00	\$12,541.89
10/18/99	Franklin G. Haering Env Fact Shis ck 216				\$250.00	\$14,637.86
10/18/99	Med Chl Bicentennial Ad ck 217				\$50.00	\$14,987.86
11/15/99	Sheraton Fontainebleau-Sp Conf Deposit ck 218				\$5,000.00	\$14,337.86
						\$9,337.86

Respectfully Submitted,

Carol L. DeLaney
 Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 6/14/00

1/11/00	Radisson Hotel ck 219 Fall Conf				\$4,526.54	\$4,811.32
2/1/00	Deposit MSDE Grant	\$3,500.00				\$8,311.32
2/1/00	Conference Registration SP 99	\$90.00				\$8,401.32
2/10/00	Balto Co Schools Printing Environ Sheets ck220				\$821.00	\$7,580.32
3/23/00	Art Comp and Design Conf Brochures ck221				\$882.50	\$6,697.82
3/30/00	Deposit Conf registrations	\$2,300.00				\$8,997.82
3/31/00	Health Promotions Now ck 222				\$639.15	\$8,348.67
4/3/00	Deposit Conference Registrations	\$825.00				\$9,173.67
4/3/00	Exhibit Fee	\$100.00				\$9,273.67
4/6/00	Double Entry Error 4/8/99				\$100.00	\$9,173.67
4/6/00	Double Entry Error 5/19/99				\$4,825.00	\$4,348.67
4/6/00	Void Ck 175					\$4,358.67
4/12/00	Deposit Conference Registrations	\$10.00				\$5,033.67
4/12/00	A+A Trophy House ck 223	\$875.00			\$542.38	\$4,491.29
4/20/00	Conference registrations					\$5,516.29
4/20/00	Conference registrations	\$1,025.00				\$6,816.29
5/5/00	A+A Trophy House ck 224	\$1,300.00				\$6,786.49
5/17/00	Conference Registrations	\$2,525.00			\$19.80	\$9,321.49
5/17/00	DHMH Grant	\$3,500.00				\$12,821.49
5/17/00	OCYF Grant	\$3,500.00				\$16,321.49
5/18/00	Sandy Queen Conf Speaker ck 225	\$3,500.00				\$14,415.49
5/18/00	U of MD SNIP ck226				\$1,906.00	\$13,915.49
5/18/00	Balto Co Public Schools Parentmobile sp conf ck 227				\$500.00	\$13,615.49
5/18/00	Nadine M. Yassin speaker fee sp conf ck 228				\$300.00	\$13,465.49
6/13/00	Conference Registrations	\$300.00			\$150.00	\$13,765.49
6/13/00	CEU payments	\$183.00				\$13,958.49
6/13/00	Rosemary Mortimer-speak expense				\$93.10	\$13,865.39
6/13/00	Tony Campbell-Spaecker expense				\$100.80	\$13,764.59
6/13/00	U of MD CEU expense Sp conf				\$165.00	\$13,599.59
6/13/00	NASW CEU expense Sp Conf				\$28.00	\$13,571.59

Respectfully Submitted,

Treasurer

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURERS REPORT 00-01**

DATE POSTED	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
4/3/00	Deposit Conference Registrations		\$825.00			\$9,173.67
4/3/00	Exhibit Fee		\$100.00			\$9,273.67
4/6/00	Double Entry Error 4/8/99				\$100.00	\$9,173.67
4/6/00	Double Entry Error 5/19/99				\$4,825.00	\$4,348.67
4/6/00	Void Ck 175		\$10.00			\$4,358.67
4/12/00	Deposit Conference Registrations		\$675.00			\$5,033.67
4/12/00	A+A Trophy House ck 223				\$542.38	\$4,491.29
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5/17/00	DHAMH Grant		\$3,500.00			\$12,821.49
5/17/00	OCYF Grant		\$3,500.00			\$16,321.49
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5/18/00	Nadine M. Yassin speaker fee sp conf ck 228				\$150.00	\$13,465.49
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6/13/00	U of MD CEU expense Sp conf				\$165.00	\$13,599.59
6/13/00	NASW CEU expense Sp Conf				\$28.00	\$13,571.59
6/22/00	MD Assem SBHC conf reg		\$10,818.68			\$24,390.27
6/22/00	Sheraton Fontainebleau				\$22,462.01	\$1,928.26
6/22/00	Eric Fine conf expense				\$22.32	\$1,905.94
8/8/00	Conf reg		\$475.00			\$2,380.94
8/8/00	Conference Reg		\$175.00			\$2,555.94
8/8/00	Princess Royale ck 235				\$500.00	\$2,055.94

Respectfully Submitted,

Carol L. Dunlavy

Carol L. Dunlavy, Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: May 17, 2000

5-17-2000

WELCOME AND CALL TO ORDER: The meeting was called to order by Council Chair, Eric M. Fine, M.D., at 1:10 p.m., at the Greenwood Office - Baltimore County Public Schools, Board Room A.

MINUTES: The minutes of the Executive Board Meeting of April 12, 2000, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavey. The report was accepted, showing a balance of \$6,796.49 as of May 15, 2000.

COMMITTEE REPORTS: (Reports are limited due to meeting emphasis on "Local School Health Councils".

1. Family & Community Partners. Maria Schaeffer, Chair.

The Family Focus Advisory Council had their first meeting on April 25, 2000. The Council will advise the State Superintendent, Dr. Grasmick, on important initiatives, issues, and education policy. The council will also work to heighten the public's awareness of how to connect with schools as parents, family members and concerned citizens.

MSDE is working in partnership with many organizations and underwriters including PTA, Comcast, U.S. Department of Education, McDonalds, and AARP ... to promote and enhance family involvement in Maryland Education.

4. Health Services. Vicki Taliaferro, Chair.

Guidelines: Work is continuing on these; a binder will be available before the beginning of the next school year.

Medication training is scheduled for June, 2000; all are 9 - 11 a.m.

June 5, Frederick County Health Department

June 6, Harford Glen Environmental Center, Bel Air, MD

June 12, Chesapeake College, Wye Mills, MD

June 16, Prince George's County / Oxon Hill Staff Development Center

Certified Nurse Assistant training: State School Nurse Consultants working with Board of Nursing to get approval for course content. Anticipated approval by July 1, 2000.

School Nurse Certification: Committee has come to consensus regarding recommendations for hiring standards, and a letter has gone out to both DHMH and MSDE to see if they will accept them and what our committee's next steps are.

Certification of Standards: Nineteen jurisdictions have responded; they have sent in their school health council lists. We are following up with the other five jurisdictions.

School Health onsite visits: Five onsites are scheduled for the next school year: Calvert, Charles, Cecil, Queen Anne's and Somerset.

School Nurse Institute Program: Brochures are available.

Maryland Healthy Schools Coalition. Barbara Sullivan, Co-Chair.

The General Body Meeting will be Thursday, May 18, 2000, 3-6 p.m., at the Oakland Mills Meeting House, Columbia, MD.

OLD BUSINESS:

School Nurse Institute Program will be held July 31 - August 4, 2000, at the Towson Sheraton. Registration has begun.

Youth Risk Behavior Survey: There is a revised set of questions; injury / mental health / sexual behavior are included. Interest in the Youth Tobacco Survey has put YRBS in the background. The Maryland Adolescent Survey has also been of interest.

NEW BUSINESS:

"Health is Academic" is a new project of ASHA in collaboration with the Education Development Center, Inc. to promote learning and health in K-12 students. In packet is a letter to Dr. Fine from Susan F. Wooley, Executive Director of ASHA. Technical assistance is offered to Maryland, and a response is encouraged. Dan Levy stated that Maryland is one of six states which have been selected for assistance.

Local School Health Councils -

Workshop update: The Pre-Conference Day program on April 26, 2000, was attended by over 70 members. They received informational binders and discussed needs of local councils.

During the remaining time of our meeting, Board members offered these suggestions for "next steps":

Invite Evelyn Frankford, "Health is Academic" project director, to offer assistance.

For the first year, a week-long training at WISP: Training for the 8 components.

Dr. Sinha to write concerning this and involve PTAs; all levels should be aware.

Distribute survey results.

At the Fall Conference do a "Health is Academic" workbook to further coordinate model through MSSHC. Invite Spring 2000 Pre-Conference LSHC members back again and distribute more manuals.

Tina Hoyle could tell about "Mariner" model. (Right now, instruction, alone, has been the focus.)

Promote topics each month, such as smoking cessation, nutrition, oral health.

Help groups learn group process, such as brainstorming, and information about meetings and mailings.

Consider regional training and monitoring.

Congratulate jurisdictions participating.

Organize database regarding participation.

Write letters signed by MSSHC Chair.

Database showing Pre-Conference participation., LSHCs, Mid-Atlantic leadership training.

Offer variations considering size of jurisdictions.

Trade information through various formats: newsletter, web site, coalition, chat room.

Provide template for 8-component newsletter which could be adapted.

Send someone to help them.

Group by size, and decide who we should help first.

Present "Health is Academic" to Health Officers and Superintendents; inspire them (at the Joint Meeting).

Announcements:

Philip Benzil will talk to Dr. Grasmick about putting "Health" on the Agenda.

Maria Schaeffer reported that Comcast will be running short ads, worth two million dollars, concerning "education."

The next Executive Board meeting is scheduled for June 21, 2000.

The meeting was adjourned at 3:00 p.m.

Attendance 5-17-00:

Teresa M. Albright	Eric M. Fine	Diane Matuszak	Dinesh P. Sinha
Barb Sullivan	Maura Rossman	Pat Balducci	Susan Kelly
Mardel Knight	Linda Stanton	Vicki Taliaferro	Pam Putman
Lynne Weise	Dan Levy	Carol Costante	Maria Schaeffer
Dr. Philip S. Benzil	Mary Keene	Donna Mazyck	Diane Gordy
Judy Tribby for Carol Pinkney			

Respectfully submitted,

Teresa M. Albright

Teresa M. Albright, B.S., M.Ed., Secretary

Please print!

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: 5-17-00

<u>NAME</u>	<u>ORGANIZATION</u>
TERESA M. ALBRIGHT	MSTA
ERIC M FINE	Med Chi
DIANE MATUSZAK	MACHD
DINESH P. SINHA	Howard County S.H.C.
BORG SULLIVAN	MHSC
Mama Broom	BCHD
Pat Becken	HCHD
SUSAN KELLY	HCHD/LEHD
MARDEL KNIGHT	MD DEPT. of the ENVIR.
Linda Stanton	MAFESP
Vicki Taliaferro	MSDE
Pam Putman	DHMH
Judy Treacy for Carol Gineckney	PGCRS
Lynne Newse	MSDE
Dan Levy	MSDE
Carol Costante	MNA
MARIA SCHAEFFER	MSDE
PHILIP S BERIL	MS BOPB
MARY KEENE	MACD
Donna Mazyck	MSDE
Diane Gandy	MSDE

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 5/15/00

DATE POSTED	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
5/19/99	Donna Behrens conference Supplies ck 200				\$88.41	\$24,294.54
5/19/99	Conference Registrations (dep 4/26/99)		\$4,825.00			\$29,119.54
5/19/99	Mary Pabst conf speaker ck 201				\$100.00	\$29,019.54
5/19/99	Peggy Alexander, conf speaker ck 202				\$149.00	\$28,870.54
5/19/99	Eric Fine, Cameras (Cash from Conference Registrations)				\$18.88	\$28,870.54
5/19/99	conference Registrations		\$736.12			\$29,606.66
5/19/99	AA Co Pub Sch/John McGinnis, conf bags ck204				\$1,202.75	\$28,403.91
6/2/99	NASW, CEU's for social wks				\$68.00	\$28,335.91
6/3/99	Deposit CEU for S.W.		\$68.00			\$28,403.91
6/3/99	Deposit, dinner fee Sp Conf		\$25.00			\$28,428.91
6/4/99	Conference Registration		\$75.00			\$28,503.91
6/22/99	Leo Frangipane, MD/conf tapes ck 206			\$1,000.00		\$27,503.91
6/22/99	Holiday Inn Select-Conference Expense ck 207				\$15,053.62	\$12,450.29
6/30/99	Brenda Sigall Honorarium ck 208				\$100.00	\$12,350.29
6/30/99	Judith Lombardi/Baltimore Cares honorarium/expenses ck 209				\$258.50	\$12,091.79
6/30/99	Bernard Cohen speaker expenses sp conf ck 210				\$146.02	\$11,945.77
6/30/99	Kenneth Kellerman speaker honorarium ck 211				\$200.00	\$11,745.77
6/30/99	Mark Baumel, MD speaker expense ck 212				\$104.18	\$11,641.59
7/1/99	Opening Balance 1999-2000					\$11,641.59
8/3/99	Conf Registrations		\$375.00			\$12,016.59
8/3/99	Conference funds-Natl Assemb/Sch-Based Health Ctr		\$4,512.25			\$16,528.84
8/17/99	Deposit		\$615.00			\$17,143.84
8/23/99	Holiday In Select ck 214				\$4,191.95	\$12,951.89
9/13/99	Conference Registration		\$90.00			\$13,041.89
9/13/99	Radisson Hotel ck 215				\$500.00	\$12,541.89
9/14/99	Nat Assem on S-B Hlth Cre sp/conf		\$2,095.97			\$14,637.86
10/18/99	Franklin G. Haering Env Faci Shts ck 216				\$250.00	\$14,387.86
10/18/99	Med Chi Bicentennial Ad ck 217				\$50.00	\$14,337.86
11/15/99	Sheraton Fountains-Sp Conf Deposit ck 218				\$5,000.00	\$9,337.86

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 5/15/00

1/11/00	Radisson Hotel ck 219 Fall Conf				\$4,528.54	\$4,811.32
2/1/00	Deposit MSDE Grant	\$3,500.00				\$8,311.32
2/1/00	Conference Registration SP 98	\$90.00				\$8,401.32
2/10/00	Balto Co Schools Printing Environ Sheets ck220				\$821.00	\$7,580.32
3/23/00	Art Comp and Design Conf Brochures ck221				\$892.50	\$6,687.82
3/30/00	Deposit Conf registrations	\$2,300.00				\$8,987.82
3/31/00	Health Promotions Now ck 222				\$638.15	\$8,348.67
4/3/00	Deposit Conference Registrations	\$825.00				\$9,173.67
4/3/00	Exhibit Fee	\$100.00				\$9,273.67
4/6/00	Double Entry Error 4/8/99					\$9,173.67
4/8/00	Double Entry Error 5/19/99				\$100.00	\$4,348.67
4/6/00	Void Ck 175				\$4,825.00	\$4,358.67
4/12/00	Deposit Conference Registrations	\$10.00				\$5,033.67
4/12/00	A+A Trophy House ck 223	\$675.00				\$4,491.29
4/20/00	Conference registrations				\$542.36	\$5,516.29
4/20/00	Conference registrations	\$1,025.00				\$6,816.29
5/5/00	A+A Trophy House ck 224	\$1,300.00			\$19.80	\$6,796.49

Respectfully Submitted,

Carol S. Deenlow
 Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: March 15, 2000

3-15-2000

WELCOME AND CALL TO ORDER: The meeting was called to order by Council Chair, Eric M. Fine, M.D., at 1:10 p.m., at the Frederick County Health Department - Multipurpose Room.

MINUTES: The minutes of the Executive Board Meeting of February 16, 2000, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavey. The report was accepted, showing a balance of \$7561.44 as of March 13, 2000.

Frederick County School Health Program.

A presentation was shared highlighting the many facets of the county program which has moved from "comprehensive" to "coordinated" and includes all of the eight components. They have been working in this collaborative- effort program for seven years. The following are several of the ideas shared.

There are 54 schools in the county; each is staffed with a health room technician who is supervised by a school nurse. All of the nurses are R.N.s who can function independently, and each serves a cluster of schools. The Preceptor Program is in place for mentoring, and a Health Room Technician Program overview for prospective technicians shows that not one HRT has been lost this year.

Immunizations are available at no charge for children under age 18.

The School Health Council has an active membership and meets four times per year. The members gather information and offer support for budget hearings.

MSSHC thanks Frederick County for their hospitality, the informative presentation and the delicious refreshments.

COMMITTEE REPORTS:

1. Family and Community Partners. Maria Schaeffer, Chair.

The Family Involvement Conference will be held 8 a.m.- 3:30 p.m., March 22, 2000, at Martin's West. The keynote speaker is Vicki Rafel, Vice President for Legislation, National PTA; diverse workshops are offered, and 14 agencies are involved in the Resource Fair. There is a full registration of 500. Two publications written in Spanish were shared; the titles are Una Vida Saludable para la Familia and Una Vida Saludable con Diabetes.

There is a continuing need for interpreters.

2. Food and Nutrition Programs. Ellen Green, Chair. (No report.)

3. Health Education. Lynne Weise, Chair. (No report.)

4. Health Services. Vicki Taliaferro, Chair.

(MSSHC EX.BD 3-15-00, p.2 of 3)

School Health Services Guidelines: The committee is reviewing drafts for "Communicable Diseases" and "Health Room Facilities".

Preparation is underway for Trainer of Trainers for Medication Assistant Training in conjunction with the Board of Nursing. Two sessions will be held each day on May 1 and 2.

School Nurse Institute Program: This year there will be a broader focus on mental health. The brochures will be out by early April.

5. Local School Health Councils. Pat Balducci, Chair.

The Pre-Conference Day (April 26) for the MSSHC Spring Conference will be devoted partially to the discussion of local school health councils and their development. (See # 7 below.) The emphasis of this conference will be getting together the school health council participants from each jurisdiction.

On that day, action plans will be formulated; follow-up is planned during the Fall Conference.

In Harford County, the Health Department and the Board of Education met to put together a school health council. Mr. Thomas, the Health Officer, is most supportive of the formulation of the council, and will attend the meetings.

6. Physical Education. Betsy Gallun, Chair. (No report.)

7. Program. Donna Behrens, Chair. (No report.)

The Spring Conference will be April 27-28, 2000, at the Sheraton Fontainebleau Hotel in Ocean City; registrations are due. For the Pre-Conference Day, April 26, there will be *no charge* to attend the 10:30 a.m. - 4 p.m. session, "Energizing Local School Health Councils".

8. Public Relations / Awards. Dan Levy, M.D., Chair.

Progress is being made on the CSHP logo to be used statewide as a symbol of connecting health and education.

Plans are being made for an anecdotal study of schools which are successful at implementing a program for CSHP, answering the question, "What does a coordinated school health program look like?"

Characteristics need to be identified.

There will be an informational brochure about the MSDE web site.

Information about CSHP will be on the MSDE web site.

Work is being done on pilot projects in Howard County.

"Business plans" are being developed to market CSHP.

Wellness events will be initiated through MSSHC.

Defining "health" and speaking the language of "coordinated school health programs" will help in its promotion.

Nominations have been received for awards which will be given at the Spring Conference. The committee will meet on March 16, 2000.

Next year there will be an additional category for awards: "Outstanding Schools" [for CSHP]. Having corporate sponsorships for monetary awards will be explored.

9. School Environment. Susan Kelly, Chair. (No report. New committee chair.)

10. Staff Wellness. Dinesh P. Sinha, M.D., Chair. (No report.)

"A Framework for Initiating School-Site Health Promotion for Staff" from Howard County (draft, for discussion only) is in the meeting packet. Feedback is invited.

11. Student Services. John T. McGinnis, Chair.

We were reminded that services are part of the state bylaw.

Maryland Healthy Schools Coalition.

Dr. Fine reported that some of the bylaw changes have been approved. Funding sources need to be identified. The Coalition is organizing to reflect the eight components. The web site and links provide useful information (<http://www.marylandhealthyschools.org>). Their General Body will meet 3-6 p.m., on May 18, 2000, in Columbia. A copy of their brochure is in the meeting packet. Sign up on web site or brochure.

OLD BUSINESS:

Third Joint Meeting of Health Officers and Superintendents was held.

A portion of Dr. Fine's presentation is in our meeting packet; included are the MSSHC Vision and Mission Statements.

The School Health Issues Ranking by Health Officers and by Superintendents, dated January, 2000, is in our packet. (Highlights are in the minutes of our February 16, 2000, meeting.)

ASHA offers technical assistance for various initiatives.

YRBS has 88 questions; consideration is being given to rephrasing or removing some of them.

NEW BUSINESS

The Governor's Council on Teen Pregnancy will be held 9 a.m. - 3 p.m., on March 22, 2000, at Quiet Waters Park in Annapolis.

State Legislation - Update: "CY 2000 Proposed State Legislation - Bills to Watch" list was distributed and discussed.

Conference announcements:

("Invitational") Mental Health Conference: May 3, 2000, Holiday Inn, Timonium.

Maryland School Psychologists: "Mental Health in Schools", May 4-5, 2000, Greenbelt.

School Nurse Institute: July 31 - August 4, 2000. A motion was made by John McGinnis, seconded by Pam Putman, and passed, that MSSHC contribute \$500. to co-sponsor a reception for institute participants.

The April 12, 2000, meeting of the MSSHC Executive Board will be in Towson at Greenwood, BCPS, Board Room A.

The meeting was adjourned by the Chair.

Attendance 3-15-00:

Teresa M. Albright	Mardel Knight	John McGinnis	Carol Costante
Pat Balcucci	Susan Kelly	Pam Putman	Dan Levy
Maria Schaeffer	Diane W. Gordy	Diane Matuszak	Carol Dunlavey
Helen Monk	Max Walker	Deborah Frye	Lynn Frost
Anne Dunn	Barbara Spencer	Charles E. Wright, M.D.	

Respectfully submitted,

Teresa M. Albright

Teresa M. Albright, B.S., M.Ed., Secretary

Please print!

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: March 15, 2000

<u>NAME</u>	<u>ORGANIZATION</u>
TERESA M. ALBRIGHT	MSTA
MARDEL KNIGHT	MDE
JOHN MCGINNIS	AACPS
Max Walker	Fred. Co. School Health Program
Carol Costante	MNA
Pat Baeducci	Harford Co. Health Dept.
Susan Kelly	Harford Co. Health Dept.
Deborah Frye	FCHE School Health
Lynn Frost	Mental Health Nant Agency
Anne Dunn	American Cancer Soc.
Barbara Spencer	Frederick Co. PTA Council
Charles F WRIGHT, M.D.	Frederick Co School Health Council
Pam Putman	DHMH
Dan Levy	MSDE
MARIA SCHAEFFER	MSDE
Diane W. Gordy	DHR
DIANE MATUSZAK	MACHO
Carol Deenloway	Gen. Body
Ikeem Monk	Fred Co. Public Schools

MARYLAND STATE SCHOOL HEALTH COUNCIL

TREASURER'S REPORT AS OF 3/13/00

HCPS SPECIAL ED

Fax: 4103136661

Mar 13 '00

10:46

P. 02/03

DATE POSTED	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
5/19/99	Donna Behrens conference Supplies ck 200				\$88.41	\$24,294.54
5/19/99	Conference Registrations (dep 4/26/99)		\$4,825.00			\$29,119.54
5/19/99	Mary Pabst conf speaker ck 201				\$100.00	\$29,019.54
5/19/99	Peggy Alexander, conf speaker ck 202				\$149.00	\$28,870.54
5/19/99	Eric Fine, Cameras				\$18.88	\$28,851.66
5/19/99	conference Registrations		\$736.12			\$29,587.78
5/19/99	AA Co Pub Sch/John McGinnis, conf bags ck204				\$1,202.75	\$28,385.03
6/2/99	NASW, CEU's for social wks				\$68.00	\$28,317.03
6/3/99	Deposit CEU for S.W.		\$68.00			\$28,385.03
6/3/99	Deposit, dinner fee Sp Conf		\$25.00			\$28,410.03
6/4/99	Conference Registration		\$75.00			\$28,485.03
6/22/99	Leo Frangipane, MD/conf tapes ck 206					\$27,485.03
6/22/99	Holiday Inn Select-Conference Expense ck 207			\$1,000.00	\$15,053.62	\$12,431.41
6/30/99	Brenda Sigall Honorarium ck 208				\$100.00	\$12,331.41
6/30/99	Judith Lombardi/Baltimore Cares honorarium/expenses ck 209				\$258.50	\$12,072.91
6/30/99	Bernard Cohen speaker expenses sp conf ck 210				\$146.02	\$11,926.89
6/30/99	Kenneth Kelleman speaker honorarium ck 211				\$200.00	\$11,726.89
6/30/99	Mark Baumel, MD speaker expense ck 212				\$104.18	\$11,622.71
7/1/99	Opening Balance 1999-2000					\$11,622.71
8/3/99	Conf Registrations		\$375.00			\$11,997.71
8/3/99	Conference funds-Nat'l Assemb/Sch-Based Health Ctr		\$4,512.25			\$16,509.96
8/17/99	Deposit		\$615.00			\$17,124.96
8/23/99	Holiday In Select ck 214				\$4,191.95	\$12,933.01
9/13/99	Conference Registration		\$90.00			\$13,023.01
9/13/99	Radisson Hotel ck 215				\$500.00	\$12,523.01
9/14/99	Nat Assm on S-B Hlth Cre sp/conf		\$2,095.97			\$14,618.98
10/18/99	Franklin G. Haering Env Fact Shts ck 216				\$250.00	\$14,368.98
10/18/99	Med Chi Bicentennial Ad ck 217				\$50.00	\$14,318.98
11/15/99	Sheraton Fontainebleau-Sp Conf Deposit ck 218				\$5,000.00	\$9,318.98

MARYLAND STATE SCHOOL HEALTH COUNCIL
 TREASURER'S REPORT AS OF 3/13/00

1/11/00	Radisson Hotel ck 219 Fall Conf			\$4,526.54	\$4,792.44
2/1/00	Deposit MSDE Grant	\$3,500.00			\$8,292.44
2/1/00	Conference Registration SP 99	\$80.00			\$8,382.44
2/10/00	Balto Co Schools Printing Environ Sheets ckt220			\$821.00	\$7,561.44

Respectfully Submitted,
Carol R. Danloway
 Treasurer

MARYLAND STATE SCHOOL HEALTH COI
EXECUTIVE BOARD MEETING
MINUTES: April 12, 2000

WELCOME AND CALL TO ORDER: The meeting was called to order by C Eric M. Fine, M.D., at 1:10 p.m., at the Greenwood Office - Baltimore County F Board Room A.

4-12-2000

MINUTES: The minutes of the Executive Board Meeting of March 15, 2000, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavey. The report was accepted, showing a balance of \$4491.29 as of April 12, 2000.

COMMITTEE REPORTS:

1. Family and Community Partners. Maria Schaeffer, Chair. (No report.)

2. Food and Nutrition Programs. Ellen Green, Chair. (No report.)

3. Health Education. Lynne Weise and Barbara Sullivan, Co-chairs.

The Comprehensive Health Education Network (CHEN) has announced resources concerning new tools to improve students' health. The information is available on the Internet, and we are encouraged to reproduce the information in appropriate newsletters and establish links on web sites to disseminate data. We received a printout concerning three tools from CDC:

1) "The School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide",

2) "Fit, Healthy and Ready to Learn: A School Health Policy Guide", and

3) "The School Health Resource Database" (managed by NASBE with support from CDC).

A supplemental resource from NASBE was distributed which provides useful language to promote "2". Conference at WISP, June 26 - 29, 2000: "Coordinating School Health". Teams from school systems will create an action plan. Individuals participating will represent the eight components.

4. Health Services. Vicki Taliaferro, Chair. (No report.)

5. Local School Health Councils. Pat Balducci, Chair. (No report.)

6. Physical Education. Betsy Gallun, Chair. (No report.)

7. Program. Donna Behrens, Chair.

The Spring Conference will be April 26-28, 2000, in Ocean City. There are 50 presenters. Registration (so far): Pre-Conference Day (LSHC) April 26: 60+. Main Conference: 100.

8. Public Relations / Awards. Dan Levy, M.D., Chair.

Awards will be presented at the Banquet on April 27, 2000; winners are listed in the meeting packet. Nominations for the Leadership Award will be held over for one year.

9. School Environment. Susan Kelly, Chair. (No report.)

10. Staff Wellness. Dinesh P. Sinha, M.D., Chair.

A tool will be provided to encourage higher levels of staff wellness; a questionnaire, such as a Health and Lifestyle Survey is being designed. In implementing a coordinated school health program, a component should be a school-site health promotion for staff. A personal health guide was suggested, and incentives were considered.

11. Student Services. John McGinnis, Chair. (No report.)

Maryland Healthy Schools Coalition. Barbara Sullivan, Co-Chair.

General Body Meeting: Thursday, May 18, 2000, 3-6 p.m. Oakland Mills Meeting House, Columbia, MD.
Agenda: Updates on Healthy People 2010, Youth Risk Behavior survey, MD Tobacco Settlement Plans, and Business Meeting to approve revision of By-laws and approval of more position papers.

OLD BUSINESS:

Legislative update: A list of "Bills to Watch", with notations showing progress, is in the meeting packet.
For addition information, check www.MILS.gov.

NEW BUSINESS:

Spring 2000 Award Recipients:

Program Award: KidsFirst Fund (First Financial Federal Credit Union) and
1,2,3...Tobacco Free (Perry Hall High School) and
(Maryland Academy of Family Physicians)

Achievement Award: Lawrence E. Faries

Leadership Award: Margaret A. Hoffmaster, RN, BSN, MA, Anthony G. Marchione,
Polly B. Roberts, MD, FAAP, and Genie L. Wessel, RN, MS, FASHA

A letter was received from Ned Sparks, Maryland Athletic Association, in support of biennial sports physicals with updated history given in the interim year.

ASHA will be providing technical assistance for programs concerning the prevention of teenage pregnancy. Information has been received regarding a site visit.

Maryland School Psychologists' Association Y2K Spring Conference will be May 4 and 5, 2000, at Martins Crosswinds, Greenbelt, MD. Focus: "Mental Health in the Schools: Primary Prevention, Research, and Practical Applications". Announcement is in packet.

Congratulations to Dr. Philip S. Benzil (MD Assn. of Boards of Education rep. to our Exec. Com.). He was elected Vice President of the Maryland State Board of Education and also serves on the Healthy Schools Steering Committee.

The meeting was adjourned at 3 p.m.

Attendance 4-12-00:

Teresa M. Albright
Dinesh P. Sinha

Donna Behrens
Dr. Philip S. Benzil

Barb Sullivan
Carol Dunlavy

Carol Costante
Eric M. Fine, MD

Respectfully submitted,



Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 4/12/00

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6/3/99	Deposit CEU for S.W.			\$68.00				\$28,403.91
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8/3/99	Conference funds-Nat'l Assemb/Sch-Based Health Ctr			\$4,512.25				\$16,528.84
8/17/99	Deposit			\$615.00				\$17,143.84
8/23/99	Holiday In Select ck 214						\$4,191.95	\$12,951.89
9/13/99	Conference Registration			\$90.00				\$13,041.89
9/13/99	Radisson Hotel ck 215						\$500.00	\$12,541.89
9/14/99	Nat Assem on S-B Hlth Cre sp/conf			\$2,095.97				\$14,637.86
10/18/99	Franklin G. Haering Env Fact Shts ck 216						\$250.00	\$14,387.86
10/18/99	Med Chi Bicentennial Ad ck 217						\$50.00	\$14,337.86
11/15/99	Sheraton Fountainebleu-Sp Conf Deposit ck 218						\$5,000.00	\$9,337.86

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 4/12/00

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2/1/00	Deposit MSDE Grant	\$3,500.00				\$8,311.32
2/1/00	Conference Registration SP 99	\$90.00				\$8,401.32
2/10/00	Ballo Co Schools Printing Environ Sheets ck220			\$821.00		\$7,580.32
3/23/00	Art Comp and Design Conf Brochures ck221			\$892.50		\$6,687.82
3/30/00	Deposit Conf registrations	\$2,300.00				\$8,987.82
3/31/00	Health Promotions Now ck 222			\$639.15		\$8,348.67
4/3/00	Deposit Conference Registrations	\$825.00				\$9,173.67
4/3/00	Exhibit Fee	\$100.00				\$9,273.67
4/6/00	Double Entry Error 4/8/99			\$100.00		\$9,173.67
4/6/00	Double Entry Error 5/19/99			\$4,825.00		\$4,348.67
4/6/00	Void Ck 175			\$10.00		\$4,358.67
4/12/00	Deposit Conference Registrations	\$675.00				\$5,033.67
4/12/00	A+A Trophy House			\$542.38		\$4,491.29

Respectfully Submitted,

Carol S. Dunaway

Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: February 16, 2000

WELCOME AND CALL TO ORDER: The meeting was called to order by Carol Dunlavey, M.D., at 1:10 p.m., at the Carroll County Health Department - Mu 2-16-00

MINUTES: The minutes of the Executive Board Meeting of January 19, 2000, were approved as distributed, with the change in the fourth line of page two: "offers" to "officers".

TREASURER'S REPORT: Carol Dunlavey. The balance sheet as of February 10, 2000, was accepted, showing a balance of \$7561.44.

COMMITTEE REPORTS:

1. Family and Community Partners. Maria Schaeffer, Chair.

The Family Involvement Conference will be held on March 22, 2000, at Martin's West. Register on-line.

2. Food and Nutrition Programs. Ellen Green, Chair. (No report.)

3. Health Education. Lynne Weise, Chair.

YRBS Status: Moving forward; the superintendents have the questions now.

School Health Education Profile 2000 Survey was mailed out last week. The final report will be ready Fall 2000.

Summer conference for CSHP is filled and is now in final planning stages.

Magic Bullet training focused on advocating for HIV / STD / Sexuality education. The MSDE team identified the need for regional training centers and will move forward on developing the centers. MSDE will be piloting a training tracker software to assist with training needs and program evaluation.

4. Health Services. Vicki Taliaferro, Chair.

School Health Services Guidelines: Target to have them out in late spring. Four have been revised. The five new ones will include HIV and Blood-borne Pathogens. Revisions will continue.

Medication Assistant Training should be ready for school health programs - public / nonpublic in May.

Certified Nursing Assistant Training remains on hold. MSDE / DHMH with help from statewide committee are finalizing guidelines which we hope Board of Nursing will approve.

Legislation: SB 687 "Nurse in Every School"

SB 742 "ADHD Advisory Committee"

SB 311 "Nursing Shortage - school nursing representative included.

School Nurse Institute Program is July 31 - August 4. It is supported by MSSHC / UMD / MASHN.

Keynotes: Leo Frangipane, Crystal Kukendall.

Presenters: Senator Hollinger, Al Zachick, Dr. Grasmick, Eric Fine.

School Nurse Certification: Working with Board of Nursing.

Joint Meeting of Health Officers and Superintendents will be March 9, 2000.

5. Local School Health Councils. Pat Balducci, Chair.

There was a meeting on February 10 to discuss the pre-conference date (April 26, 2000) as a time to share.

A letter was sent to superintendents and health officers to "sign off" that they have a local health council. Nancy Hudson has been helpful in organizing.

6. Physical Education. Betsy Gallun, Chair. (Lynne Weise reporting.)

The outcomes are to be presented to MSDE Assistant Superintendents.

7. Program. Donna Behrens, Chair. (Glenda Harris reporting.)

Brochures were distributed, showing the scheduled activities for the Spring Conference 2000. Sponsors for the conference are MSSHC and Maryland Assembly on School-Based Health Care.

8. Public Relations / Awards. Dan Levy, M.D., Chair.

We need to emphasize the link between health and education. We need to study the schools which are doing well, think about how it can be replicated, and present this to officials. We should award schools which are doing well.

* (New Business) A motion was made by Carol Costante, seconded by Pat Balducci, and passed, that "we add a fourth category of yearly awards to recognize and highlight school(s) that are doing exemplary job(s) of coordinated school health programs". It was suggested that the award(s) be given in the Spring.

9. School Environment. (New Chair to be appointed.) (No report.)

10. Staff Wellness. Dinesh P. Sinha, M.D., Chair.

Relationship of mental health to grade averages: The ideas of Dr. Keller were described. Problems in developing programs for staff wellness include deciding who is in charge of it.

"A Framework for Initiating School-Site Health Promotion for Staff", (draft for discussion only) was distributed; it was developed by Dr. Sinha, who is the Chairperson for the Howard County School Health Council. Feedback concerning this draft is invited. The next step would be to design a systematic way to study staff wellness. A copy of the draft will be sent to the counties, and information will be obtained concerning the status of staff wellness programs in each jurisdiction.

Carroll County representatives shared that their county has a staff wellness program and that a family-oriented monthly newsletter is published. These initiatives have led to a reduction in health insurance rates for their employees.

11. Student Services. John T. McGinnis, Chair. (No report.)

Maryland Healthy Schools Coalition. (Barbara Sullivan reporting.)

The next Board meeting of the Coalition is Monday, March 6, 2000, 2 - 4:30 p.m., in the Southwest Area Conference Center of Baltimore County.

At the March 6 meeting, the Board will review Bylaw revisions, new position papers, and changes to the web page.

Spring General Membership Meeting is tentatively scheduled for Thursday, May 18, 2000, 3 - 6 p.m., at the meeting House in Howard County (Columbia).

Please check out the web page! www.marylandhealthyschools.org. It is newly designed and will allow for online membership application and possibly a discussion group.

Carroll County School Health Program. Marge Hoffmaster, Carroll County Public Schools.

A presentation was shared concerning some of the initiatives in progress:
A community survey will be conducted concerning school health.
The goal is to achieve a safe and healthy learning environment which will reach to the community.
As a part of the promotion for character education, items exhibiting words for some of the facets of a good character have been made available to the schools; these include bookmarks, buttons, neck bands, and pencils. Each attendee at the meeting had a choice of one of the items as a gift.
A manual prepared for on-site review is another evidence of collaboration in their program.

MSSHC thanks Carroll County for their hospitality, the informative presentation and the delicious refreshments.

OLD BUSINESS:

School Health Issues List - Health Officers / Superintendents Meeting will be on March 9, 2000.

A survey of the top issues shows the following:

From Health Officers: #1: YRBS, #2: Availability of Mental Health Services,
#3: Teen Smoking, #4: Substance Abuse, #5: Dental Health.

From Superintendents: #1: Availability of Mental Health Services,
#2: School -Based Health Centers, #3: Health Assistants training,
#4: Teen Smoking, #5: Violence Prevention

NEW BUSINESS:

Note New Business Item "*" included with "9. Public Relations / Awards" under Committee Reports.

Dental Health Needs Assessment Project: A letter was received from Dr. Grasmick in support of this project to be conducted by the University of Maryland Dental School. (Letter in meeting packet.)

Executive Board Meeting Schedule - Regional Sites: Our March 15, 2000, meeting will be held at the Frederick County Health Department.

Proposed State Legislation: A list of proposed health-related State legislation is in the meeting packet.
Note: "SB 709" should read "SB 721", and add "HB 442 Lead in School Buildings". Responses can be made by keying in the Bill Number on the web site.


The meeting was adjourned at 3:15 p.m.

Attendance 2-16-00:

Teresa M. Albright	Jane A. Barker	Vicki Taliaferro	Gene Saderholm
Lynne Weise	Pat Balducci	Susan Kelly	Gordon Mella
Pam Putman	Maura Rossman	Barbara Sullivan	Linda Stanton
Maria Schaeffer	Eric Fine	Dinesh P. Sinha	Carol Costante

Guests: Marge Hoffmaster (Gen. Body), Chip Ohlhaber, Cynthia A. Little, Dorothy D. Mangle, Barb Rodgers

Respectfully submitted,



Teresa M. Albright, B.S., M.Ed., Secretary

Please print!

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: 2-16-00

<u>NAME</u>	<u>ORGANIZATION</u>
TERESA M. ALBRIGHT	MSTA
JANE A. BARKER	Md. Council P&N Dir.
Chip OhlhaVER	CARROLL County CORE Service Agency
VICKI TACIAFERRO	MSDE
GENE SADERHOLM	Anne Arundel Co. Dept of Health
Lynne Weise	MSDE
Pat Breducchi	(Health Services Division) HARFORD Co. Health Dept LOCAL ENVIRONMENTAL HEALTH DIRECTOR
SUSAN KELLY	HARFORD COUNTY HEALTH DEPT
GORDON MELLA	AAAP
Pam Putman	DHMH
MARGE HOFFMASTER (GUEST)	CARROLL County Public Schools
Cynthia A. Little	Carroll Co. Public Schools
Dorothy D. Mangle	Carroll Co. Public Schls
Bub Rodgers	Carroll Co. Health Dept.
Maura Bossman	BCLD
BARBARA SULLIVAN	MHSC
Linda Stanton	MAESP
MARIA SCHAEFFER	MSDE
ERIC FINE	MED CHI
Dawn P. Sil	Howard County Dept of Health
Carol Costante	MNA

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 2/10/00

DATE POSTED	MEMO	ACCOUNTS RECEIVABLE	INCOME	ACCOUNTS PAYABLE	EXPENSES	ASSETS BALANCE
5/19/99	Donna Bahrens conference Supplies ck 200				\$88.41	\$24,294.54
5/19/99	Conference Registrations (dep 4/26/99)		\$4,825.00			\$29,119.54
5/19/99	Mary Pabst conf speaker ck 201				\$100.00	\$29,019.54
5/19/99	Peggy Alexander, conf speaker ck 202				\$149.00	\$28,870.54
5/19/99	Eric Fine, Cameras		\$736.12		\$18.88	\$28,851.68
5/19/99	conference Registrations					\$29,587.78
5/19/99	AA Co Pub Sch/John McGinnis, conf bags ck204				\$1,202.75	\$28,385.03
6/2/99	NASW, CEU's for social wrks				\$68.00	\$28,317.03
6/3/99	Deposit CEU for S.W.		\$68.00			\$28,385.03
6/3/99	Deposit, dinner fee Sp Conf		\$25.00			\$28,410.03
6/4/99	Conference Registration		\$75.00			\$28,485.03
6/22/99	Leo Frangipane, MD/conf tapes ck 206			\$1,000.00		\$27,485.03
6/22/99	Holiday Inn Select-Conference Expense ck 207				\$15,053.62	\$12,431.41
6/30/99	Brenda Sigall Honorarium ck 208				\$100.00	\$12,331.41
6/30/99	Judith Lombardi/Baltimore Cares honorarium/expenses ck 209				\$258.50	\$12,072.91
6/30/99	Bernard Cohen speaker expenses sp conf ck 210				\$146.02	\$11,926.89
6/30/99	Kenneth Kellerman speaker honorarium ck 211				\$200.00	\$11,726.89
6/30/99	Mark Baumel, MD speaker expense ck 212				\$104.18	\$11,622.71
7/1/99	Opening Balance 1999-2000					\$11,622.71
8/3/99	Conf Registrations		\$375.00			\$11,997.71
8/3/99	Conference funds-Nat'l Assemb/Sch-Based Health Ctr		\$4,512.25			\$16,509.96
8/17/98	Deposit		\$615.00			\$17,124.96
8/23/99	Holiday In Select ck 214				\$4,191.95	\$12,933.01
9/13/99	Conference Registration		\$90.00			\$13,023.01
9/13/99	Radisson Hotel ck 215				\$500.00	\$12,523.01
9/14/99	Nat Assem on S-B Hlth Cre sp/conf		\$2,095.97			\$14,618.98
10/18/99	Franklin G. Haering Env Fact Shts ck 216				\$250.00	\$14,368.98
10/18/99	Med Chi Bicentennial Ad ck 217				\$50.00	\$14,318.98
11/15/99	Sheraton Fournainebleu-Sp Conf Deposit ck 218				\$5,000.00	\$9,318.98

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 2/10/00

1/1/00	Radisson Hotel ck 219 Fall Conf			\$4,526.54	\$4,792.44
2/1/00	Deposit MSDE Grant	\$3,500.00			\$8,292.44
2/1/00	Conference Registration SP 99	\$90.00			\$8,382.44
2/10/00	Balto Co Schools Printing Environ Sheets			\$821.00	\$7,561.44

Respectfully Submitted,
Carol Deenlaney
 Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: January 19, 2000

WELCOME AND CALL TO ORDER: The meeting was called to order by Cour Eric M. Fine, M.D., at 1:00 p.m., at the Greenwood Office - Baltimore County Publ Board Room A.

1-19-00

MINUTES: The minutes of the Executive Board Meeting of December 15, 1999, were approved as distributed.

TREASURER'S REPORT: Carol Dunlavey. The balance sheet as of January 18, 2000, showing a balance of \$4792.44, was accepted.

COMMITTEE REPORTS:

1. Family & Community Partners. Maria Schaeffer, Chair.

The family reading plan was described. Twenty-four pilot schools will receive training on using Reading Compacts. The program will be expanded to Title I schools. MSDE is working with The Family Works and Maryland's PTA. The three regional trainings are: Towson, February 17; Easton, February 23; and Hagerstown, March 9.

The Family Involvement Conference will be held on March 22, 2000, at Martin's West. The "Call for Presenters" and the preliminary program was distributed.

The brochures, Parent Handbook for Better Schools, were distributed. The handbook has been translated to Spanish, Chinese, Korean and Vietnamese; this Spring it will be translated to Russian.

2. Food & Nutrition Programs. Ellen Green, Chair. (No report.) "Celebrate National Nutrition Month: March 2000" was circulated.

3. Health Education. Lynne Weise, Chair. (Betsy Gallun, reporting.)

YRBS status: Copies of the 1999 YRBS questions have been sent to all health officers and superintendents for their review. A formal report and final question selection will be made at the Joint Meeting in March 2000, then the selected questions will be presented to the LBE for discussion.

School Health Education Profile 2000: MSDE is finalizing school selection for survey distribution. The survey will be mailed Feb. 2000, and results should be available for distribution by May 2000. Survey results will be posted on the Healthy Schools Coalition WWW page.

Healthy Schools Coalition WWW page: The membership application is being revised so that it can be submitted via e-mail. Plans are being made for the "Environmental Papers" to be put into an "Adobe Reader" format for easier reading.

"Magic Bullet" training in Atlanta will focus on advocating and marketing for health education programs. Five health educators will be attending there February 13 - 16: Lynne Weise and Betsy Gallun from MSDE, Eugene Martin and Bonnie Foresyth from Washington County, and Beth Westbrooke from Wicomico County.

Summer Prevention Conference currently has 15 / 24 LEAs to be represented.

Betsy Gallun (MSDE) is developing a Health / PE WWW page for MSDE.

4. Health Services. Vicki Taliaferro, Chair. (Pam Putman and Donna Mazyk reporting.)

School Health Services Guidelines: Proposed cover for manual was shared.

Completed guidelines: Medication Administration, Role of the School Nurse, Documentation, and Diabetes Management.

Drafts of new guidelines: Model Health Suites, and Communicable Diseases.

(page 1 of 3)

Plans for guidelines: Private Duty Nurses, and Sun Protection (Skin Cancer Prevention).
Annual certification letter awaiting signatures from Dr. Grasmick and Dr. Benjamin. A section of the letter requests a list of the members of the local school health council. It is due back on Mar. 15, 2000.
Joint Workgroup Meeting on February 15, to review feedback from health offers and superintendents regarding the issues they want to have addressed.
Joint Meeting of Health Officers and Superintendents will be March 10, 2000.
School Nurse Certification: Statewide committee made presentations to state school health services supervisors on December 7, 1999. Presently waiting to hear from the Board of Nursing regarding meeting with the statewide committee.
Certified Nursing Assistants: The Board of Nursing states that any amendments to the law (SB445) will not be addressed until the 2001 legislative session. The state school nurse consultants are moving forward in adjusting the curriculum for medication assistants.
School Nurse Institute Program is scheduled for July 31 - August 4. It will be cosponsored by Center for Mental Health Assessment, MSDE, and DHMH. The focus will be on mental health. Fliers are going out to school nurses; brochures are due out in early Spring.

5. Local School Health Councils. Pat Balducci, Chair.

The pre-conference day (April 26, 2000) for our Spring Conference will focus on the nuts and bolts and starting points. Questionnaires will be sent to each jurisdiction before the meeting to determine current status and plans for the future.

6. Physical Education. Betsy Gallun, Chair.

Betsy Gallun (MSDE) is developing a Health / PE WWW page for MSDE.

7. Program. Donna Behrens, Chair.

The Spring Conference will be held April 27 - 28, 2000. The focus will be on Family & Community Involvement and Staff Wellness.

The Pre-Conference day will be held on April 26. There will be two all-day workshops: One focusing on local school health councils and the other focusing on school-based health center billing.

8. Public Relations / Awards. Dan Levy, M.D., Chair.

Nominations: One has been received. There will be a formal mailing of forms.

On January 18, a meeting was held concerning how to promote the eight components.

We need to promote "health" as a priority of MSDE.

Sustainable issues include purposeful behaviors which can be institutionalized.

There is need for a long-term study linking health to student achievement.

9. School Environment. (No report.)

The Council thanks Katherine W. Mansberger for all of her work as Chair of this committee. Her service is concluding, and Dr. Fine will be naming a new committee chair.

10. Staff Wellness. Dinesh P. Sinha, M.D., Chair.

The "School-Site Health Promotion for Teachers and Staff (Appendix 2) from Howard County could be used as a guide. That Goal is: To promote physical, mental, emotional, and social well-being as well as the prevention of diseases among teachers & staff who serve as role models for students and the families.

11. Student Services. John T. McGinnis, Chair. There is concern about which questions and issues need to be checked. Dr. Fine suggested that substance abuse, teen smoking, and availability of mental health services have been shown to be a high priority.

Maryland healthy Schools Coalition: (Barbara Sullivan, reporting)

The American Cancer Society, with the support of CDC, is planning a School Health Coordinators Leadership Institute, requiring a 3-year commitment of representatives from 30+ states to be trained and empowered to act on the following priorities (all including and addressing the 8 components): School Health Councils, School Health Coordinators, and Local School Health Teams.

The MHSC Executive Board met on January 13.

A letter in support of school nurses will be mailed to Paula Hollinger.

Voted to be a sponsor of the April 1 Safe Conference.

Additional or revised position papers are needed pertaining to:

Safe Schools, Guidance and Counseling, and Research and Evaluation.

Study Group Meeting to revisit the Bylaws and the structure of the web site: February 2.

Executive Board Meeting: March 6.

OLD BUSINESS:

Letter was sent from MSSHC to Senator Paula Hollinger in support of having a full-time school health nurse in every Maryland school. (In meeting packet.)

The MSSHC-endorsed Pledge of Support for the 2000 Children's Gun Violence Prevention Initiative was sent to Marylanders Against Handgun Abuse. (In meeting packet.)

The Maryland Citizens' Health Initiative Education Fund, Inc. presented a Certificate of Recognition to MSSHC for signing the Declaration of Health Care Independence. (In meeting packet.)

NEW BUSINESS:

Discipline procedures for students with disabilities: A draft / working copy of a revision of COMAR 13A.08.01.11 contains all new material to effect an alignment with federal regulations for the Individuals with Disabilities Education Act. (In meeting packet.)

General Body / Executive Board Vacancy: Rick Lambertson is unable to continue to serve. (Letter in meeting packet.) Vacancy will be filled at the Spring General Body Meeting.

Executive Board Meeting Schedule is in meeting packet. February 16: Carroll Co. HD-Multipurp. Rm.

Rally for Childproof Handguns: "Arms Are For Hugging" on February 14, Lawyers Mall, Annapolis.

The meeting was adjourned at 3 p.m.

Attendance 1-19-00:

Teresa M. Albright	Dinesh P. Sinha	Amy Evans	Mardel Knight
John McGinnis	Maria Schaeffer	Barbara Sullivan	Jane Barker
Carol Dunlavy	Paddy Mudd	Pam Putman	Eric Fine
Dan Levy	Mary Keene	Diane Matuszak	Donna Mazyck
Carol Costante	Carolyn Thompson	Betsy Gallun	Donna Behrens
Pat Balducci	Maura Rossman	Lauren LasCasas (guest)	

Respectfully submitted,

Teresa M. Albright, B.S., M.Ed., Secretary

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MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: 1-19-00

Nauro?
Rossmore

(Guest)

NAME	ORGANIZATION
Teresa M. Albright	MSTA
Viniesh P. Simbra	Howard County
Maura Brown	BCHD
Amy Evans	Dept. of Human Resources
MARDEL KNIGHTS	MDE
JOHN M'GINNIS	ARCPS
MARIA SCHAEFFER	MSDE
BARBARA SULLIVAN	MHSC
Jane Parker	Bl. Council PAIN Directors
Carol Deen Cawey	How. Co / Gen Body
FADDI MUDD	MASHN
Pam Putman	DHMH
ERIC FINE	MED CHI
DAN LEY	MSDE
Luzon LasCasas	Umms
Mary Keene	MACD
DIANE MATUSZAK	MACHO
Donna Mazyek	MSDE
Carol Costante	MNA
Marilyn Jones	MSDE Nido Training
Betsy Gallun	MSDE
Donna Behrens	OCYF
Pat Balducci	Harford Co. Health D.

MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT AS OF 1/18/00

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1/11/00	Radisson Hotel ck 219 Fall Conf				\$4,526.54	\$4,792.44	\$4,792.44

Respectfully Submitted,

Carol A. Dunaway

Treasurer