



Karen B. Salmon, Ph.D.
State Superintendent of Schools

TO: Members of the State Board of Education
FROM: Karen B. Salmon, Ph.D.
DATE: May 22, 2018
SUBJECT: School Calendar Waiver Application

PURPOSE:

The purpose of this agenda item is to request approval for Allegany County Public Schools to open for pupil attendance prior to Labor Day for the 2018-2019 school year.

BACKGROUND/HISTORICAL PERSPECTIVE:

On August 31, 2016, Governor Larry Hogan issued Executive Order 01.01.2016.09 which requires all Maryland kindergarten through grade 12 public schools to open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for every public school in Maryland shall adjourn no later than June 15. Local boards of education have the option to apply for a waiver of the requirements set forth in the Executive Order.

On October 12, 2016, Governor Hogan amended the original Executive Order to establish parameters for school boards to apply for waivers. To be eligible for a waiver, the local board must demonstrate that the school system has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Pursuant to the amended Executive Order 01.01.2016.13, the State Board of Education was charged with establishing a timeline for waiver applications; identifying additional information needed from local school boards to comply with the requirements of the Executive Order; and rendering decisions on submitted waiver applications. On December 5, 2016, the State Board of Education approved the application and process for local boards of education to submit a waiver request for the requirements in Executive Order 01.01.2016.13.

EXECUTIVE SUMMARY:

The Maryland State Department of Education received an application from Allegany County Public Schools to waive the post-Labor Day school start date. Allegany County Public Schools is requesting a waiver using the compelling justification of emergency school closing. In order to be eligible for a waiver, a local school system must have closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions. Allegany County Public Schools were closed for inclement weather 11 days during the 2014-2015 school year and 16 days during the 2013-2014 school year. As a result, Allegany County Public Schools meet the criterion to request a waiver due to emergency school closings.

Local boards of education are required to conduct at least one public meeting to consider and approve the waiver application. The Board of Education for Allegany County Public Schools conducted a public meeting on April 23, 2018. The minutes from the meeting are included in the attached waiver application.

ACTION:

It is requested that the Maryland State Board of Education approve the waiver application for Allegany County Public Schools to open schools for pupil attendance prior to Labor Day for the 2018-2019 school year.

Attachment: Waiver Application for Allegany County Public Schools

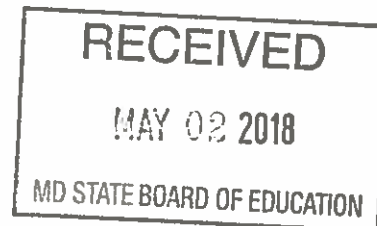


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Nicholas T. Hadley
Laurie P. Marchini

Superintendent of Schools
David A. Cox, Ed.D.

April 26, 2018



Ymck 5/2/18

Dr. Karen B. Salmon, State Superintendent of Schools
Maryland State Department of Education
200 West Baltimore Street
Baltimore, MD 21201-2595

Dear Dr. Salmon:

At the April 23, 2018 meeting of the Allegheny County Board of Education, our Board voted unanimously to request a waiver from Governor Larry Hogan's Executive Order 01.01.2016.13, signed on October 11, 2016. In his second Executive Order, Governor Hogan specifically indicated that Maryland districts that "have closed 10 days per year during any 2 of the last 5 years because of natural disasters, or severe weather conditions" could submit a waiver request to the Maryland State Board of Education.

Allegheny County Public Schools does, in fact, qualify under this provision. During the 2014-2015 school year, we missed 11 days, and in the 2013-2014 school year, we missed 16 days respectively due to inclement weather. These days reflect closures for the whole system. In addition, there have been several more days in which our Mountain Ridge High School feeder system has been closed due to more extreme weather conditions in our Frostburg/Western Allegheny County region where the elevations are much higher than the rest of the county.

On behalf of the Allegheny County Board of Education, I respectfully request that the State Board of Education grant Allegheny County Public Schools a waiver to begin our school year before Labor Day for the 2018-2019 school year.

Respectfully,

David A. Cox, Ed. D.
Superintendent of Schools

DAC/dmh

- Enclosures:
- *Official signed minutes from ACBOE Business Meeting, April 25, 2018
 - *Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date
 - *Allegheny County Public Schools 2018-2019 School Calendar (Condensed, One-Page Format)
 - *Allegheny County Public Schools 2018-2019 School Calendar (Monthly Format)

34982

Overview:

Executive Order 01.01.2016.13 requires all kindergarten through grade 12 public schools in Maryland to be open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for each public school in Maryland shall adjourn no later than June 15. Local boards of education retain the full responsibility for establishing annual academic calendars within the parameters of the Executive Order. The Executive Order does not apply to the operation of year-round schools. The entire Executive Order may be found on the following webpage: <https://governor.maryland.gov/wp-content/uploads/2016/10/EO.01.01.2016.13.pdf>

Waiver Applications:

Local boards of education may apply for waivers of the requirements set forth in the Executive Order. To be eligible for a waiver, the local board must demonstrate that it has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Any waiver granted by the State Board of Education using this waiver application shall be for the 2018-2019 school year only. Local boards of education may apply annually for a waiver of the requirements in Executive Order 01.01.2016.13.

Timeline for Submission of Waiver Application:

Waiver applications will be accepted on a rolling basis. Decisions regarding waiver requests will be made at the State Board Meeting immediately following receipt of the application. For example, if a waiver application is received on January 31, 2018 then the State Board will render a decision at the February 27, 2018 meeting. A list of State Board meeting dates may be found on the following webpage: <http://marylandpublicschools.org/stateboard/Pages/Meetings-2018.aspx>. The local Superintendent or Chief Executive Officer and Board President will be notified in writing of the State Board's decision. The final date to submit an application for a waiver of requirements in Executive Order 01.01.2016.13 for the 2018-2019 school year is **March 31, 2018**.

Waiver applications and supporting documents may be emailed to Charlene Necessary at charlene.necessary@maryland.gov or mailed to:

Maryland State Board of Education
Attention: Charlene Necessary
200 West Baltimore Street
Baltimore, Maryland 21201



Directions: There are five sections to the waiver application. All sections of the application must be complete for waiver requests to be considered by the State Board of Education. Include any required supporting documentation when submitting this application.

1. Select the name of the school system represented in the waiver request.

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Allegany | <input type="checkbox"/> Charles | <input type="checkbox"/> Prince George's |
| <input type="checkbox"/> Anne Arundel | <input type="checkbox"/> Dorchester | <input type="checkbox"/> Queen Anne's |
| <input type="checkbox"/> Baltimore City | <input type="checkbox"/> Frederick | <input type="checkbox"/> St. Mary's |
| <input type="checkbox"/> Baltimore | <input type="checkbox"/> Garrett | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Calvert | <input type="checkbox"/> Harford | <input type="checkbox"/> Talbot |
| <input type="checkbox"/> Caroline | <input type="checkbox"/> Howard | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Carroll | <input type="checkbox"/> Kent | <input type="checkbox"/> Wicomico |
| <input type="checkbox"/> Cecil | <input type="checkbox"/> Montgomery | <input type="checkbox"/> Worcester |

2. Select the type of waiver being requested by the local school board.

- Request to waive the post-Labor Day school start date.
- Request to waive the June 15 school end date.
- Request to waive both the post-Labor Day school start date and June 15 school end date.

3. Select the compelling justification for the waiver request.

Compelling justification includes adoption of an innovative school schedule (3a) or emergency school closing (3b). At least one compelling justification category must be selected.

3a. Compelling Justification: Adoption of an Innovative School Schedule.

Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where the innovative school schedules are offered. Education Article §7.103.1 defines innovative school schedules to include, "...*extended year, year-round schooling, or other school scheduling models that do not allow for prolonged lapses in instructional time...*" Qualifying schools are those designated as low-performing, at-risk, or charter. A summary of the innovative school schedule must be attached to application.

Identify the low-performing, at-risk, and/or charter schools for a waiver request on the next page.

Adoption of an Innovative School Schedule for Low-Performing Schools

Low-performing schools, or Maryland's Priority Schools, are the 5% of all Title I schools that are the lowest achieving on state assessments; and/or have graduation rates below 67%; or receive Title I school improvement funds under Section 1003g. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.

Adoption of an Innovative School Schedule for At-Risk Public Schools

At-risk public schools, or Maryland's Focus Schools, are those in the top 10% of Title I schools that have the largest within-school gaps between the highest-achieving subgroup and the lowest-achieving subgroup; and Title I high schools with less than 60% graduation rates over a number of years. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.



Adoption of an Innovative School Schedule for Charter Schools

Guidance regarding charter schools may be found on the following webpage:
<http://www.marylandpublicschools.org/programs/Pages/Charter-Schools/index.aspx>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.

3b. Compelling Justification: Emergency School Closing.

Eligible local school systems are those that have closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions. Select the qualifying school system below.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Allegany County | <input type="checkbox"/> Garrett County |
| <input type="checkbox"/> Caroline County | <input type="checkbox"/> Harford County |
| <input type="checkbox"/> Carroll County | <input type="checkbox"/> Talbot County |
| <input type="checkbox"/> Dorchester County | |

4. Local school boards are required to conduct *at least one public meeting* to consider and approve the waiver application. In the table below, identify all public meeting dates, times, and locations where the waiver application was considered and approved. **Attach the meeting minutes for each date identified.**

Date of Public Meeting	Time of Public Meeting	Location of Public Meeting
April 23, 2018	6 p.m.	Allegany County Board of Education, 108 Washington Street, Cumberland, MD 21502



5. Signatures of Superintendent or Chief Executive Officer and Board President.

Signing below indicates that the local board of education has reviewed and approved all sections in this waiver application.

Signature of Superintendent or
Chief Executive Officer

April 10, 2018

Date

Signature of School Board President

April 10, 2018

Date

2018-2019 SCHOOL CALENDAR

Allegheny County Public Schools

Cumberland, Maryland 21501-1724

<p>2018 August 22 (W) August 23 (Th) August 24 (F) August 27 (M) August 28 (T) August 29 (W) September 3 (M) September 6 (Th) October 2 (T)</p> <p>October 17 (W)</p> <p>November 2 (F) November 5 (M) November 6 (T) November 16 (F) November 21 (W) November 27 (T) December 21 (F)</p> <p>2019 January 2 (W) January 9 (W) January 21 (M) January 24 (Th) January 25 (F) January 31 (Th) February 18 (M) March 4 (M)</p> <p>March 25 (M) April 1 (M) April 2 (T) April 4-5 (Th-F) April 9 (T) April 18 (Th)</p> <p>April 23 (T) May 16 (Th) May 20 (M) May 21 (T) May 22 (W) May 27 (M) May 28 (T) June 12 (W)</p> <p>June 13 (Th)</p>	<p>FIRST DAY FOR TEACHERS – AM-School-based Professional Development/PM-Teacher Work Time Convocation – AM-School-based Staff Development/PM-Teacher Work Time Supervisor System-wide Professional Development School-based School Improvement Teacher Work Time</p> <p>SCHOOLS OPEN – Three Hour Early Dismissal – PM-Teacher Work Time</p> <p>SCHOOLS & OFFICES CLOSED – Labor Day Pre-Kindergarten and Kindergarten Begin SCHOOLS CLOSED – Parent Conference Day - Elementary 8:00-9:00 a.m. Teacher Plan; 9:00-12:00 p.m. & 1:00-3:30 p.m. Parent Conferences - Secondary 10:00-11:00 a.m. Teacher Plan; 11:00-2:00 p.m. & 3:00-5:30 p.m. Parent Conferences SCHOOLS CLOSED – 8:00-11:00 a.m. Principal Professional Development; 11:00-12:00 p.m. Lunch; 12:00-2:00 p.m. Teacher Work Time; 2:00-5:00 p.m. Employee Health Fair Close of First Marking Period Three Hour Early Dismissal – PM-Teacher Work Time SCHOOLS & OFFICES CLOSED – General Election Day Report Cards Released Three Hour Early Dismissal - Thanksgiving Vacation Begins (Offices Closed November 22 & 23) Two Hour Delayed Opening - SCHOOLS REOPEN – Teacher Work Time Three Hour Early Dismissal – Christmas Vacation Begins (Offices closed December 24, 25, 31 & Jan. 1)</p> <p>Two Hour Delayed Opening - SCHOOLS REOPEN – Teacher Work Time SCHOOLS CLOSED – AM-Supervisor Staff Development/PM-Teacher Work Time SCHOOLS & OFFICES CLOSED – Martin Luther King Jr's Birthday* Refer to COMAR 7-103, possible snow make-up day End of First Semester - Close of Second Marking Period Three Hour Early Dismissal – PM-Teacher Work Time Report Cards Released SCHOOLS & OFFICES CLOSED – Presidents' Day* Refer to COMAR 7-103, possible snow make-up day SCHOOLS CLOSED – Parent Conference Day - Elementary 10:00-11:00 a.m. Teacher Plan; 11:00-2:00 p.m. & 3:00-5:30 p.m. Parent Conferences - Secondary 8:00-9:00 a.m. Teacher Plan; 9:00-12:00 p.m. & 1:00-3:30 p.m. Parent Conferences Two Hour Delayed Opening – Teacher Work Time Close of Third Marking Period Three Hour Early Dismissal – PM-Teacher Work Time Pre-K, Kindergarten, and 1st Grade Registration Report Cards Released Three Hour Early Dismissal - Easter Vacation Begins* (Offices Closed April 19 and April 22) Refer to COMAR 7-103, possible snow make-up day SCHOOLS & OFFICES REOPEN Career Center Certification Ceremony Last Day for Seniors Fort Hill High School Graduation Allegheny High School Graduation SCHOOLS & OFFICES CLOSED – Memorial Day* Refer to COMAR 7-103, possible snow make-up day Mountain Ridge High School Graduation LAST DAY FOR STUDENTS – Three Hour Early Dismissal – PM-Teacher Work Time End of Second Semester - Close of Fourth Marking Period Elementary and Secondary report cards will be released on June 19 LAST DAY FOR TEACHERS - Teacher Work Time</p>
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FIRST SEMESTER 90 DAYS		SECOND SEMESTER 95 DAYS		REPORT CARD PERIODS		
				CLOSE OF PERIOD	REPORT CARDS RELEASED	NO. DAYS
August	03 Days	January	06 Days			
September	19 Days	February	19 Days			
October	21 Days	March	20 Days			
November	18 Days	April	20 Days			
December	15 Days	May	22 Days			
January	14 Days	June	08 Days			
				1st Period	Nov. 2	Nov. 16
				2nd Period	Jan. 24	Jan. 31
				3rd Period	April 1	April 9
				4th Period	June 12	June 19
						45
						46
						45
						49

Snow make-up days for students will be determined by the April 2019 Board Meeting. End of year professional development and teacher work days will follow the designated snow make-up days. The Board of Education reserves the right to request the use of legal holidays due to emergency closings, if deemed necessary.

Title 13A
State Board of Education
Subtitle 02: Local School Administration
Chapter 01 : Local Boards of Education
Education Article 7-103
Annotated Code of Maryland

.04 Length of the School Year

A. Schools shall be open a minimum of 180 days per year. In implementing Education Article, §7-103, Annotated Code of Maryland, a waiver of the 180-day requirement will be granted by the State Board of Education to local school systems only when:

- (1) The demonstrate that sufficient effort has been made through calendar planning and modification; and
 - (2) Natural or civil disasters or severe weather conditions are sufficiently significant to warrant waiver.
- B. The closing of individual schools does not require a waiver by the State Board of Education but may be granted by permission of the State Superintendent of Schools upon request of the local superintendent of schools.

C. Application for Waiver

(1) In the required written application for waiver of school days, it shall be determined that:

- a. The local school system developed a calendar which included days to be used to make up days lost. Depending upon past experience, this number could range from 3-10 days throughout the State. The local school system calendar shall have identified those potential make-up days which could have been used as student days when calendar modification becomes necessary; that is, make-up days, student vacation days, etc.
- b. The local school system has modified its calendar by scheduling school on the make-up days provided in the original calendar and by extending the school year 5 days beyond the previously scheduled closing date.

(2) In considering this application, the State Board of Education may waive:

- a. The final day needed to complete the 180-day schedule if that day falls on a Monday;
- b. Additional days beyond those specified in § C (1) (b) of this regulation that would have to be added to the calendar to complete a 180-day schedule.

**Legal holidays include: Thanksgiving Day and the day after; Christmas Eve through January 1st; Martin Luther King, Jr.'s Birthday; Presidents' Day; Good Friday and Easter Monday; Memorial Day; Primary and General Election Days.*

August 2018 – Pre-Labor Day

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
	School Based School Improvement	Teacher Work Time	SCHOOLS OPEN 3-hr Early Dismissal PM-Teacher Work Time	Convocation AM-School Based Staff Development/ PM-Teacher Work Time	Supervisor System wide Professional Development	S=3 T=8 S=3/180 T=8/190
			1 st Day for Teachers AM-School Based PD/ PM-Teacher Work Time			

September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 SCHOOLS & OFFICES CLOSED	4	5	6 PRE-K AND K BEGINS	7	8
9	10 Labor Day	11	12	13	14	15
16	17 Rosh Hashanah	18	19	20	21	22
23	24	25	26	27	28	29
30						S= 19 T= 19 S= 22/180 T= 27/196

October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	1	2 SCHOOLS CLOSED. <i>Parent Conference Day</i> ELEM. 8-9:00 Teacher Plan: 9-12:00 & 1:00-3:30 Parent Conferences SEC. 10-11:00 Teacher Plan: 11-2:00 & 3:00-5:30 Parent Conferences	3	4	5	6	
	8						
7							
	14	15 Columbus Day	16	17 SCHOOLS CLOSED 8-11 PRINCIPAL PD 11-12 LUNCH 12-2 TEACHER WORK TIME 2-5 EMPLOYEE HEALTH FAIR	18	19	20
	21	22	23	24 Realty For	25	26	27
				31 Halloween			
28	29	30				S= 21 T= 23 S= 43/180 T= 50/190	

November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Close of 1 st Marking Period (45 days)	3
4 Daylight Savings Time Ends	5 3-hr Early Dismissal PM-Teacher Work Time (No Breakfast Served) If school is closed on this day, the make-up day will be the next full day of school.	6 SCHOOLS & OFFICES CLOSED General Election Day	7	8	9	10
11	12	13	14	15	16	17
18 Veteran's Day	19 Focus on the Future (set up)	20 Focus on the Future (BR & MS)	21 Focus on the Future (WA & WM) 3-hr Early Dismissal	22 SCHOOLS & OFFICES CLOSED Thanksgiving Day	23 Report Cards Released SCHOOLS & OFFICES CLOSED	24
25	26 SCHOOLS CLOSED	27 SCHOOLS REOPEN 2-hr Delay - Teacher Work Time	28	29	30	S= 18 T= 18 S= 61/180 T= 68/190

December 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Honukkah

Christmas Eve

Christmas

Kwanzaa

Pearl Harbor Day

3-hr Early Dismissal

S = 15
T = 15
S = 76/180
T = 89/190

January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 SCHOOLS & OFFICES CLOSED	2 SCHOOLS REOPEN 2-hr Delay - Teacher Work Time	3	4	5
		New Year's Day				
6	7	8	9 SCHOOLS CLOSED AM- SUPERVISOR STAFF DEVELOPMENT/ PM-TEACHER WORK TIME	10	11	12
13	14	15	16	17	18	19
20	21 SCHOOLS & OFFICES CLOSED MLK Jr Day* Refer to COMAR 7-103, possible snow make-up day	22	23	24 Close of 2 nd Marking Period End of 1 st Sem. (46 days)	25 3-hr Early Dismissal PM-Teacher Work Time	26
27	28	29	30	31 Report Cards Released		

February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9 Groundhog Day
10	11	12 Lincoln's Birthday	13	14	15	16
17	18 SCHOOLS & OFFICES CLOSED President's Day* Refer to COMAR 7-103. possible snow make-up day Washington's Birthday	19	20	21 Valentine's Day	22	23
24	25	26	27	28		

S = 19
T = 19
S = 115/180
T = 123/190

March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 SCHOOLS CLOSED- Parent Conference Day ELEM. 10-11:00 Teacher Plan: 11-2:00 & 3:00-5:30 Parent Conferences: SEC. 8-9:00 Teacher Plan: 9-12:00 & 1:00-3:30 Parent Conferences	5	6	7	8	9
10	11	12	13	14	15	16
Daylight Savings Time Begins						
17	18	19	20	21	22	23
St. Patrick's Day						
24	25 2-hr Delay - Teacher Work Time	26	27	28	29	30
31						S= 20 T= 21 S= 135/180 T= 144/190

April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Close of 3 rd Working Period (45 Days)	2 3-hr Early Dismissal PM-Teacher Work Time	3 Reality Fair	4 Pre-K, Kindergarten, & 1 st Grade Registration	5	6
7	8	9 Report Cards Released	10	11	12	13
				18 3 Hr. Early Dismissal	19 SCHOOLS & OFFICES CLOSED Good Friday* Refer to COMAR 7-103. possible snow make-up day	20
14 Polen Sunday	15	16	17	25	26	27
21	22 SCHOOLS & OFFICES CLOSED* Refer to COMAR 7-103. possible snow make-up day	23 SCHOOLS & OFFICES REOPEN	24			
28 Easter	29 Earth Day	30				S = 20 T = 20 S = 155/180 T = 164/190

May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
AP Testing May 6-10			School Nurse's Day			
12	13	14	15	16	17	18
AP Testing May 13-17				CCTE CERTIFICATION CEREMONY		
Mother's Day						Armed Forces Day
19	20	21	22	23	24	25
	LAST DAY FOR SENIORS	FORT HILL GRADUATION	ALLEGANY GRADUATION			
26	27	28	29	30	31	
	SCHOOLS & OFFICES CLOSED Memorial Day* Refer to COMAR 7-103. possible snow make-up day	MOUNTAIN RIDGE GRADUATION				S = 22 T = 22 S = 177/180 T = 186/190

June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 Close of 4 th Marking Period (44 days) <i>(last student day WITHOUT the 5 days)</i>	6 Last Days for Teachers Principal/Teacher Work Time <i>(last teacher day WITHOUT the 5 days)</i>	7	8
9	10	11	12 STUDENTS' LAST DAY 3-hr Early Dismissal PM-Teacher Work Time <i>(last student day WITH BUILT IN 5 days)</i>	13 Last Days for Teachers Teacher Work Time <i>(last teacher day WITH BUILT IN 5 days)</i>	14 Rag Day	15
16	17	18	19	20	21	22
Father's Day			Reports Cards Released			
23	24	25	26	27	28	29
30						

End of Year Student Make-up Days
Refer to COMAR 7-103 C (1) (b) (per waiver eligibility requirement)

~UNAPPROVED~

Public Business Meeting (Monday, April 23, 2018)

Generated by Dixie Heavener on Wednesday, April 25, 2018

Members present

Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

Meeting called to order at 6:01 PM

1. Opening Ceremonies

Procedural: A. Call to Order

Meeting was called to order at 6:01 p.m.

Procedural: B. Pledge of Allegiance

2. Closed Session Summary Report

Information: A. Closed Session Summary for Executive Session

Dr. David A. Cox, Superintendent of Schools, read the closed session summary reports for Executive Sessions held on April 10, and April 17, 2018. The Allegany County Board of Education met in Executive Session on April 10, 2018, at 3:00 p.m. In attendance were Dr. Sara-Beth Bittinger, President; Tammy Fraley, Vice-President; Nicholas Hadley, Wayne Foote, Laurie Marchini, Members; Mr. Gary G. Hanna, Board Attorney; and Dr. David A. Cox, Superintendent. The board received updates from counsel concerning legal cases, property acquisitions, and the state of a complaint. Mr. Jeff Blank, Chief Administrative Officer, was invited to a portion of the meeting to update the board on negotiations and a personnel matter. The superintendent briefed the board during the administrative function portion of the meeting on matters on which he and his staff are working. The meeting adjourned at 3:50 p.m. The Allegany County Board of Education held an executive session on April 17, 2018, at 10:00 a.m. for the purpose of discussing the superintendent's evaluation instrument. In attendance were Dr. Sara-Beth Bittinger, President; Tammy Fraley, Vice-President; Nicholas Hadley, Laurie Marchini, Members; Kathryn Blumsack, MABE Consultant; and Dr. David A. Cox, Superintendent. Absent from the meeting was Wayne Foote. The meeting adjourned at 12:35 p.m. The authority for closing these sessions is provided under Section 3-305 of the General Provisions Article of the Annotated Code of Maryland.

3. Consent Agenda

Action (Consent): A. Approval of Consent Agenda

Resolution: Motion to approve consent agenda items.

Motion by Wayne Foote, second by Nicholas Hadley.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

4. Superintendent's Report

Recognition: A. Recognition of All-State Chorus Students

Mr. Jeff Avey, Coordinator of Fine Arts, began by explaining the rigorous process involved to be appointed to All State Chorus. He announced that five students had earned All State Chorus status this year. These students are as follows:

Junior All-State Chorus

Michael Quach, 9th Grader at Mountain Ridge High School

Guy Witt, 8th Grader at Mount Savage Middle School

Senior All-State Treble Chorus

Jessica Farrell, 12th grader at Mountain Ridge High School

Eliza Griffith, 11th grader at Allegany High School

Audrey Jones, 12th grader at Mountain Ridge High School

Senior All-State Mixed Chorus

Laurel Plitnik, 11th grader at Mountain Ridge High School

On behalf of the Board, Mr. Foote presented certificates of recognition to the students.

Recognition: B. Recognition of Allegany High School Varsity Mock Trial Team State Champions

Mr. Mike Calhoun, Principal at Allegany High School (AHS), proudly announced the outstanding achievement obtained by the members of the AHS Varsity Mock Trial Team by defeating 148 teams, including private, public, and charter schools across the state throughout the competition process, to ultimately claim the title of 2018 State Champions. Allegany's team defeated Richard Montgomery High School (Montgomery County) at the Maryland Court of Appeals in Annapolis on Friday, April 20, 2018. Mr. Calhoun commended Mr. Brian White, AHS Varsity Mock Trial Team Coach, for his direction and leadership. Allegany's Varsity Mock Trial Team consists of the following members: Delanie Blubaugh, Umailla Fatima, Ben Fiscus, Clay Hoover, Evan Hostetler, Alexis Lashbaugh, Melissa Magrath, Omaer Naeem, Chris Palasik, Addison Stroup, Hannah Willetts, and Jie Zheng. On behalf of the Board, Mrs. Marchini presented each student with a certificate of recognition.

Recognition: C. Recognition of Carson Scholar: Emilia Porter

Dr. George Brown, Assistant Supervisor of Professional Development, provided an overview of the Carson Scholars Fund. Each year, the Carson Scholars Fund recognizes a select group of students in grade four through eleven who demonstrate outstanding academic

achievement and humanitarian qualities. Each student receives a \$1,000 college scholarship award. This year, Emilia Porter, eighth grader at Mount Savage Middle School, was recognized as a first-time Carson Scholar. Mr. Martin Crump, Principal at Mount Savage School, introduced Ms. Porter and commented on her achievements and involvement in the school and community. On behalf of the Board, Mr. Hadley presented Ms. Porter with a certificate of recognition.

Recognition: D. Mathematics and Statistics Awareness Month; Recognition of ACPS Accomplishments in MathCounts

Dr. Stephen Thompson, Assistant Supervisor of Mathematics, spoke on the importance of both mathematics and science, which play an important role in addressing many real-world problems such as internet security, sustainability, disease, climate change, the data deluge, and much more. He stated that research in these areas is ongoing, revealing new results and applications every day in fields such as medicine, manufacturing, energy, biotechnology, and business. Dr. Thompson introduced Mr. Raymond Short and Ms. Shella Greise, MathCounts Advisers, who in turn introduced the members of the Math Counts team. Mr. Short proudly announced this is the sixth consecutive year and twentieth overall regional championship win for Braddock Middle School. He introduced the following student individual results for the Regional MathCounts Competition: 1st Place-Colin Sheehe; 2nd Place-Drake Rose; 3rd Place-Ian Kiddy; 5th Place-Cole Fiscus; and 6th Place-Sofia Kucher. In addition, Mr. Short proudly announced Colin Sheehe, sixth grader on the MathCounts Team, finished in the top 40 as a medalist during the state competition. In conclusion, Mr. Short also expressed his gratitude to Mr. Carter, staff members, and the students' parents for their continued support of the program. On behalf of the Board, Mrs. Marchini presented each student with a certificate of recognition.

Recognition: E. Recognition of Student Volunteers of the Month and Service Star Recipients

Mrs. Kara Kennell, Service Learning Coordinator, provided an overview of service-learning in Allegany County explaining how service-learning is infused into the curriculum and how graduates can earn service-learning elective credits. Service-learning begins in grade 6 and continues through grade 9. The Maryland State Department of Education (MSDE) requires 75 hours of service-learning elective credit. The "Student Volunteer of the Month" program recognizes middle and high school level students that demonstrate outstanding service to their schools and communities as nominated by their teachers. The 2017-2018 Student Volunteers of the Month are as follows: September-Aisa Wright and Alexis Lashbaugh; October-Samuel Arnone and Umaila Fatima; November-Delanie Blubaugh and Ashley Armbruster; December-Eliza Jackowski and Madison McKay; January-Rachel Hare and Audrey Jones; February-Emily Welch and Peyton Porter; March-Jocelyn Weston and Grace McGraw; and April-Haley Llewellyn and Morgan Edwards. On behalf of the Board, Mrs. Fraley presented each student with a certificate of recognition.

Annually, a graduating senior from each high school is nominated by their respective service-learning coordinator for exemplifying outstanding community service and are then recognized as "Service Stars." The 2017-2018 Service Stars include Samuel Arnone from Fort Hill; Umaila Fatima from Allegany; William Burke from the Career Center; and Chloe Wildman from Mountain Ridge. On behalf of the Board, Mrs. Fraley presented each student with a certificate of recognition.

Recognition: F. Recognition of ACASC Executive Board Members and Advisors

Mrs. Kennell thanked the members of the Allegany County Association of Student Councils (ACASC) Executive Board for their valuable contributions in achieving the mission of striving to bring together the public schools of Allegany County in providing quality leadership, service, education, and friendship between the schools and the community. The ACASC Executive Board members include Alexis Lashbaugh, Student Member of the Board; Delanie Blubaugh, President; Peyton Porter, Parliamentarian; Jocelyn Weston, Public Relations Officer; Umaila Fatima-Secretary; Haley Llewellyn, Second Vice President; Rachel Hare, Fort Hill Representative; Madison McKay, CTE Representative; and Morgan Edwards, Environmental Affairs Coordinator. On behalf of the Board, Mrs. Fraley presented each student with a certificate of recognition.

Student Council Advisors included Beth Harper, Washington Middle; Chase Crislip, Braddock Middle; John Shaw, Mount Savage Middle; Christon Wilson, Westmar Middle; Tammy Twigg, Allegany High; Megan Bittinger, Mountain Ridge High; Brenda Blackburn, CCTE; and Yvonne Imes and Robbie May, Fort Hill High. On behalf of the Board, Mrs. Fraley presented each advisor a certificate of recognition.

Recognition: G. Recognition of Superintendent's Student Advisory Council Members

Dr. David Cox, Superintendent of Schools, expressed his sincere appreciation to the members of the Superintendent's Student Advisory Council for the 2017-2018 school year. He thanked the students for their valuable contribution in engaging meaningful dialogue regarding students' views of performance and operation of the Allegany County Public School System. The Superintendent's Student Advisory Council consisted of Delanie Blubaugh, Morgan Edwards, Umaila Fatima, Carmel Fox, Rachel Hare, Audrey Jones, Grace McGraw, Haley Llewellyn, Madison McKay, Alexis Lashbaugh, Peyton Porter, Courtney Schlotterbeck, Katie Sterne, Emily Welch, and Jocelyn Weston. On behalf of the Board, Dr. Cox presented each student with a certificate of recognition.

Recognition: H. Introduce Allegany County Teacher of the Year, Mrs. Tiffany Moran

Dr. Lisa Stevenson, Coordinator of Acceleration and Enrichment/Library Media, introduced the 2018-2019 Teacher of the Year, Mrs. Tiffany Moran, teacher at Westernport Elementary School. Mrs. Moran is a 2004 graduate of Frostburg State University, where she earned a Bachelor of Science degree in Elementary Education. She has continued her education with Master level classes at Walden University. Mrs. Moran is a 14-year veteran at Westernport Elementary School, where she has taught first and third grades, as well as reading intervention. She is an active member of the school's PBIS team, MCIE Leadership team, and Partnership Action Team. In 2017, Mrs. Moran began teaching English as a second language through VIPKid. On behalf of the Board, Mrs. Fraley presented Mrs. Moran with a certificate of recognition.

Recognition: I. Present Proclamation recognizing April as Library Media Month.

Dr. Stevenson spoke on the importance of library media specialists in schools, noting that the library media program ensures that students and staff are effective users of ideas and information. The specialist's role is to provide the leadership and expertise necessary for the program to be an integral part of the instructional program of the school. On behalf of the Board, Mr. Foote presented a proclamation recognizing April as Library Media Month.

5. Unfinished Business

Action: A. Consider second reading of the policy for Federal Awards and Grants (File: DDC)

Motion to approve second reading of policy for Federal Awards and Grants (File: DDC).

Motion by Wayne Foote, second by Nicholas Hadley.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

6. Hearing of Constituents

Information: A. Public Comment

There were no constituents signed up to speak.

7. New Business

Action: A. Consider approving Purchase of Furniture for New Allegany High School

Motion to approve the purchase of furniture for the new Allegany High School contingent on available funding.

Mr. Kieran Wilmes, Partner, and Ms. Kerry Porter Hill, Senior Associate, for Grimm and Parker Architects provided an overview on the recommendations and pricing for the majority of the furniture for the new Allegany High School. The furniture type was based on input provided by teachers, staff, and administrators through a survey developed by the design consultants. Ms. Porter Hill compiled the information and researched similar products from different manufacturers. The complete inventory of furniture was then provided to the manufacturers for pricing based on existing competitively bid contracts. Samples of the classroom furniture were provided and evaluated by the staff and administrators. The selection of the furniture and purchase recommendations are based on expected durability, the preferences of staff, and cost. Additional furnishings, not available through a previously bid contract, will be purchased separately. This will include some specialized furniture for the ALL science labs, shop equipment for technology labs, art rooms, and additional computer labs. It is the recommendation of the project design consultant, school staff, and Board of Education staff that the contracts for the purchase of furniture for the new Allegany High School be awarded to the proposed vendors based on the previously bid contracts at a total cost of \$517,968.48. The furniture purchase will be funded through an appropriation of the County's casino gaming funds and remaining construction contingency funds. The County funds are limited to gaming funds for this fiscal year which are projected to exceed the cost of the furnishings.

Motion by Tammy Fraley, second by Laurie Marchini.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

Action: B. Consider approving of the 2018-2019 Academic Calendar

Motion to approve the 2018-2019 Academic Calendar

Dr. Kim Kalbaugh, Chief Academic Officer, reiterated that the draft of the 2018-2019 school calendar was placed out for comment and feedback was reviewed by various stakeholder groups. Dr. Kalbaugh also reiterated that the proposed 2018-2019 calendar includes five (5) built-in days.

Motion by Nicholas Hadley, second by Wayne Foote.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

Action: C. Consider Approving the Health Care Management Bids

Motion to approve the health care management bids.

Mr. Lawrence McKenzie, Chief Financial Officer, outlined the existing health care insurance providers utilized by the Allegany County Board of Education to include Cigna, Delta Dental, National Vision Administrators, L.L.C. (NVA). Mr. McKenzie announced a request for proposal (RFP) was requested by CBIZ Benefits and Administration for Group Health Insurance (medical/care management, prescription, dental, and vision) for a July 1, 2018 effective date. Those RFPs were reviewed and finalist meetings were held to evaluate and submit a recommendation to the Board for consideration. Based upon the analysis, the summary of recommendations for health care coverage for July 1, 2018 to June 30, 2019, for all incumbents remains as follows: Cigna, Delta Dental, and NVA.

Motion by Tammy Fraley, second by Sara-Beth Bittinger.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote

Abstain: Nicholas Hadley

Action: D. Consider approving Request for a Post-Labor Day Waiver from the Maryland State Department of Education

Motion for approval to submit a waiver request to the Maryland State Department of Education for a post Labor Day start for the 2018-2019 school year.

Dr. Cox explained that the 2018-2019 school calendar that was earlier approved by the Board includes a pre-Labor Day start. Dr. Cox respectfully requested the Board provide authorization to complete the waiver request package through the Maryland State Department of Education (MSDE) for formal exemption from Governor Hogan's Executive Order 01.01.2016.13.

Motion by Wayne Foote, second by Nicholas Hadley.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

Action: E. Consider first reading of the policy for Board Meetings (File: BE)

Motion to approve first reading of policy for Board Meetings (File: BE).

Mr. Gary Hanna, Board Attorney, explained the original purpose for reviewing this policy was to add the provision to authorize board members to respond to public comments during public meetings. However, upon review by the Policy Committee, it was decided a rewrite of the entire policy was necessary. Mr. Hanna stated that a relevant change to the policy eliminates the distinction between work sessions and business meetings. Mrs. Fraley further explained that the Board will now meet in open regular meetings, which will allow voting to occur as needed. Mrs. Marchini also noted that each board member has a maximum of three-minutes to speak at the end of public comments, designated as a separate agenda item. Dr. Bittinger expressed her concern surrounding board response to public comment during open regular meetings and contradictory language regarding the president's role in orderly conduct of meetings as outlined in the policy.

Motion by Tammy Fraley, second by Laurie Marchini.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Tammy Fraley, Wayne Foote, Nicholas Hadley

Nay: Sara-Beth Bittinger

Action: F. Consider first reading of the policy for Student Financial Obligations (File: JN)

Motion to approve first reading of policy for Student Financial Obligations (File: JN).

Mr. Hanna explained that this policy provides the authority for schools to collect such sums that may be required from students for damage or loss to equipment, etc. Students that do not satisfy financial obligations may be denied certain privileges, including but not limited to participation in graduation ceremonies. Mrs. Fraley requested that the formatting of the policy be corrected for consistency prior to the second reading.

Motion by Laurie Marchini, second by Tammy Fraley.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

Action: G. Consider repealing the policy for Grouping for Instruction (File: IHA)

Motion to repeal policy for Grouping for Instruction (File: IHA).

Mr. Hanna explained that this is an out-of-date policy that is no longer necessary. Dr. Kalbaugh provided further clarification stating that the grouping of students is done in a multitude of ways, and a more flexible system for our teachers is required. There are other policies currently in place addressing grouping.

Motion by Wayne Foote, second by Nicholas Hadley.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

Action, Procedural: H. Vote to Meet in Executive Session (as needed)

Motion to convene in executive session on May 8, 2018, at 3:00 p.m. to discuss personnel matters, consult with counsel, and conduct administrative function.

Motion by Laurie Marchini, second by Nicholas Hadley.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley

8. Closing Ceremonies

Action: A. Adjournment

Motion to adjourn meeting at 7:43 p.m.

Motion by Wayne Foote, second by Tammy Fraley.

Final Resolution: Motion Passes

Aye: Laurie Marchini, Sara-Beth Bittinger, Tammy Fraley, Wayne Foote, Nicholas Hadley





Karen B. Salmon, Ph.D.
State Superintendent of Schools

TO: Members of the State Board of Education
FROM: Karen B. Salmon, Ph.D.
DATE: May 22, 2018
SUBJECT: School Calendar Waiver Application- Addendum #1

PURPOSE:

The purpose of this agenda item is to request approval of the application to waive the post-Labor Day school start date and June 15 school end date for six schools in Baltimore City for the 2018-2019 school year.

BACKGROUND/HISTORICAL PERSPECTIVE:

On August 31, 2016, Governor Larry Hogan issued Executive Order 01.01.2016.09 which requires all Maryland kindergarten through grade 12 public schools to open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for every public school in Maryland shall adjourn no later than June 15. Local boards of education have the option to apply for a waiver of the requirements set forth in the Executive Order.

On October 12, 2016, Governor Hogan amended the original Executive Order to establish parameters for school boards to apply for waivers. To be eligible for a waiver, the local board must demonstrate that the school system has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Pursuant to the amended Executive Order 01.01.2016.13, the State Board of Education was charged with establishing a timeline for waiver applications; identifying additional information needed from local school boards to comply with the requirements of the Executive Order; and rendering decisions on submitted waiver applications. On December 5, 2016, the State Board of Education approved the application and process for local boards of education to submit a waiver request for the requirements in Executive Order 01.01.2016.13.

EXECUTIVE SUMMARY:

The Maryland State Department of Education received an application from Baltimore City Public Schools to waive the post-Labor Day school start date and June 15 school end date for six schools. Baltimore City Public Schools is requesting a waiver using the compelling justification of adoption of an innovative school schedule. In order to be eligible for a waiver, a school must adopt an innovative schedule that will not allow for prolonged lapses in instructional time. Qualifying schools are those designated as low-performing, at-risk, or charter. The table below identifies the school name, classification, and innovative schedule.

School Name	School Classification	Innovative Schedule
1. Baltimore Collegiate School for Boys	Charter School	Extended Year and Intersession
2. City Springs Elementary/Middle School	Charter School	Extended Year and Intersession
3. Furman L. Templeton Preparatory Academy	Low-Performing and Charter School	Extended Year and Intersession
4. KIPP Harmony Academy	Charter School	Extended Day and Year
5. Lille May Carroll Jackson School	Charter School	Extended Year and Intersession
6. New Song Academy	New Schools Initiative School- <i>The classification of this school predates charter school classification in Maryland</i>	Extended Day and Year

Local boards of education are required to conduct at least one public meeting to consider and approve the waiver application. The Baltimore City Board of School Commissioners conducted a public meeting on April 24, 2018 to consider and approve the waiver application. The minutes from the meeting are included in the attached waiver application.

ACTION:

It is requested that the Maryland State Board of Education approve the request to waive the post-Labor Day school start date and June 15 school end date for Baltimore Collegiate School for Boys; City Springs Elementary/Middle School; Furman L. Templeton Academy; KIPP Harmony Academy; Lillie May Carroll Jackson School; and New Song Academy for the 2018-2019 school year.

Attachment: Waiver Application from Baltimore City Public Schools

BALTIMORE CITY
PUBLIC SCHOOLS

Catherine E. Pugh
Mayor, City of Baltimore

Cheryl A. Casciani
Chair, Baltimore City Board of
School Commissioners

Dr. Sonja Brookins Santelises
Chief Executive Officer

May 11, 2018

Karen B. Salmon, Ph.D.
State Superintendent of Schools
Maryland State Department of Education
200 West Baltimore Street
Baltimore, MD 21201

Dear Dr. Salmon:


On December 12, 2017, Baltimore City Public Schools (City Schools) adopted its academic calendar for school year 2018-2019 within the parameters of Executive Order 01.01.2016.13 (Order). Subsequently, City Schools identified six (6) schools that have traditionally used innovative calendars that conflict with the requirements of the Order. These schools include five (5) charter schools and a New Initiatives School, all of which have historically operated with either an intersession or extended school year schedule. Per the State Board's request, City Schools will be revising and adopting an academic calendar for 2018-2019 school year during its June 12, 2018 board meeting. The results of that meeting will not impact the request outlined below.

On April 24, 2018, the Baltimore City Board of School Commissioners (Board) considered and approved the above mentioned six (6) schools' internal waiver applications during a public board meeting. The Board recommends and intends to waive the Order requirements for the following schools: Baltimore Collegiate School for Boys, City Springs Elementary/Middle, Furman L. Templeton Preparatory Academy, KIPP Harmony Academy, Lillie May Carroll Jackson School, and New Song Academy. These schools meet the compelling justification for adoption of an innovative school schedule for low-performing, at-risk, or charter schools within the constraints of the Order.

Please note that Furman L. Templeton Preparatory Academy is both a priority and a charter school. In addition, New Song Academy is a *New Schools Initiative* school, predating charter schools in City Schools. New Song Academy's innovative calendar has been in place since the school opened in 1997. City Schools believes New Song Academy is exempt from the Order, as it has operated as a year-round school under 7-103(e) of the Education Article of Maryland.

Thank you for your consideration of this request. Enclosed you will find background on each school, an overview of the total request, an individual summary for each innovative school schedule, and materials from City Schools' April 24, 2018 public board meeting.

Sincerely,


Sonja Brookins Santelises, Ed.D.
Chief Executive Officer

CC: Baltimore City Board of School Commissioners
Members, Senior Cabinet

Background on Schools

New Song Academy (1997) is a *New Initiatives School* operated by New Song Community Learning. The mission of New Song is a “commitment to developing and empowering leaders from the Sandtown-Winchester community by providing year-round educational opportunities for children, youth and their families.” The school enrolls 140 students in grades Pre-K through 8 and has an extended day and an extended school year. The curriculum is based on the new Maryland State Common Core Standards as well as Expeditionary Learning.

Baltimore Collegiate School for Boys (2015), a Baltimore City public charter school, uses a liberal arts curriculum, inquiry-based teaching and learning, group activities, standards-based grading, and classic Socratic dialogue and discussion as the instructional basis for boys in grades 4-7 (expanding to 8th grade next year). The school features a longer school day and year, double blocks of math and reading daily, small classes, daily athletics, and instruction by highly qualified teacher, with emphasis on inspiring urban male learners and character development.

City Springs Elementary/Middle School (2005) is a neighborhood charter school operated by the Baltimore Curriculum Project. City Springs uses Direct Instruction, Core Knowledge, and Restorative Practices. City Springs’ model includes a February intersession period for intensive tutoring for students. The school begins a week earlier than other schools in the district in order to accommodate this intersession period.

KIPP Baltimore (2002, 2009) is a Baltimore public charter school composed of two academies, KIPP Harmony (grades K-4) and KIPP Ujima Village Academy (grades 5-8). KIPP is operated by KIPP Baltimore and has a college prep curriculum. The school’s extended-year calendar and extended-day schedule has been an important component of its educational program since it began.

Lillie May Carroll Jackson (2015) is a public charter school serving grades 5-8 in the 2017/18 school year. Operated by the Girls Charter School, Inc. a non-profit created by Roland Park Country School, Lillie May uses Expeditionary Learning. The school uses an “intersession” calendar, in which the school year is spread out over a longer period of time in order to minimize summer learning loss.

Furman Templeton Preparatory Academy (2007) is a charter conversion school formed in 2011, and was formerly an Edison school. Since it opened, the school has used fall, winter, and spring intersession breaks in order to provide more continuous learning throughout the school year.

Overview:

Executive Order 01.01.2016.13 requires all kindergarten through grade 12 public schools in Maryland to be open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for each public school in Maryland shall adjourn no later than June 15. Local boards of education retain the full responsibility for establishing annual academic calendars within the parameters of the Executive Order. The Executive Order does not apply to the operation of year-round schools. The entire Executive Order may be found on the following webpage: <https://governor.maryland.gov/wp-content/uploads/2016/10/EO.01.01.2016.13.pdf>

Waiver Applications:

Local boards of education may apply for waivers of the requirements set forth in the Executive Order. To be eligible for a waiver, the local board must demonstrate that it has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Any waiver granted by the State Board of Education using this waiver application shall be for the 2018-2019 school year only. Local boards of education may apply annually for a waiver of the requirements in Executive Order 01.01.2016.13.

Timeline for Submission of Waiver Application:

Waiver applications will be accepted on a rolling basis. Decisions regarding waiver requests will be made at the State Board Meeting immediately following receipt of the application. For example, if a waiver application is received on January 31, 2018 then the State Board will render a decision at the February 27, 2018 meeting. A list of State Board meeting dates may be found on the following webpage: <http://marylandpublicschools.org/stateboard/Pages/Meetings-2018.aspx>. The local Superintendent or Chief Executive Officer and Board President will be notified in writing of the State Board's decision. The final date to submit an application for a waiver of requirements in Executive Order 01.01.2016.13 for the 2018-2019 school year is **March 31, 2018**.

Waiver applications and supporting documents may be emailed to Charlene Necessary at charlene.necessary@maryland.gov or mailed to:

Maryland State Board of Education
Attention: Charlene Necessary
200 West Baltimore Street
Baltimore, Maryland 21201



Directions: There are five sections to the waiver application. All sections of the application must be complete for waiver requests to be considered by the State Board of Education. Include any required supporting documentation when submitting this application.

1. Select the name of the school system represented in the waiver request.

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> Allegany | <input type="checkbox"/> Charles | <input type="checkbox"/> Prince George's |
| <input type="checkbox"/> Anne Arundel | <input type="checkbox"/> Dorchester | <input type="checkbox"/> Queen Anne's |
| <input checked="" type="checkbox"/> Baltimore City | <input type="checkbox"/> Frederick | <input type="checkbox"/> St. Mary's |
| <input type="checkbox"/> Baltimore | <input type="checkbox"/> Garrett | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Calvert | <input type="checkbox"/> Harford | <input type="checkbox"/> Talbot |
| <input type="checkbox"/> Caroline | <input type="checkbox"/> Howard | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Carroll | <input type="checkbox"/> Kent | <input type="checkbox"/> Wicomico |
| <input type="checkbox"/> Cecil | <input type="checkbox"/> Montgomery | <input type="checkbox"/> Worcester |

2. Select the type of waiver being requested by the local school board.

- Request to waive the post-Labor Day school start date.
- Request to waive the June 15 school end date.
- Request to waive both the post-Labor Day school start date and June 15 school end date.

3. Select the compelling justification for the waiver request.

Compelling justification includes adoption of an innovative school schedule (3a) or emergency school closing (3b). At least one compelling justification category must be selected.

3a. Compelling Justification: Adoption of an Innovative School Schedule.

Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where the innovative school schedules are offered. Education Article §7.103.1 defines innovative school schedules to include, *"....extended year, year-round schooling, or other school scheduling models that do not allow for prolonged lapses in instructional time...."* Qualifying schools are those designated as low-performing, at-risk, or charter. A summary of the innovative school schedule must be attached to application.

Identify the low-performing, at-risk, and/or charter schools for a waiver request on the next page.

See attached.

Adoption of an Innovative School Schedule for Low-Performing Schools

Low-performing schools, or Maryland's Priority Schools, are the 5% of all Title I schools that are the lowest achieving on state assessments; and/or have graduation rates below 67%; or receive Title I school improvement funds under Section 1003g. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.

Adoption of an Innovative School Schedule for At-Risk Public Schools

At-risk public schools, or Maryland's Focus Schools, are those in the top 10% of Title I schools that have the largest within-school gaps between the highest-achieving subgroup and the lowest-achieving subgroup; and Title I high schools with less than 60% graduation rates over a number of years. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.



Adoption of an Innovative School Schedule for Charter Schools

Guidance regarding charter schools may be found on the following webpage:
<http://www.marylandpublicschools.org/programs/Pages/Charter-Schools/index.aspx>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.

See attached.

3b. Compelling Justification: Emergency School Closing.

Eligible local school systems are those that have closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions. Select the qualifying school system below.

Allegany County

Garrett County

Caroline County

Harford County

Carroll County

Talbot County

Dorchester County

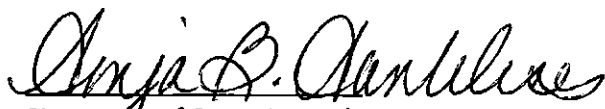
4. Local school boards are required to conduct *at least one public meeting* to consider and approve the waiver application. In the table below, identify all public meeting dates, times, and locations where the waiver application was considered and approved. **Attach the meeting minutes for each date identified.**

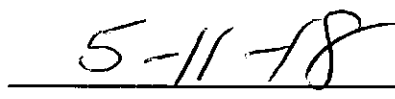
Date of Public Meeting	Time of Public Meeting	Location of Public Meeting
Tuesday, April 24, 2018	5:00 PM	Baltimore City Public Schools 200 E. North Avenue Baltimore, MD 21202



5. Signatures of Superintendent or Chief Executive Officer and Board President.

Signing below indicates that the local board of education has reviewed and approved all sections in this waiver application.


Signature of Superintendent or
Chief Executive Officer


Date



Signature of School Board President

May 10, 2018

Date

Baltimore City Public Schools
 Waiver Application for Post-Labor Day Executive Order Requirements
 Overview of Innovative Charter Schedules Application

School Name	Waiver Request	First Day for Students	Last Day if No Snow	Type of Calendar	Total Number of Student Days	Overview	Additional Comments
Baltimore Collegiate School for Boys	Both	8/27/18	6/17/19	Intercession	180	School includes fall and winter "intersessions" in their calendars to provide more time for professional development.	Inclement Weather Recovery after June 15 School End Date
City Springs Elementary/Middle	Post-Labor School Start Date	8/28/18	6/6/19	Intercession	180	School includes an intercession to provide intensive tutoring to students who need it. Intercession break has four optional attendance days for students, for a total of 184 students who attend the intercession.	Inclement Weather Recovery after June 15 School End Date
Furman Templeton Preparatory Academy	Both	8/13/18	6/14/19	Intercession	180	Fall, winter, and spring intercession breaks in order to provide more continuous learning throughout the school year.	Inclement Weather Recovery after June 15 School End Date
KIPP Harmony Academy	Post-Labor School Start Date	8/20/18	6/14/19	Extended year	187	Student year extended by 7 days.	Inclement Weather Recovery after June 15 School End Date
Lillie May Carroll Jackson School	Both	8/6/18	6/13/19	Intercession	180	School spreads the calendar over 10.5 months in order to minimize summer learning loss.	Inclement Weather Recovery after June 15 School End Date
New Song Academy	June 15 School End Date	9/7/18	7/19/19	Intercession	180	Trimester calendar with intercession breaks.	Calendar has been in place since the school opened in 1997. New Song is a "New Schools Initiative" school, a program which predated charter schools in Baltimore City Schools. While not a charter, they are afforded similar liberties including calendar, and should be allowed a waiver on the same basis as charter schools.

STATE WAIVER FORM FOR POST-LABOR START

OPERATOR INFORMATION (IF APPLICABLE)

Organization Baltimore Collegiate School for Boys
Name Jack Pannell
Address 900 Woodbourne Ave
City, State ZIP Baltimore, MD 21212
Phone (410) 642-5320
Email jpannell@baltimorecollegiate.org

Request to waive the post-Labor Day school start date.

Request to waive the June 15 school end date.

Request to waive both the post-Labor Day school start date and June 15 school end date.

PRINCIPAL INFORMATION

School Baltimore Collegiate School for Boys
Name John Snowdy
Address 900 Woodbourne ave
City, State ZIP Baltimore, MD 21212
Phone (410) 642-5320
Email jsnowdy@baltimorecollegiate.org

SCOPE OF REQUEST

Baltimore Collegiate requests the opportunity to waive both our post-Labor Day school start date, and our June 15th end date so that we may begin our school year on August 27th and complete our year on June 18th. Baltimore Collegiate builds in more professional development than other schools, including a fall and winter intercession. This means that we must begin our year earlier and end it later in order to ensure that we have enough instructional days for our students, while maintaining the the high level of professional development that makes us an excellent school with exceptional academic outcomes. Additionally, it should be noted that our current school building has a well functioning air conditioning system, making it a safe environment in which to add days in August and June.

ALIGNMENT TO MAJOR INTITIATIVES

This waiver allows us to ensure that our staff receives an exceptional amount of professional development. As a relatively new charter school, it is imperative that we have time to develop our teachers into first class instructors, to critically examine our work, and to make mid-course corrections. As an institution we are nimble and impatient, always demanding the best of our students, our staff, and our families, and always willing to scrutinize systems that are not working, diagnose the problem, and quickly devise a solution. To move quickly in establishing productive school culture, excellent instruction, and elegant systems, we require the intercession model of professional development. Our intercessions are useful not only because they allow us time to pause, reflect, and solve problems, but also because both our leadership team and staff use the time to visit schools that are in session. The extended professional development time has allowed us in the past to visit schools in Boston, New York, DC, Newark and the area surrounding Baltimore, as well as conference in Washington DC, California, Denver, New York, and Cleveland. This intentional time to leave campus and observe other high performing schools and instructors allows us to constantly pursue excellence.

FINANCIAL IMPLICATIONS

This will be the fourth year during which Baltimore Collegiate will commit to an extended year and extended day model. The cost for additional staff - which has already been negotiated in an MOU with the Baltimore Teachers' Union - as well as the costs of professional development, transportation, and related expenses have already been included in our budget. Baltimore Collegiate has built a sustainable financial model around our extended school year and day, and looks forward to continuing this in SY18-19!

School Number	School Name	Date	Classification	Grade Reporting	Ad to District Call	Details/Description
375	Baltimore Collegiate School for Boys	Monday, August 20, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Tuesday, August 21, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Wednesday, August 22, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Thursday, August 23, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Friday, August 24, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Monday, August 27, 2018	Beginning of Quarter	N/A	No	First day of school and beginning of Quarter 1
375	Baltimore Collegiate School for Boys	Monday, September 3rd, 2018	N/A	N/A	Yes	School Closed - Labor Day
375	Baltimore Collegiate School for Boys	Wednesday, October 17, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Thursday, October 18, 2018	Professional Development	N/A	Yes	School Based Professional Development Day (sponsored by the district)
375	Baltimore Collegiate School for Boys	Friday, October 19, 2018	Professional Development	N/A	Yes	School Based Professional Development Day (sponsored by the district)
375	Baltimore Collegiate School for Boys	Tuesday, November 6th, 2018	N/A	N/A	Yes	School Closed - Election Day
375	Baltimore Collegiate School for Boys	Friday, November 9th, 2018	Quarter End	1st Quarter/Grades Due	Yes	End of 1st quarter - grades due
375	Baltimore Collegiate School for Boys	Monday, November 12, 2018	Beginning of Quarter	N/A	Yes	Beginning of 2nd quarter
375	Baltimore Collegiate School for Boys	Monday, November 19, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Tuesday, November 20, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Wednesday, November 22, 2018	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Thursday, November 22, 2018	N/A	N/A	Yes	School Closed - Thanksgiving Day
375	Baltimore Collegiate School for Boys	Friday, November 23, 2018	N/A	N/A	Yes	School Closed - Day after Thanksgiving
375	Baltimore Collegiate School for Boys	Monday, January 21, 2019	N/A	N/A	Yes	School Closed - Winter Break
375	Baltimore Collegiate School for Boys	Monday, January 21, 2019	N/A	N/A	Yes	School Closed - Martin Luther King Day
375	Baltimore Collegiate School for Boys	Friday, February 8, 2019	Quarter End	2nd Quarter/Grades Due	No	End of 2nd quarter - grades due
375	Baltimore Collegiate School for Boys	Tuesday, February 19, 2019	Beginning of Quarter	N/A	No	Beginning of 3rd quarter
375	Baltimore Collegiate School for Boys	Monday, February 11th, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Tuesday, February 12, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Wednesday, February 13, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Thursday, February 14, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Friday, February 15, 2019	Professional Development	N/A	Yes	School Based Professional Development Day (sponsored by the district)
375	Baltimore Collegiate School for Boys	Monday, February 19, 2019	N/A	N/A	Yes	School Closed - Presidents' Day
375	Baltimore Collegiate School for Boys	Monday, April 15, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
375	Baltimore Collegiate School for Boys	Tuesday, April 16, 2019 - Monday, April 22, 2019	N/A	N/A	Yes	School Closed - Spring Break
375	Baltimore Collegiate School for Boys	Friday, May 3, 2019	Quarter End	3rd Quarter/Grades Due	No	End of 3rd quarter - grades due
375	Baltimore Collegiate School for Boys	Monday, May 6, 2019	Beginning of Quarter	N/A	No	Beginning of 4th quarter
375	Baltimore Collegiate School for Boys	Monday, May 27, 2019	N/A	N/A	Yes	School Closed - Memorial Day
375	Baltimore Collegiate School for Boys	Monday, June 17, 2019	End of Quarter	4th Quarter/Grades Due	No	End of 4th quarter - grades due
376	Baltimore Collegiate School for Boys	Monday, June 17, 2019	N/A	N/A	No	Tentative Make-up snow day
377	Baltimore Collegiate School for Boys	Tuesday, June 18, 2019	N/A	N/A	No	Tentative Make-up snow day
378	Baltimore Collegiate School for Boys	Wednesday, June 19, 2019	N/A	N/A	No	Tentative Make-up snow day
379	Baltimore Collegiate School for Boys	Thursday, June 20, 2019	N/A	N/A	No	Tentative Make-up snow day
379	Baltimore Collegiate School for Boys	Friday, June 21, 2019	N/A	N/A	No	Tentative Make-up snow day

STATE WAIVER FORM FOR POST-LABOR START



OPERATOR INFORMATION (IF APPLICABLE)

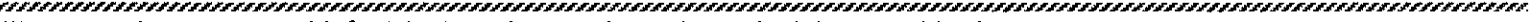
Organization Baltimore Curriculum Project
Name Laura Doherty
Address 2707 E. Fayette Street
City, State ZIP Baltimore, MD 21224
Phone (410) 675-7000
Email ldoherty@baltimorecp.org

PRINCIPAL INFORMATION

School City Springs Elementary/Middle Schools
Name Rhonda Richetta
Address 100 S. Caroline Street
City, State ZIP Baltimore, MD 21231
Phone (410) 396-9165
Email richetta@bcps.k12.md.us

- Request to waive the post-Labor Day school start date.
 Request to waive the June 15 school end date.
 Request to waive both the post-Labor Day school start date and June 15 school end date.

SCOPE OF REQUEST



We are requesting to start one week before Labor Day so that we can have an intersession during one week in February.

ALIGNMENT TO MAJOR INITIATIVES



This request aligns with our major initiative to close the gap between the performance level and the actual grade level for a significant percentage of our population. Our school wide goals focus on increasing the number of students who are performing on or above grade level in reading and math. Providing some extra, intense instructional time for these students is beneficial.

FINANCIAL IMPLICATIONS



What financial implications does the waiver request have on your school? (i.e., staff stipends, salaries, transportation, professional development costs, etc.)

There is no financial implication for our waiver request.

Submitted by (PRINCIPAL)

Date

Submitted by (OPERATOR, IF APPLICABLE)

Date

LABOR DAY WAIVER FORM
 Proposed Calendar/Schedule Summary
 Addendum A.

School Number	School Name	Date	Classification	Grade Reporting	Agreed to District Calendar	Details/Description
8	City Springs Elementary/Middle School	Wednesday, August 22, 2018	PD Day		No	School closed for students/not staff
8	City Springs Elementary/Middle School	Thursday, August 23, 2018	PD Day		No	School closed for students/not staff
8	City Springs Elementary/Middle School	Friday, August 24, 2018	PD Day		No	School closed for students/not staff
8	City Springs Elementary/Middle School	Monday, August 27, 2018	PD Day		No	School closed for students/not staff
8	City Springs Elementary/Middle School	Tuesday, August 28, 2018	N/A	1st Qtr Start	No	Beginning of 1st qtr marking period
8	City Springs Elementary/Middle School	Tuesday, August 28, 2018	First day students		No	First day of school for students
8	City Springs Elementary/Middle School	Monday, September 3, 2018	Labor Day		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Thursday, September 6, 2018	Early Release Day		No	Early release for students/PD for staff
8	City Springs Elementary/Middle School	Thursday, October 4, 2018	PD Day		No	Early release for students/not staff
8	City Springs Elementary/Middle School	Friday, October 19, 2018	PD Day		Yes	School closed for students/not staff
8	City Springs Elementary/Middle School	Thursday, November 1, 2018	Early Release Day		Yes	Early release for students/PD for staff
8	City Springs Elementary/Middle School	Friday, November 2, 2018	N/A	1st Qtr Ends	No	End of 1st quarter marking period
8	City Springs Elementary/Middle School	Monday, November 5, 2018	N/A	2nd Qtr Start	No	Beginning of 2nd qtr marking period
8	City Springs Elementary/Middle School	Monday, November 5, 2018	PD Day		Yes	School closed for students/not staff
8	City Springs Elementary/Middle School	Tuesday, November 6, 2018	Election Day		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Thursday, November 22, 2018	Thanksgiving		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Friday, November 23, 2018	Thanksgiving		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Thursday, December 6, 2018	Early Release Day		No	Early release for students/PD for staff
8	City Springs Elementary/Middle School	Monday, December 24, 2018	Winter Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Tuesday, December 25, 2018	Winter Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Wednesday, December 26, 2018	Winter Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Thursday, December 27, 2018	Winter Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Friday, December 28, 2018	Winter Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Monday, December 31, 2018	Winter Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Tuesday, January 1, 2019	Winter Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Thursday, January 10, 2019	Early Release Day		No	Early release for students/PD for staff
8	City Springs Elementary/Middle School	Friday, January 18, 2019	N/A	2nd Qtr End	No	End of 2nd quarter marking period
8	City Springs Elementary/Middle School	Monday, January 21, 2019	MLK, Jr. Day		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Tuesday, January 22, 2019	N/A	3rd Qtr Start	No	Beginning of 3rd qtr marking period
8	City Springs Elementary/Middle School	Friday, January 25, 2019	PD Day		Yes	School closed for students/not staff
8	City Springs Elementary/Middle School	Thursday, February 7, 2019	Early Release Day		No	Early release for students/PD for staff
8	City Springs Elementary/Middle School	Friday, February 15, 2019	PD Day		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Monday, February 18, 2019	President's Day		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Tuesday, February 19, 2019	Intercession		No	School closed for students/staff (except for selected students and volunteer staff)
8	City Springs Elementary/Middle School	Wednesday, February 20, 2019	Intercession		No	School closed for students/staff (except for selected students and volunteer staff)
8	City Springs Elementary/Middle School	Thursday, February 21, 2019	Intercession		No	School closed for students/staff (except for selected students and volunteer staff)
8	City Springs Elementary/Middle School	Friday, February 22, 2019	Intercession		No	School closed for students/staff (except for selected students and volunteer staff)
8	City Springs Elementary/Middle School	Thursday, March 7, 2019	Early Release Day		No	Early release for students/PD for staff
8	City Springs Elementary/Middle School	Friday, March 15, 2019	PD Day		Yes	School closed for students/not staff
8	City Springs Elementary/Middle School	Friday, March 29, 2019	N/A	3rd Qtr End	No	End of 3rd quarter marking period
8	City Springs Elementary/Middle School	Monday, April 1, 2019	N/A	4th Qtr Start	No	Beginning of 4th qtr marking period
8	City Springs Elementary/Middle School	Thursday, April 4, 2019	Early Release Day		No	Early release for students/PD for staff
8	City Springs Elementary/Middle School	Tuesday, April 16, 2019	Spring Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Wednesday, April 17, 2019	Spring Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Thursday, April 18, 2019	Spring Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Friday, April 19, 2019	Spring Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Monday, April 22, 2019	Spring Break		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Thursday, May 2, 2019	Early Release Day		Yes	Early release for students/PD for staff
8	City Springs Elementary/Middle School	Monday, May 27, 2019	Memorial Day		Yes	School closed students and staff
8	City Springs Elementary/Middle School	Thursday, June 6, 2019	Early Release Day		No	Early release for students/PD for staff
9	City Springs Elementary/Middle School	Monday, June 17, 2019	N/A	4th Qtr End	Yes	End of 4th quarter marking period
10	City Springs Elementary/Middle School	Tuesday, June 17, 2019	N/A		No	Tentative Make up snow day
11	City Springs Elementary/Middle School	Wednesday, June 19, 2019	N/A		No	Tentative Make up snow day
12	City Springs Elementary/Middle School	Thursday, June 20, 2019	N/A		No	Tentative Make up snow day
13	City Springs Elementary/Middle School	Friday, June 21, 2019	N/A		No	Tentative Make up snow day

STATE WAIVER FORM FOR POST-LABOR START

OPERATOR INFORMATION (IF APPLICABLE)

Organization F L Templeton Preparatory Academy Inc.
Name Rosalind Lockwood
Address 1200 Pennsylvania Avenue
City, State ZIP Baltimore, MD 21217
Phone 410-396-0882
Email lockwood2@bcps.k12.md.us

- Request to waive the post-Labor Day school start date.
 Request to waive the June 15 school end date.
 Request to waive both the post-Labor Day school start date and June 15 school end date.

SCOPE OF REQUEST

Rationale for Waiver Request: Furman L Templeton Preparatory Academy's vision is to prepare our youth for the 21st century while giving them the opportunity to Learn, Love and Live. Moreover, we will accomplish this vision by accelerating the opportunities and outcomes for our children. The year-round calendar with a August 8, 2018 start date will provide more continuous learning by breaking up the long summer vacation into shorter, more frequent vacations throughout the year. It does not eliminate the summer vacation, but reduces it and redistributes it as vacation throughout the year.

ALIGNMENT TO MAJOR INITIATIVES

How does this waiver request align with the major initiatives of your school? The year-round calendar is organized into instructional periods and four (4) intersessions that are more evenly balanced across 12 months than the traditional school calendar. The balanced calendar minimizes the learning loss that occurs during a typical three-month summer vacation.

FINANCIAL IMPLICATIONS

What financial implications does the waiver request have on your school? (i.e., staff stipends, salaries, transportation, professional development costs, etc.)

There are not financial implications due to this waiver request. The school year will be 180 days for students and 190 for staff. The school will operate a normal school day hours.

Submitted by (PRINCIPAL)

Date

Submitted by (OPERATOR, IF APPLICABLE)

Date

LABOR DAY WAIVER FORM
Proposed Calendar/Schedule Summary
Addendum A

Completed by: Furman L Templeton Preparatory Academy #125
Date Submitted:

School Number	School Name	Date	Classification	Grade Reporting	Aligned to District Calendar	Details/Description
125	Furman L Templeton	Wednesday, August 1, 2018 to Tuesday, August 7, 2018	N/A	N/A	No	School based Professional Development (not sponsored by the district)
125	Furman L Templeton	Wednesday, August 8, 2018	N/A	N/A	No	First day of school for students
125	Furman L Templeton	Wednesday, August 8, 2018	N/A	N/A	No	1st Quarter Starts
125	Furman L Templeton	Monday, September 3, 2018	N/A	N/A	Yes	School Closed - Labor Day
125	Furman L Templeton	Monday, September 1, 2018 to Friday, September 14, 2018	N/A	N/A	No	Progress Report Card Distribution Window - 1st Quarter
125	Furman L Templeton	Monday, October 8, 2018 to Wednesday, October 17, 2018	N/A	N/A	No	Intercession Break - School Closed
125	Furman L Templeton	Thursday, October 18, 2018 and Friday, October 19, 2018	N/A	N/A	Yes	School based Professional Development (not sponsored by the district)
125	Furman L Templeton	Wednesday, October 24, 2018	N/A	N/A	No	1st Quarter Ends
125	Furman L Templeton	Thursday, October 25, 2018	N/A	N/A	Yes	2nd Quarter Starts
125	Furman L Templeton	Thursday, October 25, 2018 to Wednesday, October 31, 2018	N/A	N/A	No	Report Card Distribution Window - 1st Quarter
125	Furman L Templeton	Monday, November 5, 2018	N/A	N/A	No	Early Release Day - Report Card Conferences
125	Furman L Templeton	Wednesday, November 6, 2018	N/A	N/A	Yes	School Closed - Election Day
125	Furman L Templeton	Thursday, November 22, 2018 to Friday, November 23, 2018	N/A	N/A	Yes	School Closed - Thanksgiving Day
125	Furman L Templeton	Monday, December 3, 2018 to Friday, December 7, 2018	N/A	N/A	No	Progress Report Card Distribution Window - 2nd Quarter
125	Furman L Templeton	Friday, December 21, 2018	N/A	N/A	No	School Closed - Intercession Day
125	Furman L Templeton	Monday, December 24, 2018 to Tuesday, January 1, 2019	N/A	N/A	Yes	School Closed - Winter Break/New Years Day
125	Furman L Templeton	Wednesday, January 2, 2019 to Thursday, January 3, 2019	N/A	N/A	No	School Closed - Intercession Break
125	Furman L Templeton	Friday, January 4, 2019	N/A	N/A	No	School based Professional Development (not sponsored by the district)
125	Furman L Templeton	Monday, January 21, 2019	N/A	N/A	Yes	School Closed - Dr. Martin Luther King Jr Day
125	Furman L Templeton	Friday, January 18, 2019	N/A	N/A	No	2nd Quarter Ends
125	Furman L Templeton	Tuesday, January 22, 2019	N/A	N/A	No	3rd Quarter Starts
125	Furman L Templeton	Tuesday, January 22, 2019 to Monday, January 28, 2019	N/A	N/A	No	Report Card Distribution Window - 2nd Quarter
125	Furman L Templeton	Friday, February 1, 2019	N/A	N/A	No	Early Release Day - Report Card Conferences
125	Furman L Templeton	Friday, February 15, 2019	N/A	N/A	Yes	School based Professional Development (not sponsored by the district)
125	Furman L Templeton	Monday, February 18, 2019	N/A	N/A	Yes	School Closed - Presidents' Day
125	Furman L Templeton	Thursday, February 21, 2019 to Wednesday, February 27, 2019	N/A	N/A	No	Progress Report Card Distribution Window - 3rd Quarter
125	Furman L Templeton	Wednesday, March 27, 2019	N/A	N/A	No	3rd Quarter Ends
125	Furman L Templeton	Thursday, March 28, 2019	N/A	N/A	No	4th Quarter Starts
125	Furman L Templeton	Thursday, March 28, 2019 to Wednesday, April 3, 2019	N/A	N/A	No	Report Card Distribution Window - 3rd Quarter
125	Furman L Templeton	Monday, April 8, 2019 to Friday, April 12, 2019	N/A	N/A	No	School Closed - Intercession Break
125	Furman L Templeton	Monday, April 15, 2019 to Monday, April 22, 2019	N/A	N/A	Yes	School Closed - Spring Break
125	Furman L Templeton	Thursday, May 16, 2019 to Wednesday, May 22, 2019	N/A	N/A	No	School based Professional Development (not sponsored by the district)
125	Furman L Templeton	Friday, May 24, 2019	N/A	N/A	No	Progress Report Card Distribution Window - 4th Quarter
125	Furman L Templeton	Monday, May 27, 2019	N/A	N/A	No	School Closed - Intercession Day
125	Furman L Templeton	Friday, June 14, 2019	N/A	N/A	Yes	School Closed - Memorial Day
125	Furman L Templeton	Friday, June 14, 2019	N/A	N/A	No	4th Quarter Ends
125	Furman L Templeton	Monday, June 17, 2019 to Friday, June 21, 2019	N/A	N/A	No	Early Release Day - Last Day of School
125	Furman L Templeton	Monday, June 17, 2019 to Friday, June 21, 2019	N/A	N/A	No	Inclement Weather Days

STATE WAIVER FORM FOR POST-LABOR START

OPERATOR INFORMATION (IF APPLICABLE)

Organization KIPP Baltimore, Inc
Name Kate Mahoney
Address 4701 Greenspring Avenue
City, State ZIP Baltimore, MD 21209
Phone 410-367-0807
Email kmahoney@kippbaltimore.org

PRINCIPAL INFORMATION

School KIPP Harmony Academy
Name Natalia Adamosn
Address 4701 Greenspring Avenue
City, State ZIP Baltimore, MD 21209
Phone 410-367-0807
Email nadamson@kippbaltimore.org

- Request to waive the post-Labor Day school start date.
 Request to waive the June 15 school end date.
 Request to waive both the post-Labor Day school start date and June 15 school end date.

SCOPE OF REQUEST

Rationale for Waiver Request:

One of the pillars of KIPP's academic model and a central part of our education plan outlined in our charter agreement with our authorizer, the Baltimore City Public School Systems, is an extended academic year. With an extended year, our students have more time in the classroom to acquire the academic knowledge and skills that will prepare them for competitive high schools and colleges as well as more opportunities to engage in diverse extracurricular experiences. Traditionally, our students start two weeks prior to the district's scheduled start date and staff report twelve days prior to then.

ALIGNMENT TO MAJOR INITIATIVES

How does this waiver request align with the major initiatives of your school?

An earlier start date for staff allows us the necessary time for professional development around Common Core aligned instruction, classroom management, and culture. Staff are provided ample time to work on curriculum with their content and grade-level teams and prepare the physical space in their classrooms. An extended year for students allows us the additional instructional time to ensure that students can make the necessary academic progress to reach grade-level standards.

FINANCIAL IMPLICATIONS

What financial implications does the waiver request have on your school? (i.e., staff stipends, salaries, transportation, professional development costs, etc.)

	School Name	Date	Classification	Grade Reporting	Aligned to District Calendar	Details/Description
347	KIPP Harmony Academy	Thursday, August 2, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Friday, August 3, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Monday, August 6, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Tuesday, August 7, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Wednesday, August 8, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Thursday, August 9, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Friday, August 10, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Monday, August 13, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Tuesday, August 14, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Wednesday, August 15, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Thursday, August 16, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Friday, August 17, 2018	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Monday, August 20, 2018	School Starts	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Tuesday, August 21, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Wednesday, August 22, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Thursday, August 23, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Friday, August 24, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Monday, August 27, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Tuesday, August 28, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Wednesday, August 29, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Thursday, August 30, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Friday, August 31, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Monday, September 3, 2018	Holiday	N/A	Yes	School Closed-Labor Day
347	KIPP Harmony Academy	Friday, September 28, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Wednesday, November 21, 2018	School Closed	N/A	Yes	School Closed-Election Day
347	KIPP Harmony Academy	Thursday, November 22, 2018 to Friday, November 23, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Friday, December 7, 2018	Holiday	N/A	Yes	School Closed-Thanksgiving
347	KIPP Harmony Academy	Friday, December 21, 2018	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Monday, December 24, 2018 to January 1, 2019	School Closed	N/A	Yes	School Closed-Winter Break
347	KIPP Harmony Academy	Wednesday, January 2, 2019	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Monday, January 21, 2019	Holiday	N/A	Yes	School Closed-Martin Luther King, Jr. Day
347	KIPP Harmony Academy	Monday, February 18, 2019	Holiday	N/A	Yes	School Closed-President's Day
347	KIPP Harmony Academy	Friday, April 12, 2019	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Monday, April 15, 2019 to Monday, April 22, 2019	School Closed	N/A	Yes	School Closed-Spring Break
347	KIPP Harmony Academy	Tuesday, April 23, 2019	Professional Development	N/A	No	Staff PD Day
347	KIPP Harmony Academy	Friday, May 3, 2019	Half Day Instruction	N/A	No	Half Day Instruction
347	KIPP Harmony Academy	Monday, May 27, 2019	Holiday	N/A	Yes	School Closed-Memorial Day
347	KIPP Harmony Academy	Friday, June 14, 2019	Last Day of School	N/A	Yes	Last Day of School
348	KIPP Harmony Academy	Monday, June 17, 2019	N/A	N/A	No	Tentative Make up snow day
349	KIPP Harmony Academy	Tuesday, June 18, 2019	N/A	N/A	No	Tentative Make up snow day
350	KIPP Harmony Academy	Wednesday, June 19, 2019	N/A	N/A	No	Tentative Make up snow day
351	KIPP Harmony Academy	Thursday, June 20, 2019	N/A	N/A	No	Tentative Make up snow day
348	KIPP Harmony Academy	Friday, June 21, 2019	N/A	N/A	No	Tentative Make up snow day

STATE WAIVER FORM FOR POST-LABOR START

OPERATOR INFORMATION (IF APPLICABLE)

Organization Lillie May Carroll Jackson
Name Laurel Freedman
Address 900 Woodbourne
City, State ZIP Baltimore, MD 21212
Phone 443-320-9499
Email laure.freedman@lilliemay.org

PRINCIPAL INFORMATION

School Lillie May Carroll Jackson
Name Damia Thomas
Address 900 Woodbourne
City, State ZIP Baltimore, MD 21212
Phone 443-320-9499
Email damia.thomas@lilliemay.org

- Request to waive the post-Labor Day school start date.
- Request to waive the June 15 school end date.
- Request to waive both the post-Labor Day school start date and June 15 school end date.

SCOPE OF REQUEST

Rationale for Waiver Request: With 90% of scholars entering LMCJS below grade level, the school needs to focus instructional time on accelerating students forward, and minimize time reviewing concepts previously taught. Our goal each year is to have 75% of our scholars grow exceed at least one year of expected growth via Iready in all grade levels. In addition, as a new school consistent reinforcement of culture and climate practices are critical. Minimizing time out of the school routine allows for these practices to remain steady.

ALIGNMENT TO MAJOR INITIATIVES

How does this waiver request align with the major initiatives of your school? LMCJS spreads the required 180 days of school 10 and a half months. The primary reasons for this is to minimize summer learning loss due long breaks between instruction. Instructors can spend more time accelerating students when there is less time needed for review. In additon, more frequent breaks for instructors will ideally translate to less teacher burnout.

FINANCIAL IMPLICATIONS

What financial implications does the waiver request have on your school? (i.e., staff stipends, salaries, transporation, professional development costs, etc.)

There are no financial implications different from our current budget as we have had this model calendar since inception.

Submitted by (PRINCIPAL)

Date

Submitted by (OPERATOR, IF APPLICABLE)

Date

School Number	School Name	Date	Classification	Grade Reporting	Signed to District Calendar	Details/Description
371	Lillie May Carroll Jackson	Tuesday, July 31, 2018	Professional Development		No	School Based Professional Development Day (not sponsored by the district)
371	Lillie May Carroll Jackson	Wednesday, August 1, 2018	Professional Development		No	School Based Professional Development Day (not sponsored by the district)
371	Lillie May Carroll Jackson	Thursday, August 2, 2018	Professional Development		No	School Based Professional Development Day (not sponsored by the district)
371	Lillie May Carroll Jackson	Friday, August 3, 2018	Professional Development		No	School Based Professional Development Day (not sponsored by the district)
371	Lillie May Carroll Jackson	Monday, August 6, 2018	School Starts	Trimester Start	No	Trimester 1 Begins
371	Lillie May Carroll Jackson	Tuesday, August 29, 2018	N/A		No	School Day for Scholars
371	Lillie May Carroll Jackson	Wednesday, August 30, 2018	N/A		No	School Day for Scholars
371	Lillie May Carroll Jackson	Thursday, August 31, 2018	N/A		No	School Day for Scholars
371	Lillie May Carroll Jackson	Friday, September 1, 2018	N/A		No	School Day for Scholars
371	Lillie May Carroll Jackson	Tuesday, Sept 4, 2018	Other Break		No	Fall Break
371	Lillie May Carroll Jackson	Wednesday, Sept 5, 2018	Other Break		No	Fall Break
371	Lillie May Carroll Jackson	Thursday, Sept 6, 2018	Other Break		No	Fall Break
371	Lillie May Carroll Jackson	Friday, Sept 9, 2018	Other Break		No	Fall Break
371	Lillie May Carroll Jackson	Friday, September 21, 2018	Other Break		No	Student Conferences
371	Lillie May Carroll Jackson	Friday, Sept 21, 2018	N/A		No	Student Conferences
371	Lillie May Carroll Jackson	Monday, October 8, 2018	Other Break		No	Fall Break
371	Lillie May Carroll Jackson	Thursday, October 18, 2018	N/A		No	School Day for Scholars
371	Lillie May Carroll Jackson	Friday, October 19, 2018	N/A		Yes	School Closed
371	Lillie May Carroll Jackson	Friday November 2, 2018	N/A	Trimester Ends	No	Trimester 1 Ends
371	Lillie May Carroll Jackson	Monday November 6, 2018	N/A	Trimester 2 Start	No	Trimester 2 Begins
371	Lillie May Carroll Jackson	Monday November 5, 2018	N/A		No	School Day for Scholars
371	Lillie May Carroll Jackson	Friday November 9, 2018	N/A	T1 Report Cards	No	T1 Report Cards
371	Lillie May Carroll Jackson	Tuesday, November 7, 2018	Other Break		Yes	Election Day
371	Lillie May Carroll Jackson	Monday November 19, 2018	Other Break		No	Thanksgiving Break
371	Lillie May Carroll Jackson	Tuesday, November 20, 2018	Other Break		No	Thanksgiving Break
371	Lillie May Carroll Jackson	Wednesday, November 21, 2018	Other Break		No	Thanksgiving Break
371	Lillie May Carroll Jackson	Thursday, November 22, 2018	Other Break		Yes	Thanksgiving Break
371	Lillie May Carroll Jackson	Friday November 23, 2018	Other Break		Yes	Thanksgiving Break
371	Lillie May Carroll Jackson	Monday December 24, 2018	Other Break		Yes	Winter Break
371	Lillie May Carroll Jackson	Tuesday, December 25, 2018	Other Break		Yes	Winter Break
371	Lillie May Carroll Jackson	Wednesday, December 26, 2018	Other Break		Yes	Winter Break
371	Lillie May Carroll Jackson	Thursday, December 27, 2018	Other Break		Yes	Winter Break
371	Lillie May Carroll Jackson	Friday, December 28, 2018	Other Break		Yes	Winter Break
371	Lillie May Carroll Jackson	Monday, December 31, 2018	Other Break		Yes	Winter Break
371	Lillie May Carroll Jackson	Tuesday, January 1, 2019	Other Break		Yes	Winter Break
371	Lillie May Carroll Jackson	Wednesday, January 2, 2019	Professional Development		No	School Based Professional Development Day (not sponsored by the district)
371	Lillie May Carroll Jackson	Thursday, January 3, 2019	Professional Development		No	School Based Professional Development Day (not sponsored by the district)
371	Lillie May Carroll Jackson	Friday, January 4, 2019	Professional Development	half day teachers	No	School Based Professional Development Day (not sponsored by the district)
371	Lillie May Carroll Jackson	Friday, January 18, 2019	Other Break		No	Scholar Led Conferences
371	Lillie May Carroll Jackson	Monday, January 21, 2019	Other Break		Yes	MLK
371	Lillie May Carroll Jackson	Friday, January 25, 2019	N/A		No	School Day for Scholars
371	Lillie May Carroll Jackson	Friday, February 15, 2019	N/A		No	School Day for Scholars
371	Lillie May Carroll Jackson	Monday, February 18, 2019	Other Break		Yes	Presidents Day
371	Lillie May Carroll Jackson	Tuesday, February 19, 2019	Other Break		No	February Break
371	Lillie May Carroll Jackson	Wednesday, February 20, 2019	Other Break		No	February Break
371	Lillie May Carroll Jackson	Thursday, February 21, 2019	Other Break		No	February Break
371	Lillie May Carroll Jackson	Friday, February 22, 2019	Other Break		No	February Break
371	Lillie May Carroll Jackson	Friday, March 1, 2019	N/A	T2 Ends	No	T2 Ends
371	Lillie May Carroll Jackson	Monday, March 4, 2019	N/A	Trimester 3 Start	No	Trimester 3 Begins
371	Lillie May Carroll Jackson	Friday, March 8, 2019	N/A	T2 Report Cards	No	Trimester 2 Report Cards
371	Lillie May Carroll Jackson	Friday, March 15, 2019	N/A		No	School day for Scholars
371	Lillie May Carroll Jackson	Friday, March 22, 2019	N/A		No	LEAPS closed
371	Lillie May Carroll Jackson	Monday, April 15, 2019	Spring Break		Yes	Spring Break
371	Lillie May Carroll Jackson	Tuesday, April 16, 2019	Spring Break		Yes	Spring Break
371	Lillie May Carroll Jackson	Wednesday, April 17, 2019	Spring Break		Yes	Spring Break
371	Lillie May Carroll Jackson	Thursday, April 18, 2019	Spring Break		Yes	Spring Break
371	Lillie May Carroll Jackson	Friday, April 19, 2019	Spring Break		Yes	Spring Break
371	Lillie May Carroll Jackson	Monday, April 22, 2019	Spring Break		Yes	Spring Break
371	Lillie May Carroll Jackson	Tuesday, April 23, 2019	Spring Break		No	Spring Break
371	Lillie May Carroll Jackson	Wednesday, April 24, 2019	Spring Break		No	Spring Break
371	Lillie May Carroll Jackson	Thursday, April 25, 2019	Spring Break		No	Spring Break
371	Lillie May Carroll Jackson	Friday, April 26, 2019	Spring Break		No	Spring Break

371	Lillie May Carroll Jackson	Friday, May 3, 2019	N/A	No	Scholar Led Conferences
372	Lillie May Carroll Jackson	Friday, May 24, 2019	N/A	No	UMCS closed
371	Lillie May Carroll Jackson	Monday, May 27, 2019	Other Break	Yes	Memorial Day
371	Lillie May Carroll Jackson	Friday, June 14, 2019	School Ends	Yes	Last Day
371	Lillie May Carroll Jackson	Monday, June 17, 2019	N/A	No	Tentative Make up snow day
371	Lillie May Carroll Jackson	Tuesday, June 18, 2019	N/A	No	Tentative Make up snow day
372	Lillie May Carroll Jackson	Wednesday, June 19, 2019	N/A	No	Tentative Make up snow day
373	Lillie May Carroll Jackson	Thursday, June 20, 2019	N/A	No	Tentative Make up snow day
374	Lillie May Carroll Jackson	Friday, June 21, 2019	N/A	No	Tentative Make up snow day

STATE WAIVER FORM FOR POST-LABOR START

OPERATOR INFORMATION (IF APPLICABLE)

Organization New Song Community Learning Center
Name Mark Carter
Address 1530 Presttman Street
City, State ZIP Baltimore, MD 21217
Phone 410-728-2091
Email mcarter@newsonqclc.org

- Request to waive the post-Labor Day school start date.
- Request to waive the June 15 school end date.
- Request to waive both the post-Labor Day school start date and June 15 school end date.

PRINCIPAL INFORMATION

School New Song Academy
Name Lisa Brown
Address 1530 Presttman Street
City, State ZIP Baltimore, MD 21217
Phone 410-728-2091
Email LDBrown02@bcps.k12.md.us

SCOPE OF REQUEST

Rationale for Waiver Request: New Song Academy is a New Schools Initiative school within the Baltimore City Public School System. The school operates on an intercession calendar where students begin school the 2nd week in September and end the school year the third week of July. This model is key to the school's ability to offer ongoing support for scholars and to lessen the loss of summer learning.

ALIGNMENT TO MAJOR INITIATIVES

How does this waiver request align with the major initiatives of your school? The waiver request aligns with New Song Academy's academic plan of supporting the whole child. The intercession calendar provides a unique opportunity for students to participate in year round cultural and academic programming to support their academic growth in literacy and math. In addition, teachers are provided with additional time to participate in professional development and leadership growth opportunities. The professional development calendar allows teachers to partake in monthly learning sessions centered on the academic and social development of students.

Financial Implications

What financial implications does the waiver request have on your school? (i.e., staff stipends, salaries, transportation, professional development costs, etc.)

LABOR DAY WAIVER FORM
Proposed Calendar/Schedule Summary
Addendum A

Completed by: New Song Academy
Date Submitted: 2/14/18

School Number	School Name	Date	Classification	Grade Reporting	Aligned to District Calendar	Details/Description
322	New Song Academy	Monday, September 3, 2018	N/A	N/A	Yes	School Closed- Labor Day Holiday
322	New Song Academy	Tuesday, September 4, 2018 to Thursday, September 6, 2018	N/A	N/A	No	School based Professional Development (not sponsored by the district)
322	New Song Academy	Friday, September 7, 2018	N/A	N/A	No	First 1/2 day of school for students
322	New Song Academy	Friday, September 7, 2018	N/A	1st Quarter Starts	No	1st Quarter Starts
322	New Song Academy	Friday, September 7, 2018 to Friday, October 12, 2018	N/A	1st Qtr Progress Report Card Window	No	Progress Report Card Distribution Window - 1st Quarter
322	New Song Academy	Monday, October 22, 2018	N/A	N/A	No	School based Professional Development (not sponsored by the district)
322	New Song Academy	Monday, October 22, 2018 to Friday, October 26, 2018	N/A	N/A	No	Intercession Break - School Closed
322	New Song Academy	Tuesday, November 6, 2018	N/A	N/A	Yes	School Closed-Election Day
322	New Song Academy	Friday, November 16, 2018	N/A	1st Quarter Ends	No	1st Quarter Ends
322	New Song Academy	Monday, November 19, 2018	N/A	2nd Quarter Starts	Yes	2nd Quarter Starts
322	New Song Academy	Wednesday, November 21, 2018	N/A	1st Qtr Report Card Window	No	Report Card Distribution; Early Release Day; Report Card Conferences
322	New Song Academy	Thursday, November 22, 2018 to Friday, November 23, 2018	N/A	N/A	Yes	School Closed - Thanksgiving Day
322	New Song Academy	Monday, November 19, 2018 to Friday, January 9, 2019	N/A	2nd Qtr Progress Report Card Window	No	Progress Report Card Distribution Window - 2nd Quarter
322	New Song Academy	Wednesday, December 12, 2018	N/A	N/A	No	School based Professional Development (not sponsored by the district)
322	New Song Academy	Thursday, December 13, 2018 to Tuesday, January 1, 2019	N/A	N/A	Yes	School Closed - Winter Intercession Break/New Year's Day
322	New Song Academy	Monday, January 21, 2019	N/A	N/A	Yes	School Closed - Dr. Martin Luther King Jr Day
322	New Song Academy	Wednesday, February 13, 2019	N/A	2nd Quarter Ends	No	2nd Quarter Ends
322	New Song Academy	Thursday, February 14, 2019	N/A	3rd Quarter Starts	No	3rd Quarter Starts
322	New Song Academy	Thursday, February 14, 2019	N/A	N/A	Yes	School Closed-Presidents' Day
322	New Song Academy	Monday, February 19, 2019 to Friday, February 22, 2019	N/A	N/A	No	Intercession Break-School Closed
322	New Song Academy	Thursday, January 10, 2019 to Thursday, March 21, 2019	N/A	3rd Quarter Progress Report Card Window	No	Progress Report Card Distribution Window - 3rd Quarter
322	New Song Academy	Monday, April 15, 2019 to Monday, April 22, 2019	N/A	N/A	Yes	School Closed-Spring Break
322	New Song Academy	Friday, May 3, 2019	N/A	3rd Quarter Ends	No	3rd Quarter Ends
322	New Song Academy	Friday, May 10, 2019	N/A	4th Quarter Starts	No	4th Quarter Starts
322	New Song Academy	Monday, May 27, 2019	N/A	4th Qtr Report Card Window	Yes	Report Card Distribution - 4th Quarter
322	New Song Academy	Tuesday, May 28, 2019 to Friday, June 7, 2019	N/A	N/A	No	School Closed-Memorial Day
322	New Song Academy	Friday, May 3, 2019 to Wednesday, July 19, 2019	N/A	4th Qtr Report Card Window	No	Intercession Break-School Closed
322	New Song Academy	Monday, May 27, 2019	N/A	N/A	Yes	Progress Report Card Distribution Window - 4th Quarter
322	New Song Academy	Thursday, July 4, 2019	N/A	N/A	No	School Closed - Memorial Day
322	New Song Academy	Friday, July 5, 2019	N/A	N/A	Yes	School Closed-4th of July Holiday
322	New Song Academy	Friday, July 19, 2019	N/A	4th Quarter Ends	No	4th Quarter Ends
322	New Song Academy	Friday, July 19, 2019	N/A	N/A	No	Last Day of School
322	New Song Academy	Tuesday, July 23, 2019	N/A	N/A	No	Report Card Distribution-4th Quarter
322	New Song Academy	Thursday, July 25, 2019	N/A	N/A	No	Last day for teachers



**Tuesday, April 24, 2018
Public Board Meeting**

**200 East North Avenue
1st Floor Board Room
6:00pm**

1. OPENING OF MEETING AND EXECUTIVE SESSION

Subject **1.01 The Board may adjourn to closed session in accordance with Section 10-508 of the State Government Article of the Annotated Code of Maryland.**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Information, Discussion

<p>File Attachments 4-24-18 Public Agenda updated 04.20.2018.pdf (739 KB)</p>
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Subject **1.02 Reopening of Public Business Meeting - Call to Order: Presentation of Colors**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Action

Motion & Voting

Motion to re-open to public board meeting at 5:08p.m.

Motion by Peter Kannam - Vice Chair, second by Michelle Harris Bondima.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **1.03 Recognition of Student Performers & JROTC**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type

Subject **1.04 Moment of Silence**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Information

The public will observe a moment of silence.

Subject **1.05 Approval of prior open session minutes and closed session summaries.**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Action

Recommended Action To approve items as presented.

File Attachments

4-10-2018 Summary of Executive Closed Session and Transcribed Board Meeting Minutes.pdf (2,186 KB)

Motion & Voting

To approve items as presented.

Motion by Muriel Berkeley, second by Martha James-Hassan.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

2. BOARD COMMITTEE REPORTS

Subject **2.01 OPERATIONS COMMITTEE**

Meeting Apr 24, 2018 - Public Board Meeting

Category 2. BOARD COMMITTEE REPORTS

Type

Subject **2.02 POLICY COMMITTEE**

Meeting Apr 24, 2018 - Public Board Meeting

Category 2. BOARD COMMITTEE REPORTS

Type

Subject **2.03 TEACHING & LEARNING COMMITTEE**

Meeting Apr 24, 2018 - Public Board Meeting

Category 2. BOARD COMMITTEE REPORTS

Type

3. BOARD CHAIR COMMENTS

Subject **3.01 Board Chair Comments**

Meeting Apr 24, 2018 - Public Board Meeting

Category 3. BOARD CHAIR COMMENTS

Type Report

Subject **3.02 There were no donations reported for this time period.**

Meeting Apr 24, 2018 - Public Board Meeting

Category 3. BOARD CHAIR COMMENTS

Type Information

4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Subject **4.01 Personnel, Employment and Payroll (PEP) Report**

Meeting Apr 24, 2018 - Public Board Meeting

Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Type Action (Consent)

Recommended Action Approve the PEP as presented.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject 4.02 Appeals and Hearings Case No. 17-18g
Meeting Apr 24, 2018 - Public Board Meeting
Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS
Type Action (Consent)

Recommended Action to approve as presented.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject 4.03 Appeals and Hearings Case No. 17-32a
Meeting Apr 24, 2018 - Public Board Meeting
Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS
Type Action (Consent)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject 4.04 Appeals and Hearings Case No. 17-61a
Meeting Apr 24, 2018 - Public Board Meeting

Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Type Action (Consent)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

5. CEO'S COMMENTS

Subject 5.01 CEO's Comments

Meeting Apr 24, 2018 - Public Board Meeting

Category 5. CEO'S COMMENTS

Type

File Attachments

Summer System Building in Baltimore- The Summer Funding Collaborative and the Summer Planning Group.pdf (1,070 KB)

6. CONSENT AGENDA REVIEW- NO VOTE

Subject 6.01 Consent Agenda Review

Meeting Apr 24, 2018 - Public Board Meeting

Category 6. CONSENT AGENDA REVIEW- NO VOTE

Type

SECTION 9 – CHIEF EXECUTIVE OFFICER

- 1. BLACKBOARD (SCHOOLWIRES INC.).....Ops April 17
- 2. SPECIAL EDUCATION RELATED SERVICES.....Ops April 17
- 3. DEZALU FINANCIAL CONSULTANT'S, LLC.....Ops April 17
- SECTION 11 - CHIEF FINANCIAL OFFICER 1. US FOODS.....Ops April 17
- 2. SCHMIDT BAKING COMPANY.....Ops April 17
- 3. COASTAL SUNBELT, INC.Ops April 17
- 4. AMAZON BUSINESSOps April 17

SECTION 12 - CHIEF INFORMATION TECHNOLOGY OFFICER

- 1. AT&T MOBILITY NATIONAL ACCOUNTS, LLC.....Ops April 17

SECTION 13 - CHIEF OPERATING OFFICER

- 1. VEOLIA BALTIMORE ENERGY COMPANY.....Ops April 17
- 2. HERTRICH FLEET SERVICES, INC.Ops April 17
- 3. P2 CLEANING SERVICES, GUARDIAN LANDSCAPING, LORENZ, INC.Ops April 17
- 4. CHILMAR CORPORATION.....Ops April 17
- 5. PATRIOT POOL SERVICE, LLC.....Ops April 17
- 6. JOHN W. BRAWNER CONTRACTING COMPANY, INC.....Ops April 17
- 7. T.J. DISTRIBUTORS, INC.....Ops April 17
- 8. COMMERCIAL CABLING & SOUND, INC.....Ops April 17

SECTION 15 - CHIEF ACHIEVEMENT AND ACCOUNTABILITY OFFICER

- 1. SCRIBBLES SOFTWAREOps April 17

SECTION 16 - CHIEF LEGAL OFFICER

- 1. JAMES WHATTAM Ops April 17
-30

File Attachments
 Procurement- April 24 2018.pdf (717 KB)

7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Subject 7.01 Special Recognitions

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.02 Parent Community Advisory Board (PCAB) - Trish Garcia Pilla, Chair

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.03 Baltimore Teachers Union (BTU) – Cindy Sjoquist, Representative

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.04 Special Education Citizens Advisory Committee (SECAC)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.05 PTA Council of Baltimore City (PTACBC)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.06 American Federation of State, County and Municipal Employees (AFSCME)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.07 Public School Administrators and Supervisors Association (PSASA)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.08 City Union of Baltimore (CUB)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.09 Associated Student Congress for Baltimore City (ASCBC)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.10 General Public Comment

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type Discussion

Up to ten members of the public may register for an opportunity to speak by signing Public Comment Sign-up sheet located at the Information Desk in the front lobby. The Public Comment Sign-up sheet will be made available on the day of the regularly scheduled public board meeting from 4:30 p.m. to 5:45 p.m. or until the ten speaking opportunities have been taken. Groups shall designate only one (1) person to speak on their behalf; no more than one entry on the sign-up sheet will be recognized at a board meeting. Each person wishing to speak **MUST** complete the following information on the Public Comment Sign-up sheet or they may void their opportunity to speak:

- a. name;
- b. address;
- c. email address (if applicable)
- d. telephone number (if applicable);
- e. school / civic / community affiliation; and
- f. agenda topic about which the registrant wishes to speak.

4. Each speaker shall be limited to three minutes. **Individuals that have not fully completed the Public Comment Sign-up sheet may not be called for public comment.**

5. No speaker may use the opportunity to air employee grievances or make complaints on behalf of specific, individual students. Speakers are prohibited from discussing any matters that might come before the Board in the form of an appeal.

6. Speakers may not yield their time to another individual.

7. Time shall be kept by designated staff, and an audible warning shall be given at the conclusion of the three minutes of allotted time. When the speaker's time has expired, he or she may thereafter conclude his or her remarks in a sentence or two, but may not exceed an additional 15 seconds time. The Chair shall then call for the next speaker.

8. The Chair shall rule out of order the comments of any speaker who verbally and personally attacks a school system employee or Board member. Any comments made after the speaker is ruled out of order shall not be part of the formal record (minutes) of the meeting.

9. The Chair shall also rule out of order the comments of any speaker who strays from the agenda item/topic on which the person signed up to speak.

10. A person attending an open session of the Board may not engage in any conduct that disrupts the session or that interferes with the right of members of the public to attend and observe the session.

8. CONSENT AGENDA VOTE

Subject	8.01 Extension of SY17-18 Calendar
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action (Consent)
Recommended Action	The Chief Executive Officer requests the Board of School Commissioners approval to extend the current academic calendar two (2) days beyond June 15th, ensuring compliance with the State's 180-day instructional requirement. Monday June 18th and Tuesday June 19th would be added as regular school days for students and staff.

File Attachments

REQUEST TO EXTEND SCHOOL YEAR 2017-2018.pdf (373 KB)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **8.02 Feasibility Study: Cross Country Elementary/Middle**

Meeting Apr 24, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA VOTE

Type Action (Consent)

Recommended Action Approve the feasibility study as presented.

File Attachments

180412_Cross_Country EAP_Option_6.pdf (19,189 KB)

Year 2 Feasibility Study Summary and Budget - Cross Country EM.pdf (414 KB)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all

Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	8.03 Waiver Request: Post-Labor Day/June 15th Executive Order Requirements: 100% Project Schools
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action (Consent)
Recommended Action	Approve the waiver request so that the schedules of three (3) participating schools - Harford Heights Elementary, James McHenry Elementary/Middle, and Mary Rodman Elementary –would continue to align with the lead school and former SIG Priority School, Commodore John Rodgers Elementary/Middle.

File Attachments

Waiver Application for Post-Labor Day Executive Order Requirements- 100 Percent Project Schools SY18-19.pdf (667 KB)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	8.04 Waiver Request: Post-Labor Day/June 15th Executive Order Requirements
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action (Consent)

Recommended Action Approve the waiver request as presented for the 6 schools identified as eligible innovative schools.

File Attachments

Waiver Application for Post-Labor Day Executive Order Requirements SY18-19.pdf (697 KB)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	8.05 Calvin Rodwell Elementary School Grade Reconfiguration
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action
Recommended Action	Approve the recommendation to change the grade configuration of Calvin Rodwell Elementary School from pre-kindergarten through grade 5 to pre-kindergarten through grade 8 effective in SY 2018-19

File Attachments

Calvin Rodwell Elementary School Grade Reconfiguration.pdf (328 KB)

Motion & Voting

Approve the recommendation to change the grade configuration of Calvin Rodwell Elementary School from pre-kindergarten through grade 5 to pre-kindergarten through grade 8 effective in SY 2018-19

Motion by Martha James-Hassan, second by Michelle Harris Bondima.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden

Abstain: Johnette A Richardson

Subject **8.06 Waiver Request: FKA (Baltimore Teacher Network)**

Meeting Apr 24, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA VOTE

Type Action (Consent)

Recommended Action That the Board approve a waiver from policy FKA: Procedures for the Public Use of Board School Facilities, so that the BTN can host a Gubernatorial Town Hall on May 8th.

File Attachments

Waiver Request- Baltimore Teacher Network (BTN).pdf (388 KB)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject 8.07 Board Resolution 18-01 - School Safety

Meeting Apr 24, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA VOTE

Type Action (Consent)

Recommended Action To Approve Board Resolution 18-01 as written.

File Attachments

Resolution - School Safety (18-01) FINAL DRAFT.pdf (278 KB)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

9. PROCUREMENT - CHIEF EXECUTIVE OFFICER

Subject	9.01 Blackboard (Schoolwires Inc.)
Meeting	Apr 24, 2018 - Public Board Meeting
Category	9. PROCUREMENT - CHIEF EXECUTIVE OFFICER
Type	Action (Consent)
Recommended Action	The Executive Director of Communications (under the Chief of Staff) requests the Board's approval to extend and increase the contract with Blackboard (Schoolwires Inc.) to continue to provide and support City Schools' website. The six-month extension is necessary to continue the subscription and server-maintenance services. The current contract term is July 1, 2017 through June 30, 2018 with a request to extend through December 31, 2018. The current contract amount is \$65,965.13 with a request to increase by \$33,253.65 to \$99,218.78.

Section 09.01

CHIEF EXECUTIVE OFFICER

Blackboard (Schoolwires Inc.) Website Content Management System

Request of the Board

The Executive Director of Communications (under the Chief of Staff) requests the Board's approval to extend and increase the contract with Blackboard (Schoolwires Inc.) to continue to provide and support City Schools' website. The six-month extension is necessary to continue the subscription and server-maintenance services.

The current contract term is July 1, 2017 through June 30, 2018 with a request to extend through December 31, 2018. The current contract amount is \$65,965.13 with a request to increase by \$33,253.65 to \$99,218.78.

Product or Service Description	Cost
Licensed Software - Centricity2 Core Software subscription	\$30,028.40
Annual Server Maintenance - Centricity Server Maintenance (Client Hosted)	\$3,225.26
Total Annual Cost	\$33,253.65

Selection Methodology

Contract Type: Contract Extension
 Multiple Awards: No
 Contract Term: July 1, 2018, through December 31, 2018
 Prior Contract End Date: June 30, 201
 Lowest Bidder(s) N/A
 Contract Increase Yes – \$33,253.65
 Vendor & Amount: Blackboard (aka Schoolwires, Inc.) – \$99,218.78
 Funding Source: Communication Dept. General Funds: 3001.18.00.0201.2140.0543.0339
 Solicitation process: Pursuant to Section 3-101(4) of the Procurement Administrative Regulations, in October 2009, the Board of the Gary I. Strausberg Fund received ten (10) proposals. Schoolwires, Inc. was recommended for award by the Board of the Gary I. Strausberg Fund and an Evaluation Committee consisting of City Schools' personnel. Schoolwires ranked 1st in technical response and 2nd in financial proposals. The Evaluation Committees recommended award to Schoolwires, Inc. because its Web

Content Management System was able to accommodate City Schools' growing and changing communications and technology needs over time.
MBE/WBE Results: N/A

Evidence of Effectiveness

City Schools is in the process of implementing a new website under a recently approved contract with Digicon that was approved by the Board on February 27, 2018. The contract extension with Schoolwires/Blackboard will enable the district to continue the existing website until the new website launches on January 1, 2019.

Author: Anne Fullerton, Executive Director - Communications

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	9.02 Special Education Related Services
Meeting	Apr 24, 2018 - Public Board Meeting
Category	9. PROCUREMENT - CHIEF EXECUTIVE OFFICER
Type	Action (Consent)
Recommended Action	The Office of New initiatives and the Executive Director of Special Education requests the Board's approval of competitively bid requirement contracts with six vendors (listed below) to provide related services (social work, psychology, speech language pathology, physical therapy, and occupational therapy) to Charter Schools. The term of the contract is April 25, 2018 through June 30, 2023. The estimated annual amount is \$100,000. The cost for these services is based on the proposals submitted in response to the solicitation.

Section 09.02

CHIEF EXECUTIVE OFFICER

Special Education Related Services

Request of the Board

The Office of New initiatives and the Executive Director of Special Education requests the Board's approval of competitively bid requirement contracts with six vendors (listed below) to provide related services (social work, psychology, speech language pathology, physical therapy, and occupational therapy) to Charter Schools.

The term of the contract is April 25, 2018 through June 30, 2023. The estimated annual amount is \$100,000. The cost for these services is based on the proposals submitted in response to the solicitation.

Historically, all City Schools have utilized related Service Providers (special education) that have been recruited and managed by the Office of Related Services and part of the Office of Special Education, as overseen by an Executive Director and the Chief Academic Officer.

Charter Schools in the district have requested the ability to seek proposals for related services to be provided by agencies/vendors external to those contracted by City Schools. As such, City Schools partnered with Charter Schools to seek competitive proposals to prequalify a pool of vendors to provide those services in accordance with the districts' procedures.

Related Services include: direct IEP and 504 services to students, conducting assessments, report writing, attendance at SST and IEP meetings, completion of electronically filed encounter notes, completion of progress reports and IEP report cards, and parent/teacher (indirect) consultations. Also, related service providers must complete third party billing documentation per district policy. Vendor and provider selection will be based on the lowest cost qualified applicant.

Each Charter School that chooses to use one of the vendors above will execute an agreement with City Schools. During the term of the agreement, the Operator is responsible to work with Related Services, Office of Special Education, to oversee activities of the vendor who shall provide the related services of: physical therapy, occupational therapy, social work, school psychology, and speech-language pathology special education support services, as required in each student's Individualized Education Program or 504 plan who attends the Charter School. The Operator will work with the Office of Special Education to ensure compliance with IDEA, COMAR, Section 504, the American with Disabilities Act and all other applicable laws and regulations. All activities will be provided in coordination with City Schools' Office of Special Education.

City Schools will make the cash equivalent funding available in K12Buy to each Charter School for the expense associated with provision of the Related Services described above.

The Operator will work collaboratively with Related Services, Office of Special Education, to ensure that any contracted clinicians are provided with clinical supervision by someone of like discipline who is appropriately trained, certified, and/or licensed in keeping with industry standards and Federal and State laws. At its discretion, City Schools may replace and/or supervise a clinician if services being provided by a Charter School's contracted clinician is determined to not be of acceptable quality.

The Operator will submit documentation verifying provision of services to the Related Services Unit on a monthly basis. The Operator will also follow accepted district, clinical practice relative to caseload, will follow all district business rules related to documentation and compliance and will cooperate with all audits.

Selection Methodology

Contract Type: Requirements Contract

Multiple Award: Yes

Contract Term: April 25, 2018 through June 30, 2023

Prior Contract End Date: N/A

Lowers Bidder: N/A

Contract Increase: No

Vendors and Amount: Est. annual amount \$100,000/yr.

Cumberland Therapy Services

EDU Healthcare

Progressus Therapy (INVO)

Staffing Plus

Staff Rehab

Therapy Source Inc.

Funding Source: SPED Funds and Charter School Budgets

Solicitation Process: Selection is in accordance with Section 3-101(3) of the Procurement Administrative Regulation. On August 10, 2017, City Schools received nineteen (19) proposals in response to RFP-17071. Eleven (11) proposals were deemed to be responsible and responsive and were evaluated and ranked by the Evaluation Committee based on technical responses and financial proposals in accordance with the evaluation criteria outlined in the RFP. The Evaluation Committee recommends award to six (6) vendors as their proposals exhibit a superior understanding of City Schools' needs and identifies several approaches that align with City Schools' vision.

MBE/WBE Results: A waiver for this solicitation was granted due to the specific scope of services; the delivery of Special Education services, and as such do not provide for additional sub-contracting opportunities.

Evidence of Effectiveness

Three of the proposed vendors (Cumberland, Progressus, and Staffing Plus) already have contracts with the Office of Special Education. Review of assessments, clinical notes and direct observation by clinical managers employed by City Schools, indicate that the clinicians provided by these vendors have consistently been very professional, timely when reporting to schools, and active members of school IEP teams. In addition, assessment reports and clinical encounter notes have consistently been completed on time and of high quality. At the school level, the students who have received therapy services from these vendors have demonstrated improvements in skill levels and overall positive clinical outcomes. This is reflected in progress notes, treatment notes, IEP report cards, and discharge summaries.

The remaining three vendors (EDU Healthcare, Staff Rehab, and Therapy Source) were judged by the reviewing panel to have submitted very thorough responses to the solicitation. Also, all three of these vendors provide all five of the requested related services.

Approval of these vendors will allow for continued provision of IEP and 504 Related Services, as required by Federal and State law. All six of the vendors selected appear to have a proven track record for the delivery of high quality services to children. Any clinicians selected will follow City Schools' credential verification processes (degree, licensure, background, etc.).

Author: Laurel Freedman, Executive Director, Lillie May Carroll Jackson Charter School
James Padden, Director of Related Services
Dr. Debra Y. Brooks, Executive Director, Office of Special Education
Angela Alvarez, Executive Director, Office of New Initiatives

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	9.03 DEZALU Financial Consultant's, LLC
Meeting	Apr 24, 2018 - Public Board Meeting
Category	9. PROCUREMENT - CHIEF EXECUTIVE OFFICER

Type	Action (Consent)
Recommended Action	The Chief Executive Officer requests the Board's approval to enter into a professional services contract with DEZALU Financial Consultant's, LLC to provide services as the interim Chief Financial Officer for City Schools. The scope of work to be provided by this consultant will be coordinated by the Chief Executive Officer. The term of the contract is September 1, 2017 to June 30, 2018 with a one (1) year renewal option. The contract rate is \$125.00 per hour.

**Section 09.03
CHIEF EXECUTIVE OFFICER**

DEZALU Financial Consultant's, LLC

Request of the Board

The Chief Executive Officer requests the Board's approval to enter into a professional services contract with DEZALU Financial Consultant's, LLC to provide services as the interim Chief Financial Officer for City Schools. The scope of work to be provided by this consultant will be coordinated by the Chief Executive Officer. The term of the contract is September 1, 2017 to June 30, 2018 with a one (1) year renewal option. The contract rate is \$125.00 per hour.

Selection Methodology

Contract Type: Requirements Contract

Multiple Award: No

Contract Term: September 1, 2017 to June 30, 2018 with a one (1) year renewal option

Lowest Bidder(s): N/A

Contract Increase: N/A

Vendor & Amount: DEZALU Financial Consultant's, LLC – Est. annual amt. \$250,000.00

Funding Source: Finance General Funds: 3001.18.00.0201.2210.0590.0399.000.0000

Solicitation process: Pursuant to Section 3-106(2)(e) of the Procurement Administrative Regulations which states the CEO has determined it to be in the best interests of the board to award the contract without competitive source selection.

Justification Mr. Walker is uniquely suited to fill the requirements of this contract given his 30 years of financial experience with Baltimore City government. Mr. Walker has also served in numerous financial capacities with Baltimore City Public schools such as interim controller, Director of Food & Nutrition and Chief Financial Officer.

MBE/WBE Results: N/A

Evidence of Effectiveness

Mr. Walker will serve as Chief Financial Officer for Baltimore City Schools and will provide day-to-day management and oversight of the fiscal affairs of the Baltimore City Public School System as set forth in Md. Code Ann., Educ. 4-306 and Part D of the Board's Policies and Regulations. Funding is available in the Finance Department's budget.

Author: Alison Perkins-Cohen, Chief of Staff

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

10. PROCUREMENT - CHIEF ACADEMIC OFFICER

Subject 10.01 Agenda items were not submitted for this meeting.

Meeting Apr 24, 2018 - Public Board Meeting

Category 10. PROCUREMENT - CHIEF ACADEMIC OFFICER

Type Information

11. PROCUREMENT - CHIEF FINANCIAL OFFICER

Subject 11.01 US Foods

Meeting Apr 24, 2018 - Public Board Meeting

Category 11. PROCUREMENT - CHIEF FINANCIAL OFFICER

Type Action (Consent)

Recommended Action The Chief Financial Officer requests the Board's approval to increase the contract with US Foods by \$2.5M from \$7.5M to \$10M per year. The contract term is June 1, 2017 to May 31, 2018 plus one (1) one-year renewal option. US Foods provides for the purchase, storage, and delivery of frozen and refrigerated food products, commodities and dry/canned goods to various City School's cafeterias. This increase is necessary due to the transition of a majority of purchases of USDA Commodities, approximately \$3.0M/year, to US Foods. Food and Nutrition Services is required to distribute USDA commodity food products to school cafeterias. Total expenditures for Frozen, Refrigerated and Dry/Canned Goods for FY2017 were \$6,642,831. Total expenditures for USDA Commodity Goods were \$3,169,078 in FY2017. FY2018 expenditures with US Foods are \$6,086,133 through February 2018

Section 11.01
CHIEF FINANCIAL OFFICER
US Foods

Frozen, Refrigerated and Dry/Canned Goods Food Products
Contract Increase

Request of the Board

The Chief Financial Officer requests the Board's approval to increase the contract with US Foods by \$2.5M from \$7.5M to \$10M per year. The contract term is June 1, 2017 to May 31, 2018 plus one (1) one-year renewal option.

US Foods provides for the purchase, storage, and delivery of frozen and refrigerated food products, commodities and dry/canned goods to various City School's cafeterias. This increase is necessary due to the transition of a majority of purchases of USDA Commodities, approximately \$3.0M/year, to US Foods. Food and Nutrition Services is required to distribute USDA commodity food products to school cafeterias.

Total expenditures for Frozen, Refrigerated and Dry/Canned Goods for FY2017 were \$6,642,831. Total expenditures for USDA Commodity Goods were \$3,169,078 in FY2017. FY2018 expenditures with US Foods are \$6,086,133

through February 2018

Below is a list of USDA Commodity vendors.

- J.T.M. Provisions Co., Inc.
- Schwan's Food Service, Inc.
- Chef's Corner Foods, Inc.
- Maid-Rite Specialty Foods LLC
- DBA Don Lee Farms
- Asian Food Solutions
- Rich Chicks LLC
- National Food Group, Inc.

Note: Pilgrim's Pride USDA commodity products will continue to be purchased through USDA commodities contract and are excluded from this request

Selection Methodology

Contract Type: Requirements Contract

Multiple Award: No

Contract Term: June 1, 2017 – May 31, 2018 plus one (1) one-year renewal option

Lowest Bidder(s): N/A

Contract Increase: Yes – \$2.5M

Vendor & Amount: Premier - US Foods. – \$10M per year

Funding Source: Food & Nutrition Account: 2001.XX.00.0213.0000.0761.0435.000.0000

Solicitation Process: In accordance with 10-201 of City Schools' Administrative Regulations, City Schools is piggybacking U.S. Communities competitively solicited Contract #13924, issued by Washington County Schools.

MBE/WBE Results: N/A

Evidence of Effectiveness

US Foods has provided satisfactory services as a supplier of frozen and refrigerated food products, commodities, and dry/canned goods to City Schools. Approval of this increase will allow schools to continue purchasing frozen and refrigerated food products, commodities, and dry/canned goods. This increase will allow City Schools to meet mandated school breakfast, snack, and lunch and supper program requirements in accordance with federal regulations.

Financial / Budget Implications

The additional cost is offset by increased revenues to Food and Nutrition Enterprise Fund due to participation in the CACFP Supper Program. This fund fully supports food service operations.

Author: Elizabeth Marchetta, Executive Director of Food & Nutrition

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam -

Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	11.02 Schmidt Baking Company
Meeting	Apr 24, 2018 - Public Board Meeting
Category	11. PROCUREMENT - CHIEF FINANCIAL OFFICER
Type	Action (Consent)
Recommended Action	The Chief Financial Officer requests the Board's approval to increase the requirements contract with Schmidt Baking Company by \$210,000 from \$1,650,000 to \$1,860,000 for the purchase of bread products. The contract term is September 1, 2016 through June 30, 2018, with two (2) one-year renewal options. Total contract expenditures for the initial contract term through March 2018 are \$1,551,147. The increase is necessary to continue to provide bread products through June 30, 2018. The current board approved amount for this contract is \$1,650,000.

Section 11.02
CHIEF FINANCIAL OFFICER
Schmidt Baking Company
Bread Products - Contract Increase

Request of the Board

The Chief Financial Officer requests the Board's approval to increase the requirements contract with Schmidt Baking Company by \$210,000 from \$1,650,000 to \$1,860,000 for the purchase of bread products. The contract term is September 1, 2016 through June 30, 2018, with two (2) one-year renewal options.

Total contract expenditures for the initial contract term through March 2018 are \$1,551,147. The increase is necessary to continue to provide bread products through June 30, 2018. The current board approved amount for this contract is \$1,650,000.

City Schools has seen an increase in the demand for bread due to the introduction of the Child and Adult Care Food Program (CACFP). Food and Nutrition Services is obligated to provide food products for school cafeteria usage for the breakfast, lunch and summer programs.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: September 1, 2016 – June 30, 2018, with two (2) one-year renewal options

Lowest Bidder(s): N/A

Contract Increase: Yes - \$210,000

Vendor & Amount: Schmidt Baking Company – \$1,860,000

Funding Source: Food & Nutrition Account: 2001.XX.00.0213.0000.0761.0435

Solicitation Process: In accordance with 10-201 of City Schools Administrative Regulations, City Schools wishes to piggyback the competitively solicited contract 16CM-142, issued by Anne Arundel County Public Schools.

MBE/WBE Results: N/A

Evidence of Effectiveness

As a part of the menu offerings, City Schools' cafeterias serve bread products to students daily. The availability of various bread products allows Food and Nutrition Services to meet mandated requirements for nutritious breakfasts and lunches according to the Federal Meals Program. Schmidt is the current provider of bread products to City Schools.

Financial / Budget Implications

The additional cost is offset by increased revenues to Food and Nutrition Enterprise Fund due to participation in the CACFP Supper Program. This fund fully supports food service operations.

Author: Elizabeth Marchetta - Executive Director Food & Nutrition

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	11.03 Coastal Sunbelt, Inc.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	11. PROCUREMENT - CHIEF FINANCIAL OFFICER
Type	Action (Consent)
Recommended Action	The Chief Financial Officer requests the Board's approval to increase the requirements contract with Coastal Sunbelt, Inc. by \$1.5M from \$30.4M to \$31.9M for the purchase of fresh fruits and vegetables. The current contract term is 5 years; October 1, 2013 through September 30, 2018. The current board approved amount for the 5 year term of the contract is \$30.4M. The requested increase of \$1.5M will accommodate continued purchases through September 30, 2018.

Section 11.03
CHIEF FINANCIAL OFFICER
 Coastal Sunbelt, Inc.
Contract Increase

Request of the Board

The Chief Financial Officer requests the Board's approval to increase the requirements contract with Coastal Sunbelt, Inc. by \$1.5M from \$30.4M to \$31.9M for the purchase of fresh fruits and vegetables. The current contract term is 5 years; October 1, 2013 through September 30, 2018. The current board approved amount for the 5 year term of the contract is \$30.4M. The requested increase of \$1.5M will accommodate continued purchases through September 30, 2018.

The increase is necessary due to increased demand for fresh fruits and vegetables due to the introduction of the Child and Adult Care Food Program (CACFP). City Schools has experienced a 50% increase in the consumption of fresh fruits and vegetables since the contracts inception from approximately \$3M per year in 2013 to today's consumption rate of \$7M/year.

The contract provides fresh fruits and vegetables that are distributed daily to various City School's cafeterias. Food and Nutrition Services is obligated to provide food products for school cafeteria usage.

Selection Methodology

Contract Type: Requirements Contract

Multiple Award: No

Contract Term: October 1, 2013 - September 30, 2018

Lowest Bidder(s): N/A

Contract Increase: Yes - \$1,500,000

Vendor & Amount: Coastal Sunbelt Inc. - \$31,900,000

Funding Source: Food & Nutrition Account: 2001.XX.00.0213.0000.0761.0435.000.0000

Maryland Fresh Fruit & Vegetable Grant: 2005.XX.01.0213.0000.0761.0435.000.0000

Solicitation Process: Pursuant to Section 3-101(3) of the Procurement Administrative Regulations, City Schools issued RFP-14004 on July 26, 2013. Materials Management received two (2) responses by the due date of August 12, 2013.

MBE/WBE Results: N/A

Evidence of Effectiveness

Coastal Sunbelt has provided satisfactory services as a supplier of fresh produce to City Schools. Produce from Coastal Sunbelt Inc. enables City Schools to increase healthy meal options while reinforcing local economic responsibility. Approval of this increase will allow schools to continue purchasing fresh fruits and vegetables.

By offering locally grown produce, Food and Nutrition Services can expand its menu options, provide healthy choices for students and increase meal participation. These funds are used to provide students fresh produce under Maryland's Fresh Fruit and Vegetable grant program which was awarded to over 100 schools in FY16.

Financial / Budget Implications

The additional cost is offset by increased revenues to Food and Nutrition Enterprise Fund due to participation in the CACFP Supper Program. This fund fully supports food service operations.

Author: Elizabeth Marchetta, Executive Director Food & Nutrition

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **11.04 Amazon Business**

Meeting	Apr 24, 2018 - Public Board Meeting
Category	11. PROCUREMENT - CHIEF FINANCIAL OFFICER
Type	Action (Consent)
Recommended Action	The Chief Financial Officer requests the Board's approval to piggyback a competitively bid requirements contract issued by U.S. Communities to Amazon Business. The contract provides for the convenient purchase of a wide-variety of school, office, and maintenance supplies. The estimated annual amount is \$50,000.00. The contract term is April 25, 2018 through January 18, 2022 with three (3) two-year renewal options.

**Section 11.04
CHIEF FINANCIAL OFFICER**

**Amazon Business
Various Supplies**

Request of the Board

The Chief Financial Officer requests the Board's approval to piggyback a competitively bid requirements contract issued by U.S. Communities to Amazon Business. The contract provides for the convenient purchase of a wide-variety of school, office, and maintenance supplies.

The estimated annual amount is \$50,000.00. The contract term is April 25, 2018 through January 18, 2022 with three (3) two-year renewal options.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: Apr. 25, 2018 - Jan. 18, 2022 with three (3) two-year renewal options

Lowest Bidder(s) Yes

Contract Increase No

Vendor & Amount Amazon Business – Est. annual amt. \$50,000.00 per year

Funding Source: General or grant funds from school and/or central office budgets

Solicitation process: In accordance with 10-201 of City Schools' Administrative Regulations, City Schools wishes to piggyback the competitively solicited contract #R-TC-17006 issued by U.S. Communities. The lead agency for US Communities was Prince William County Public Schools.

MBE/WBE Results: Prince William County Public Schools, a member US Communities advisory board, granted a waiver for this procurement in accordance with the district's policies and regulations. US Communities advisory board includes school districts from Denver, Los Angeles, Miami, San Diego, Fairfax County, and Harford County, as well as a number of large municipalities, Houston, Chicago, and Seattle.

Evidence of Effectiveness

Amazon Business is the business equivalent of amazon.com.

Author: Peter Ruchkin, E-Commerce Manager, Procurement

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the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

12. PROCUREMENT - CHIEF INFORMATION TECHNOLOGY OFFICER

Subject	12.01 AT&T Mobility National Accounts, LLC
Meeting	Apr 24, 2018 - Public Board Meeting
Category	12. PROCUREMENT - CHIEF INFORMATION TECHNOLOGY OFFICER
Type	Action (Consent)
Recommended Action	The Chief Information Officer requests the Board's approval to piggyback a contract with AT&T Mobility National Accounts, LLC awarded by the Fairfax County Public School System. The estimated annual amount of the contract is \$600,000.00. The contract term is July 1, 2018 through June 30, 2021 with five (5) one (1) year renewal options. The contract provides cellular service for cell phones, mobile devices, and tablets. The contract plan includes non-roaming (no long-distance charges) national coverage for all district wireless voice, data, and texting services within the continental United States.

Section 12.01

CHIEF INFORMATION TECHNOLOGY OFFICER

AT&T Mobility National Accounts, LLC Cellular Phone Services

Request of the Board

The Chief Information Officer requests the Board's approval to piggyback a contract with AT&T Mobility National Accounts, LLC awarded by the Fairfax County Public School System. The estimated annual amount of the contract is \$600,000.00. The contract term is July 1, 2018 through June 30, 2021 with five (5) one (1) year renewal options.

The contract provides cellular service for cell phones, mobile devices, and tablets. The contract plan includes non-roaming (no long-distance charges) national coverage for all district wireless voice, data, and texting services within the continental United States.

The contract offers increased options that include unlimited texting, data, and unlimited tethering. Also, android cellular devices will be available for the first time to district staff. The estimated annual savings is \$40,000.00.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: July 1, 2018 through June 30, 2021 with five (5) one (1) year renewal options

Prior Contract End Date: June 30, 2018

Lowest Bidder(s): N/A

Contract Increase: No
 Vendor & Amount: AT&T Mobility National Accounts, LLC - Est. \$600,000/yr.
 Funding Source: General funds from school and/or central office budgets
 Solicitation Process: In accordance with 10-201 of City Schools Administrative Regulations, City Schools wishes to piggyback the competitively solicited contract #4400006674 issued by Fairfax County Public Schools. Verizon provided an alternative quote.
 MBE/WBE Results: Fairfax Public Schools granted a waiver for this procurement in accordance with the district's policies and regulations.

Evidence of Effectiveness

The new plan includes unlimited data which hedges the district from data overage costs which is important given the increase in the use of cellular devices to access district related mobile applications.

Author: Michael Rading, Director of Customer Service

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

13. PROCUREMENT - CHIEF OPERATING OFFICER

Subject	13.01 Veolia Baltimore Energy Company
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	<p>The Chief Operating Officer requests the Board's approval to extend and amend the current contract with Veolia Baltimore Energy Company to provide steam supply services to three (3) City Schools, Dunbar High School, NAF formerly Dunbar Middle School and NAF Thomas G. Hayes Elementary. Veolia is the current steam supplier to these schools and operates a steam distribution network within the Baltimore downtown area. The current contract term is February 10, 2011 to February 11, 2021. The estimated annual amount is \$968,000.</p> <p>In addition to the contract extension, Veolia will also offer remote monitoring services of school building automation systems as well as provide on-call mechanical labor to include mechanics, electricians, Grade 1 stationary engineers and project management services as required. The new contract reflects a 20% reduction in the cost of energy. The term of the new contract is May 1, 2018 through April 30, 2028.</p>

Section 13.01

~~CONFIDENTIAL CONTRACT~~
Veolia Baltimore Energy Company
Steam Supply Services

Request of the Board

The Chief Operating Officer requests the Board's approval to extend and amend the current contract with Veolia Baltimore Energy Company to provide steam supply services to three (3) City Schools, Dunbar High School, NAF formerly Dunbar Middle School and NAF Thomas G. Hayes Elementary. Veolia is the current steam supplier to these schools and operates a steam distribution network within the Baltimore downtown area. The current contract term is February 10, 2011 to February 11, 2021. The estimated annual amount is \$968,000.

In addition to the contract extension, Veolia will also offer remote monitoring services of school building automation systems as well as provide on-call mechanical labor to include mechanics, electricians, Grade 1 stationary engineers and project management services as required. The new contract reflects a 20% reduction in the cost of energy. The term of the new contract is May 1, 2018 through April 30, 2028.

Veolia will continue to provide steam for three schools listed below however steam previously supplied to Federal Hill Preparatory School will be discontinued due to their purchase of a stand-alone heating and cooling system.

- Dunbar High School
- NAF formerly Dunbar Middle School
- NAF formerly Thomas G. Hayes Elementary School

Below is a comparison of the current rates versus those proposed in the new contract.

School	Current Monthly Capacity Charge	New Monthly Capacity Charge*	Current Monthly Commodity Charge	New Monthly Commodity Charge
Dunbar High School	\$7,280.64	\$5,824.51	\$1.85	\$1.48
NAF formerly Dunbar Middle School	\$4,592.38	\$3,673.90	\$1.85	\$1.48
NAF Thomas G. Hayes Elementary	\$2389.72	\$1,911.78	\$1.85	\$1.48

*The capacity charge shall be adjusted annually by 2.0%

Veolia will also provide remote monitoring services of boilers and building automation systems to 3 schools initially; Fort Washington, Frederick, and Waverly. Lyndhurst and Dorothy E Heights will be added shortly as well as any future 21st Century school.

In order to provide these services, Veolia will conduct an assessment of the equipment and controls (Mobilization Phase) as well as define Standard Operating Procedures (SOPs) to ensure the appropriate controls are in place to remotely monitor equipment. Once the mobilization phase is completed, City Schools will pay a monthly service charge for each site as outlined below.

School	Mobilization Fee*	Monthly Service Charge
Fort Washington Elementary	\$5,680	\$3,470
Frederick Elementary	\$5,680	\$3,470
Waverly PK-8	\$5,680	\$3,470

Additional schools as identified	\$5,112	\$3,470
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*Monthly Service Charge shall be adjusted annually by 2.0%

The remote monitoring fees will be partially offset by the \$96K credit associated with the termination of monthly capacity services at Federal Hill.

The contract will also provide supplemental labor, materials, and rental equipment to facilitate repairs to mechanical equipment as a supplement to City Schools' maintenance teams. Below is a comparison of the hourly rates and markups offered by Veolia compared with two other providers of similar services to City Schools.

Cost Comparison to other HVAC/Mechanical Contractors:

Category	Veolia	JCI	Poole & Kent
Mechanic	\$75/hr.	\$97/hr.	\$105/hr.
Overtime	\$112.50/hr.	\$145.50/hr.	\$136.50/hr.
Technician	\$85/hr.	\$105/hr.	\$97/hr.
Overtime	\$127.50/hr.	\$136.50/hr.	\$145.50/hr.
Material	20% markup	25% markup	28% markup

Selection Methodology

Contract Type: Contract Amendment and Extension

Multiple Awards: No

New Contract Term: May 1, 2018 through April 30, 2028

Previous Contract Term: February 10, 2011 through February 11, 2021

Lowest Bidder(s): N/A

Contract Increase: N/A

Vendors & Amounts: Veolia Baltimore Energy Company

Steam/Energy - Est. annual amt. \$300,000;

Remote monitoring - Est. annual amt. \$218,000 based on 5 schools

Maintenance and labor - Est. annual amt. \$450,000.

Funding Source: Energy: 3001.18.00.0210.3002.0736.0521

Operating Funds: 3001.18.00.0211.3102.0754.0334

Solicitation process: Pursuant to Section 3-106(2)(c) of the City Schools' Administrative Regulations; the Director has determined that there is only one available source.

Justification: Veolia is the sole pipeline supplier of steam to these schools and has been for the current supplier for eight years. Furthermore, these schools do not have boilers and therefore must rely solely on Veolia for heat during the winter months

MBE/WBE Results: N/A

Evidence of Effectiveness

Veolia has successfully supplied steam services to City Schools for eight years.

Financial Implications

Reviewed by BCPS Energy and Finance Office and recommended for extension to a cost savings in rates of \$88,000.00 per year.

School	Current Contract Estimated Yearly Cost	New Contract Estimated Yearly Costs
Dunbar High School	\$180,000	\$162,000
NAF formerly Dunbar Middle School	\$110,000	\$70,000

NAF Thomas G. Hayes Elementary	\$75,000	\$45,000
Total	\$365,000	\$277,000

Author: Blaine Lipski, Director of Facility Maintenance & Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject 13.02 Hertrich Fleet Services, Inc.

Meeting Apr 24, 2018 - Public Board Meeting

Category 13. PROCUREMENT - CHIEF OPERATING OFFICER

Type Action (Consent)

Recommended Action The Chief Operating Officer requests the Board's approval to piggyback Howard County Government Contract #4400003197 to purchase five (5) vehicles for Facilities Maintenance & Operations for a total cost of \$182,933 from Hertrich Fleet Services, Inc.

Section 13.02 CHIEF OPERATING OFFICER

Hertrich Fleet Services, Inc. Vehicle Purchase

Request of the Board

The Chief Operating Officer requests the Board's approval to piggyback Howard County Government Contract #4400003197 to purchase five (5) vehicles for Facilities Maintenance & Operations for a total cost of \$182,933 from Hertrich Fleet Services, Inc. Below is the list of the vehicles.

Number of Vehicles	Vehicle Type	MSRP	Discount	Unit Cost	TOTAL COST
1	2019 F-250 XL 4x4 ¾ ton crew cab	\$50,865	\$11,979	\$38,886	\$38,886
1	2019 F250 4x4 ¾ ton regular cab	\$48,865	\$13,307	\$35,558	\$35,558
2	2018 Transit-250 van	\$36,830	\$11,277	\$25,553	\$51,106
1	F-450 4xr crew cab w/ 9' bed	\$66,540	\$9,157	\$57,383	\$57,383

One of the initiatives included in the Comprehensive Maintenance Plan is to modernize the fleet of vehicles. This purchase will enable Operations to pull vehicles that are aged and depreciated out of inventory that would otherwise require extensive repairs and costs. The purchase will also support preventative maintenance efforts and grounds work.

The new vehicles will lower maintenance costs as well as reduce reimbursement expenses to employees who use their own vehicles for work purposes.

Fleet inventory has vehicles dating back to 1998. The majority of vehicles currently in use are from 2001-2006 with cumulative mileage over 18M. Funding is derived from the FY2018 Facilities Maintenance Operations budget.

Selection Methodology

Contract Type: Fixed Price

Multiple Awards: No

Contract Term: One Time Purchase

Lowest Bidder(s): Yes

Contract Increase: N/A

Vendor & Amount: Hertrich Fleet Services, Inc. – Maintenance & Operations: \$182,933

Funding Source: Maintenance & Operations: 3001.18.21.0211.3102.0755.0642.000.0000

Solicitation process: In accordance with 10-201 of City Schools' Administrative Regulations, City Schools is piggybacking Howard County Government Contract #4400003197. An alternative quote was provided by Al Packer for \$185,172.

MBE/WBE Results: N/A

Evidence of Effectiveness

Hertrich has provided similar vehicles to City Schools in the past.

Author: Blaine Lipski, Director of Maintenance & Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	13.03 P2 Cleaning Services, Guardian Landscaping, Lorenz, Inc.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)

Recommended Action The Chief Operating Officer requests the Board's approval of a competitively bid requirements contract with P2 Cleaning Services, Guardian Landscaping, and Lorenz, Inc. to provide grass mowing and other landscape services at City School sites. The contract term is April 25, 2018 through April 24, 2021, with two (2) one-year renewal options. The estimated annual amount is \$575,000.00. The current five year (5) mowing contract expenditure is \$3,219,176.

Section 13.03
CHIEF OPERATING OFFICER
P2 Cleaning Services, Guardian Landscaping, Lorenz, Inc.
Grass Mowing Services

Request of the Board

The Chief Operating Officer requests the Board's approval of a competitively bid requirements contract with P2 Cleaning Services, Guardian Landscaping, and Lorenz, Inc. to provide grass mowing and other landscape services at City School sites. The contract term is April 25, 2018 through April 24, 2021, with two (2) one-year renewal options. The estimated annual amount is \$575,000.00. The current five year (5) mowing contract expenditure is \$3,219,176.

Contractors bid on clusters of schools, which are grouping of schools in a general geographical location. The number of schools in each of the ten (10) clusters range from nine (9) to twenty-four (24) schools. The low bidder for each cluster is subject to award if they are deemed a responsive and responsible bidder. Any one vendor is limited to award of no more than five (5) clusters.

Cluster Number	Number of Schools in Cluster	Annual Cost	Vendor Recommended for Award
Cluster 1	13	\$54,000.00	Guardian Landscaping
Cluster 2	11	\$64,320.00	Guardian Landscaping
Cluster 3	24	\$112,596.00	*P2 Cleaning Services
Cluster 4	14	\$34,006.80	*P2 Cleaning Services
Cluster 5	9	\$39,630.00	Lorenz Inc.
Cluster 6	11	\$39,930.00	Lorenz Inc.
Cluster 7	19	\$67,512.00	*P2 Cleaning Services
Cluster 8	20	\$85,212.00	Lorenz Inc.
Cluster 9	13	\$61,056.00	*P2 Cleaning Services
Cluster 10	14	\$37,536.00	*P2 Cleaning Services

*Denotes WBE vendor

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: Yes

Contract Term: April 25, 2018 – April 24, 2021, with two (2) one-year renewal options

Lowest Bidder(s): Yes

Prior Contract end date: April 14, 2018

Contract Increase: No

Vendors & Amounts: Est. annual amount - \$575,000.00

Guardian Landscaping - Clusters 1 & 2 - Est. annually - \$120,000.00

P2 Cleaning Services - Clusters 3, 4, 7, 9, 10 - Est. annually \$285,000.00

Lorenz, Inc. – Clusters 5, 6, & 8 – Est. annually \$170,000.00

The actual expenditure amount is based on the annual budget and facility requirements.

Funding Source: Facility Operating - General Funds: 3001.XX.00.0211.3102.0753.0341

Solicitation process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on February 14, 2018 City Schools issued a competitive sealed bid IFB-18026. Nine (9) bids were received, and P2 Cleaning Services, Guardian Landscaping and Lorenz, Inc. were deemed the lowest, responsive, and responsible bidders.

MBE/WBE: A waiver was granted for this solicitation. During the goal determination process, this contract was not assigned M/WBE goals for the following reasons:

- Scope of services do not allow for subcontracting opportunities.
- Prime contractor sole responsibility to perform the scope of work within the contract.

Note: P2 Cleaning Services is a woman owned business.

Evidence of Effectiveness

Guardian and Lorenz have provided mowing services to City Schools in the past and have maintained on time grass cuts and will provide similar services for City Schools under this new contract. P2 Cleaning Services is a new contractor for grass mowing services.

Author: Blaine Lipski, Director of Facility Maintenance and Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	13.04 Chilmar Corporation
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Officer requests the Board's approval of a competitively bid contract with Chilmar Corporation in the total amount of \$2,661,396.00 The project was included as part of the FY 2018 CIP, which was approved by the Board on October 10, 2017. The contract provides air conditioning installation services at Mergenthaler Vocational Technical High School #410. Price includes base bid item #1 in the amount of \$2,419,396.00 as well as a project contingency in the amount of \$242,000.00.

Section 13.04

CHIEF OPERATING OFFICER

Chilmar Corporation

HVAC System Renovation Services at

Mergenthaler Vocational Technical High School #410

Request of the Board

The Chief Operating Officer requests the Board's approval of a competitively bid contract with Chilmar Corporation in the total amount of \$2,661,396.00. The project was included as part of the FY 2018 CIP, which was approved by the Board on October 10, 2017. The contract provides air conditioning installation services at Mergenthaler Vocational Technical High School #410. Price includes base bid item #1 in the amount of \$2,419,396.00 as well as a project contingency in the amount of \$242,000.00.

Selection Methodology

Contract Type: Fixed Price

Multiple Awards: No

Contract Term: All work shall be completed within 180 days from the date of NTP

Lowest Bidder: Yes

Contract Increase: N/A

Vendor & Amount: Chilmar Corporation - \$2,661,396.00

Funding Source: Capital Funds -

9001.18.PI.0215.3603.0410.1110.000.0000

Solicitation Process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on February 15, 2018, City Schools issued a competitive sealed bid IFB-18043. Five (5) bids were received on March 16, 2018, and Chilmar Corporation was deemed the lowest, responsive and responsible bidder.

MBE/WBE Results: The MBE/WBE goals for this solicitation were 19% with sub-goals of 7% African-American and 4% Asian-American in accordance with State of Maryland guidelines. The actual results were 19% with sub-goals of 7% African-American, 4% Asian-American and 8% Women.

City Schools' MBE/WBE Liaison has reviewed and approved contractor's compliance with the stated MBE subcontracting goals.

Evidence of Effectiveness

Approval of this request will install air conditioning in Mergenthaler Vocational Technical High School #410, improving the school's health and responding to the HVAC needs of the school.

Author: Ms. Cynthia Smith, Director – Facilities Design and Construction

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject

13.05 Patriot Pool Service, LLC

Meeting Apr 24, 2018 - Public Board Meeting

Category 13. PROCUREMENT - CHIEF OPERATING OFFICER

Type Action (Consent)

Recommended Action The Chief Operating Officer requests the Board's approval of a competitively bid requirements contract with Patriot Pool Service, LLC to provide swimming pool repair and maintenance services. City Schools operates 11 pools. The estimated annual amount is \$230,000.00. The contract term is May 9, 2018 through May 8, 2021, with two (2) one-year renewal options.

Section 13.05
CHIEF OPERATING OFFICER
Patriot Pool Service, LLC
Swimming Pool Repair and Maintenance Services

Request of the Board

The Chief Operating Officer requests the Board's approval of a competitively bid requirements contract with Patriot Pool Service, LLC to provide swimming pool repair and maintenance services. City Schools operates 11 pools. The estimated annual amount is \$230,000.00. The contract term is May 9, 2018 through May 8, 2021, with two (2) one-year renewal options.

Patriot Pool Services, LLC is the current service provider. A comparison of new vs. current hourly rates is presented below. Rates are fixed for the three (3) year contract term and for the renewal years. Expenditures for the prior 36 months total \$689,784.24.

Work Description	Current Contract Patriot Pool Service, LLC	New Contract Patriot Pool Service, LLC
Mechanic	\$38.00	\$44.00
Apprentice / Helper	\$18.00	\$15.00

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: May 9, 2018 - May 8, 2021, with two (2) one-year renewal options

Lowest Bidder(s): Yes

Contract Increase: No

Vendor & Amount: Patriot Pool Service, LLC – Est. annual amount \$230,000.00

Funding Source: Facility Operating - General Funds: 3001.XX.00.0211.3102.0753.0341

Solicitation process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on March 8, 2018 City Schools issued competitive sealed bid IFB-18041. One (1) bid was received and Patriot Pool Services LLC was deemed the lowest responsive and responsible bidder.

MBE/WBE Results: A waiver was granted for this solicitation. During the M/WBE goal determination process this contract was not assigned M/WBE goals based on the following reasons:

- Limited or no certified M/WBE's available.
- Scope of services do not provide for subcontracting opportunities.
- Prime contractor's sole responsibility to perform the scope of work within the contract.

Evidence of Effectiveness

For the past nine years, Patriot Pool Services, LLC has provided satisfactory swimming pool repair and maintenance services to various City Schools' buildings.

Author: Blaine Lipski, Director of Facility Maintenance & Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	13.06 John W. Brawner Contracting Company, Inc.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Office requests the Board's approval of a competitively bid contract with John W. Brawner Contracting Company, Inc., in the total amount of \$1,158,908.00 to renovate the James McHenry Elementary/Middle School #10 Media Center. The price includes the base bid in the amount of \$1,053,553.00 as well as a project contingency in the amount of \$105,355.00.

Section 13.06
CHIEF OPERATING OFFICER
 John W. Brawner Contracting Company, Inc.
Media Center Renovation
James McHenry Elementary/Middle School #10

Request of the Board

The Chief Operating Office requests the Board's approval of a competitively bid contract with John W. Brawner Contracting Company, Inc., in the total amount of \$1,158,908.00 to renovate the James McHenry Elementary/Middle School #10 Media Center. The price includes the base bid in the amount of \$1,053,553.00 as well as a project contingency in the amount of \$105,355.00.

James McHenry Elementary School #10 was built in 1969. The current area of the building is approximately 94,719 square feet, and the school's current SRC is 337. Recent projects at the school have included boiler replacement, security upgrades, chiller replacement, HVAC replacement, and lighting replacement. In addition, fire protection system replacement and roof replacements projects are currently in construction at the school and a window replacement project is planned. The project will provide needed upgrades to the media center on the second floor. Upgrades will include a reconfiguration of the space, flooring, ceiling, finishes, lighting, mechanical and electrical systems, and IT. The programmatic areas of the space will include a story-telling area, computer work area, seating, reference area, reference desk and administrative area.

The renovations will be funded through a combination of Qualified Zone Academy Bonds (QZAB), local capital funds and The Harry and Jeanette Weinberg Foundation Library Project. The Fund for Educational Excellence (Fund) will serve as the fiscal sponsor for the Harry and Jeanette Weinberg Foundation. The local capital request for the project is \$300,000.00. The Qualified Zone Academy Bonds (QZAB) funding will provide \$368,000.00. The Weinberg Foundation will provide \$352,908.00. City Schools general funds will provide \$138,000.00. The local capital and general funds will be used to support the construction of the project and construction contingency.

Selection Methodology

Contract Type: Fixed Price

Multiple Awards: No

Contract Term: Substantial Completion by November 1, 2018

Lowest Bidder: Yes

Contract Increase: No

Vendor & Amount: John W. Brawner Contracting Co., Inc - \$1,158,908.00

Funding Source: Capital Funds - 9001.17.ME.0215.3602.0010.1110.000.0000

Solicitation Process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on January 31, 2018, City Schools issued a competitive sealed bid IFB-18039. One (1) bid was received on February 22, 2018, and John W. Brawner Contracting Co., Inc., was deemed the lowest, responsive and responsible bidder.

MBE/WBE Results: The MBE/WBE goals for this solicitation were 20% with sub-goals of 7% African-American and 4% Asian-American in accordance with State of Maryland guidelines. The actual results were 21.8% with sub-goals of 16.9% African-American and 4.9% Asian-American.

City Schools' MBE/WBE Liaison has reviewed and approved contractor's compliance with the stated MBE subcontracting goals.

Evidence of Effectiveness

Approval of this request will provide funding to support the James McHenry Elementary/Middle School #10 Media Center. This will directly support and increase student achievement and assist students in preparing for their future education. The renovated library will create a space that meets the changing needs for instruction, presentation, and study.

Author: Ms. Cynthia Smith, Director – Facilities Design and Construction

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **13.07 T.J. Distributors, Inc.**

Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Officer requests the Board's approval to exercise the first of two (2) one-year renewal options of a competitively bid requirements contract with T.J. Distributors, Inc. The contract provides repairs and installation services to auditorium seats and bleachers. The Board is requested to approve \$175,000.00 for the one-year extension. On January 13, 2015, the Board approved the contract for a three-year term of February 11, 2015 through February 10, 2018. The contract also included two (2) one-year renewal options. The estimated cost for an individual repair or installation depends on the scope of service required. Actual expenditures are dependent on the District's requirements. The rates are fixed for the term of the contract extension. Expenditures for the previous 36 months total \$511,512.00

Section 13.07
CHIEF OPERATING OFFICER
T.J. Distributors, Inc.

Auditorium Seats and Bleachers; Repair and Installation Services

Request of the Board

The Chief Operating Officer requests the Board's approval to exercise the first of two (2) one-year renewal options of a competitively bid requirements contract with T.J. Distributors, Inc. The contract provides repairs and installation services to auditorium seats and bleachers. The Board is requested to approve \$175,000.00 for the one-year extension.

On January 13, 2015, the Board approved the contract for a three-year term of February 11, 2015 through February 10, 2018. The contract also included two (2) one-year renewal options. The estimated cost for an individual repair or installation depends on the scope of service required. Actual expenditures are dependent on the District's requirements. The rates are fixed for the term of the contract extension. Expenditures for the previous 36 months total \$511,512.00

Selection Methodology

Contract Type: Requirements Contract
Multiple Awards: No
Contract Term: February 11, 2018 through February 10, 2019
Lowest Bidder(s): Yes
Prior Contract End Date: February 10, 2018
Contract Increase: No
Vendors & Amounts: T.J. Distributors, Inc. - Est. annual amount \$175,000.00
Funding Source: Facility Operating - General Funds: 3001.XX.00.0211.3102.0753.0341
Solicitation process: On January 13, 2015, the Board Approved competitive sealed bid BCS-15019 for a three-year term with two (2) one-year renewal options. The contract terms, conditions and costs shall remain in force through the extension period.
MBE/WBE Results: A waiver was granted for this solicitation. During the M/WBE goal determination process this contract was not assigned M/WBE goals based on the following reasons:

- Limited or no certified M/WBE's available.
- Scope of services do not allow for subcontracting opportunities.
- Prime contractor sole responsibility to perform the scope of work within the contract.

Evidence of Effectiveness

T.J. Distributors, Inc. is the current provider of auditorium seats and bleachers installation and repair for the District.

Author: Blaine Lipski, Director of Maintenance & Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	13.08 Commercial Cabling & Sound, Inc.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Officer requests the Board's approval to exercise the first of two (2) one-year renewal options of a competitively bid requirements contract with Commercial Cabling & Sound, Inc. The contract provides exterior lights and miscellaneous electrical system repairs and replacement services. The Board is requested to approve \$280,000.00 for the one-year extension.

Section 13.08
CHIEF OPERATING OFFICER
 Commercial Cabling & Sound, Inc.
Exterior Lights and Electrical Services

Request of the Board

The Chief Operating Officer requests the Board's approval to exercise the first of two (2) one-year renewal options of a competitively bid requirements contract with Commercial Cabling & Sound, Inc. The contract provides exterior lights and miscellaneous electrical system repairs and replacement services. The Board is requested to approve \$280,000.00 for the one-year extension.

On December 9, 2014, the Board approved the contract for the three-year contract term of January 12, 2015 through January 11, 2018. The contract also included two (2) one-year renewal options. The estimated cost for an individual installation or repair depends on the scope of service required. Actual expenditures are dependent on the District's requirements. The labor rates are fixed for the term of the contract extension. Expenditures for the prior 36 months total \$840,630.00.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No
 Contract Term: January 12, 2018 - January 11, 2019
 Lowest Bidder(s): Yes
 Prior Contract End Date: January 11, 2018
 Contract Increase: No
 Vendor & Amount: Commercial Cabling & Sound, Inc. – Est. annual amount \$280,000.00
 Funding Source: Facility Operating - General Funds: 3001.XX.00.0211.3102.0753.0341
 Solicitation process: On December 9, 2014, the Board approved competitive sealed bid BCS-15017 for a three-year term with two (2) one-year renewal options. The contract terms, conditions and costs shall remain in force through the extension period.
 MBE/WBE Results: The MBE/WBE goals for this solicitation are 27% MBE and 10% WBE, in accordance with City Schools' guidelines. The actual results were 27% MBE and 10% WBE.

Evidence of Effectiveness

Commercial Cabling & Sound, Inc. is the current provider of exterior lights and electrical services to the District.

Author: Blaine Lipski, Director of Maintenance & Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

14. PROCUREMENT- CHIEF HUMAN CAPITAL OFFICER

Subject	14.01 Agenda items were not submitted for this meeting.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	14. PROCUREMENT- CHIEF HUMAN CAPITAL OFFICER
Type	Information

15. PROCUREMENT - CHIEF ACCOUNTABILITY OFFICER

Subject	15.01 Scribbles Software
Meeting	Apr 24, 2018 - Public Board Meeting
Category	15. PROCUREMENT - CHIEF ACCOUNTABILITY OFFICER
Type	Action (Consent)

Recommended Action The Chief Achievement and Accountability Officer requests the Board's approval of a competitively bid requirements contract with Scribbles Software for a total cost of \$427,800 to convert inactive student cumulative records in various formats (paper, microfilm, Digitech) to an electronic format that is stored on a cloud-based, hosted document management system. The contract includes an annual cloud hosting fee of \$12,000. The contract term is April 25, 2018 through April 24, 2023

**Section 15.01
CHIEF ACHIEVEMENT AND ACCOUNTABILITY OFFICER
Scribbles Software**

Request of the Board

The Chief Achievement and Accountability Officer requests the Board's approval of a competitively bid requirements contract with Scribbles Software for a total cost of \$427,800 to convert inactive student cumulative records in various formats (paper, microfilm, Digitech) to an electronic format that is stored on a cloud-based, hosted document management system. The contract includes an annual cloud hosting fee of \$12,000. The contract term is April 25, 2018 through April 24, 2023.

City Schools Office of Student Records is responsible for the maintenance and retention of the student cumulative records of inactive students (e.g., records of graduates, or those students no longer in the system) stored in the district office (200 E North Ave). In addition, the office is responsible for responding to records requests from prior students, corporations and universities. On average, 500 records requests are submitted and retrieved weekly. The district's current storage, management, and retrieval of tens of thousands of paper records, and search for records in microfilm and Digitech, is both time consuming and labor intensive. Additionally, paper records are vulnerable to disaster, such as fire and flood, and decay over time. The conversion of records to a digital format will support the Office of Student Records in more efficiently addressing the record requests from customers and storing records for the long-term, as well as efficiently comply with the district's maintenance and release of student records policy (JRA), the records retention policy (EHB), and the Maryland State Department of Education Records Manual.

A contract with Scribbles Software (Scribbles), will provide for the conversion of the student's cumulative record components the district is required to maintain permanently (as outlined in the district's JRA policy), into a digital format. Scribbles will also provide to City Schools the configuration, technical support, training, unlimited cloud storage, and unlimited number of district users and work stations as part of the contract along with also managing the boxing and transporting of physical records, document preparation, scanning, indexing, quality control, secure shredding and document requests for any record request by a customer when the record is in the custody of Scribbles. In addition, City Schools currently utilizes Scribbles for its online student's records request application (ScribOrder), Scribbles will integrate both applications to allow for a seamless search, retrieval and release process for customers.

The first contracting year will include digitization of all microfilm records (approximately 3700 rolls of film) and beginning the digitization of all paper inactive records (approximately 3 million pages of paper), with the digitization of paper records to be completed over a 3-year period. In addition to providing project management, Scribbles will also assist the Office of Student Records in developing a long-term plan to digitize inactive records currently maintained in school buildings.

Selection Methodology

Contract Type: Requirements Contract
Multiple Award: No
Contract Term: April 25, 2018 through April 24, 2023
Prior Contract End Date: N/A
Lowest Bidder(s): N/A

Contract Increase: N/A
Vendor & Amount: Scribbles Software - \$427,800.00
Funding Source: Achievement & Accountability Dept. General Funds –

3001.XX.00.0201.2320.0506.0399

Solicitation process: Selection is in accordance with Section 3-104 of the Procurement Administrative Regulation. On January 26, 2018, City Schools received four (4) proposals in response to solicitation RFP-18025, that were deemed to be responsible and responsive and were evaluated and ranked by the Evaluation Committee based on technical responses and financial proposals in accordance with the evaluation criteria outlined in the Solicitation. The Scribbles' proposals ranked 1st technically and 1st financially. The Evaluation Committee recommends award to Scribbles as their proposal exhibited a superior understanding of City Schools' needs. In addition, City Schools through its existing contract with Scribbles has established a positive relationship resulting in increased efficiencies thus far. The award to Scribbles for this contract will reduce the learning curve which saves time and money.

MBE/WBE Results: A waiver was granted for this solicitation. During the M/WBE goal determination process this contract was not assigned M/WBE goals for the following reasons:

- Scope of services do not allow for subcontracting opportunities.
- Limited or no certified M/WBE's available.
- Prime contractor sole responsibility to perform the scope of work within the contract.
- Minimal annual contract dollars.

Evidence of Effectiveness

Scribbles Software is a K-12 Records Management Company with over a decade of success. Scribbles serves more than 3,500 high schools and school districts across the U.S., including several school districts in the state of Maryland. They have supported school districts in going completely paperless and automating their student records request process. is the developer of the software as well as the provider of the services to take the school district paperless.

In addition, Scribbles offers a model of providing software for the K-12 market which allows the revenue generated through the district's use of its online student records request application to be used to support its conversion of paper records to online. Scribbles offers the complete payment process and records request delivery process for school districts, creating efficiencies for school districts with shrinking budgets and administrative staff to manage the retention and fulfilment of requests. Scribbles securely enforces FERPA to ensure student information is protected and has robust back up capabilities, with five different locations across the United States to ensure data will be securely stored and available to clients.

In 2016, City Schools transitioned its paper-based student transcript request and payment process to Scribbles online student records request and payment application. City Schools was able to increase its revenue and improve its response to requests from customers. Scribbles has successfully delivered on its requirements of providing a web-based solution, with best practice training and mentoring, customization of application forms and web-content, and on-time delivery of monthly itemized statements and revenue from the fees collected.

Scribble strives for 100% accuracy for all scanning projects. In 2017, their accuracy rate was 99.99%. Accuracy will also be corroborated by City Schools, as Scribbles will share samples for review and approval.

Scribbles collects feedback from their partnering school districts. Below is a response from a Prince William County Public Schools representative regarding Scribble satisfaction: "Scribbles has delivered on its promise of paperless. With ScribOrder, we have completely automated our student records request process resulting in a turnaround time within a day as opposed to weeks. In addition, we are also generating about six times more revenue and saving on printing and mailing cost."

Author: Heather Nolan, Director - Knowledge Management, Office of Achievement & Accountability
Ben Goldberg, Manager - Data Quality, Office of Achievement & Accountability

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Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

16. PROCUREMENT - CHIEF LEGAL OFFICER

Subject	16.01 James Whattam
Meeting	Apr 24, 2018 - Public Board Meeting
Category	16. PROCUREMENT - CHIEF LEGAL OFFICER
Type	Action (Consent)
Recommended Action	The Chief Legal Counsel requests the Board's approval to increase the existing professional services agreement with James Whattam from \$24,500 to \$29,500 to provide labor management services on issues related to negotiations of collective bargaining agreements with CUB, Local 44 and the Fraternal Order of Police. The current contract term is July 1, 2016 through June 30, 2018.

Section 16.01
CHIEF LEGAL OFFICER

James Whattam
Legal Services

Request of the Board

The Chief Legal Counsel requests the Board's approval to increase the existing professional services agreement with James Whattam from \$24,500 to \$29,500 to provide labor management services on issues related to negotiations of collective bargaining agreements with CUB, Local 44 and the Fraternal Order of Police. The current contract term is July 1, 2016 through June 30, 2018.

Selection Methodology

Contract Type: Contract Amendment

Multiple Award(s): No

Contract Term: July 1, 2016 through June 30, 2018

Lowest Bidder(s): N/A

Contract Increase: Yes – by \$5,000

Vendor & Amount: James Whattam - \$29,500.

Funding Source: Legal Affairs General Funds: 3001.18.00.0201.2140.0542.0312.000.0000

Solicitation Process: Selected pursuant to §3-106(2)(f) of the

Procurement Administrative Regulations, which allows for the award of a contract without competitive source selection for professional services in connection with legal matters.

MBE/WBE Results: N/A

Financial Implications

Vendor shall be paid at a rate of \$150.00 per hour

Author: Tammy L. Turner, Chief Legal Counsel

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

17. PROCUREMENT - CHIEF OF SCHOOLS OFFICER

Subject	17.01 Agenda items were not submitted for this meeting.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	17. PROCUREMENT - CHIEF OF SCHOOLS OFFICER
Type	Information

18. INFORMATION AND DISCUSSION

Subject	18.01 Legislative Wrap Up
Meeting	Apr 24, 2018 - Public Board Meeting
Category	18. INFORMATION AND DISCUSSION
Type	Information, Discussion

File Attachments

End of Session Presentation.pdf (528 KB)
2018 End of Session Report.pdf (2,176 KB)

Subject **18.02 Curriculum Approval: Mathematics and Fine Arts**

Meeting **Apr 24, 2018 - Public Board Meeting**

Category **18. INFORMATION AND DISCUSSION**

Type **Information**

File Attachments

Curriculum Approval- Math and Fine Arts.pdf (1,096 KB)
 PreK and K General Music Scope and Sequence.pdf (393 KB)
 HS Survey of Music Scope and Sequence.pdf (301 KB)
 Grade 8 General Music Scope and Sequence.pdf (404 KB)
 Grade 7 General Music Scope and Sequence.pdf (402 KB)
 Grade 6 General Music Scope and Sequence.pdf (402 KB)
 Grade 5 General Music Scope and Sequence.pdf (301 KB)
 Grade 4 General Music Scope and Sequence.pdf (402 KB)
 Grade 3 General Music Scope and Sequence.pdf (392 KB)
 Grade 2 General Music Scope and Sequence.pdf (392 KB)
 General Music Grade 1 Scope and Sequence.pdf (393 KB)
 Music PK-2 Executive Summary.pdf (260 KB)
 High School Survey of Music Executive Summary.pdf (258 KB)
 Grades 6-8 General Music Executive Summary.pdf (367 KB)
 Grades 3-5 General Music Executive Summary.pdf (369 KB)
 Algebra 1 scope and sequence.pdf (138 KB)
 Algebra 2 scope and sequence.pdf (156 KB)
 College Readiness Mathematics scope and sequence.pdf (84 KB)
 Course Executive Summary Alg 1.pdf (68 KB)
 Course Executive Summary Alg 2.pdf (97 KB)
 Course Executive Summary College Readiness.pdf (69 KB)
 Course Executive Summary Geometry.pdf (68 KB)
 Course Executive Summary Pre Calculus (1).pdf (65 KB)
 Course Executive Summary Pre Calculus.pdf (65 KB)
 Geometry scope and sequence.pdf (85 KB)
 HS Fundamentals of Art Executive Summary.pdf (66 KB)
 HS Fundamentals of Art Scope and Sequence.pdf (92 KB)
 Math Grade 1 Executive Summary.pdf (66 KB)
 Math grade 1 scope and sequence.pdf (82 KB)
 Math Grade 2 Executive Summary.pdf (68 KB)
 Math grade 2 scope and sequence.pdf (94 KB)
 Math Grade 3 Executive Summary.pdf (67 KB)
 Math grade 3 scope and sequence.pdf (110 KB)
 Math Grade 4 Executive Summary.pdf (68 KB)
 Math grade 4 scope and sequence.pdf (88 KB)
 Math Grade 5 Executive Summary.pdf (66 KB)
 Math grade 5 scope and sequence.pdf (118 KB)
 Math Grade 6 Executive Summary.pdf (66 KB)
 Math grade 6 scope and sequence.pdf (78 KB)
 Math Grade 7 Executive Summary.pdf (65 KB)
 Math grade 7 scope and sequence.pdf (78 KB)
 Math Grade 8 Executive Summary.pdf (66 KB)
 Math grade 8 scope and sequence.pdf (129 KB)
 Math Grade K Executive Summary.pdf (67 KB)
 Math grade K scope and sequence.pdf (86 KB)
 Math Grade PreK Executive Summary.pdf (66 KB)

Math grade Pre-K scope and sequence.pdf (81 KB)
 Precalculus scope and sequence.pdf (84 KB)
 Visual Arts Exec Summary Prek-2.pdf (68 KB)
 Visual Arts Grade 1 Scope and Sequence.pdf (80 KB)
 Visual Arts Grade 2 Scope and Sequence.pdf (84 KB)
 Visual Arts Grade 3 Scope and Sequence.pdf (82 KB)
 Visual Arts Grade 3-5 Executive Summary.pdf (72 KB)
 Visual Arts Grade 4 Scope and Sequence.pdf (80 KB)
 Visual Arts Grade 5 Scope and Sequence.pdf (80 KB)
 Visual Arts Grade 6 Scope and Sequence.pdf (83 KB)
 Visual Arts Grade 6-8 Executive Summary.pdf (72 KB)
 Visual Arts Grade 7 Scope and Sequence.pdf (82 KB)
 Visual Arts Grade 8 Scope and Sequence.pdf (82 KB)
 Visual Arts PK and K Scope and Sequence.pdf (79 KB)

Subject **18.03 FY19 Budget**

Meeting **Apr 24, 2018 - Public Board Meeting**

Category **18. INFORMATION AND DISCUSSION**

Type **Information**

File Attachments
 18.03 Budget Presentation.pdf (2,397 KB)
 0424218_BudgetBook.pdf (3,490 KB)

19. NOTICE OF UPCOMING MEETINGS

Subject **19.01 Upcoming Meetings**

Meeting **Apr 24, 2018 - Public Board Meeting**

Category **19. NOTICE OF UPCOMING MEETINGS**

Type **Information**

Baltimore City Board of School Commissioners

Regularly scheduled public meetings of the Baltimore City Board of School Commissioners are held on the second and fourth Tuesday of each month during the school year, and once a month during holiday and summer months.

The executive session begins at 3 p.m. at the district office, 200 E. North Ave., Baltimore, MD 21202. The public session begins at 6 p.m. and may last up to four hours. The public sessions are held at the district office in the 1st Floor Board Room. Schedule changes are publicized on the district website and posted throughout the district office.

For the 2017-18 school year, the meeting schedule is as follows:

2017	2018
	January 9, 2018
July 25, 2017	January 23, 2018
August 22, 2017	February 13, 2018
September 12, 2017	February 27, 2018
September 26, 2017	March 13, 2018
October 10, 2017	April 10, 2018
October 24, 2017	April 24, 2018
November 14, 2017	May 8, 2018
December 12, 2017	May 22, 2018
	June 12, 2018

Public Comment: Up to 10 members of the public may register for an opportunity to speak by signing the public comment sign-up sheet. The sign-up sheet is available in the lobby outside the 1st Floor Board Room from 4:30 to 5:45 p.m. on the day of each Board meeting. All public comments should address agenda items or items of educational interest. For more information regarding public comment procedures, please visit the Board section of the City Schools website at www.baltimorecityschools.org.

200 E. North Avenue, Room 406 • Baltimore, Maryland 21202 • Phone: (443) 642-4095 • Fax: (410) 545-3613
Visit us on the web at: www.baltimorecityschools.org

20. ADJOURNMENT

Subject	20.01 Adjournment
Meeting	Apr 24, 2018 - Public Board Meeting
Category	20. ADJOURNMENT
Type	Action

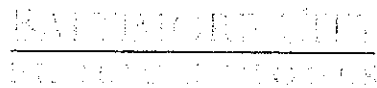
Motion & Voting

to adjourn the meeting at 9:50 p.m.

Motion by Martha James-Hassan, second by Michelle Harris Bondima.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

**Agenda Item Details**

Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Subject	8.04 Waiver Request: Post-Labor Day/June 15th Executive Order Requirements
Type	Action (Consent)
Recommended Action	Approve the waiver request as presented for the 6 schools identified as eligible innovative schools.

Waiver Application for Post-Labor Day Executive Order Requirements SY18-19.pdf (697 KB)

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson



Karen B. Salmon, Ph.D.
State Superintendent of Schools

TO: Members of the State Board of Education
FROM: Karen B. Salmon, Ph.D.
DATE: May 22, 2018
SUBJECT: School Calendar Waiver Application- Addendum #2

PURPOSE:

The purpose of this agenda item is to request approval of the application to waive the post-Labor Day school start date for five schools in Baltimore City for the 2018-2019 school year.

BACKGROUND/HISTORICAL PERSPECTIVE:

On August 31, 2016, Governor Larry Hogan issued Executive Order 01.01.2016.09 which requires all Maryland kindergarten through grade 12 public schools to open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for every public school in Maryland shall adjourn no later than June 15. Local boards of education have the option to apply for a waiver of the requirements set forth in the Executive Order.

On October 12, 2016, Governor Hogan amended the original Executive Order to establish parameters for school boards to apply for waivers. To be eligible for a waiver, the local board must demonstrate that the school system has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Pursuant to the amended Executive Order 01.01.2016.13, the State Board of Education was charged with establishing a timeline for waiver applications; identifying additional information needed from local school boards to comply with the requirements of the Executive Order; and rendering decisions on submitted waiver applications. On December 5, 2016, the State Board of Education approved the application and process for local boards of education to submit a waiver request for the requirements in Executive Order 01.01.2016.13.

EXECUTIVE SUMMARY:

The Maryland State Department of Education received an application from Baltimore City Public Schools to waive the post-Labor Day school start date for five schools. Baltimore City Public Schools is requesting a waiver using the compelling justification of adoption of an innovative school schedule. In order to be eligible for a waiver, a school must adopt an innovative schedule that will not allow for prolonged lapses in instructional time. Qualifying schools are those designated as low-performing, at-risk, or charter. The table below identifies the school name, classification, and innovative schedule.

School Name	School Classification	Innovative Schedule
1. Harford Heights Elementary	Low-Performing School	Extended Year
2. James McHenry Elementary/Middle	Low-Performing School	Extended Year
3. Mary Rodman Elementary	Low-Performing School	Extended Year
4. Academy for College and Career Exploration (ACCE)	Low-Performing School	Extended Year
5. Commodore John Rodgers Elementary/Middle	N/A	Extended Year

Local boards of education are required to conduct at least one public meeting to consider and approve the waiver application. The Baltimore City Board of School Commissioners conducted public meetings on April 24, and May 8, 2018 to consider and approve the waiver application. The minutes from the meetings are included in the attached waiver application. Commodore John Rodgers Elementary/Middle School exited low-performing school status at the end of the 2015-2016 school year and was granted a post-Labor Day school start date waiver for school year 2017-2018 because it serves as a model for this cohort of Turnaround Schools and also adopts an innovative school schedule.

ACTION:

It is requested that the Maryland State Board of Education approve the request to waive the post-Labor Day school start date for Harford Heights Elementary School; James McHenry Elementary/Middle School; Mary Rodman Elementary School; Academy for College and Career Exploration (ACCE); and Commodore John Rodgers Elementary/Middle School for the 2018-2019 school year.

Attachment: Waiver Application from Baltimore City Public Schools



Karen B. Salmon, Ph.D.
State Superintendent of Schools

TO: Members of the State Board of Education
FROM: Karen B. Salmon, Ph.D. *KBS/GPS*
DATE: May 22, 2018
SUBJECT: School Calendar Waiver Application- Addendum #2

PURPOSE:

The purpose of this agenda item is to request approval of the application to waive the post-Labor Day school start date for five schools in Baltimore City for the 2018-2019 school year.

BACKGROUND/HISTORICAL PERSPECTIVE:

On August 31, 2016, Governor Larry Hogan issued Executive Order 01.01.2016.09 which requires all Maryland kindergarten through grade 12 public schools to open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for every public school in Maryland shall adjourn no later than June 15. Local boards of education have the option to apply for a waiver of the requirements set forth in the Executive Order.

On October 12, 2016, Governor Hogan amended the original Executive Order to establish parameters for school boards to apply for waivers. To be eligible for a waiver, the local board must demonstrate that the school system has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Pursuant to the amended Executive Order 01.01.2016.13, the State Board of Education was charged with establishing a timeline for waiver applications; identifying additional information needed from local school boards to comply with the requirements of the Executive Order; and rendering decisions on submitted waiver applications. On December 5, 2016, the State Board of Education approved the application and process for local boards of education to submit a waiver request for the requirements in Executive Order 01.01.2016.13.

EXECUTIVE SUMMARY:

The Maryland State Department of Education received an application from Baltimore City Public Schools to waive the post-Labor Day school start date for five schools. Baltimore City Public Schools is requesting a waiver using the compelling justification of adoption of an innovative school schedule. In order to be eligible for a waiver, a school must adopt an innovative schedule that will not allow for prolonged lapses in instructional time. Qualifying schools are those designated as low-performing, at-risk, or charter. The table below identifies the school name, classification, and innovative schedule.

School Name	School Classification	Innovative Schedule
1. Harford Heights Elementary	Low-Performing School	Extended Year
2. James McHenry Elementary/Middle	Low-Performing School	Extended Year
3. Mary Rodman Elementary	Low-Performing School	Extended Year
4. Academy for College and Career Exploration (ACCE)	Low-Performing School	Extended Year
5. Commodore John Rodgers Elementary/Middle	N/A	Extended Year

Local boards of education are required to conduct at least one public meeting to consider and approve the waiver application. The Baltimore City Board of School Commissioners conducted public meetings on April 24, and May 8, 2018 to consider and approve the waiver application. The minutes from the meetings are included in the attached waiver application. Commodore John Rodgers Elementary/Middle School exited low-performing school status at the end of the 2015-2016 school year and was granted a post-Labor Day school start date waiver for school year 2017-2018 because it serves as a model for this cohort of Turnaround Schools and also adopts an innovative school schedule.

ACTION:

It is requested that the Maryland State Board of Education approve the request to waive the post-Labor Day school start date for Harford Heights Elementary School; James McHenry Elementary/Middle School; Mary Rodman Elementary School; Academy for College and Career Exploration (ACCE); and Commodore John Rodgers Elementary/Middle School for the 2018-2019 school year.

Attachment: Waiver Application from Baltimore City Public Schools

BALTIMORE CITY PUBLIC SCHOOLS

Catherine E. Pugh
Mayor, City of Baltimore

Cheryl A. Casciani
Chair, Baltimore City Board of
School Commissioners

Dr. Sonja Brookins Santelises
Chief Executive Officer

May 15, 2018

Karen B. Salmon, Ph.D.
State Superintendent of Schools
Maryland State Department of Education
200 West Baltimore Street
Baltimore, MD 21201

Dear Dr. Salmon:

On December 12, 2017, Baltimore City Public Schools (City Schools) adopted its academic calendar for school year 2017-2018 within the parameters of Executive Order 01.01.2016.13 (Order). Per the State Board's request, City Schools will be revising and adopting an academic calendar for 2018-2019 school year during its June 12, 2018 board meeting. The results of that meeting will not impact the request outlined below.

City Schools recognizes the challenges faced by low-performing schools and seeks to continue our partnership with the Maryland State Department of Education to leverage rigorous instruction and professional development through an innovative academic and professional learning schedule for the cohort of schools identified in our 100 Percent Project Strategy.

As a cohort, the schedules of the four (4) School Improvement Grant (SIG IV) participants--Harford Heights Elementary, James McHenry Elementary/Middle, Mary Rodman Elementary, and Academy for College and Career Exploration (ACCE)-- align with the lead school and former SIG School, Commodore John Rodgers Elementary/Middle. Of note, ACCE, a secondary school, is an incoming participant and the final identified School Improvement Grant (SIG) IV School participating in the 100 Percent Project.

Schools in the 100 Percent Project support a schedule in which students and instructional staff return on Monday, August 28, 2017 to begin the instructional year in order to limit student summer learning loss by completing five (5) instructional days before the Labor Day start. In the week prior to August 28, instructional staff will participate in five (5) additional days of cohort-specific professional development. Finally, on a weekly basis throughout the school year, school calendars are structured to support an early release on Fridays for continued staff development. This schedule supports a focus on culture and climate, staff development, and academic growth for students.

On April 24, 2018, the Baltimore City Board of School Commissioners (Board) considered and approved the internal waiver applications for the initial participating schools and the lead school during a public board meeting. On May 8, 2018, the Board approved an amended request to include ACCE. The Board recommends and intends to waive the Order requirements for the schools identified in its 100 Percent Project Strategy.

Thank you for your consideration of this request. Enclosed you will find an overview of the request, summary of the cohort's innovative school schedules, and materials from both public board meetings.

Sincerely,


Sonja Brookins Santelises, Ed.D.
Chief Executive Officer

CC: Baltimore City Board of School Commissioners
Members, Senior Cabinet

200 East North Avenue • Baltimore, Maryland 21202 • Visit us on the web at www.baltimorecityschools.org

Overview:

Executive Order 01.01.2016.13 requires all kindergarten through grade 12 public schools in Maryland to be open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for each public school in Maryland shall adjourn no later than June 15. Local boards of education retain the full responsibility for establishing annual academic calendars within the parameters of the Executive Order. The Executive Order does not apply to the operation of year-round schools. The entire Executive Order may be found on the following webpage: <https://governor.maryland.gov/wp-content/uploads/2016/10/EO.01.01.2016.13.pdf>

Waiver Applications:

Local boards of education may apply for waivers of the requirements set forth in the Executive Order. To be eligible for a waiver, the local board must demonstrate that it has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Any waiver granted by the State Board of Education using this waiver application shall be for the 2018-2019 school year only. Local boards of education may apply annually for a waiver of the requirements in Executive Order 01.01.2016.13.

Timeline for Submission of Waiver Application:

Waiver applications will be accepted on a rolling basis. Decisions regarding waiver requests will be made at the State Board Meeting immediately following receipt of the application. For example, if a waiver application is received on January 31, 2018 then the State Board will render a decision at the February 27, 2018 meeting. A list of State Board meeting dates may be found on the following webpage: <http://marylandpublicschools.org/stateboard/Pages/Meetings-2018.aspx>. The local Superintendent or Chief Executive Officer and Board President will be notified in writing of the State Board's decision. The final date to submit an application for a waiver of requirements in Executive Order 01.01.2016.13 for the 2018-2019 school year is **March 31, 2018**.

Waiver applications and supporting documents may be emailed to Charlene Necessary at charlene.necessary@maryland.gov or mailed to:

Maryland State Board of Education
Attention: Charlene Necessary
200 West Baltimore Street
Baltimore, Maryland 21201

Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date



Directions: There are five sections to the waiver application. All sections of the application must be complete for waiver requests to be considered by the State Board of Education. Include any required supporting documentation when submitting this application.

1. Select the name of the school system represented in the waiver request.

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> Allegany | <input type="checkbox"/> Charles | <input type="checkbox"/> Prince George's |
| <input type="checkbox"/> Anne Arundel | <input type="checkbox"/> Dorchester | <input type="checkbox"/> Queen Anne's |
| <input checked="" type="checkbox"/> Baltimore City | <input type="checkbox"/> Frederick | <input type="checkbox"/> St. Mary's |
| <input type="checkbox"/> Baltimore | <input type="checkbox"/> Garrett | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Calvert | <input type="checkbox"/> Harford | <input type="checkbox"/> Talbot |
| <input type="checkbox"/> Caroline | <input type="checkbox"/> Howard | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Carroll | <input type="checkbox"/> Kent | <input type="checkbox"/> Wicomico |
| <input type="checkbox"/> Cecil | <input type="checkbox"/> Montgomery | <input type="checkbox"/> Worcester |

2. Select the type of waiver being requested by the local school board.

- Request to waive the post-Labor Day school start date.
- Request to waive the June 15 school end date.
- Request to waive both the post-Labor Day school start date and June 15 school end date.

3. Select the compelling justification for the waiver request.

Compelling justification includes adoption of an innovative school schedule (3a) or emergency school closing (3b). At least one compelling justification category must be selected.

3a. Compelling Justification: Adoption of an Innovative School Schedule.

Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where the innovative school schedules are offered. Education Article §7.103.1 defines innovative school schedules to include, "...*extended year, year-round schooling, or other school scheduling models that do not allow for prolonged lapses in instructional time...*" Qualifying schools are those designated as low-performing, at-risk, or charter. A summary of the innovative school schedule must be attached to application.

Identify the low-performing, at-risk, and/or charter schools for a waiver request on the next page.

See attached.

Adoption of an Innovative School Schedule for Low-Performing Schools

Low-performing schools, or Maryland's Priority Schools, are the 5% of all Title I schools that are the lowest achieving on state assessments; and/or have graduation rates below 67%; or receive Title I school improvement funds under Section 1003g. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.

See attached.

Adoption of an Innovative School Schedule for At-Risk Public Schools

At-risk public schools, or Maryland's Focus Schools, are those in the top 10% of Title I schools that have the largest within-school gaps between the highest-achieving subgroup and the lowest-achieving subgroup; and Title I high schools with less than 60% graduation rates over a number of years. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.



Adoption of an Innovative School Schedule for Charter Schools

Guidance regarding charter schools may be found on the following webpage:
<http://www.marylandpublicschools.org/programs/Pages/Charter-Schools/index.aspx>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.

3b. Compelling Justification: Emergency School Closing.

Eligible local school systems are those that have closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions. Select the qualifying school system below.

- | | |
|--|---|
| <input type="checkbox"/> Allegany County | <input type="checkbox"/> Garrett County |
| <input type="checkbox"/> Caroline County | <input type="checkbox"/> Harford County |
| <input type="checkbox"/> Carroll County | <input type="checkbox"/> Talbot County |
| <input type="checkbox"/> Dorchester County | |

4. Local school boards are required to conduct *at least one public meeting* to consider and approve the waiver application. In the table below, identify all public meeting dates, times, and locations where the waiver application was considered and approved. **Attach the meeting minutes for each date identified.**

Date of Public Meeting	Time of Public Meeting	Location of Public Meeting
Tuesday, April 24, 2018	5:00 PM	Baltimore City Public Schools 200 E. North Avenue Baltimore, MD 21202
Tuesday, May 8, 2018	5:00 PM	Baltimore City Public Schools 200 E. North Avenue Baltimore, MD 21202

Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date



5. **Signatures of Superintendent or Chief Executive Officer and Board President.**
Signing below indicates that the local board of education has reviewed and approved all sections in this waiver application.

Amya Anastasiadis

Signature of Superintendent or
Chief Executive Officer

5-15-18

Date

Cheryl Massiani

Signature of School Board President

May 15, 2018

Date

Baltimore City Public Schools
 Waiver Application for Post-Labor Day Executive Order Requirements
 Overview of 100 Percent Project Application

School Type	School Name	Waiver Request	First Day for Students	Last Day if No Snow	Type of Calendar	Total Number of Student Days	Overview
Priority	Harford Heights Elementary	Post-Labor School Start Date	8/17/18	6/14/19	Extended year	180	100 Percent Project - Participant
Priority	James McHenry Elementary/Middle	Post-Labor School Start Date	8/17/18	6/14/19	Extended year	180	100 Percent Project - Participant
Priority	Mary Rodman Elementary	Post-Labor School Start Date	8/17/18	6/14/19	Extended year	180	100 Percent Project - Participant
Priority	Academy for College and Career Exploration	Post-Labor School Start Date	8/17/18	6/14/19	Extended year	180	100 Percent Project - Participant
Not Priority	Commodore John Rodgers Elementary/Middle	Post-Labor School Start Date	8/17/18	6/14/19	Extended year	180	100 Percent Project - Lead School

LABOR DAY WAIVER FORM
 Proposed Calendar/Schedule Summary
 Addendum A

School Name	Date	Classification	Grade Reporting	Need to District Calendar	Details/Description
100 Percent Project Schools	Monday, August 13, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Tuesday, August 14, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Wednesday, August 15, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Thursday, August 16, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Friday, August 17, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Monday, August 20, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Tuesday, August 21, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Wednesday, August 22, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Thursday, August 23, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Friday, August 24, 2018	Professional Development	N/A	No	August Pre-School Year PD
100 Percent Project Schools	Monday, August 27, 2018	N/A	Trimester Start	No	Trimester begins
100 Percent Project Schools	Tuesday, August 28, 2018	N/A	N/A	No	School Based school day with students (not sponsored by the district)
100 Percent Project Schools	Wednesday, August 29, 2018	N/A	N/A	No	School Based school day with students (not sponsored by the district)
100 Percent Project Schools	Thursday, August 30, 2018	N/A	N/A	No	School Based school day with students (not sponsored by the district)
100 Percent Project Schools	Friday, August 31, 2018	N/A	N/A	No	School Based school day with students (not sponsored by the district)
100 Percent Project Schools	Monday, September 3rd, 2018	N/A	N/A	Yes	School Closed - Labor Day
100 Percent Project Schools	Wednesday, November 21, 2018	Professional Development	N/A	Yes	School Based Professional Development Day (not sponsored by the district)
100 Percent Project Schools	Tuesday, November 6, 2018	Election Day	N/A	No	School Based Professional Development Day (not sponsored by the district)
100 Percent Project Schools	Monday, December 24, 2018	Winter Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Tuesday, December 25, 2018	Winter Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Wednesday, December 26, 2018	Winter Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Thursday, December 27, 2018	Winter Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Friday, December 28, 2018	Winter Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Monday, December 31, 2018	Winter Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Tuesday, January 1, 2019	Winter Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Wednesday, January 2, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
100 Percent Project Schools	Monday, January 21, 2019	MLK, JR. Day	N/A	Yes	School closed students and staff
100 Percent Project Schools	Friday, January 25, 2019	Professional Development	N/A	Yes	School Based Professional Development Day
100 Percent Project Schools	Monday, February 18, 2019	President's Day	N/A	No	School closed students and staff
100 Percent Project Schools	Tuesday, April 16, 2019	Spring Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Wednesday, April 17, 2019	Spring Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Thursday, April 18, 2019	Spring Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Friday, April 19, 2019	Spring Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Monday, April 22, 2019	Spring Break	N/A	Yes	School closed students and staff
100 Percent Project Schools	Tuesday, April 23, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
100 Percent Project Schools	Thursday, May 9, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
100 Percent Project Schools	Friday, May 10, 2019	Professional Development	N/A	No	School Based Professional Development Day (not sponsored by the district)
100 Percent Project Schools	Tuesday, April 16, 2019 - Monday, April 22, 2019	N/A	N/A	Yes	School Closed - Spring Break
100 Percent Project Schools	Monday, August 27, 2018 thru Friday, June 14, 2018	Professional Development	N/A	No	Early releases every Friday at 1:40pm for staff development
100 Percent Project Schools	Monday, June 17, 2019	N/A	N/A	No	Tentative Make up snow day
100 Percent Project Schools	Tuesday, June 18, 2019	N/A	N/A	No	Tentative Make up snow day
100 Percent Project Schools	Wednesday, June 19, 2019	N/A	N/A	No	Tentative Make up snow day
100 Percent Project Schools	Thursday, June 20, 2019	N/A	N/A	No	Tentative Make up snow day
100 Percent Project Schools	Friday, June 21, 2019	N/A	N/A	No	Tentative Make up snow day

BALTIMORE CITY PUBLIC SCHOOLS

Agenda Item Details

Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Subject	8.03 Waiver Request: Post-Labor Day/June 15th Executive Order Requirements: 100% Project Schools
Type	Action (Consent)
Recommended Action	Approve the waiver request so that the schedules of three (3) participating schools -Harford Heights Elementary, James McHenry Elementary/Middle, and Mary Rodman Elementary – would continue to align with the lead school and former SIG Priority School, Commodore John Rodgers Elementary/Middle.

[Waiver Application for Post-Labor Day Executive Order Requirements- 100 Percent Project Schools SY18-19.pdf \(667 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson



**Tuesday, April 24, 2018
Public Board Meeting**

**200 East North Avenue
1st Floor Board Room
6:00pm**

1. OPENING OF MEETING AND EXECUTIVE SESSION

Subject **1.01 The Board may adjourn to closed session in accordance with Section 10-508 of the State Government Article of the Annotated Code of Maryland.**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Information, Discussion

File Attachments

[4-24-18 Public Agenda updated 04.20.2018.pdf \(739 KB\)](#)

Subject **1.02 Reopening of Public Business Meeting - Call to Order: Presentation of Colors**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Action

Motion & Voting

Motion to re-open to public board meeting at 5:08p.m.

Motion by Peter Kannam - Vice Chair, second by Michelle Harris Bondima.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **1.03 Recognition of Student Performers & JROTC**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type

Subject **1.04 Moment of Silence**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Information

The public will observe a moment of silence.

Subject **1.05 Approval of prior open session minutes and closed session summaries.**

Meeting Apr 24, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Action

Recommended Action To approve items as presented.

File Attachments

[4-10-2018 Summary of Executive Closed Session and Transcribed Board Meeting Minutes.pdf \(2,186 KB\)](#)

Motion & Voting

To approve items as presented.

Motion by Muriel Berkeley, second by Martha James-Hassan.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

2. BOARD COMMITTEE REPORTS

Subject **2.01 OPERATIONS COMMITTEE**

Meeting Apr 24, 2018 - Public Board Meeting

Category 2. BOARD COMMITTEE REPORTS

Type

Subject **2.02 POLICY COMMITTEE**

Meeting Apr 24, 2018 - Public Board Meeting

Category 2. BOARD COMMITTEE REPORTS

Type

Subject 2.03 TEACHING & LEARNING COMMITTEE

Meeting Apr 24, 2018 - Public Board Meeting

Category 2. BOARD COMMITTEE REPORTS

Type

3. BOARD CHAIR COMMENTS

Subject 3.01 Board Chair Comments

Meeting Apr 24, 2018 - Public Board Meeting

Category 3. BOARD CHAIR COMMENTS

Type Report

Subject 3.02 There were no donations reported for this time period.

Meeting Apr 24, 2018 - Public Board Meeting

Category 3. BOARD CHAIR COMMENTS

Type Information

4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Subject 4.01 Personnel, Employment and Payroll (PEP) Report

Meeting Apr 24, 2018 - Public Board Meeting

Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Type Action (Consent)

Recommended Action Approve the PEP as presented.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **4.02 Appeals and Hearings Case No. 17-18g**

Meeting Apr 24, 2018 - Public Board Meeting

Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Type Action (Consent)

Recommended Action to approve as presented.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **4.03 Appeals and Hearings Case No. 17-32a**

Meeting Apr 24, 2018 - Public Board Meeting

Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Type Action (Consent)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **4.04 Appeals and Hearings Case No. 17-61a**

Meeting Apr 24, 2018 - Public Board Meeting

Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Type Action (Consent)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

5. CEO'S COMMENTS

Subject 5.01 CEO's Comments

Meeting Apr 24, 2018 - Public Board Meeting

Category 5. CEO'S COMMENTS

Type

File Attachments
[Summer System Building in Baltimore- The Summer Funding Collaborative and the Summer Planning Group.pdf](#)
 (1,070 KB)

6. CONSENT AGENDA REVIEW- NO VOTE

Subject 6.01 Consent Agenda Review

Meeting Apr 24, 2018 - Public Board Meeting

Category 6. CONSENT AGENDA REVIEW- NO VOTE

Type

SECTION 9 - CHIEF EXECUTIVE OFFICER

- 1. BLACKBOARD (SCHOOLWIRES INC.).....Ops April 17
- 2. SPECIAL EDUCATION RELATED SERVICES.....Ops April 17
- 3. DEZALU FINANCIAL CONSULTANT’S, LLC.....Ops April 17
- SECTION 11 - CHIEF FINANCIAL OFFICER 1. US FOODS.....Ops April 17
- 2. SCHMIDT BAKING COMPANY.....Ops April 17
- 3. COASTAL SUNBELT, INC.Ops April 17
- 4. AMAZON BUSINESSOps April 17

SECTION 12 - CHIEF INFORMATION TECHNOLOGY OFFICER

- 1. AT&T MOBILITY NATIONAL ACCOUNTS, LLC.....Ops April 17

SECTION 13 - CHIEF OPERATING OFFICER

- 1. VEOLIA BALTIMORE ENERGY COMPANY.....Ops April 17
- 2. HERTRICH FLEET SERVICES, INC.Ops April 17
- 3. P2 CLEANING SERVICES, GUARDIAN LANDSCAPING, LORENZ, INC.Ops April 17
- 4. CHILMAR CORPORATION.....Ops April 17
- 5. PATRIOT POOL SERVICE, LLC.....Ops April 17
- 6. JOHN W. BRAWNER CONTRACTING COMPANY, INC.....Ops April 17
- 7. T.J. DISTRIBUTORS, INC.....Ops April 17
- 8. COMMERCIAL CABLING & SOUND, INC.....Ops April 17

SECTION 15 - CHIEF ACHIEVEMENT AND ACCOUNTABILITY OFFICER

- 1. SCRIBBLES SOFTWAREOps April 17

SECTION 16 - CHIEF LEGAL OFFICER

- 1. JAMES WHATTAM Ops April 17
-30

File Attachments
[Procurement- April 24 2018.pdf \(717 KB\)](#)

7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Subject	7.01 Special Recognitions
Meeting	Apr 24, 2018 - Public Board Meeting
Category	7. PUBLIC COMMENT & SPECIAL RECOGNITIONS
Type	
 Subject	 7.02 Parent Community Advisory Board (PCAB) - Trish Garcia Pilla, Chair
Meeting	Apr 24, 2018 - Public Board Meeting
Category	7. PUBLIC COMMENT & SPECIAL RECOGNITIONS
Type	
 Subject	 7.03 Baltimore Teachers Union (BTU) – Cindy Sjoquist, Representative
Meeting	Apr 24, 2018 - Public Board Meeting
Category	7. PUBLIC COMMENT & SPECIAL RECOGNITIONS
Type	
 Subject	 7.04 Special Education Citizens Advisory Committee (SECAC)
Meeting	Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.05 PTA Council of Baltimore City (PTACBC)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.06 American Federation of State, County and Municipal Employees (AFSCME)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.07 Public School Administrators and Supervisors Association (PSASA)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.08 City Union of Baltimore (CUB)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.09 Associated Student Congress for Baltimore City (ASCBC)

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.10 General Public Comment

Meeting Apr 24, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type Discussion

Up to ten members of the public may register for an opportunity to speak by signing Public Comment Sign-up sheet located at the Information Desk in the front lobby. The Public Comment Sign-up sheet will be made available on the day of the regularly scheduled public board meeting from 4:30 p.m. to 5:45 p.m. or until the ten speaking opportunities have been taken. Groups shall designate only one (1) person to speak on their behalf; no more than one entry on the sign-up sheet will be recognized at a board meeting. Each person wishing to speak **MUST** complete the following information on the Public Comment Sign-up sheet or they may void their opportunity to speak:

- a. name;
- b. address;
- c. email address (if applicable)
- d. telephone number (if applicable);
- e. school / civic / community affiliation; and
- f. agenda topic about which the registrant wishes to speak.

4. Each speaker shall be limited to three minutes. **Individuals that have not fully completed the Public Comment Sign-up sheet may not be called for public comment.**

5. No speaker may use the opportunity to air employee grievances or make complaints on behalf of specific, individual students. Speakers are prohibited from discussing any matters that might come before the Board in the form of an appeal.

6. Speakers may not yield their time to another individual.

7. Time shall be kept by designated staff, and an audible warning shall be given at the conclusion of the three minutes of allotted time. When the speaker's time has expired, he or she may thereafter conclude his or her remarks in a sentence or two, but may not exceed an additional 15 seconds time. The Chair shall then call for the next speaker.

8. The Chair shall rule out of order the comments of any speaker who verbally and personally attacks a school system employee or Board member. Any comments made after the speaker is ruled out of order shall not be part of the formal record (minutes) of the meeting.

9. The Chair shall also rule out of order the comments of any speaker who strays from the agenda item/topic on which the person signed up to speak.

10. A person attending an open session of the Board may not engage in any conduct that disrupts the session or that interferes with the right of members of the public to attend and observe the session.

8. CONSENT AGENDA VOTE

Subject	8.01 Extension of SY17-18 Calendar
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action (Consent)
Recommended Action	The Chief Executive Officer requests the Board of School Commissioners approval to extend the current academic calendar two (2) days beyond June 15th, ensuring compliance with the State's 180-day instructional requirement. Monday June 18th and Tuesday June 19th would be added as regular school days for students and staff.

File Attachments

[REQUEST TO EXTEND SCHOOL YEAR 2017-2018.pdf \(373 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	8.02 Feasibility Study: Cross Country Elementary/Middle
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action (Consent)
Recommended Action	Approve the feasibility study as presented.

File Attachments

[180412_Cross_Country EAP_Option_6.pdf \(19,189 KB\)](#)

[Year 2 Feasibility Study Summary and Budget - Cross Country EM.pdf \(414 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all

Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	8.03 Waiver Request: Post-Labor Day/June 15th Executive Order Requirements: 100% Project Schools
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action (Consent)
Recommended Action	Approve the waiver request so that the schedules of three (3) participating schools - Harford Heights Elementary, James McHenry Elementary/Middle, and Mary Rodman Elementary -would continue to align with the lead school and former SIG Priority School, Commodore John Rodgers Elementary/Middle.

File Attachments

[Waiver Application for Post-Labor Day Executive Order Requirements- 100 Percent Project Schools SY18-19.pdf \(667 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	8.04 Waiver Request: Post-Labor Day/June 15th Executive Order Requirements
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action (Consent)

Recommended Action Approve the waiver request as presented for the 6 schools identified as eligible innovative schools.

File Attachments

[Waiver Application for Post-Labor Day Executive Order Requirements SY18-19.pdf \(697 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	8.05 Calvin Rodwell Elementary School Grade Reconfiguration
Meeting	Apr 24, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA VOTE
Type	Action
Recommended Action	Approve the recommendation to change the grade configuration of Calvin Rodwell Elementary School from pre-kindergarten through grade 5 to pre-kindergarten through grade 8 effective in SY 2018-19

File Attachments

[Calvin Rodwell Elementary School Grade Reconfiguration.pdf \(328 KB\)](#)

Motion & Voting

Approve the recommendation to change the grade configuration of Calvin Rodwell Elementary School from pre-kindergarten through grade 5 to pre-kindergarten through grade 8 effective in SY 2018-19

Motion by Martha James-Hassan, second by Michelle Harris Bondima.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden

Abstain: Johnette A Richardson

Subject	8.06 Waiver Request: FKA (Baltimore Teacher Network)
Meeting	Apr 24, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA VOTE

Type Action (Consent)

Recommended Action That the Board approve a waiver from policy FKA: Procedures for the Public Use of Board School Facilities, so that the BTN can host a Gubernatorial Town Hall on May 8th.

File Attachments

[Waiver Request- Baltimore Teacher Network \(BTN\).pdf \(388 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject 8.07 Board Resolution 18-01 - School Safety

Meeting Apr 24, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA VOTE

Type Action (Consent)

Recommended Action To Approve Board Resolution 18-01 as written.

File Attachments

[Resolution - School Safety \(18-01\) FINAL DRAFT.pdf \(278 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

9. PROCUREMENT - CHIEF EXECUTIVE OFFICER

Subject	9.01 Blackboard (Schoolwires Inc.)
Meeting	Apr 24, 2018 - Public Board Meeting
Category	9. PROCUREMENT - CHIEF EXECUTIVE OFFICER
Type	Action (Consent)
Recommended Action	The Executive Director of Communications (under the Chief of Staff) requests the Board's approval to extend and increase the contract with Blackboard (Schoolwires Inc.) to continue to provide and support City Schools' website. The six-month extension is necessary to continue the subscription and server-maintenance services. The current contract term is July 1, 2017 through June 30, 2018 with a request to extend through December 31, 2018. The current contract amount is \$65,965.13 with a request to increase by \$33,253.65 to \$99,218.78.

Section 09.01 CHIEF EXECUTIVE OFFICER

Blackboard (Schoolwires Inc.) Website Content Management System

Request of the Board

The Executive Director of Communications (under the Chief of Staff) requests the Board's approval to extend and increase the contract with Blackboard (Schoolwires Inc.) to continue to provide and support City Schools' website. The six-month extension is necessary to continue the subscription and server-maintenance services.

The current contract term is July 1, 2017 through June 30, 2018 with a request to extend through December 31, 2018. The current contract amount is \$65,965.13 with a request to increase by \$33,253.65 to \$99,218.78.

Product or Service Description	Cost
Licensed Software - Centricity2 Core Software subscription	\$30,028.40
Annual Server Maintenance - Centricity Server Maintenance (Client Hosted)	\$3,225.26
Total Annual Cost	\$33,253.65

Selection Methodology

Contract Type: Contract Extension
 Multiple Awards: No
 Contract Term: July 1, 2018, through December 31, 2018
 Prior Contract End Date: June 30, 201
 Lowest Bidder(s) N/A
 Contract Increase Yes - \$33,253.65
 Vendor & Amount: Blackboard (aka Schoolwires, Inc.) - \$99,218.78
 Funding Source: Communication Dept. General Funds: 3001.18.00.0201.2140.0543.0339
 Solicitation process: Pursuant to Section 3-101(4) of the Procurement Administrative Regulations, in October 2009, the Board of the Gary I. Strausberg Fund received ten (10) proposals. Schoolwires, Inc. was recommended for award by the Board of the Gary I. Strausberg Fund and an Evaluation Committee consisting of City Schools' personnel. Schoolwires ranked 1st in technical response and 2nd in financial proposals. The Evaluation Committees recommended award to Schoolwires, Inc. because its Web

Content Management System was able to accommodate City Schools' growing and changing communications and technology needs over time.
MBE/WBE Results: N/A

Evidence of Effectiveness

City Schools is in the process of implementing a new website under a recently approved contract with Digicon that was approved by the Board on February 27, 2018. The contract extension with Schoolwires/Blackboard will enable the district to continue the existing website until the new website launches on January 1, 2019.

Author: Anne Fullerton, Executive Director - Communications

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	9.02 Special Education Related Services
Meeting	Apr 24, 2018 - Public Board Meeting
Category	9. PROCUREMENT - CHIEF EXECUTIVE OFFICER
Type	Action (Consent)
Recommended Action	The Office of New initiatives and the Executive Director of Special Education requests the Board's approval of competitively bid requirement contracts with six vendors (listed below) to provide related services (social work, psychology, speech language pathology, physical therapy, and occupational therapy) to Charter Schools. The term of the contract is April 25, 2018 through June 30, 2023. The estimated annual amount is \$100,000. The cost for these services is based on the proposals submitted in response to the solicitation.

Section 09.02
CHIEF EXECUTIVE OFFICER

Special Education Related Services

Request of the Board

The Office of New initiatives and the Executive Director of Special Education requests the Board's approval of competitively bid requirement contracts with six vendors (listed below) to provide related services (social work, psychology, speech language pathology, physical therapy, and occupational therapy) to Charter Schools.

The term of the contract is April 25, 2018 through June 30, 2023. The estimated annual amount is \$100,000. The cost for these services is based on the proposals submitted in response to the solicitation.

Historically, all City Schools have utilized related Service Providers (special education) that have been recruited and managed by the Office of Related Services and part of the Office of Special Education, as overseen by an Executive Director and the Chief Academic Officer.

Charter Schools in the district have requested the ability to seek proposals for related services to be provided by agencies/vendors external to those contracted by City Schools. As such, City Schools partnered with Charter Schools to seek competitive proposals to prequalify a pool of vendors to provide those services in accordance with the districts' procedures.

Related Services include: direct IEP and 504 services to students, conducting assessments, report writing, attendance at SST and IEP meetings, completion of electronically filed encounter notes, completion of progress reports and IEP report cards, and parent/teacher (indirect) consultations. Also, related service providers must complete third party billing documentation per district policy. Vendor and provider selection will be based on the lowest cost qualified applicant.

Each Charter School that chooses to use one of the vendors above will execute an agreement with City Schools. During the term of the agreement, the Operator is responsible to work with Related Services, Office of Special Education, to oversee activities of the vendor who shall provide the related services of: physical therapy, occupational therapy, social work, school psychology, and speech-language pathology special education support services, as required in each student's Individualized Education Program or 504 plan who attends the Charter School. The Operator will work with the Office of Special Education to ensure compliance with IDEA, COMAR, Section 504, the American with Disabilities Act and all other applicable laws and regulations. All activities will be provided in coordination with City Schools' Office of Special Education.

City Schools will make the cash equivalent funding available in K12Buy to each Charter School for the expense associated with provision of the Related Services described above.

The Operator will work collaboratively with Related Services, Office of Special Education, to ensure that any contracted clinicians are provided with clinical supervision by someone of like discipline who is appropriately trained, certified, and/or licensed in keeping with industry standards and Federal and State laws. At its discretion, City Schools may replace and/or supervise a clinician if services being provided by a Charter School's contracted clinician is determined to not be of acceptable quality.

The Operator will submit documentation verifying provision of services to the Related Services Unit on a monthly basis. The Operator will also follow accepted district, clinical practice relative to caseload, will follow all district business rules related to documentation and compliance and will cooperate with all audits.

Selection Methodology

Contract Type: Requirements Contract

Multiple Award: Yes

Contract Term: April 25, 2018 through June 30, 2023

Prior Contract End Date: N/A

Lowers Bidder: N/A

Contract Increase: No

Vendors and Amount: Est. annual amount \$100,000/yr.

Cumberland Therapy Services

EDU Healthcare

Progressus Therapy (INVO)

Staffing Plus

Staff Rehab

Therapy Source Inc.

Funding Source: SPED Funds and Charter School Budgets

Solicitation Process: Selection is in accordance with Section 3-101(3) of the Procurement Administrative Regulation. On August 10, 2017, City Schools received nineteen (19) proposals in response to RFP-17071. Eleven (11) proposals were deemed to be responsible and responsive and were evaluated and ranked by the Evaluation Committee based on technical responses and financial proposals in accordance with the evaluation criteria outlined in the RFP. The Evaluation Committee recommends award to six (6) vendors as their proposals exhibit a superior understanding of City Schools' needs and identifies several approaches that align with City Schools' vision.

MBE/WBE Results: A waiver for this solicitation was granted due to the specific scope of services; the delivery of Special Education services, and as such do not provide for additional sub-contracting opportunities.

Evidence of Effectiveness

Three of the proposed vendors (Cumberland, Progressus, and Staffing Plus) already have contracts with the Office of Special Education. Review of assessments, clinical notes and direct observation by clinical managers employed by City Schools, indicate that the clinicians provided by these vendors have consistently been very professional, timely when reporting to schools, and active members of school IEP teams. In addition, assessment reports and clinical encounter notes have consistently been completed on time and of high quality. At the school level, the students who have received therapy services from these vendors have demonstrated improvements in skill levels and overall positive clinical outcomes. This is reflected in progress notes, treatment notes, IEP report cards, and discharge summaries.

The remaining three vendors (EDU Healthcare, Staff Rehab, and Therapy Source) were judged by the reviewing panel to have submitted very thorough responses to the solicitation. Also, all three of these vendors provide all five of the requested related services.

Approval of these vendors will allow for continued provision of IEP and 504 Related Services, as required by Federal and State law. All six of the vendors selected appear to have a proven track record for the delivery of high quality services to children. Any clinicians selected will follow City Schools' credential verification processes (degree, licensure, background, etc.).

Author: Laurel Freedman, Executive Director, Lillie May Carroll Jackson Charter School
James Padden, Director of Related Services
Dr. Debra Y. Brooks, Executive Director, Office of Special Education
Angela Alvarez, Executive Director, Office of New Initiatives

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	9.03 DEZALU Financial Consultant's, LLC
Meeting	Apr 24, 2018 - Public Board Meeting
Category	9. PROCUREMENT - CHIEF EXECUTIVE OFFICER

Type Action (Consent)

Recommended Action The Chief Executive Officer requests the Board's approval to enter into a professional services contract with DEZALU Financial Consultant's, LLC to provide services as the interim Chief Financial Officer for City Schools. The scope of work to be provided by this consultant will be coordinated by the Chief Executive Officer. The term of the contract is September 1, 2017 to June 30, 2018 with a one (1) year renewal option. The contract rate is \$125.00 per hour.

**Section 09.03
CHIEF EXECUTIVE OFFICER**

DEZALU Financial Consultant's, LLC

Request of the Board

The Chief Executive Officer requests the Board's approval to enter into a professional services contract with DEZALU Financial Consultant's, LLC to provide services as the interim Chief Financial Officer for City Schools. The scope of work to be provided by this consultant will be coordinated by the Chief Executive Officer. The term of the contract is September 1, 2017 to June 30, 2018 with a one (1) year renewal option. The contract rate is \$125.00 per hour.

Selection Methodology

Contract Type: Requirements Contract

Multiple Award: No

Contract Term: September 1, 2017 to June 30, 2018 with a one (1) year renewal option

Lowest Bidder(s): N/A

Contract Increase: N/A

Vendor & Amount: DEZALU Financial Consultant's, LLC – Est. annual amt. \$250,000.00

Funding Source: Finance General Funds: 3001.18.00.0201.2210.0590.0399.000.0000

Solicitation process: Pursuant to Section 3-106(2)(e) of the Procurement Administrative Regulations which states the CEO has determined it to be in the best interests of the board to award the contract without competitive source selection.

Justification Mr. Walker is uniquely suited to fill the requirements of this contract given his 30 years of financial experience with Baltimore City government. Mr. Walker has also served in numerous financial capacities with Baltimore City Public schools such as interim controller, Director of Food & Nutrition and Chief Financial Officer.

MBE/WBE Results: N/A

Evidence of Effectiveness

Mr. Walker will serve as Chief Financial Officer for Baltimore City Schools and will provide day-to-day management and oversight of the fiscal affairs of the Baltimore City Public School System as set forth in Md. Code Ann., Educ. 4-306 and Part D of the Board's Policies and Regulations. Funding is available in the Finance Department's budget.

Author: Alison Perkins-Cohen, Chief of Staff

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

10. PROCUREMENT - CHIEF ACADEMIC OFFICER

Subject	10.01 Agenda items were not submitted for this meeting.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	10. PROCUREMENT - CHIEF ACADEMIC OFFICER
Type	Information

11. PROCUREMENT - CHIEF FINANCIAL OFFICER

Subject	11.01 US Foods
Meeting	Apr 24, 2018 - Public Board Meeting
Category	11. PROCUREMENT - CHIEF FINANCIAL OFFICER
Type	Action (Consent)
Recommended Action	<p>The Chief Financial Officer requests the Board's approval to increase the contract with US Foods by \$2.5M from \$7.5M to \$10M per year. The contract term is June 1, 2017 to May 31, 2018 plus one (1) one-year renewal option.</p> <p>US Foods provides for the purchase, storage, and delivery of frozen and refrigerated food products, commodities and dry/canned goods to various City School's cafeterias. This increase is necessary due to the transition of a majority of purchases of USDA Commodities, approximately \$3.0M/year, to US Foods. Food and Nutrition Services is required to distribute USDA commodity food products to school cafeterias.</p> <p>Total expenditures for Frozen, Refrigerated and Dry/Canned Goods for FY2017 were \$6,642,831. Total expenditures for USDA Commodity Goods were \$3,169,078 in FY2017. FY2018 expenditures with US Foods are \$6,086,133 through February 2018</p>

Section 11.01
CHIEF FINANCIAL OFFICER
US Foods

Frozen, Refrigerated and Dry/Canned Goods Food Products
Contract Increase

Request of the Board

The Chief Financial Officer requests the Board's approval to increase the contract with US Foods by \$2.5M from \$7.5M to \$10M per year. The contract term is June 1, 2017 to May 31, 2018 plus one (1) one-year renewal option.

US Foods provides for the purchase, storage, and delivery of frozen and refrigerated food products, commodities and dry/canned goods to various City School's cafeterias. This increase is necessary due to the transition of a majority of purchases of USDA Commodities, approximately \$3.0M/year, to US Foods. Food and Nutrition Services is required to distribute USDA commodity food products to school cafeterias.

Total expenditures for Frozen, Refrigerated and Dry/Canned Goods for FY2017 were \$6,642,831. Total expenditures for USDA Commodity Goods were \$3,169,078 in FY2017. FY2018 expenditures with US Foods are \$6,086,133

through February 2018

Below is a list of USDA Commodity vendors.

- J.T.M. Provisions Co., Inc.
- Schwan's Food Service, Inc.
- Chef's Corner Foods, Inc.
- Maid-Rite Specialty Foods LLC
- DBA Don Lee Farms
- Asian Food Solutions
- Rich Chicks LLC
- National Food Group, Inc.

Note: Pilgrim's Pride USDA commodity products will continue to be purchased through USDA commodities contract and are excluded from this request

Selection Methodology

Contract Type: Requirements Contract

Multiple Award: No

Contract Term: June 1, 2017 – May 31, 2018 plus one (1) one-year renewal option

Lowest Bidder(s): N/A

Contract Increase: Yes – \$2.5M

Vendor & Amount: Premier - US Foods. – \$10M per year

Funding Source: Food & Nutrition Account: 2001.XX.00.0213.0000.0761.0435.000.0000

Solicitation Process: In accordance with 10-201 of City Schools' Administrative Regulations, City Schools is piggybacking U.S. Communities competitively solicited Contract #13924, issued by Washington County Schools.

MBE/WBE Results: N/A

Evidence of Effectiveness

US Foods has provided satisfactory services as a supplier of frozen and refrigerated food products, commodities, and dry/canned goods to City Schools. Approval of this increase will allow schools to continue purchasing frozen and refrigerated food products, commodities, and dry/canned goods. This increase will allow City Schools to meet mandated school breakfast, snack, and lunch and supper program requirements in accordance with federal regulations.

Financial / Budget Implications

The additional cost is offset by increased revenues to Food and Nutrition Enterprise Fund due to participation in the CACFP Supper Program. This fund fully supports food service operations.

Author: Elizabeth Marchetta, Executive Director of Food & Nutrition

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam -

Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	11.02 Schmidt Baking Company
Meeting	Apr 24, 2018 - Public Board Meeting
Category	11. PROCUREMENT - CHIEF FINANCIAL OFFICER
Type	Action (Consent)
Recommended Action	The Chief Financial Officer requests the Board's approval to increase the requirements contract with Schmidt Baking Company by \$210,000 from \$1,650,000 to \$1,860,000 for the purchase of bread products. The contract term is September 1, 2016 through June 30, 2018, with two (2) one-year renewal options. Total contract expenditures for the initial contract term through March 2018 are \$1,551,147. The increase is necessary to continue to provide bread products through June 30, 2018. The current board approved amount for this contract is \$1,650,000.

Section 11.02
CHIEF FINANCIAL OFFICER
Schmidt Baking Company
Bread Products - Contract Increase

Request of the Board

The Chief Financial Officer requests the Board's approval to increase the requirements contract with Schmidt Baking Company by \$210,000 from \$1,650,000 to \$1,860,000 for the purchase of bread products. The contract term is September 1, 2016 through June 30, 2018, with two (2) one-year renewal options.

Total contract expenditures for the initial contract term through March 2018 are \$1,551,147. The increase is necessary to continue to provide bread products through June 30, 2018. The current board approved amount for this contract is \$1,650,000.

City Schools has seen an increase in the demand for bread due to the introduction of the Child and Adult Care Food Program (CACFP). Food and Nutrition Services is obligated to provide food products for school cafeteria usage for the breakfast, lunch and summer programs.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: September 1, 2016 – June 30, 2018, with two (2) one-year renewal options

Lowest Bidder(s): N/A

Contract Increase: Yes - \$210,000

Vendor & Amount: Schmidt Baking Company – \$1,860,000

Funding Source: Food & Nutrition Account: 2001.XX.00.0213.0000.0761.0435

Solicitation Process: In accordance with 10-201 of City Schools Administrative Regulations, City Schools wishes to piggyback the competitively solicited contract 16CM-142, issued by Anne Arundel County Public Schools.

MBE/WBE Results: N/A

Evidence of Effectiveness

As a part of the menu offerings, City Schools' cafeterias serve bread products to students daily. The availability of various bread products allows Food and Nutrition Services to meet mandated requirements for nutritious breakfasts and lunches according to the Federal Meals Program. Schmidt is the current provider of bread products to City Schools.

Financial / Budget Implications

The additional cost is offset by increased revenues to Food and Nutrition Enterprise Fund due to participation in the CACFP Supper Program. This fund fully supports food service operations.

Author: Elizabeth Marchetta - Executive Director Food & Nutrition

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	11.03 Coastal Sunbelt, Inc.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	11. PROCUREMENT - CHIEF FINANCIAL OFFICER
Type	Action (Consent)
Recommended Action	The Chief Financial Officer requests the Board's approval to increase the requirements contract with Coastal Sunbelt, Inc. by \$1.5M from \$30.4M to \$31.9M for the purchase of fresh fruits and vegetables. The current contract term is 5 years; October 1, 2013 through September 30, 2018. The current board approved amount for the 5 year term of the contract is \$30.4M. The requested increase of \$1.5M will accommodate continued purchases through September 30, 2018.

Section 11.03
CHIEF FINANCIAL OFFICER
Coastal Sunbelt, Inc.
Contract Increase

Request of the Board

The Chief Financial Officer requests the Board's approval to increase the requirements contract with Coastal Sunbelt, Inc. by \$1.5M from \$30.4M to \$31.9M for the purchase of fresh fruits and vegetables. The current contract term is 5 years; October 1, 2013 through September 30, 2018. The current board approved amount for the 5 year term of the contract is \$30.4M. The requested increase of \$1.5M will accommodate continued purchases through September 30, 2018.

The increase is necessary due to increased demand for fresh fruits and vegetables due to the introduction of the Child and Adult Care Food Program (CACFP). City Schools has experienced a 50% increase in the consumption of fresh fruits and vegetables since the contracts inception from approximately \$3M per year in 2013 to today's consumption rate of \$7M/year.

The contract provides fresh fruits and vegetables that are distributed daily to various City School's cafeterias. Food and Nutrition Services is obligated to provide food products for school cafeteria usage.

Selection Methodology

Contract Type: Requirements Contract

Multiple Award: No

Contract Term: October 1, 2013 – September 30, 2018

Lowest Bidder(s): N/A

Contract Increase: Yes - \$1,500,000

Vendor & Amount: Coastal Sunbelt Inc. - \$31,900,000

Funding Source: Food & Nutrition Account: 2001.XX.00.0213.0000.0761.0435.000.0000

Maryland Fresh Fruit & Vegetable Grant: 2005.XX.01.0213.0000.0761.0435.000.0000

Solicitation Process: Pursuant to Section 3-101(3) of the Procurement Administrative Regulations, City Schools issued RFP-14004 on July 26, 2013. Materials Management received two (2) responses by the due date of August 12, 2013.

MBE/WBE Results: N/A

Evidence of Effectiveness

Coastal Sunbelt has provided satisfactory services as a supplier of fresh produce to City Schools. Produce from Coastal Sunbelt Inc. enables City Schools to increase healthy meal options while reinforcing local economic responsibility. Approval of this increase will allow schools to continue purchasing fresh fruits and vegetables.

By offering locally grown produce, Food and Nutrition Services can expand its menu options, provide healthy choices for students and increase meal participation. These funds are used to provide students fresh produce under Maryland's Fresh Fruit and Vegetable grant program which was awarded to over 100 schools in FY16.

Financial / Budget Implications

The additional cost is offset by increased revenues to Food and Nutrition Enterprise Fund due to participation in the CACFP Supper Program. This fund fully supports food service operations.

Author: Elizabeth Marchetta, Executive Director Food & Nutrition

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **11.04 Amazon Business**

Meeting	Apr 24, 2018 - Public Board Meeting
Category	11. PROCUREMENT - CHIEF FINANCIAL OFFICER
Type	Action (Consent)
Recommended Action	The Chief Financial Officer requests the Board's approval to piggyback a competitively bid requirements contract issued by U.S. Communities to Amazon Business. The contract provides for the convenient purchase of a wide-variety of school, office, and maintenance supplies. The estimated annual amount is \$50,000.00. The contract term is April 25, 2018 through January 18, 2022 with three (3) two-year renewal options.

**Section 11.04
CHIEF FINANCIAL OFFICER**

**Amazon Business
Various Supplies**

Request of the Board

The Chief Financial Officer requests the Board's approval to piggyback a competitively bid requirements contract issued by U.S. Communities to Amazon Business. The contract provides for the convenient purchase of a wide-variety of school, office, and maintenance supplies.

The estimated annual amount is \$50,000.00. The contract term is April 25, 2018 through January 18, 2022 with three (3) two-year renewal options.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: Apr. 25, 2018 - Jan. 18, 2022 with three (3) two-year renewal options

Lowest Bidder(s) Yes

Contract Increase No

Vendor & Amount Amazon Business – Est. annual amt. \$50,000.00 per year

Funding Source: General or grant funds from school and/or central office budgets

Solicitation process: In accordance with 10-201 of City Schools' Administrative Regulations, City Schools wishes to piggyback the competitively solicited contract #R-TC-17006 issued by U.S. Communities. The lead agency for US Communities was Prince William County Public Schools.

MBE/WBE Results: Prince William County Public Schools, a member US Communities advisory board, granted a waiver for this procurement in accordance with the district's policies and regulations. US Communities advisory board includes school districts from Denver, Los Angeles, Miami, San Diego, Fairfax County, and Harford County, as well as a number of large municipalities, Houston, Chicago, and Seattle.

Evidence of Effectiveness

Amazon Business is the business equivalent of amazon.com.

Author: Peter Ruchkin, E-Commerce Manager, Procurement

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the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

12. PROCUREMENT - CHIEF INFORMATION TECHNOLOGY OFFICER

Subject	12.01 AT&T Mobility National Accounts, LLC
Meeting	Apr 24, 2018 - Public Board Meeting
Category	12. PROCUREMENT - CHIEF INFORMATION TECHNOLOGY OFFICER
Type	Action (Consent)
Recommended Action	The Chief Information Officer requests the Board's approval to piggyback a contract with AT&T Mobility National Accounts, LLC awarded by the Fairfax County Public School System. The estimated annual amount of the contract is \$600,000.00. The contract term is July 1, 2018 through June 30, 2021 with five (5) one (1) year renewal options. The contract provides cellular service for cell phones, mobile devices, and tablets. The contract plan includes non-roaming (no long-distance charges) national coverage for all district wireless voice, data, and texting services within the continental United States.

Section 12.01
CHIEF INFORMATION TECHNOLOGY OFFICER
AT&T Mobility National Accounts, LLC
Cellular Phone Services

Request of the Board

The Chief Information Officer requests the Board's approval to piggyback a contract with AT&T Mobility National Accounts, LLC awarded by the Fairfax County Public School System. The estimated annual amount of the contract is \$600,000.00. The contract term is July 1, 2018 through June 30, 2021 with five (5) one (1) year renewal options.

The contract provides cellular service for cell phones, mobile devices, and tablets. The contract plan includes non-roaming (no long-distance charges) national coverage for all district wireless voice, data, and texting services within the continental United States.

The contract offers increased options that include unlimited texting, data, and unlimited tethering. Also, android cellular devices will be available for the first time to district staff. The estimated annual savings is \$40,000.00.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: July 1, 2018 through June 30, 2021 with five (5) one (1) year renewal options

Prior Contract End Date: June 30, 2018

Lowest Bidder(s): N/A

Contract Increase: No

Vendor & Amount: AT&T Mobility National Accounts, LLC - Est. \$600,000/yr.

Funding Source: General funds from school and/or central office budgets

Solicitation Process: In accordance with 10-201 of City Schools Administrative Regulations, City Schools wishes to piggyback the competitively solicited contract #4400006674 issued by Fairfax County Public Schools. Verizon provided an alternative quote.

MBE/WBE Results: Fairfax Public Schools granted a waiver for this procurement in accordance with the district's policies and regulations.

Evidence of Effectiveness

The new plan includes unlimited data which hedges the district from data overage costs which is important given the increase in the use of cellular devices to access district related mobile applications.

Author: Michael Rading, Director of Customer Service

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

13. PROCUREMENT - CHIEF OPERATING OFFICER

Subject	13.01 Veolia Baltimore Energy Company
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	<p>The Chief Operating Officer requests the Board's approval to extend and amend the current contract with Veolia Baltimore Energy Company to provide steam supply services to three (3) City Schools, Dunbar High School, NAF formerly Dunbar Middle School and NAF Thomas G. Hayes Elementary. Veolia is the current steam supplier to these schools and operates a steam distribution network within the Baltimore downtown area. The current contract term is February 10, 2011 to February 11, 2021. The estimated annual amount is \$968,000.</p> <p>In addition to the contract extension, Veolia will also offer remote monitoring services of school building automation systems as well as provide on-call mechanical labor to include mechanics, electricians, Grade 1 stationary engineers and project management services as required. The new contract reflects a 20% reduction in the cost of energy. The term of the new contract is May 1, 2018 through April 30, 2028.</p>

Section 13.01

CHIEF OPERATING OFFICER
Veolia Baltimore Energy Company
Steam Supply Services

Request of the Board

The Chief Operating Officer requests the Board's approval to extend and amend the current contract with Veolia Baltimore Energy Company to provide steam supply services to three (3) City Schools, Dunbar High School, NAF formerly Dunbar Middle School and NAF Thomas G. Hayes Elementary. Veolia is the current steam supplier to these schools and operates a steam distribution network within the Baltimore downtown area. The current contract term is February 10, 2011 to February 11, 2021. The estimated annual amount is \$968,000.

In addition to the contract extension, Veolia will also offer remote monitoring services of school building automation systems as well as provide on-call mechanical labor to include mechanics, electricians, Grade 1 stationary engineers and project management services as required. The new contract reflects a 20% reduction in the cost of energy. The term of the new contract is May 1, 2018 through April 30, 2028.

Veolia will continue to provide steam for three schools listed below however steam previously supplied to Federal Hill Preparatory School will be discontinued due to their purchase of a stand-alone heating and cooling system.

- Dunbar High School
- NAF formerly Dunbar Middle School
- NAF formerly Thomas G. Hayes Elementary School

Below is a comparison of the current rates versus those proposed in the new contract.

School	Current Monthly Capacity Charge	New Monthly Capacity Charge*	Current Monthly Commodity Charge	New Monthly Commodity Charge
Dunbar High School	\$7,280.64	\$5,824.51	\$1.85	\$1.48
NAF formerly Dunbar Middle School	\$4,592.38	\$3,673.90	\$1.85	\$1.48
NAF Thomas G. Hayes Elementary	\$2389.72	\$1,911.78	\$1.85	\$1.48

*The capacity charge shall be adjusted annually by 2.0%

Veolia will also provide remote monitoring services of boilers and building automation systems to 3 schools initially; Fort Washington, Frederick, and Waverly. Lyndhurst and Dorothy E Heights will be added shortly as well as any future 21st Century school.

In order to provide these services, Veolia will conduct an assessment of the equipment and controls (Mobilization Phase) as well as define Standard Operating Procedures (SOPs) to ensure the appropriate controls are in place to remotely monitor equipment. Once the mobilization phase is completed, City Schools will pay a monthly service charge for each site as outlined below.

School	Mobilization Fee*	Monthly Service Charge
Fort Washington Elementary	\$5,680	\$3,470
Frederick Elementary	\$5,680	\$3,470
Waverly PK-8	\$5,680	\$3,470

Additional schools as identified	\$5,112	\$3,470
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*Monthly Service Charge shall be adjusted annually by 2.0%

The remote monitoring fees will be partially offset by the \$96K credit associated with the termination of monthly capacity services at Federal Hill.

The contract will also provide supplemental labor, materials, and rental equipment to facilitate repairs to mechanical equipment as a supplement to City Schools' maintenance teams. Below is a comparison of the hourly rates and markups offered by Veolia compared with two other providers of similar services to City Schools.

Cost Comparison to other HVAC/Mechanical Contractors:

Category	Veolia	JCI	Poole & Kent
Mechanic	\$75/hr.	\$97/hr.	\$105/hr.
Overtime	\$112.50/hr.	\$145.50/hr.	\$136.50/hr.
Technician	\$85/hr.	\$105/hr.	\$97/hr.
Overtime	\$127.50/hr.	\$136.50/hr.	\$145.50/hr.
Material	20% markup	25% markup	28% markup

Selection Methodology

Contract Type: Contract Amendment and Extension

Multiple Awards: No

New Contract Term: May 1, 2018 through April 30, 2028

Previous Contract Term: February 10, 2011 through February 11, 2021

Lowest Bidder(s): N/A

Contract Increase: N/A

Vendors & Amounts: Veolia Baltimore Energy Company

Steam/Energy – Est. annual amt. \$300,000;

Remote monitoring – Est. annual amt. \$218,000 based on 5 schools

Maintenance and labor – Est. annual amt. \$450,000.

Funding Source: Energy: 3001.18.00.0210.3002.0736.0521

Operating Funds: 3001.18.00.0211.3102.0754.0334

Solicitation process: Pursuant to Section 3-106(2)(c) of the City Schools' Administrative Regulations; the Director has determined that there is only one available source.

Justification: Veolia is the sole pipeline supplier of steam to these schools and has been for the current supplier for eight years. Furthermore, these schools do not have boilers and therefore must rely solely on Veolia for heat during the winter months

MBE/WBE Results: N/A

Evidence of Effectiveness

Veolia has successfully supplied steam services to City Schools for eight years.

Financial Implications

Reviewed by BCPS Energy and Finance Office and recommended for extension to a cost savings in rates of \$88,000.00 per year.

School	Current Contract Estimated Yearly Cost	New Contract Estimated Yearly Costs
Dunbar High School	\$180,000	\$162,000
NAF formerly Dunbar Middle School	\$110,000	\$70,000

NAF Thomas G. Hayes Elementary	\$75,000	\$45,000
Total	\$365,000	\$277,000

Author: Blaine Lipski, Director of Facility Maintenance & Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **13.02 Hertrich Fleet Services, Inc.**

Meeting Apr 24, 2018 - Public Board Meeting

Category 13. PROCUREMENT - CHIEF OPERATING OFFICER

Type Action (Consent)

Recommended Action The Chief Operating Officer requests the Board's approval to piggyback Howard County Government Contract #4400003197 to purchase five (5) vehicles for Facilities Maintenance & Operations for a total cost of \$182,933 from Hertrich Fleet Services, Inc.

Section 13.02 CHIEF OPERATING OFFICER

Hertrich Fleet Services, Inc. Vehicle Purchase

Request of the Board

The Chief Operating Officer requests the Board's approval to piggyback Howard County Government Contract #4400003197 to purchase five (5) vehicles for Facilities Maintenance & Operations for a total cost of \$182,933 from Hertrich Fleet Services, Inc. Below is the list of the vehicles.

Number of Vehicles	Vehicle Type	MSRP	Discount	Unit Cost	TOTAL COST
1	2019 F-250 XL 4x4 ¾ ton crew cab	\$50,865	\$11,979	\$38,886	\$38,886
1	2019 F250 4x4 ¾ ton regular cab	\$48,865	\$13,307	\$35,558	\$35,558
2	2018 Transit-250 van	\$36,830	\$11,277	\$25,553	\$51,106
1	F-450 4xr crew cab w/ 9' bed	\$66,540	\$9,157	\$57,383	\$57,383

One of the initiatives included in the Comprehensive Maintenance Plan is to modernize the fleet of vehicles. This purchase will enable Operations to pull vehicles that are aged and depreciated out of inventory that would otherwise require extensive repairs and costs. The purchase will also support preventative maintenance efforts and grounds work.

The new vehicles will lower maintenance costs as well as reduce reimbursement expenses to employees who use their own vehicles for work purposes.

Fleet inventory has vehicles dating back to 1998. The majority of vehicles currently in use are from 2001-2006 with cumulative mileage over 18M. Funding is derived from the FY2018 Facilities Maintenance Operations budget.

Selection Methodology

Contract Type: Fixed Price
Multiple Awards: No
Contract Term: One Time Purchase
Lowest Bidder(s): Yes
Contract Increase: N/A
Vendor & Amount: Hertrich Fleet Services, Inc. – Maintenance & Operations: \$182,933
Funding Source: Maintenance & Operations: 3001.18.21.0211.3102.0755.0642.000.0000

Solicitation process: In accordance with 10-201 of City Schools' Administrative Regulations, City Schools is piggybacking Howard County Government Contract #4400003197. An alternative quote was provided by Al Packer for \$185,172.
MBE/WBE Results: N/A

Evidence of Effectiveness

Hertrich has provided similar vehicles to City Schools in the past.

Author: Blaine Lipski, Director of Maintenance & Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject 13.03 P2 Cleaning Services, Guardian Landscaping, Lorenz, Inc.

Meeting Apr 24, 2018 - Public Board Meeting

Category 13. PROCUREMENT - CHIEF OPERATING OFFICER

Type Action (Consent)

Recommended Action The Chief Operating Officer requests the Board's approval of a competitively bid requirements contract with P2 Cleaning Services, Guardian Landscaping, and Lorenz, Inc. to provide grass mowing and other landscape services at City School sites. The contract term is April 25, 2018 through April 24, 2021, with two (2) one-year renewal options. The estimated annual amount is \$575,000.00. The current five year (5) mowing contract expenditure is \$3,219,176.

Section 13.03
CHIEF OPERATING OFFICER
P2 Cleaning Services, Guardian Landscaping, Lorenz, Inc.
Grass Mowing Services

Request of the Board

The Chief Operating Officer requests the Board's approval of a competitively bid requirements contract with P2 Cleaning Services, Guardian Landscaping, and Lorenz, Inc. to provide grass mowing and other landscape services at City School sites. The contract term is April 25, 2018 through April 24, 2021, with two (2) one-year renewal options. The estimated annual amount is \$575,000.00. The current five year (5) mowing contract expenditure is \$3,219,176.

Contractors bid on clusters of schools, which are grouping of schools in a general geographical location. The number of schools in each of the ten (10) clusters range from nine (9) to twenty-four (24) schools. The low bidder for each cluster is subject to award if they are deemed a responsive and responsible bidder. Any one vendor is limited to award of no more than five (5) clusters.

Cluster Number	Number of Schools in Cluster	Annual Cost	Vendor Recommended for Award
Cluster 1	13	\$54,000.00	Guardian Landscaping
Cluster 2	11	\$64,320.00	Guardian Landscaping
Cluster 3	24	\$112,596.00	*P2 Cleaning Services
Cluster 4	14	\$34,006.80	*P2 Cleaning Services
Cluster 5	9	\$39,630.00	Lorenz Inc.
Cluster 6	11	\$39,930.00	Lorenz Inc.
Cluster 7	19	\$67,512.00	*P2 Cleaning Services
Cluster 8	20	\$85,212.00	Lorenz Inc.
Cluster 9	13	\$61,056.00	*P2 Cleaning Services
Cluster 10	14	\$37,536.00	*P2 Cleaning Services

*Denotes WBE vendor

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: Yes

Contract Term: April 25, 2018 - April 24, 2021, with two (2) one-year renewal options

Lowest Bidder(s): Yes

Prior Contract end date: April 14, 2018

Contract Increase: No

Vendors & Amounts: Est. annual amount - \$575,000.00

Guardian Landscaping - Clusters 1 & 2 - Est. annually - \$120,000.00

P2 Cleaning Services - Clusters 3, 4, 7, 9, 10 - Est. annually \$285,000.00

Lorenz, Inc. - Clusters 5, 6, & 8 - Est. annually \$170,000.00

The actual expenditure amount is based on the annual budget and facility requirements.

Funding Source: Facility Operating - General Funds: 3001.XX.00.0211.3102.0753.0341

Solicitation process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on February 14, 2018 City Schools issued a competitive sealed bid IFB-18026. Nine (9) bids were received, and P2 Cleaning Services, Guardian Landscaping and Lorenz, Inc. were deemed the lowest, responsive, and responsible bidders.

MBE/WBE: A waiver was granted for this solicitation. During the goal determination process, this contract was not assigned M/WBE goals for the following reasons:

- Scope of services do not allow for subcontracting opportunities.
- Prime contractor sole responsibility to perform the scope of work within the contract.

Note: P2 Cleaning Services is a woman owned business.

Evidence of Effectiveness

Guardian and Lorenz have provided mowing services to City Schools in the past and have maintained on time grass cuts and will provide similar services for City Schools under this new contract. P2 Cleaning Services is a new contractor for grass mowing services.

Author: Blaine Lipski, Director of Facility Maintenance and Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	13.04 Chilmar Corporation
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Officer requests the Board's approval of a competitively bid contract with Chilmar Corporation in the total amount of \$2,661,396.00 The project was included as part of the FY 2018 CIP, which was approved by the Board on October 10, 2017. The contract provides air conditioning installation services at Mergenthaler Vocational Technical High School #410. Price includes base bid item #1 in the amount of \$2,419,396.00 as well as a project contingency in the amount of \$242,000.00.

Section 13.04

CHIEF OPERATING OFFICER

Chilmar Corporation

HVAC System Renovation Services at

Mergenthaler Vocational Technical High School #410

Request of the Board

The Chief Operating Officer requests the Board's approval of a competitively bid contract with Chilmar Corporation in the total amount of \$2,661,396.00. The project was included as part of the FY 2018 CIP, which was approved by the Board on October 10, 2017. The contract provides air conditioning installation services at Mergenthaler Vocational Technical High School #410. Price includes base bid item #1 in the amount of \$2,419,396.00 as well as a project contingency in the amount of \$242,000.00.

Selection Methodology

Contract Type: Fixed Price

Multiple Awards: No

Contract Term: All work shall be completed within 180 days from the date of NTP

Lowest Bidder: Yes

Contract Increase: N/A

Vendor & Amount: Chilmar Corporation - \$2,661,396.00

Funding Source: Capital Funds -
9001.18.PI.0215.3603.0410.1110.000.0000

Solicitation Process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on February 15, 2018, City Schools issued a competitive sealed bid IFB-18043. Five (5) bids were received on March 16, 2018, and Chilmar Corporation was deemed the lowest, responsive and responsible bidder.

MBE/WBE Results: The MBE/WBE goals for this solicitation were 19% with sub-goals of 7% African-American and 4% Asian-American in accordance with State of Maryland guidelines. The actual results were 19% with sub-goals of 7% African-American, 4% Asian-American and 8% Women.

City Schools' MBE/WBE Liaison has reviewed and approved contractor's compliance with the stated MBE subcontracting goals.

Evidence of Effectiveness

Approval of this request will install air conditioning in Mergenthaler Vocational Technical High School #410, improving the school's health and responding to the HVAC needs of the school.

Author: Ms. Cynthia Smith, Director – Facilities Design and Construction

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **13.05 Patriot Pool Service, LLC**

Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Officer requests the Board's approval of a competitively bid requirements contract with Patriot Pool Service, LLC to provide swimming pool repair and maintenance services. City Schools operates 11 pools. The estimated annual amount is \$230,000.00. The contract term is May 9, 2018 through May 8, 2021, with two (2) one-year renewal options.

Section 13.05
CHIEF OPERATING OFFICER
Patriot Pool Service, LLC
Swimming Pool Repair and Maintenance Services

Request of the Board

The Chief Operating Officer requests the Board's approval of a competitively bid requirements contract with Patriot Pool Service, LLC to provide swimming pool repair and maintenance services. City Schools operates 11 pools. The estimated annual amount is \$230,000.00. The contract term is May 9, 2018 through May 8, 2021, with two (2) one-year renewal options.

Patriot Pool Services, LLC is the current service provider. A comparison of new vs. current hourly rates is presented below. Rates are fixed for the three (3) year contract term and for the renewal years. Expenditures for the prior 36 months total \$689,784.24.

Work Description	Current Contract Patriot Pool Service, LLC	New Contract Patriot Pool Service, LLC
Mechanic	\$38.00	\$44.00
Apprentice / Helper	\$18.00	\$15.00

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: May 9, 2018 - May 8, 2021, with two (2) one-year renewal options

Lowest Bidder(s): Yes

Contract Increase: No

Vendor & Amount: Patriot Pool Service, LLC – Est. annual amount \$230,000.00

Funding Source: Facility Operating - General Funds: 3001.XX.00.0211.3102.0753.0341

Solicitation process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on March 8, 2018 City Schools issued competitive sealed bid IFB-18041. One (1) bid was received and Patriot Pool Services LLC was deemed the lowest responsive and responsible bidder.

MBE/WBE Results: A waiver was granted for this solicitation. During the M/WBE goal determination process this contract was not assigned M/WBE goals based on the following reasons:

- Limited or no certified M/WBE's available.
- Scope of services do not provide for subcontracting opportunities.
- Prime contractor's sole responsibility to perform the scope of work within the contract.

Evidence of Effectiveness

For the past nine years, Patriot Pool Services, LLC has provided satisfactory swimming pool repair and maintenance services to various City Schools' buildings.

Author: Blaine Lipski, Director of Facility Maintenance & Operations

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	13.06 John W. Brawner Contracting Company, Inc.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Office requests the Board's approval of a competitively bid contract with John W. Brawner Contracting Company, Inc., in the total amount of \$1,158,908.00 to renovate the James McHenry Elementary/Middle School #10 Media Center. The price includes the base bid in the amount of \$1,053,553.00 as well as a project contingency in the amount of \$105,355.00.

Section 13.06
CHIEF OPERATING OFFICER
John W. Brawner Contracting Company, Inc.
Media Center Renovation
James McHenry Elementary/Middle School #10

Request of the Board

The Chief Operating Office requests the Board's approval of a competitively bid contract with John W. Brawner Contracting Company, Inc., in the total amount of \$1,158,908.00 to renovate the James McHenry Elementary/Middle School #10 Media Center. The price includes the base bid in the amount of \$1,053,553.00 as well as a project contingency in the amount of \$105,355.00.

James McHenry Elementary School #10 was built in 1969. The current area of the building is approximately 94,719 square feet, and the school's current SRC is 337. Recent projects at the school have included boiler replacement, security upgrades, chiller replacement, HVAC replacement, and lighting replacement. In addition, fire protection system replacement and roof replacements projects are currently in construction at the school and a window replacement project is planned. The project will provide needed upgrades to the media center on the second floor. Upgrades will include a reconfiguration of the space, flooring, ceiling, finishes, lighting, mechanical and electrical systems, and IT. The programmatic areas of the space will include a story-telling area, computer work area, seating, reference area, reference desk and administrative area.

The renovations will be funded through a combination of Qualified Zone Academy Bonds (QZAB), local capital funds and The Harry and Jeanette Weinberg Foundation Library Project. The Fund for Educational Excellence (Fund) will serve as the fiscal sponsor for the Harry and Jeanette Weinberg Foundation. The local capital request for the project is \$300,000.00. The Qualified Zone Academy Bonds (QZAB) funding will provide \$368,000.00. The Weinberg Foundation will provide \$352,908.00. City Schools general funds will provide \$138,000.00. The local capital and general funds will be used to support the construction of the project and construction contingency.

Selection Methodology

Contract Type: Fixed Price

Multiple Awards: No

Contract Term: Substantial Completion by November 1, 2018

Lowest Bidder: Yes

Contract Increase: No

Vendor & Amount: John W. Brawner Contracting Co., Inc - \$1,158,908.00

Funding Source: Capital Funds - 9001.17.ME.0215.3602.0010.1110.000.0000

Solicitation Process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on January 31, 2018, City Schools issued a competitive sealed bid IFB-18039. One (1) bid was received on February 22, 2018, and John W. Brawner Contracting Co., Inc., was deemed the lowest, responsive and responsible bidder.

MBE/WBE Results: The MBE/WBE goals for this solicitation were 20% with sub-goals of 7% African-American and 4% Asian-American in accordance with State of Maryland guidelines. The actual results were 21.8% with sub-goals of 16.9% African-American and 4.9% Asian-American.

City Schools' MBE/WBE Liaison has reviewed and approved contractor's compliance with the stated MBE subcontracting goals.

Evidence of Effectiveness

Approval of this request will provide funding to support the James McHenry Elementary/Middle School #10 Media Center. This will directly support and increase student achievement and assist students in preparing for their future education. The renovated library will create a space that meets the changing needs for instruction, presentation, and study.

Author: Ms. Cynthia Smith, Director – Facilities Design and Construction

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject **13.07 T.J. Distributors, Inc.**

Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Officer requests the Board's approval to exercise the first of two (2) one-year renewal options of a competitively bid requirements contract with T.J. Distributors, Inc. The contract provides repairs and installation services to auditorium seats and bleachers. The Board is requested to approve \$175,000.00 for the one-year extension. On January 13, 2015, the Board approved the contract for a three-year term of February 11, 2015 through February 10, 2018. The contract also included two (2) one-year renewal options. The estimated cost for an individual repair or installation depends on the scope of service required. Actual expenditures are dependent on the District's requirements. The rates are fixed for the term of the contract extension. Expenditures for the previous 36 months total \$511,512.00

**Section 13.07
CHIEF OPERATING OFFICER
T.J. Distributors, Inc.**

Auditorium Seats and Bleachers; Repair and Installation Services

Request of the Board

The Chief Operating Officer requests the Board's approval to exercise the first of two (2) one-year renewal options of a competitively bid requirements contract with T.J. Distributors, Inc. The contract provides repairs and installation services to auditorium seats and bleachers. The Board is requested to approve \$175,000.00 for the one-year extension.

On January 13, 2015, the Board approved the contract for a three-year term of February 11, 2015 through February 10, 2018. The contract also included two (2) one-year renewal options. The estimated cost for an individual repair or installation depends on the scope of service required. Actual expenditures are dependent on the District's requirements. The rates are fixed for the term of the contract extension. Expenditures for the previous 36 months total \$511,512.00

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No

Contract Term: February 11, 2018 through February 10, 2019

Lowest Bidder(s): Yes

Prior Contract End Date: February 10, 2018

Contract Increase: No

Vendors & Amounts: T.J. Distributors, Inc. - Est. annual amount \$175,000.00

Funding Source: Facility Operating - General Funds: 3001.XX.00.0211.3102.0753.0341

Solicitation process: On January 13, 2015, the Board Approved competitive sealed bid BCS-15019 for a three-year term with two (2) one-year renewal options. The contract terms, conditions and costs shall remain in force through the extension period.

MBE/WBE Results: A waiver was granted for this solicitation. During the M/WBE goal determination process this contract was not assigned M/WBE goals based on the following reasons:

- Limited or no certified M/WBE's available.
- Scope of services do not allow for subcontracting opportunities.
- Prime contractor sole responsibility to perform the scope of work within the contract.

Evidence of Effectiveness

T.J. Distributors, Inc. is the current provider of auditorium seats and bleachers installation and repair for the District.

Author: Blaine Lipski, Director of Maintenance & Operations

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Subject	13.08 Commercial Cabling & Sound, Inc.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Officer requests the Board's approval to exercise the first of two (2) one-year renewal options of a competitively bid requirements contract with Commercial Cabling & Sound, Inc. The contract provides exterior lights and miscellaneous electrical system repairs and replacement services. The Board is requested to approve \$280,000.00 for the one-year extension.

Section 13.08
CHIEF OPERATING OFFICER
Commercial Cabling & Sound, Inc.
Exterior Lights and Electrical Services

Request of the Board

The Chief Operating Officer requests the Board's approval to exercise the first of two (2) one-year renewal options of a competitively bid requirements contract with Commercial Cabling & Sound, Inc. The contract provides exterior lights and miscellaneous electrical system repairs and replacement services. The Board is requested to approve \$280,000.00 for the one-year extension.

On December 9, 2014, the Board approved the contract for the three-year contract term of January 12, 2015 through January 11, 2018. The contract also included two (2) one-year renewal options. The estimated cost for an individual installation or repair depends on the scope of service required. Actual expenditures are dependent on the District's requirements. The labor rates are fixed for the term of the contract extension. Expenditures for the prior 36 months total \$840,630.00.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: No
 Contract Term: January 12, 2018 - January 11, 2019
 Lowest Bidder(s): Yes
 Prior Contract End Date: January 11, 2018
 Contract Increase: No
 Vendor & Amount: Commercial Cabling & Sound, Inc. – Est. annual amount \$280,000.00
 Funding Source: Facility Operating - General Funds: 3001.XX.00.0211.3102.0753.0341
 Solicitation process: On December 9, 2014, the Board approved competitive sealed bid BCS-15017 for a three-year term with two (2) one-year renewal options. The contract terms, conditions and costs shall remain in force through the extension period.
 MBE/WBE Results: The MBE/WBE goals for this solicitation are 27% MBE and 10% WBE, in accordance with City Schools' guidelines. The actual results were 27% MBE and 10% WBE.

Evidence of Effectiveness

Commercial Cabling & Sound, Inc. is the current provider of exterior lights and electrical services to the District.

Author: Blaine Lipski, Director of Maintenance & Operations

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

14. PROCUREMENT- CHIEF HUMAN CAPITAL OFFICER

Subject 14.01 Agenda items were not submitted for this meeting.

Meeting Apr 24, 2018 - Public Board Meeting

Category 14. PROCUREMENT- CHIEF HUMAN CAPITAL OFFICER

Type Information

15. PROCUREMENT - CHIEF ACCOUNTABILITY OFFICER

Subject 15.01 Scribbles Software

Meeting Apr 24, 2018 - Public Board Meeting

Category 15. PROCUREMENT - CHIEF ACCOUNTABILITY OFFICER

Type Action (Consent)

Recommended Action The Chief Achievement and Accountability Officer requests the Board's approval of a competitively bid requirements contract with Scribbles Software for a total cost of \$427,800 to convert inactive student cumulative records in various formats (paper, microfilm, Digitech) to an electronic format that is stored on a cloud-based, hosted document management system. The contract includes an annual cloud hosting fee of \$12,000. The contract term is April 25, 2018 through April 24, 2023

**Section 15.01
CHIEF ACHIEVEMENT AND ACCOUNTABILITY OFFICER
Scribbles Software**

Request of the Board

The Chief Achievement and Accountability Officer requests the Board's approval of a competitively bid requirements contract with Scribbles Software for a total cost of \$427,800 to convert inactive student cumulative records in various formats (paper, microfilm, Digitech) to an electronic format that is stored on a cloud-based, hosted document management system. The contract includes an annual cloud hosting fee of \$12,000. The contract term is April 25, 2018 through April 24, 2023.

City Schools Office of Student Records is responsible for the maintenance and retention of the student cumulative records of inactive students (e.g., records of graduates, or those students no longer in the system) stored in the district office (200 E North Ave). In addition, the office is responsible for responding to records requests from prior students, corporations and universities. On average, 500 records requests are submitted and retrieved weekly. The district's current storage, management, and retrieval of tens of thousands of paper records, and search for records in microfilm and Digitech, is both time consuming and labor intensive. Additionally, paper records are vulnerable to disaster, such as fire and flood, and decay over time. The conversion of records to a digital format will support the Office of Student Records in more efficiently addressing the record requests from customers and storing records for the long-term, as well as efficiently comply with the district's maintenance and release of student records policy (JRA), the records retention policy (EHB), and the Maryland State Department of Education Records Manual.

A contract with Scribbles Software (Scribbles), will provide for the conversion of the student's cumulative record components the district is required to maintain permanently (as outlined in the district's JRA policy), into a digital format. Scribbles will also provide to City Schools the configuration, technical support, training, unlimited cloud storage, and unlimited number of district users and work stations as part of the contract along with also managing the boxing and transporting of physical records, document preparation, scanning, indexing, quality control, secure shredding and document requests for any record request by a customer when the record is in the custody of Scribbles. In addition, City Schools currently utilizes Scribbles for its online student's records request application (ScribOrder), Scribbles will integrate both applications to allow for a seamless search, retrieval and release process for customers.

The first contracting year will include digitization of all microfilm records (approximately 3700 rolls of film) and beginning the digitization of all paper inactive records (approximately 3 million pages of paper), with the digitization of paper records to be completed over a 3-year period. In addition to providing project management, Scribbles will also assist the Office of Student Records in developing a long-term plan to digitize inactive records currently maintained in school buildings.

Selection Methodology

Contract Type: Requirements Contract
Multiple Award: No
Contract Term: April 25, 2018 through April 24, 2023
Prior Contract End Date: N/A
Lowest Bidder(s): N/A

Contract Increase: N/A
Vendor & Amount: Scribbles Software - \$427,800.00
Funding Source: Achievement & Accountability Dept. General Funds -

3001.XX.00.0201.2320.0506.0399

Solicitation process: Selection is in accordance with Section 3-104 of the Procurement Administrative Regulation. On January 26, 2018, City Schools received four (4) proposals in response to solicitation RFP-18025, that were deemed to be responsible and responsive and were evaluated and ranked by the Evaluation Committee based on technical responses and financial proposals in accordance with the evaluation criteria outlined in the Solicitation. The Scribbles' proposals ranked 1st technically and 1st financially. The Evaluation Committee recommends award to Scribbles as their proposal exhibited a superior understanding of City Schools' needs. In addition, City Schools through its existing contract with Scribbles has established a positive relationship resulting in increased efficiencies thus far. The award to Scribbles for this contract will reduce the learning curve which saves time and money.

MBE/WBE Results: A waiver was granted for this solicitation. During the M/WBE goal determination process this contract was not assigned M/WBE goals for the following reasons:

- Scope of services do not allow for subcontracting opportunities.
- Limited or no certified M/WBE's available.
- Prime contractor sole responsibility to perform the scope of work within the contract.
- Minimal annual contract dollars.

Evidence of Effectiveness

Scribbles Software is a K-12 Records Management Company with over a decade of success. Scribbles serves more than 3,500 high schools and school districts across the U.S., including several school districts in the state of Maryland. They have supported school districts in going completely paperless and automating their student records request process. is the developer of the software as well as the provider of the services to take the school district paperless.

In addition, Scribbles offers a model of providing software for the K-12 market which allows the revenue generated through the district's use of its online student records request application to be used to support its conversion of paper records to online. Scribbles offers the complete payment process and records request delivery process for school districts, creating efficiencies for school districts with shrinking budgets and administrative staff to manage the retention and fulfilment of requests. Scribbles securely enforces FERPA to ensure student information is protected and has robust back up capabilities, with five different locations across the United States to ensure data will be securely stored and available to clients.

In 2016, City Schools transitioned its paper-based student transcript request and payment process to Scribbles online student records request and payment application. City Schools was able to increase its revenue and improve its response to requests from customers. Scribbles has successfully delivered on its requirements of providing a web-based solution, with best practice training and mentoring, customization of application forms and web-content, and on-time delivery of monthly itemized statements and revenue from the fees collected.

Scribble strives for 100% accuracy for all scanning projects. In 2017, their accuracy rate was 99.99%. Accuracy will also be corroborated by City Schools, as Scribbles will share samples for review and approval.

Scribbles collects feedback from their partnering school districts. Below is a response from a Prince William County Public Schools representative regarding Scribble satisfaction: "Scribbles has delivered on its promise of paperless. With ScribOrder, we have completely automated our student records request process resulting in a turnaround time within a day as opposed to weeks. In addition, we are also generating about six times more revenue and saving on printing and mailing cost."

Author: Heather Nolan, Director - Knowledge Management, Office of Achievement & Accountability
Ben Goldberg, Manager - Data Quality, Office of Achievement & Accountability

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Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

16. PROCUREMENT - CHIEF LEGAL OFFICER

Subject	16.01 James Whattam
Meeting	Apr 24, 2018 - Public Board Meeting
Category	16. PROCUREMENT - CHIEF LEGAL OFFICER
Type	Action (Consent)
Recommended Action	The Chief Legal Counsel requests the Board's approval to increase the existing professional services agreement with James Whattam from \$24,500 to \$29,500 to provide labor management services on issues related to negotiations of collective bargaining agreements with CUB, Local 44 and the Fraternal Order of Police. The current contract term is July 1, 2016 through June 30, 2018.

Section 16.01
CHIEF LEGAL OFFICER

James Whattam
Legal Services

Request of the Board

The Chief Legal Counsel requests the Board's approval to increase the existing professional services agreement with James Whattam from \$24,500 to \$29,500 to provide labor management services on issues related to negotiations of collective bargaining agreements with CUB, Local 44 and the Fraternal Order of Police. The current contract term is July 1, 2016 through June 30, 2018.

Selection Methodology

Contract Type: Contract Amendment

Multiple Award(s): No

Contract Term: July 1, 2016 through June 30, 2018

Lowest Bidder(s): N/A

Contract Increase: Yes – by \$5,000

Vendor & Amount: James Whattam - \$29,500.

Funding Source: Legal Affairs General Funds: 3001.18.00.0201.2140.0542.0312.000.0000

Solicitation Process: Selected pursuant to §3-106(2)(f) of the

Procurement Administrative Regulations, which allows for the award of a contract without competitive source selection for professional services in connection with legal matters.

MBE/WBE Results: N/A

Financial Implications

Vendor shall be paid at a rate of \$150.00 per hour

Author: Tammy L. Turner, Chief Legal Counsel

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Motion & Voting

Approve the PEP as presented.

Motion by Andrew Frank, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

17. PROCUREMENT - CHIEF OF SCHOOLS OFFICER

Subject	17.01 Agenda items were not submitted for this meeting.
Meeting	Apr 24, 2018 - Public Board Meeting
Category	17. PROCUREMENT - CHIEF OF SCHOOLS OFFICER
Type	Information

18. INFORMATION AND DISCUSSION

Subject	18.01 Legislative Wrap Up
Meeting	Apr 24, 2018 - Public Board Meeting
Category	18. INFORMATION AND DISCUSSION
Type	Information, Discussion

File Attachments

[End of Session Presentation.pdf \(528 KB\)](#)

[2018 End of Session Report.pdf \(2,176 KB\)](#)

Subject	18.02 Curriculum Approval: Mathematics and Fine Arts
Meeting	Apr 24, 2018 - Public Board Meeting
Category	18. INFORMATION AND DISCUSSION
Type	Information

File Attachments

[Curriculum Approval- Math and Fine Arts.pdf \(1,096 KB\)](#)
[PreK and K General Music Scope and Sequence.pdf \(393 KB\)](#)
[HS Survey of Music Scope and Sequence.pdf \(301 KB\)](#)
[Grade 8 General Music Scope and Sequence.pdf \(404 KB\)](#)
[Grade 7 General Music Scope and Sequence.pdf \(402 KB\)](#)
[Grade 6 General Music Scope and Sequence.pdf \(402 KB\)](#)
[Grade 5 General Music Scope and Sequence.pdf \(301 KB\)](#)
[Grade 4 General Music Scope and Sequence.pdf \(402 KB\)](#)
[Grade 3 General Music Scope and Sequence.pdf \(392 KB\)](#)
[Grade 2 General Music Scope and Sequence.pdf \(392 KB\)](#)
[General Music Grade 1 Scope and Sequence.pdf \(393 KB\)](#)
[Music PK-2 Executive Summary.pdf \(260 KB\)](#)
[High School Survey of Music Executive Summary.pdf \(258 KB\)](#)
[Grades 6-8 General Music Executive Summary.pdf \(367 KB\)](#)
[Grades 3-5 General Music Executive Summary.pdf \(369 KB\)](#)
[Algebra 1 scope and sequence.pdf \(138 KB\)](#)
[Algebra 2 scope and sequence.pdf \(156 KB\)](#)
[College Readiness Mathematics scope and sequence.pdf \(84 KB\)](#)
[Course Executive Summary Alg 1.pdf \(68 KB\)](#)
[Course Executive Summary Alg 2.pdf \(97 KB\)](#)
[Course Executive Summary College Readiness.pdf \(69 KB\)](#)
[Course Executive Summary Geometry.pdf \(68 KB\)](#)
[Course Executive Summary Pre Calculus \(1\).pdf \(65 KB\)](#)
[Course Executive Summary Pre Calculus.pdf \(65 KB\)](#)
[Geometry scope and sequence.pdf \(85 KB\)](#)
[HS Fundamentals of Art Executive Summary.pdf \(66 KB\)](#)
[HS Fundamentals of Art Scope and Sequence.pdf \(92 KB\)](#)
[Math Grade 1 Executive Summary.pdf \(66 KB\)](#)
[Math grade 1 scope and sequence.pdf \(82 KB\)](#)
[Math Grade 2 Executive Summary.pdf \(68 KB\)](#)
[Math grade 2 scope and sequence.pdf \(94 KB\)](#)
[Math Grade 3 Executive Summary.pdf \(67 KB\)](#)
[Math grade 3 scope and sequence.pdf \(110 KB\)](#)
[Math Grade 4 Executive Summary.pdf \(68 KB\)](#)
[Math grade 4 scope and sequence.pdf \(88 KB\)](#)
[Math Grade 5 Executive Summary.pdf \(66 KB\)](#)
[Math grade 5 scope and sequence.pdf \(118 KB\)](#)
[Math Grade 6 Executive Summary.pdf \(66 KB\)](#)
[Math grade 6 scope and sequence.pdf \(78 KB\)](#)
[Math Grade 7 Executive Summary.pdf \(65 KB\)](#)
[Math grade 7 scope and sequence.pdf \(78 KB\)](#)
[Math Grade 8 Executive Summary.pdf \(66 KB\)](#)
[Math grade 8 scope and sequence.pdf \(129 KB\)](#)
[Math Grade K Executive Summary.pdf \(67 KB\)](#)
[Math grade K scope and sequence.pdf \(86 KB\)](#)
[Math Grade PreK Executive Summary.pdf \(66 KB\)](#)

[Math grade Pre-K scope and sequence.pdf \(81 KB\)](#)
[Precalculus scope and sequence.pdf \(84 KB\)](#)
[Visual Arts Exec Summary Prek-2.pdf \(68 KB\)](#)
[Visual Arts Grade 1 Scope and Sequence.pdf \(80 KB\)](#)
[Visual Arts Grade 2 Scope and Sequence.pdf \(84 KB\)](#)
[Visual Arts Grade 3 Scope and Sequence.pdf \(82 KB\)](#)
[Visual Arts Grade 3-5 Executive Summary.pdf \(72 KB\)](#)
[Visual Arts Grade 4 Scope and Sequence.pdf \(80 KB\)](#)
[Visual Arts Grade 5 Scope and Sequence.pdf \(80 KB\)](#)
[Visual Arts Grade 6 Scope and Sequence.pdf \(83 KB\)](#)
[Visual Arts Grade 6-8 Executive Summary.pdf \(72 KB\)](#)
[Visual Arts Grade 7 Scope and Sequence.pdf \(82 KB\)](#)
[Visual Arts Grade 8 Scope and Sequence.pdf \(82 KB\)](#)
[Visual Arts PK and K Scope and Sequence.pdf \(79 KB\)](#)

Subject **18.03 FY19 Budget**
 Meeting Apr 24, 2018 - Public Board Meeting
 Category 18. INFORMATION AND DISCUSSION
 Type Information

File Attachments

[18.03 Budget Presentation.pdf \(2,397 KB\)](#)
[0424218_BudgetBook.pdf \(3,490 KB\)](#)

19. NOTICE OF UPCOMING MEETINGS

Subject **19.01 Upcoming Meetings**
 Meeting Apr 24, 2018 - Public Board Meeting
 Category 19. NOTICE OF UPCOMING MEETINGS
 Type Information

Baltimore City Board of School Commissioners

Regularly scheduled public meetings of the Baltimore City Board of School Commissioners are held on the second and fourth Tuesday of each month during the school year, and once a month during holiday and summer months.

The executive session begins at 3 p.m. at the district office, 200 E. North Ave., Baltimore, MD 21202. The public session begins at 6 p.m. and may last up to four hours. The public sessions are held at the district office in the 1st Floor Board Room. Schedule changes are publicized on the district website and posted throughout the district office.

For the 2017-18 school year, the meeting schedule is as follows:

2017	2018
	January 9, 2018
July 25, 2017	January 23, 2018
August 22, 2017	February 13, 2018
September 12, 2017	February 27, 2018
September 26, 2017	March 13, 2018
October 10, 2017	April 10, 2018
October 24, 2017	April 24, 2018
November 14, 2017	May 8, 2018
December 12, 2017	May 22, 2018
	June 12, 2018

Public Comment: Up to 10 members of the public may register for an opportunity to speak by signing the public comment sign-up sheet. The sign-up sheet is available in the lobby outside the 1st Floor Board Room from 4:30 to 5:45 p.m. on the day of each Board meeting. All public comments should address agenda items or items of educational interest. For more information regarding public comment procedures, please visit the Board section of the City Schools website at www.baltimorecityschools.org.

200 E. North Avenue, Room 406 • Baltimore, Maryland 21202 • Phone: (443) 642-4095 • Fax: (410) 545-3613
Visit us on the web at: www.baltimorecityschools.org

20. ADJOURNMENT

Subject	20.01 Adjournment
Meeting	Apr 24, 2018 - Public Board Meeting
Category	20. ADJOURNMENT
Type	Action

Motion & Voting

to adjourn the meeting at 9:50 p.m.

Motion by Martha James-Hassan, second by Michelle Harris Bondima.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

BALTIMORE CITY PUBLIC SCHOOLS

Agenda Item Details

Meeting	May 08, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA-VOTE
Subject	8.04 Waiver Request: Post-Labor Day/June 15th Executive Order Requirements: 100%Project Schools - Amended
Type	Action (Consent)
Recommended Action	Approve the amended request from the 04/24 Public Board meeting to now include ACCE among the 100% Project Schools.

[Waiver Application for Post-Labor Day Executive Order Requirements- 100 Project Schools SY18-19.pdf \(731 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair



**Tuesday, May 8, 2018
Public Board Meeting**

**200 East North Avenue
1st Floor Board Room
6:00pm**

1. OPENING OF MEETING AND EXECUTIVE SESSION

Subject 1.01 The Board may adjourn to closed session in accordance with Section 10-508 of the State Government Article of the Annotated Code of Maryland.

Meeting May 8, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Information, Discussion

File Attachments
[5-08-18 Public Agenda Updated 5-07-18 No 2.pdf \(733 KB\)](#)

Subject 1.02 Reopening of Public Business Meeting - Call to Order: Presentation of Colors

Meeting May 8, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Action

Motion & Voting

to reopen meeting at 5:10 p.m.

Motion by Michelle Harris Bondima, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

Subject 1.03 Recognition of Student Performers & JROTC

Meeting May 8, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type

Subject **1.04 Moment of Silence**

Meeting May 8, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Information

The public will observe a moment of silence.

Subject **1.05 Approval of prior open session minutes and closed session summaries.**

Meeting May 8, 2018 - Public Board Meeting

Category 1. OPENING OF MEETING AND EXECUTIVE SESSION

Type Action

Recommended Action To approve items as presented.

Motion & Voting

To approve items as presented.

Motion by Martha James-Hassan, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

2. BOARD COMMITTEE REPORTS

Subject **2.01 OPERATIONS COMMITTEE**

Meeting May 8, 2018 - Public Board Meeting

Category 2. BOARD COMMITTEE REPORTS

Type

Subject **2.02 POLICY COMMITTEE**

Meeting May 8, 2018 - Public Board Meeting

Category 2. BOARD COMMITTEE REPORTS

Type

Subject **2.03 TEACHING AND LEARNING COMMITTEE**

Meeting May 8, 2018 - Public Board Meeting
 Category 2. BOARD COMMITTEE REPORTS
 Type

3. BOARD CHAIR COMMENTS

Subject 3.01 Board Chair Comments
 Meeting May 8, 2018 - Public Board Meeting
 Category 3. BOARD CHAIR COMMENTS
 Type Report

Subject 3.02 There are no donations reported at this time.
 Meeting May 8, 2018 - Public Board Meeting
 Category 3. BOARD CHAIR COMMENTS
 Type

4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Subject 4.01 Personnel, Employment and Payroll (PEP) Report
 Meeting May 8, 2018 - Public Board Meeting
 Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS
 Type Action
 Recommended Action Approve the PEP as presented.

Motion & Voting

Approve the PEP as presented.

Motion by Michelle Harris Bondima, second by Muriel Berkeley.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

Subject 4.02 Waiver Case No. ETH2018-04
 Meeting May 8, 2018 - Public Board Meeting
 Category 4. APPROVAL OF PERSONNEL AND QUASI-JUDICIAL MATTERS

Type Action

Motion & Voting

to approve item as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

5. CEO COMMENTS

Subject 5.01 CEO's Comments

Meeting May 8, 2018 - Public Board Meeting

Category 5. CEO COMMENTS

Type

6. CONSENT AGENDA REVIEW

Subject 6.01 CONSENT AGENDA REVIEW

Meeting May 8, 2018 - Public Board Meeting

Category 6. CONSENT AGENDA REVIEW

Type Information

- Appeals and Hearings
- PEP
- Procurement

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

SECTION 10 – CHIEF ACADEMIC OFFICER

1. KENDALL HUNT PUBLISHING COMPANY OPS APR 17
2. FILE-X DOCUMENT IMAGING SERVICES, INC., JKB, LLC, AND NEO TECHNOLOGIES, INC. OPS APR 17
3. EXTENDED LEARNING SERVICES – YOUNG AUDIENCES OF MARYLAND T&L May 1

SECTION 12 – CHIEF INFORMATION TECHNOLOGY OFFICER

1. DATA NETWORKS NOT REQUIRED TO GO TO COMMITTEE DUE TO AMOUNT

SECTION 13 – CHIEF OPERATING OFFICER

1. E. PIKOUNIS CONSTRUCTION COMPANY, INC. OPS APR 17
2. E. PIKOUNIS CONSTRUCTION COMPANY, INC. OPS APR 17

File Attachments
[Procurement- May 8 2018.pdf \(464 KB\)](#)

7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Subject 7.01 Special Recognitions

Meeting May 8, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.02 Parent Community Advisory Board (PCAB) - Trish Garcia Pilla, Chair

Meeting May 8, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.03 Baltimore Teachers Union (BTU) – Chandra Carriere, Representative

Meeting May 8, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.04 Special Education Citizens Advisory Committee (SECAC)

Meeting May 8, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.05 PTA Council of Baltimore City (PTACBC)

Meeting May 8, 2018 - Public Board Meeting

Category 7. PUBLIC COMMENT & SPECIAL RECOGNITIONS

Type

Subject 7.06 American Federation of State, County and Municipal Employees (AFSCME)

Meeting	May 8, 2018 - Public Board Meeting
Category	7. PUBLIC COMMENT & SPECIAL RECOGNITIONS
Type	
Subject	7.07 Public School Administrators and Supervisors Association (PSASA)
Meeting	May 8, 2018 - Public Board Meeting
Category	7. PUBLIC COMMENT & SPECIAL RECOGNITIONS
Type	
Subject	7.08 City Union of Baltimore (CUB)
Meeting	May 8, 2018 - Public Board Meeting
Category	7. PUBLIC COMMENT & SPECIAL RECOGNITIONS
Type	
Subject	7.09 Associated Student Congress for Baltimore City (ASCBC)
Meeting	May 8, 2018 - Public Board Meeting
Category	7. PUBLIC COMMENT & SPECIAL RECOGNITIONS
Type	
Subject	7.10 General Public Comment
Meeting	May 8, 2018 - Public Board Meeting
Category	7. PUBLIC COMMENT & SPECIAL RECOGNITIONS
Type	Discussion

Up to ten members of the public may register for an opportunity to speak by signing Public Comment Sign-up sheet located at the Information Desk in the front lobby. The Public Comment Sign-up sheet will be made available on the day of the regularly scheduled public board meeting from 4:30 p.m. to 5:45 p.m. or until the ten speaking opportunities have been taken. Groups shall designate only one (1) person to speak on their behalf; no more than one entry on the sign-up sheet will be recognized at a board meeting. Each person wishing to speak MUST complete the following information on the Public Comment Sign-up sheet or they may void their opportunity to speak:

- a. name;
- b. address;

- c. email address (if applicable)
- d. telephone number (if applicable);
- e. school / civic / community affiliation; and
- f. agenda topic about which the registrant wishes to speak.

4. Each speaker shall be limited to three minutes. **Individuals that have not fully completed the Public Comment Sign-up sheet may not be called for public comment.**

5. No speaker may use the opportunity to air employee grievances or make complaints on behalf of specific, individual students. Speakers are prohibited from discussing any matters that might come before the Board in the form of an appeal.

6. Speakers may not yield their time to another individual.

7. Time shall be kept by designated staff, and an audible warning shall be given at the conclusion of the three minutes of allotted time. When the speaker's time has expired, he or she may thereafter conclude his or her remarks in a sentence or two, but may not exceed an additional 15 seconds time. The Chair shall then call for the next speaker.

8. The Chair shall rule out of order the comments of any speaker who verbally and personally attacks a school system employee or Board member. Any comments made after the speaker is ruled out of order shall not be part of the formal record (minutes) of the meeting.

9. The Chair shall also rule out of order the comments of any speaker who strays from the agenda item/topic on which the person signed up to speak.

10. A person attending an open session of the Board may not engage in any conduct that disrupts the session or that interferes with the right of members of the public to attend and observe the session.

8. CONSENT AGENDA-VOTE

Subject	8.01 Contract Extension- PSASA
Meeting	May 8, 2018 - Public Board Meeting
Category	8. CONSENT AGENDA-VOTE
Type	Action (Consent)
Recommended Action	Approve the contract extension as presented.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

Subject **8.02 Curriculum Approval: Mathematics and Fine Arts**

Meeting May 8, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA-VOTE

Type Action

Recommended Action Approve the math and fine arts curriculum as presented.

File Attachments

[Math and Fine Arts Curriculum Approval.pdf \(1,094 KB\)](#)
[Algebra 1 scope and sequence.pdf \(138 KB\)](#)
[Algebra 2 scope and sequence.pdf \(156 KB\)](#)
[College Readiness Mathematics scope and sequence.pdf \(84 KB\)](#)
[Course Executive Summary Alg 1.pdf \(68 KB\)](#)
[Course Executive Summary Alg 2.pdf \(97 KB\)](#)
[Course Executive Summary College Readiness.pdf \(69 KB\)](#)
[Course Executive Summary Geometry.pdf \(68 KB\)](#)
[Course Executive Summary Pre Calculus.pdf \(65 KB\)](#)
[General Music Grade 1 Scope and Sequence.pdf \(393 KB\)](#)
[Geometry scope and sequence.pdf \(85 KB\)](#)
[Grade 2 General Music Scope and Sequence.pdf \(392 KB\)](#)
[Grade 3 General Music Scope and Sequence.pdf \(392 KB\)](#)
[Grade 4 General Music Scope and Sequence.pdf \(402 KB\)](#)
[Grade 5 General Music Scope and Sequence.pdf \(301 KB\)](#)
[Grade 7 General Music Scope and Sequence.pdf \(402 KB\)](#)
[Grades 6-8 General Music Executive Summary.pdf \(367 KB\)](#)
[High School Survey of Music Executive Summary.pdf \(258 KB\)](#)
[HS Fundamentals of Art Executive Summary.pdf \(66 KB\)](#)
[HS Fundamentals of Art Scope and Sequence.pdf \(92 KB\)](#)
[HS Survey of Music Scope and Sequence.pdf \(301 KB\)](#)
[Math Grade 1 Executive Summary.pdf \(66 KB\)](#)
[Math grade 1 scope and sequence.pdf \(82 KB\)](#)
[Math Grade 2 Executive Summary.pdf \(68 KB\)](#)
[Math grade 2 scope and sequence.pdf \(94 KB\)](#)
[Math Grade 3 Executive Summary.pdf \(67 KB\)](#)
[Math grade 3 scope and sequence.pdf \(110 KB\)](#)
[Math Grade 4 Executive Summary.pdf \(68 KB\)](#)
[Math grade 4 scope and sequence.pdf \(88 KB\)](#)
[Math Grade 5 Executive Summary.pdf \(66 KB\)](#)
[Math grade 5 scope and sequence.pdf \(118 KB\)](#)
[Math Grade 6 Executive Summary.pdf \(66 KB\)](#)
[Math grade 6 scope and sequence.pdf \(78 KB\)](#)
[Math Grade 7 Executive Summary.pdf \(65 KB\)](#)

[Math Grade 8 Executive Summary.pdf \(66 KB\)](#)
[Math grade 8 scope and sequence.pdf \(129 KB\)](#)
[Math Grade K Executive Summary.pdf \(67 KB\)](#)
[Math grade K scope and sequence.pdf \(86 KB\)](#)
[Math Grade PreK Executive Summary.pdf \(66 KB\)](#)
[Math grade Pre-K scope and sequence.pdf \(81 KB\)](#)
[Music PK-2 Executive Summary.pdf \(260 KB\)](#)
[Precalculus scope and sequence.pdf \(84 KB\)](#)
[PreK and K General Music Scope and Sequence.pdf \(393 KB\)](#)
[Visual Arts Exec Summary Prek-2.pdf \(68 KB\)](#)
[Visual Arts Grade 1 Scope and Sequence.pdf \(80 KB\)](#)
[Visual Arts Grade 2 Scope and Sequence.pdf \(84 KB\)](#)
[Visual Arts Grade 3 Scope and Sequence.pdf \(82 KB\)](#)
[Visual Arts Grade 3-5 Executive Summary.pdf \(72 KB\)](#)
[Visual Arts Grade 4 Scope and Sequence.pdf \(80 KB\)](#)
[Visual Arts Grade 5 Scope and Sequence.pdf \(80 KB\)](#)
[Visual Arts Grade 6 Scope and Sequence.pdf \(83 KB\)](#)
[Visual Arts Grade 6-8 Executive Summary.pdf \(72 KB\)](#)
[Visual Arts Grade 7 Scope and Sequence.pdf \(82 KB\)](#)
[Visual Arts Grade 8 Scope and Sequence.pdf \(82 KB\)](#)
[Visual Arts PK and K Scope and Sequence.pdf \(79 KB\)](#)

Motion & Voting

Approve the math and fine arts curriculum as presented.

Motion by Martha James-Hassan, second by Linda Chinnia.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden

Not Present at Vote: Johnette A Richardson

Subject **8.03 Policy EGD: Internet Safety/Acceptable Use of Technology (2nd Reader)**

Meeting May 8, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA-VOTE

Type Action (Consent)

Recommended Action Approve the policy as presented.

Please note that there have been no suggested revisions to Regulative Administration's RA and RB. They are included as they are part of the initial policy.

File Attachments

[PRESENTATION- EGD - Internet Safety - Acceptable Use of Technology.pdf \(366 KB\)](#)
[EGD - Internet Safety - Acceptable Use of Technology \(2nd Reader\).pdf \(188 KB\)](#)
[EGD - RA - Internet Safety - Acceptable Use of Technology Employees FINAL.pdf \(150 KB\)](#)
[EGD - RB - Internet Safety - Acceptable Use of Technology Students FINAL.pdf \(141 KB\)](#)

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Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

Subject 8.04 Waiver Request: Post-Labor Day/June 15th Executive Order Requirements: 100%Project Schools - Amended

Meeting May 8, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA-VOTE

Type Action (Consent)

Recommended Action Approve the amended request from the 04/24 Public Board meeting to now include ACCE among the 100% Project Schools.

File Attachments

[Waiver Application for Post-Labor Day Executive Order Requirements- 100 Project Schools SY18-19.pdf \(731 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

Subject 8.05 FY19 Budget

Meeting May 8, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA-VOTE

Type Action

Recommended Action Approve the budget as presented.

File Attachments

[FY19 School Budget Guidance.pdf \(1,217 KB\)](#)
[FY19 Budget Presentation.UPDATED.05.08.18.pdf \(2,758 KB\)](#)
[0424218_BudgetBook.pdf \(3,490 KB\)](#)
[Updates to the Proposed FY19 Budget.pdf \(399 KB\)](#)

Motion & Voting

Approve the budget as presented.

Motion by Andrew Frank, second by Peter Kannam - Vice Chair.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Peter Kannam - Vice Chair, Michelle Harris Bondima

Nay: Martha James-Hassan, Johnette A Richardson

Abstain: Ronald S McFadden

Subject **8.06 Waiver Request: Edmondson Legacy Experience**

Meeting May 8, 2018 - Public Board Meeting

Category 8. CONSENT AGENDA-VOTE

Type Action (Consent)

File Attachments

[Waiver Request- FKA- Edmondson Legacy Experience.pdf \(298 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

9. PROCUREMENT - CHIEF EXECUTIVE OFFICER

Subject **9.01 Agenda items were not submitted for this meeting.**

Meeting May 8, 2018 - Public Board Meeting

Category 9. PROCUREMENT - CHIEF EXECUTIVE OFFICER

Type Report

10. PROCUREMENT - CHIEF ACADEMIC OFFICER

Subject 10.01 Kendall Hunt Publishing Company

Meeting May 8, 2018 - Public Board Meeting

Category 10. PROCUREMENT - CHIEF ACADEMIC OFFICER

Type Action (Consent)

Recommended Action The Chief Academic Officer requests the Board's approval to increase the contract with Kendall Hunt Publishing Company by \$250,000 from \$300,000 to \$550,000 to purchase Mentoring Young Mathematicians curricula and supporting professional development. The Board approved the contract on September 13, 2016. The current contract term is September 14, 2016 through September 13, 2019.

The request for the contract increase is based on the addition of two more units within the Project M²: Mentoring Young Mathematicians series from six units to eight units, the addition of three more units within the Project M³: Mentoring Mathematical Minds from twelve units to fifteen, and an expansion of the original request for use in all 27 Gifted and Advanced Learning schools to the current 58 Gifted and Advanced Learning schools presently within our portfolio with those grade levels.

Section 10.01
CHIEF ACADEMIC OFFICER
Kendall Hunt Publishing Company
M²&M³ Gifted Math Curricula and Training
Contract Increase

Request of the Board

The Chief Academic Officer requests the Board's approval to increase the contract with Kendall Hunt Publishing Company by \$250,000 from \$300,000 to \$550,000 to purchase Mentoring Young Mathematicians curricula and supporting professional development. The Board approved the contract on September 13, 2016. The current contract term is September 14, 2016 through September 13, 2019.

The request for the contract increase is based on the addition of two more units within the Project M²: Mentoring Young Mathematicians series from six units to eight units, the addition of three more units within the Project M³: Mentoring Mathematical Minds from twelve units to fifteen, and an expansion of the original request for use in all 27 Gifted and Advanced Learning schools to the current 58 Gifted and Advanced Learning schools presently within our portfolio with those grade levels.

Project M²: Mentoring Young Mathematicians is a series of eight curriculum units designed for grades K-2 to foster inquiry and engage students in critical thinking, problem solving, and communication activities. Aligned to the Common Core State Standards for geometry and measurement, Project M² units focus on "in-depth" mathematics using research-based practices and standards in mathematics education and early childhood education. At each grade level, one unit focuses on geometry and the other on measurement as key areas of emphasis. Through the use of engaging characters who guide students through the curriculum, students are led to new learning environments where they can develop reasoning and communication skills related to each area of emphasis.

Project M³: Mentoring Mathematical Minds is a series of fifteen curriculum units developed to motivate and challenge mathematically talented students at the elementary level. It has long been recognized as one of the nation's top programs in gifted mathematics education. Supporting the Common Core Standards and based on NAGC exemplary

practices, Project M³ facilitates learning with a digital eBook for teachers that provides organization and suggested pacing for each unit, includes rubrics, and differentiates instruction. The curriculum features explorations of simulated or real-life problems so students can actively solve them in the same ways that practicing mathematicians do.

Unit costs include teacher guides with a 3-year digital license, student journals, and manipulative kits. Subsequent purchases in the future for these schools in year 2 and beyond will be limited to replacement student journals, and an eventual renewal of the digital license after 3 years (approximately \$1,000 per school). This request also includes costs associated with providing professional development to teachers on the use of this advanced curricula.

Selection Methodology

Contract Type:	Requirements Contract
Multiple Awards:	No
Contract Term:	September 14, 2016 through September 13, 2019
Prior Contract End Date:	N/A
Lowest Bidder(s):	N/A
Contract Increase:	Yes - \$250,000.00
Vendor & Amount:	Kendall Hunt Publishing: \$550,000.00
Funding Source:	Individual school budgets and District - \$350,000.00
Title I funds - 4501.18.00.0203.0239.0680.0425 -	\$200,000.00
Solicitation Process:	In accordance with Section 3-106(2)(b) of the City Schools' Procurement Administrative Regulations and Section §5-112 of the MD Annotated Code Education Article, instructional materials are exempt from competitive bidding.
MBE/WBE Results:	N/A

Financial / Budget Implications

District FY18 Title I funds, which were recently reallocated from other priority areas, will be used to purchase these materials for Title I schools that are implementing gifted and advanced learning programming. There are also unspent funds from the literacy blueprint, which was shifted to the FY19 Title I grant, freeing up FY18 funds to be spent before the grant expires. Additionally, schools may use their own Title I or general funds to purchase these materials.

Evidence of Effectiveness

The Project M² curriculum is part of a research study conducted by the Neag School of Education at the University of Connecticut. Research with schools currently using Project M² has demonstrated that Level 1 and Level 2 intervention groups showed significant gains from pre to post testing across all schools on the geometry and measurement sections and total open response assessment.

In 1995, the NCTM Task Force on the Mathematically Promising urged that, "new curricula standards, programs, and materials, should be developed to encourage and challenge the development of promising mathematical students, regardless of gender, ethnicity, or socioeconomic background" (Sheffield, Bennet, Berriozabál, DeArmond, & Wertheimer, 1995, p. 8). In response, a collaborative team of experienced mathematicians, mathematics educators, and leaders in the field of gifted and talented education developed Project M3: Mentoring Mathematical Minds curriculum units under the auspices of a U.S. Department of Education Javits Program research grant. Following the recommendations set forth in the literature, the units engage students in both advanced and enriched content as they process the mathematics like practicing mathematicians. Additionally, the lessons are differentiated to meet the range of needs of talented students.

Research conducted on Project M³ demonstrated a significant increase in student understanding across all mathematical concepts from pre- to post-testing. Students using the curriculum consistently outperformed a group of like-ability students who did not use Project M3 on standardized testing and open-response items from international and national tests. Students in Project M3 began each unit with a mean pretest score ranging from 7 to 36% of the total score possible. Although talented students typically might score higher than this on an assessment,

the researchers designed the curriculum, testing, and scoring to be very rigorous to challenge students and to avoid a ceiling effect. At the end of each unit, students earned 48 to 77% of the total score, showing remarkable improvement, with mean percent total gains from 30 to 55%. The almost entirely open-ended unit tests and their rubrics required a great deal from students in explaining their answers using precise and accurate mathematics and mathematics vocabulary, and students made great strides in this process. Moreover, 94 to 100% of students, regardless of school or SES, made gains from pretest to posttest for each unit.

Author: Janise Lane, Executive Director of Teaching and Learning

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Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

Subject	10.02 FILE-X Document Imaging Services, Inc., JKB, LLC, and NEO Technologies, Inc.
Meeting	May 8, 2018 - Public Board Meeting
Category	10. PROCUREMENT - CHIEF ACADEMIC OFFICER
Type	Action (Consent)
Recommended Action	The Chief Academic Officer requests the Board's approval of a requirements contract with File-X Document Imaging Services, JKB, LLC, and NEO Technologies Inc. The estimated total amount of the contact including renewals is \$516,000.00. The contract term is May 9, 2018 through May 8, 2021 with two (2) one-year renewals. The annual amount will vary depending upon the district's need for document scanning.

The contract provides for the scanning of inactive confidential student Individualized Education Program (IEP) records that reside at closing or moving schools. While Maryland Online IEP is an MSDE application to maintain electronic IEP records, the District must also legally maintain hardcopy folders containing various paper records, with original signatures, associated with the student's IEP. For example, a confidential physical IEP folder may contain related service provider notes, psychological evaluations, guardian letters/inquiries/telephone messages, report cards, etc.

Section 10.02
CHIEF ACADEMIC OFFICER
FILE-X Document Imaging Services, Inc., JKB, LLC, and NEO Technologies, Inc.
Document Scanning and Management Services

Request of the Board

The Chief Academic Officer requests the Board's approval of a requirements contract with File-X Document Imaging Services, JKB, LLC, and NEO Technologies Inc. The estimated total amount of the contract including renewals is \$516,000.00. The contract term is May 9, 2018 through May 8, 2021 with two (2) one-year renewals. The annual amount will vary depending upon the district's need for document scanning.

The contract provides for the scanning of inactive confidential student Individualized Education Program (IEP) records that reside at closing or moving schools. While Maryland Online IEP is an MSDE application to maintain electronic IEP records, the District must also legally maintain hardcopy folders containing various paper records, with original signatures, associated with the student's IEP. For example, a confidential physical IEP folder may contain related service provider notes, psychological evaluations, guardian letters/inquiries/telephone messages, report cards, etc.

It is anticipated that thousands of these inactive IEP files will need to be stored electrically which will make locating them easy and avoid the need for a considerable amount of climate-controlled space. The Contractor will pick up, scan, index and securely destroy the student's IEP files. The records will be stored in the cloud from which the District can perform key word searches etc. to locate the information as necessary.

Selection Methodology

Contract Type: Requirements Contracts

Multiple Awards: Yes

Contract Term: May 9, 2018 through May 8, 2021 w/ two (2) one-year renewal options

Prior Contract End Date: N/A

Lowest Bidder(s): Yes

Contract Increase: No

Vendors & Amount: File-X Document Imaging Services, Inc., JKB, LLC, and NEO Technologies Inc. Est. total amount - \$516,000.00

Funding Source: Special Education General Funds - 3001.XX.00.0206.0401.0582.0399

Solicitation Process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on December 22, 2017, City Schools issued a competitive sealed bid IFB-18024. Fourteen (14) bids were received and File X Document Imaging Services, JKB, LLC, and NEO Technologies Inc. were deemed the lowest, responsive, and responsible bidders.

MBE/WBE Results: A waiver was granted for this solicitation. During the goal determination process, this contract was not assigned M/WBE goals for the following reasons:

- Scope of services do not allow for subcontracting opportunities.
- Prime contractor sole responsibility to perform the scope of work within the contract.
- Minimal annual contract dollars.

Note: NEO Technologies, Inc. is a minority owed business.

Evidence of Effectiveness

Over the next four to five-years schools will move physical locations or close for various reasons. When this happens, physical IEP files for active students move to the school location of the student. Inactive physical IEP files need to be safely stored for seven (7) years past the student's exit date. With this contract, City Schools files will be scanned to the Cloud for storage and retrieval by staff.

In 2017 File-X Document Imaging Services was hired to pick up approximately 425,000 images for closing locations, Forest Park High School, Northwestern High School, and Samuel F.B. Morse Elementary School. An average IEP Confidential File may contain anywhere from 100 – multiple thousands of pages.

There are 19 schools with roughly 4,000 inactive student IEP files which need to be picked-up during June or July 2018.

Author: Dr. Debra Y. Brooks, Executive Director of Special Education

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Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

Subject	10.03 Extended Learning Services – Young Audiences of Maryland
Meeting	May 8, 2018 - Public Board Meeting
Category	10. PROCUREMENT - CHIEF ACADEMIC OFFICER
Type	Action
Recommended Action	The Chief Academic Officer requests the Board's approval to extend the contract term and increase the contract amount with Young Audiences of Maryland to continue to provide extended learning services as well as the Summer Arts and Learning Academy. The current contract term is August 10, 2016 through August 31, 2019. The Board is requested to approve a contract extension through June 30, 2021 as well as increase the estimated annual amount of the contract from \$1,200,000 to \$2,600,000.

Section 10.03
CHIEF ACADEMIC OFFICER
Extended Learning Services – Young Audiences of Maryland

Request of the Board

The Chief Academic Officer requests the Board's approval to extend the contract term and increase the contract amount with Young Audiences of Maryland to continue to provide extended learning services as well as the Summer Arts and Learning Academy. The current contract term is August 10, 2016 through August 31, 2019. The Board is requested to approve a contract extension through June 30, 2021 as well as increase the estimated annual amount of the contract from \$1,200,000 to \$2,600,000.

Young Audiences of Maryland provides a variety of educational arts performances, arts integration programming, and arts integrated after school and summer learning programs, with the goal of increasing student achievement in and through the arts. Programming can be focused specifically on teaching skills related to the arts, or teaching academic content aligned to relevant state standards through arts integration.

Since 2015, Young Audiences has also provided a Summer Arts and Learning Academy for City Schools' students in grades K-5. This program has expanded over time, and in the Summer of 2018 will serve an estimated 2,175 students at eight locations across the city, doubling the students served in 2017. To accommodate the increased costs associated with doubling the number of students served in 2018, Young Audiences' current contract must be increased.

The cost for each program is dependent upon the length of the program, the number of students served, the number of service hours in the program, and the cost of materials. The program costs outlined below reflect the maximum cost for each service; costs may be lower than stated depending upon how the program is customized to meet the needs of each school served.

- Assembly Performance Programs: Up to \$1,300 for a one hour performance for up to 250 participants.
- Fine Arts Residencies: \$1,500 - \$3,800 depending on length, number of participants, and number of artists.
- Arts Integration Residencies: \$1,500 - \$3,800 depending on length, number of participants, and number of artists.
- Arts Integrated Summer and After School Programs: Cost varies based on number of participants, length, and service requirements. Maximum cost is \$225 per hour per classroom.

Selection Methodology

Contract Type: Requirements Contract

Multiple Awards: Yes

Contract Term: August 10, 2016 through June 30, 2019

Contract increase: Yes \$1.4MM

Lowest Bidder(s): N/A

Vendor and Amount: Young Audiences of Maryland - \$2,600,000 estimated annually

Funding Source(s): Title I funds: 4501.XX.00.0203.0191.0675.0399 - \$2,500,000 (summer)
Individual school budgets - school based expenditures are dependent upon each participating schools' budget and programmatic requirements.

Solicitation Process: In accordance with Section 3-106(2)(b) of the City Schools' Procurement Administrative Regulations and Section 5-112 of the MD Annotated Code Education Article, instructional materials are exempt from competitive bidding. PQS-2016-1 Extended Learning Services

MBE/WBE Results: N/A

Evidence of Effectiveness

Young Audiences (YA) has provided high quality arts-in-education services to Baltimore and across the state of Maryland for over 65 years. YA is committed to transforming the lives and education of youth through the arts by connecting educators, professional teaching artists, and communities. The effectiveness of YA programs is demonstrated through both external, professional data collection and evaluation, and consistent internal evaluation. Additionally, the effectiveness of YA programming is demonstrated by the significant increase in demand for YA programs in recent years. In the last decade, the number of student services provided has more than doubled.

In SY16-17, Young Audiences partnered with 73 city schools, directly serving 30,765 students and providing 69,226 hours of student learning. So far in SY17-18, YA has partnered with 56 schools in Baltimore City and anticipates working with 20-25 more during the remainder of the year. YA programming touches all areas of the school day, after school, and summer.

Summer Arts and Learning Academies

Over the last three summers, Young Audiences has partnered with City Schools to operate the Summer Arts and Learning Academies (SALA), part of City Schools' K-5 Title I funded summer learning program. This program has grown from 250 students in Summer 2015 to an anticipated 2,175 in Summer 2018.

During Summer 2017, 1,156 students in grades K-5 participated in SALA. Young Audiences saw an increase in average daily attendance, from 66.1% in Summer 2016 to 75.3% in Summer 2017, which was the highest attendance rate of the two providers offering elementary summer learning programs.

The SALA program, over the last 3 years, has demonstrated the ability to improve student math knowledge as evaluated on a number of measures. All students take a Pre/Post math assessment as part of the program (on the first and last day) to assess their learning within the program. During summer 2017, 84% of all students saw gains from the pre- to the post test.

In addition to YA's internal evaluation of student growth, the Office of Achievement and Accountability (OAA) performed a separate evaluation looking at the program's impact on student's standardized test scores. OAA summarized their findings as, "Title I Summer program students generally demonstrated less learning loss than peers with no identified summer intervention, especially in grades 3-4 reading and K-2 math." Evaluation by OAA

also showed that students on average showed less summer learning loss, as measured by i-Ready and DIBLES for students participating in the program versus students who did not attend a district run summer program.

Parents and students completed satisfaction surveys and self-assessments to provide Young Audiences with additional information that can be used to improve the program in future years. 91% of parent survey respondents agreed that participating in SALA increased their student's ability to express ideas, 90% agreed that the program increased their student's self-confidence, and 87% agreed the program increased their student's eagerness to learn.

Students completed a pre- and post-survey that measured how they feel about a number of topics before and after participation in SALA. On average, students reported growth in all areas, including reading, writing, math, using art to express oneself, and enjoying art.

In School Assemblies

During SY16-17 Young Audiences artists performed 263 assemblies for 25,256 students at 56 city schools and 22 Pratt Library locations as part of the City Schools Learning Journey's Program. During SY17-18, thus far YA artists performed 62 assemblies for 9411 students at 34 city schools.

Artist in Residence Programs

In SY16-17, YA provided 94 artists in residence programs in 48 city schools providing nearly 45,000 hours of learning for over 8000 students. Thus far in SY17-18, YA has provided 48 artist in residence programs in 42 City Schools providing over 16,500 in learning in and through the arts. Teacher evaluations of residencies from SY16-17 and 18 show that 100% of teachers responding said they either agreed or strongly agreed that they "would recommend this artist".

Author: Janise Lane, Executive Director of Teaching and Learning

Motion & Voting

The Chief Academic Officer requests the Board's approval to extend the contract term and increase the contract amount with Young Audiences of Maryland to continue to provide extended learning services as well as the Summer Arts and Learning Academy. The current contract term is August 10, 2016 through August 31, 2019. The Board is requested to approve a contract extension through June 30, 2021 as well as increase the estimated annual amount of the contract from \$1,200,000 to \$2,600,000.

Motion by Michelle Harris Bondima, second by Linda Chinnia.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Peter Kannam - Vice Chair, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Abstain: Martha James-Hassan

11. PROCUREMENT - CHIEF FINANCIAL OFFICER

Subject	11.01 Agenda items were not submitted for this meeting.
Meeting	May 8, 2018 - Public Board Meeting
Category	11. PROCUREMENT - CHIEF FINANCIAL OFFICER
Type	Information

12. PROCUREMENT - CHIEF INFORMATION TECHNOLOGY OFFICER

Subject	12.01 Data Networks
Meeting	May 8, 2018 - Public Board Meeting
Category	12. PROCUREMENT - CHIEF INFORMATION TECHNOLOGY OFFICER
Type	Action (Consent)
Recommended Action	In accordance with Baltimore City Public Schools Administrative Regulations (DJA-RA), the Chief Information Technology Officer wishes to advise the Board of an emergency procurement that was approved by the CEO to purchase a replacement data center server from Data Networks at the cost of \$65,870.00.

Section 12.01
CHIEF INFORMATION TECHNOLOGY OFFICER
Data Networks
Replacement Data Center Server
Emergency Procurement

Request of the Board

In accordance with Baltimore City Public Schools Administrative Regulations (DJA-RA), the Chief Information Technology Officer wishes to advise the Board of an emergency procurement that was approved by the CEO to purchase a replacement data center server from Data Networks at the cost of \$65,870.00.

The emergency procurement was necessary due to a recent Trojan attack on District's data centers which occurred on March 30th at 6:42 PM. This server appliance will replace 1 of the 4 server appliances in the cluster. This failure causes the system resources to be oversubscribed and could result in total failure. The cluster runs the core of the District's production environment; thus, not having it fully functional puts the District at risk. Types of functions handled by these appliances are as follows: i.e. the NACHA file server repository for payroll, data link functions for sharing data with the health department and State reporting, virus scan function for file uploads through employment application system, etc.

The last emergency procurement request occurred on April 12, 2018.

Selection Methodology

Contract Type: Emergency Procurement
Multiple Awards: Yes
Contract Term: June 14, 2017 – March 14, 2026
Lowest Bidder(s): N/A
Contract Increase: N/A
Vendor & Amount: Data Networks - \$65,870
Funding Source: Security and Data Center – Servers, General Funds:
3001.18.00.0201.2330.0813.0675 - \$65,870
Solicitation Process: Emergency Procurement per Section 3-201 of City Schools' Administrative Regulations which allows for the approval of contracts to avoid or to mitigate serious damage to public health, safety, and welfare, or to procure needed supplies, equipment, or services to prevent the disruption or interference with the education programs of the City Schools. A 2nd quote was provided by CAS Severn in the amount of \$66,280.41
MBE/WBE Results: City Schools is piggybacking the competitively solicited MEEC Hardware contract #UMD-972016. Scope of services do not allow for subcontracting opportunities.

Financial/Budget Implications

IT is redirecting budgeted funds from the VoIP implementation support to satisfy the purchase of the critical server. The impact of this redirection would simply delay the distribution and setup of VoIP phone lines in this quarter. IT is confident that the network team resources in the next fiscal year will be sufficient to close the gap of deployment.

Evidence of Effectiveness

The MEEC contract provides discounts up to 50% off of the suggested manufacturer's list price. The agreement will provide ITD and schools the ability to acquire the necessary computer hardware throughout the district.

Author: Armsby Carbon, Special Assistant to the CITO

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Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

13. PROCUREMENT - CHIEF OPERATING OFFICER

Subject	13.01 E. Pikounis Construction Company, Inc.
Meeting	May 8, 2018 - Public Board Meeting
Category	13. PROCUREMENT - CHIEF OPERATING OFFICER
Type	Action (Consent)
Recommended Action	The Chief Operating Officer requests the Board's approval of a competitively bid contract with E. Pikounis Construction to provide window and exterior door replacement services at Francis Scott Key Elementary/Middle School #76 in the total amount of \$742,400.00. The project was included as part of the FY 2017 CIP, which was approved by the Board on September 27, 2016. The price includes base bid item #1 in the amount of \$626,000.00, alternate item #3 (security screens) in the amount of \$61,400.00, as well as \$55,000.00 project contingency.

Section 13.01

CHIEF OPERATING OFFICER

E. Pikounis Construction Company, Inc.

Window Replacement Services at Francis Scott Key Elementary/Middle School #76

Request of the Board

The Chief Operating Officer requests the Board's approval of a competitively bid contract with E. Pikounis Construction to provide window and exterior door replacement services at Francis Scott Key Elementary/Middle

School #76 in the total amount of \$742,400.00. project was included as part of the FY 2017 CIP, which was approved by the Board on September 27, 2016. The price includes base bid item #1 in the amount of \$626,000.00, alternate item #3 (security screens) in the amount of \$61,400.00, as well as \$55,000.00 project contingency.

Selection Methodology

Contract Type: Fixed Price

Multiple Awards: No

Contract Term: All work shall be completed within 365 days from the date of NTP

Lowest Bidder: Yes

Contract Increase: N/A

Vendor & Amount: E. Pikounis Construction - \$742,400.00

Funding Source: Capital Funds – 9001.17.PF.0215.3603.0076.1110.000.0000

Solicitation Process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on March 6, 2018, City Schools issued a competitive sealed bid IFB-18046. Three (3) bids were received on March 20, 2018, and E. Pikounis Construction was deemed the lowest, responsive, and responsible bidder.

MBE/WBE Results: The MBE/WBE goals for this solicitation were 21% with sub-goals of 7% African-American and 4% Asian-American in accordance with State of Maryland guidelines. The actual results were 22% with sub-goals of 14% African-American, 4% Asian-American, and 4% Women.

City Schools' MBE/WBE Liaison has reviewed and approved contractor's compliance with the stated MBE subcontracting goals.

Evidence of Effectiveness

Approval of this request will replace the windows at Francis Scott Key Elementary/Middle School #76, improving the schools' health and public safety.

Author: Ms. Cynthia Smith, Director – Facilities Design and Construction

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Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

Subject 13.02 E. Pikounis Construction Company, Inc.

Meeting May 8, 2018 - Public Board Meeting

Category 13. PROCUREMENT - CHIEF OPERATING OFFICER

Type Action (Consent)

Recommended Action The Chief Operating Officer requests the Board's approval of a competitively bid contract with E. Pikounis Construction Company, Inc., to provide window replacement services at Lockerman Bundy Elementary School #261 in the total amount of \$594,800.00. The project was included as part of the FY 2017 CIP, which was approved by the Board on September 27, 2016. The price includes base bid item #1 in the amount of \$534,000.00, alternate item #6 (replace main and east exterior doors) in the amount of \$16,800.00, as well as \$44,000.00 project contingency.

Section 13.02

CHIEF OPERATING OFFICER

E. Pikounis Construction Company, Inc.

Window Replacement Services at Lockerman Bundy Elementary School #261

Request of the Board

The Chief Operating Officer requests the Board's approval of a competitively bid contract with E. Pikounis Construction Company, Inc., to provide window replacement services at Lockerman Bundy Elementary School #261 in the total amount of \$594,800.00. The project was included as part of the FY 2017 CIP, which was approved by the Board on September 27, 2016. The price includes base bid item #1 in the amount of \$534,000.00, alternate item #6 (replace main and east exterior doors) in the amount of \$16,800.00, as well as \$44,000.00 project contingency.

Selection Methodology

Contract Type: Fixed Price

Multiple Awards: No

Contract Term: All work shall be completed within 365 days from the date of NTP

Lowest Bidder: Yes

Contract Increase: N/A

Vendor & Amount: E. Pikounis Construction - \$594,800.00

Funding Source: Capital Funds – 9001.17.PF.0215.3603.0261.1110.000.0000

Solicitation Process: Pursuant to Section 3-101(2) of the Procurement Administrative Regulations, on March 7, 2018, City Schools issued a competitive sealed bid IFB-18047. Two (2) bids were received on March 26, 2018, and E. Pikounis Construction Co., Inc., was deemed the lowest, responsive, and responsible bidder.

MBE/WBE Results: The MBE/WBE goals for this solicitation were 23% with sub-goals of 7% African-American and 4% Asian-American in accordance with State of Maryland guidelines. The actual results were 23% with sub-goals of 7% African-American, 12.47% Asian-American, and 3.53% Women.

City Schools' MBE/WBE Liaison has reviewed and approved contractor's compliance with the stated MBE subcontracting goals.

Evidence of Effectiveness

Approval of this request will replace the windows at Lockerman Bundy Elementary School #261, improving the schools' health and public safety.

Author: Ms. Cynthia Smith, Director – Facilities Design and Construction

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Motion & Voting

Approve the contract extension as presented.

Motion by Martha James-Hassan, second by Andrew Frank.

Final Resolution: Motion Carries

Yea: Muriel Berkeley, Cheryl Casciani - Chair, Linda Chinnia, Andrew Frank, Martha James-Hassan, Michelle Harris Bondima, Ronald S McFadden, Johnette A Richardson

Not Present at Vote: Peter Kannam - Vice Chair

14. PROCUREMENT- CHIEF HUMAN CAPITAL OFFICER

Subject 14.01 Agenda items were not submitted for this meeting.

Meeting May 8, 2018 - Public Board Meeting

Category 14. PROCUREMENT- CHIEF HUMAN CAPITAL OFFICER

Type Information

15. PROCUREMENT - CHIEF ACCOUNTABILITY OFFICER

Subject 15.01 Agenda items were not submitted for this meeting.

Meeting May 8, 2018 - Public Board Meeting

Category 15. PROCUREMENT - CHIEF ACCOUNTABILITY OFFICER

Type Information

16. PROCUREMENT - CHIEF LEGAL OFFICER

Subject 16.01 Agenda items were not submitted for this meeting.

Meeting May 8, 2018 - Public Board Meeting

Category 16. PROCUREMENT - CHIEF LEGAL OFFICER

Type Information

17. PROCUREMENT - CHIEF OF SCHOOLS OFFICER

Subject 17.01 Agenda items were not submitted for this meeting.

Meeting May 8, 2018 - Public Board Meeting

Category 17. PROCUREMENT - CHIEF OF SCHOOLS OFFICER

Type Information

18. INFORMATION AND DISCUSSION

Subject 18.01 Policy ECAE: School Police (1st Reader)

Meeting May 8, 2018 - Public Board Meeting

Category	18. INFORMATION AND DISCUSSION
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Type	Information
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File Attachments

[ECAE- School Police Policy 04 24 18.pdf \(422 KB\)](#)
[ECAE- School Police- Regulation A 04.24.18.pdf \(279 KB\)](#)
[PRESENTATION School Police- Policy Committee 05.08.18.pdf \(685 KB\)](#)
[PROPOSED New GO- Traffic Enforcement at School Sites.pdf \(306 KB\)](#)
[PROPOSED New GO- Marijuana Uniform Civil Citation.alc edits.pdf \(338 KB\)](#)
[PROPOSED New GO- LIMITED ENGLISH LANGUAGE PROFICIENCY.alc edit.pdf \(121 KB\)](#)
[PROPOSED New GO- LGBTQ.alc edits.pdf \(216 KB\)](#)
[PROPOSED New GO- Diversion- Delinquency Intervention Strategy.alc edits.pdf \(218 KB\)](#)
[PROPOSED New GO- Disabilities.alc edits.pdf \(115 KB\)](#)
[PROPOSED New GO- Community Relations.alc edits.pdf \(205 KB\)](#)
[13-22_DomesticViolence_tb edits 021418.pdf \(296 KB\)](#)
[13-21_PaymentToMembers_.alc edits.pdf \(227 KB\)](#)
[13-20 Use of Force_tb edits 021418.pdf \(230 KB\)](#)
[13-18_PoliceCitizenContact.alc edits.pdf \(197 KB\)](#)
[13-17 Search and Seizure Warrants_tb edits 021418.pdf \(174 KB\)](#)
[13-16_CrimeScene.alc edits.pdf \(182 KB\)](#)
[13-15_InterviewsAndInterrogations tb edits 021418.pdf \(363 KB\)](#)
[13-14_BiasBasedProfiling_.alc edits v2.pdf \(145 KB\)](#)
[13-12_TrafficControl.alc edits.pdf \(223 KB\)](#)
[13-11-AnnexA_ReleaseAndIndemnityForm.alc edits.pdf \(100 KB\)](#)
[13-11_TransportationOfPassengers.alc edits.pdf \(103 KB\)](#)
[13-10_EmergencyCalls.alc edits.pdf \(161 KB\)](#)
[13-9_InServiceTraining.alc edits.pdf \(140 KB\)](#)
[13-8_OnOffDutyNotification.alc edits.pdf \(117 KB\)](#)
[13-4_InternalInvestigations_.alc edits.pdf \(389 KB\)](#)
[13-1_Jurisdiction.alc edits.pdf \(218 KB\)](#)
[13-2_BillOfRights.alc edits v2.pdf \(448 KB\)](#)
[10-58_EqualEmploymentOpportunity.alc edits.pdf \(181 KB\)](#)
[10-57_FilingSystem_.alc edits.pdf \(220 KB\)](#)
[10-56_OvertimePay.alc edits.pdf \(206 KB\)](#)
[10-53_LightDuty.alc edits.pdf \(133 KB\)](#)
[10-52_PromotionalExaminations.alc edits.pdf \(101 KB\)](#)
[10-49_SwornPerformanceEvaluation.alc.edits.pdf \(175 KB\)](#)
[10-47_Transfers.alc edits.pdf \(149 KB\)](#)
[10-46_RandomDrugTesting.alc edits.pdf \(205 KB\)](#)
[10-45_Grievance.alc edits.pdf \(131 KB\)](#)
[10-44_Medical. alc edits.pdf \(131 KB\)](#)
[10-43_VacationLeave.alc edits.pdf \(298 KB\)](#)
[10-41_SecondaryEmployment.alc edits.pdf \(166 KB\)](#)
[10-40_SexualHarassment. alc edits.pdf \(172 KB\)](#)
[10-39_Nepotism.alc edits.pdf \(165 KB\)](#)
[10-37_PortableTransceiver.alc edits.pdf \(127 KB\)](#)
[10-36_DepartmentalUniformsAndEquipment.alc edits.pdf \(191 KB\)](#)
[10-34_PersonsInPoliceCustody.alc edits.pdf \(261 KB\)](#)
[10-32_StatementOfCharges_.alc edits.pdf \(497 KB\)](#)
[10-33_ChildAbuseInvestigations.alc.edits \(003\).pdf \(269 KB\)](#)
[10-31 and 13-19 MERGED Stop and Frisk and Investigative Detention.alc edits.pdf \(223 KB\)](#)
[10-30_StripSearches.alc edits.pdf \(262 KB\)](#)
[10-26_ControlledDangerousSubstances.alc edits.pdf \(149 KB\)](#)
[10-25_MirandaWarnings.alc edits.pdf \(356 KB\)](#)
[10-24_CriminalInvestigations.alc edits.pdf \(187 KB\)](#)

[10-23_ReportingOfBiasIncidents.alc edits.pdf \(169 KB\)](#)
[10-22_BombOrBombThreat 02 26 18 \(2\).alc additional edits.pdf \(287 KB\)](#)
[10-21_PublicSpeakingEngagements.alc edits 12918.pdf \(20 KB\)](#)
[10-20_TrespassingAndPicketing.alc edits 012518.pdf \(130 KB\)](#)
[10-19_CommunicableDiseaseAndHumanBites.alc edits.pdf \(306 KB\)](#)
[10-18_RESPONSE TO AN ACTIVE SHOOTER INCIDENT alc additional edits.pdf \(245 KB\)](#)
[10-17_AssistAnOfficerCall.alc edits 012518.pdf \(95 KB\)](#)
[10-14_FirearmsTraining.alc edits 012518.pdf \(150 KB\)](#)
[10-13_Inspections.alc edits012518.pdf \(145 KB\)](#)
[10-12_DepartmentalVehicles.alc edits 012518.pdf \(148 KB\)](#)
[10-10_FirearmsDirectivesAndProcedures.alc edits 012318.pdf \(192 KB\)](#)
[10-9_DisciplinaryProcess.alc edits. 12318.pdf \(352 KB\)](#)
[10-7_OfficerInCharge_042413. alc edits 012318.pdf \(127 KB\)](#)
[10-6_CeremonialHonorGuard.alc edits 012218.pdf \(244 KB\)](#)
[10-5_CommandSupervisionAndDirection.alc edits 012218.pdf \(133 KB\)](#)
[10-4_OrganizationalStructure.alc edits 012218.pdf \(159 KB\)](#)
[10-3_DailyActivityReport.alc edits.012218.pdf \(218 KB\)](#)
[10-2_DepartmentalDirectivesSystem.alc edits 012218.pdf \(259 KB\)](#)
[10-1_GeneralOrdersManual.alc edits 12218.pdf \(16 KB\)](#)

Subject 18.02 SY18-19 Operator Renewal Process

Meeting May 8, 2018 - Public Board Meeting

Category 18. INFORMATION AND DISCUSSION

Type Information

File Attachments

[SY1819 Operator Renewal Process Debrief.pdf \(1,339 KB\)](#)

Subject 18.03 2018 Charter Applications for Opening SY 2019-20

Meeting May 8, 2018 - Public Board Meeting

Category 18. INFORMATION AND DISCUSSION

Type Information

File Attachments

[2018 Charter School Applications.pdf \(561 KB\)](#)

19. SCHEDULE OF MEETINGS

Subject 19.01 Upcoming Meetings

Meeting May 8, 2018 - Public Board Meeting

Category 19. SCHEDULE OF MEETINGS

Type Information

Baltimore City Board of School Commissioners

Regularly scheduled public meetings of the Baltimore City Board of School Commissioners are held on the second and fourth Tuesday of each month during the school year, and once a month during holiday and summer months.

The executive session begins at 3 p.m. at the district office, 200 E. North Ave., Baltimore, MD 21202. The public session begins at 6 p.m. and may last up to four hours. The public sessions are held at the district office in the 1st Floor Board Room. Schedule changes are publicized on the district website and posted throughout the district office.

For the 2017-18 school year, the meeting schedule is as follows:

2017	2018
	January 9, 2018
July 25, 2017	January 23, 2018
August 22, 2017	February 13, 2018
September 12, 2017	February 27, 2018
September 26, 2017	March 13, 2018
October 10, 2017	April 10, 2018
October 24, 2017	April 24, 2018
November 14, 2017	May 8, 2018
December 12, 2017	May 22, 2018
	June 12, 2018

Public Comment: Up to 10 members of the public may register for an opportunity to speak by signing the public comment sign-up sheet. The sign-up sheet is available in the lobby outside the 1st Floor Board Room from 4:30 to 5:45 p.m. on the day of each Board meeting. All public comments should address agenda items or items of educational interest. For more information regarding public comment procedures, please visit the Board section of the City Schools website at www.baltimorecityschools.org.

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Visit us on the web at: www.baltimorecityschools.org

20. ADJOURNMENT

Subject 20.01 Adjournment

Meeting May 8, 2018 - Public Board Meeting

Category 20. ADJOURNMENT

Type Action

Motion & Voting