

## **MINUTES OF THE MARYLAND STATE BOARD OF EDUCATION**

Tuesday, July 23, 2019  
Maryland State Board of Education  
200 W. Baltimore Street  
Baltimore, Maryland 21201

The Maryland State Board of Education met in regular session on Tuesday, July 23, 2019, at 9:00 a.m. at the Nancy S. Grasmick State Education Building. The following members were in attendance: Ms. Gail Bates; Mr. Clarence Crawford; Ms. Jean Halle; Dr. Rose M. Li; Dr. Joan Mele-McCarthy; Mr. Michael Phillips; Dr. David Steiner; Brigadier General (BG) Warner Sumpter (Ret.); Ms. Noureen Badwi, Student Representative; and State Superintendent Dr. Karen B. Salmon. (Dr. Justin Hartings and Dr. Vermelle Green joined the meeting by phone to participate in the election of State Board officers.)

The following staff members were present: Elizabeth Kameen, Esq. Assistant Attorney General; Dr. Sylvia Lawson, Deputy State Superintendent, Office of School Effectiveness; Amalie Brandenburg, Deputy State Superintendent, Office of Finance and Administration; Dr. Carol Williamson, Deputy State Superintendent, Office of Teaching and Learning; and Dr. Miya T. Simpson, Executive Director, Office of the State Board.

Dr. Li called the meeting to order and opened the meeting with the Pledge of Allegiance.

Dr. Li welcomed members of the Maryland Association of Boards of Education (MABE) in attendance.

### **ADJOURN TO EXECUTIVE SESSION I**

Pursuant to §3-305(b)(1) of the General Provisions Article, Annotated Code of Maryland, and upon motion of Dr. Steiner, seconded by Mr. Phillips, and with unanimous agreement, the Maryland State Board of Education adjourned to closed session on Tuesday, July 23, 2019, in Conference Room #1, 8<sup>th</sup> Floor, at the Nancy S. Grasmick Building. The following State Board members were in attendance: Ms. Gail Bates; Mr. Clarence Crawford; Ms. Jean Halle; Dr. Rose M. Li; Dr. Joan Mele-McCarthy; Mr. Michael Phillips; Dr. David Steiner; Brigadier General (BG) Warner Sumpter (Ret.); Ms. Noureen Badwi. Dr. Justin Hartings and Dr. Vermelle Greene joined the Executive Session by phone. Also in attendance were Elizabeth Kameen, Esq., Assistant Attorney General, and Dr. Miya Simpson, Executive Director. The Executive Session commenced at 9:10 a.m. at which time nominations for President and Vice President were opened. The Board voted to elect General Warner Sumpter as President and Jean Halle as Vice President subject to a confirming vote in open session. The meeting was adjourned at 9:35 a.m.

### **ELECTION OF OFFICERS**

Upon reconvening, the State Board held the annual election of officers.

***ACTION 1:** Upon motion by Dr. Steiner and seconded by Mr. Phillips, the State Board unanimously elected General Sumpter as President and Ms. Halle as Vice President (In favor: 11; opposed: 0; abstained: 0. Dr. Hartings and Dr. Greene joined the meeting and voted by phone.)*

## **NEW BUSINESS**

➤ ***Approval of Consent Agenda:***

General Sumpter called for a motion to approve the Consent Agenda, which included the following items:

- Minutes for June 25, 2019
- Personnel Actions
- Budget Adjustments – Fiscal Year 2019 Closeout

***ACTION:** Upon motion by Dr. Li and seconded by Ms. Bates, the State Board approved the Consent Agenda. (In Favor: 9; opposed: 0; abstained: 0)*

## **REPORTS TO THE STATE BOARD FOR DISCUSSION AND/OR ACTION**

➤ ***Charter School Closures as a Result of Non-Renewals of the Charter***  
*(Liz Kameen, MSDE Principal Counsel, Office of the Attorney General)*

The State Board discussed whether a charter school whose charter is not renewed should be closed before an appeal to the State Board is decided. Ms. Kameen provided background and reviewed the timeline for review and decision at the local and State Board level. She explained that non-renewals of charter schools usually occur at a January or February local board meeting and that closure activities begin immediately, with closure set for June. The timeline from the local board decision to the issuance of the State Board decision is about six (6) months, but if the case is sent to the Office of Administrative Hearings (OAH) the timeline is eight (8) months.

Ms. Kameen provided two possible ways to deal with the issue of charter school closure: 1) require the local board to make the non-renewal decision earlier; 2) automatically stay with the local board's decision to close the charter school. She also reviewed additional issues to be considered in examining the issue.

State Board members inquired about how schools are monitored, the process for handling egregious cases, and the timeline allowed for interventions and corrections. Concerns that decisions may be made arbitrarily were also expressed.

Additional information was requested regarding the legal requirements for closing schools for academic reasons, local board policies related to school closures, and further explanation of the authority of the State Board and local board in governing schools and academic outcomes.

***ACTION:** None. For information and discussion only.*

- **State Board Analysis and Review of School Transfer Appeals and Other Similar Cases**  
(Liz Kameen, MSDE Principal Counsel, Office of the Attorney General)

Ms. Kameen reviewed the information and options presented to the State Board during the May 21, 2019 meeting regarding possible changes to the way the State Board reviews and analyzes appeals cases related to student transfer requests. The discussion ranged from changing the standard of review, shifting the burden of proof, and adopting a best interest of the student analysis. The State Board decided to adopt a best interest of the student analysis and to retain the current standard of review and burden of proof. Based on this, the department was instructed to draft regulatory language to reflect the State Board's decision and discussion.

*ACTION: None. For information and discussion only.*

## **NEW BUSINESS**

- **Code of Maryland Regulations (COMAR)**  
(Presenter: Mary Gable, Assistant State Superintendent, Division of Student, Family, and School Support; Sarah Spross, Assistant State Superintendent, Division of Educator Effectiveness)

- **COMAR 13A.01.05.06 Standard of Review (Permission to Publish)**

Request for permission to publish amendments to the regulation, which reflect the State Board's decision to adopt a best interest of the student analysis and to retain the current standard of review and burden of proof.

*ACTION: Upon motion by Ms. Bates and seconded by Ms. Halle, the State Board granted permission to publish the regulation. (In favor: 9; Opposed: 0; Abstained: 0.)*

- **COMAR 13A.07.12 Disqualification Criteria for Substitute Teachers (Permission to Publish)**

Request for permission to publish the proposed amendments regarding the disqualification criteria for substitute teachers when a local school system (LSS) has been informed that a substitute has been identified for possible involvement in child abuse, neglect, failure to report suspected child abuse or neglect, or is found guilty of specific crimes. The proposed regulation outlines the following: causes of disqualification; notice of disqualification and right to appeal; disqualified substitute teacher database; and disqualification of a substitute who holds a Maryland educator certificate.

*ACTION: Upon motion by Ms. Bates and seconded by Mr. Crawford, the State Board granted permission to publish the regulation. (In favor: 9; Opposed: 0; Abstained: 0.)*

- **COMAR 13A.03.02 Graduation Requirements (Permission to Publish)**

Request for permission to publish proposed amendments to the regulation related to the enactment of HB 1019 – State Board of Education – Public High School Students

– Assessments and Graduation Requirements. For students who are graduating in school years 2019 – 2020 and 2020-2021, the requirement set forth in §B(3)(a) of this regulation does not apply for Algebra I or English 10. For those students only, taking the Algebra I and English 10 Maryland Comprehensive Assessment will meet the graduation assessment requirement for Algebra I and English 10. Students must pass the Algebra I and English 10 courses, however, these students are exempt from completing a Bridge Project for Algebra I and/or English 10.

State Board members raised questions and expressed concerns about what happens to and the supports available for those students who do not pass and need remediation. There were also concerns that the test may not be taken seriously if there is a 2<sup>nd</sup> year grace period.

Dr. Steiner made a motion, seconded by Ms. Halle, to change the regulatory language to reflect a 1-year timeline instead of the 2-year timeline that has been proposed by the department. The State Board failed to reach the majority of votes needed for the motion to pass. (Favor: 5 – Dr. Steiner, Ms. Halle, Dr. Li, Ms. Bates, Mr. Phillips; Opposed: 4- President Sumpter, Mr. Crawford, Dr. Mele-McCarthy, Ms. Badwi)

Following further discussion, Mr. Crawford made a motion to approve the proposed regulation as recommended by the department. The motion was seconded by Ms. Badwi. The State Board failed to reach the majority of votes needed for the motion to pass (Favor: President Sumpter, Ms. Halle, Ms. Badwi, Ms. Bates, Mr. Crawford, Dr. Mele-McCarthy Ms. Opposed: Dr. Li, Dr. Steiner, Mr. Phillips).

President Sumpter recommended that the department consider the feedback and issues raised during the Board’s discussion to make revisions to the regulatory language and bring back for further review.

- **COMAR 13A.03.02 *Graduation Requirements for Public High Schools in Maryland* (Permission to Adopt)**  
Request for permission to adopt the proposed amendments to section .09C – *Exception to Passing Score Requirement*, which extends the graduation requirement exemption for the High School Maryland Integrated Science Assessment (HS MISA) for two years.

*ACTION: Upon motion by Ms. Badwi and seconded by Mr. Phillips, the State Board adopted the regulation. (In favor; 9 Opposed: 0; Abstained: 0.)*

- **COMAR 13A.10.01 and .05 *Home Instruction* (Permission to Adopt)**  
Request for permission to adopt amendments to the regulation. The amendments reflect current practice and available staffing in local school systems, and address privacy concerns of home instruction organizations.

*ACTION 1: Upon motion by Ms. Halle and seconded by Ms. Badwi, the State Board adopted the regulation. (In favor: 6; Opposed: 1 – Dr. Steiner; Abstained: 2 – Dr. Mele-McCarthy and Mr. Phillips.)*

▪ **COMAR 13A.03.04 Test Administration and Data-Reporting Policies and Procedures (Permission to Adopt)**

Request for permission to adopt the proposed amendments, which update the list of tests administered by the MSDE, clarify that “security” and “monitoring” apply to all instruments administered by the MSDE, clarify that personnel should be trained at least annually in test administration policy and procedures, and clarify eligibility requirements for local accountability coordinators, school test coordinators, test administrators, proctors, and accommodators.

*ACTION 1: Upon motion by Dr. Li and seconded by Dr. Mele-McCarthy, the State Board adopted the regulation (In favor: 9; Opposed: 0; Abstained: 0.)*

## **ADJOURN TO EXECUTIVE SESSION II**

Pursuant to § 3-305(b)(7)&(8) of the General Provisions Article, Annotated Code of Maryland, and upon motion of Dr. Li, seconded by Ms. Bates, and with unanimous agreement, the Maryland State Board of Education met in closed session in Conference Room #1, 8<sup>th</sup> Floor, at the Nancy S. Grasmick Building. All board members were in attendance except Dr. Vermelle Greene and Dr. Justin Hartings. Also in attendance were Dr. Sylvia Lawson, Chief Performance Officer, Dr. Carol Williamson, Chief Academic Officer, Amalie Brandenburg, Chief Operating Officer, Dr. Miya Simpson, Executive Director, Office of the State Board and Assistant Attorneys General, Elizabeth Kameen, Jackie La Fiandra, Derek Simonsen, Law Clerk, Ethan Sonnenstrahl and two sign language interpreters. The Executive Session commenced at 12:05 p.m.

At that time, the State Board approved one Opinion and two Orders for publication.

- *J.H. v. Anne Arundel County Board of Education* – teacher termination – Opin. No. 19-25
- *Harvest Foundation Group v. Baltimore County Board of Education* – charter application – Order No. OR19-11
- *Tracy Mathews v. Anne Arundel County Board of Education* – school calendar – Order No. OR19-12

The Chief Operating Officer explained the Budget Process for FY 2021. The State Superintendent updated the State Board on the events at the Jefferson School and the September 1<sup>st</sup> date for identifying legislative priorities. She provided the State Board with embargoed PARCC data.

Dr. Lawson updated the State Board on the Black Tie Case. Ms. Kameen provided a brief update on the BOOST lawsuit.

The Executive Session ended at 1:10 p.m.

## **STATE SUPERINTENDENT'S REPORT**

### ➤ ***Lead Higher Report***

*(Equal Opportunity Schools - Dr. Sasha Rabkin, Chief Strategy Officer; Bernadette Merikle, Senior Director, Race & Equity Strategy)*

An update on the implementation of the Lead Higher Initiative to close equity gaps for lower income students and students of color in Maryland's Advanced Placement (AP) and International Baccalaureate (IB) programs. The Lead Higher Initiative was created in 2015 by a consortium that includes Equal Opportunity Schools (EOS), College Board, International Baccalaureate, and the Jack Kent Cooke Foundation.

In 2016, Maryland was chosen through a competitive national process. Five school systems selected 17 schools for participation in the 2017-2018 cohort. The 2018-2019 cohort included 10 schools from one participating county and one new county. This summer, four additional school systems selected 21 schools to for the state's third cohort.

State Board members inquired about supports available to assist students, the availability of training to increase the diversity of teachers, collaborations with higher education teacher preparation programs, and opportunities for scaling up. State Board members commended EOS for what has been accomplished and asked how the State Board could support further expansion. A request was also made for the most recent assessment data available.

***ACTION:** None. For information and discussion only.*

### ➤ ***Implementation Update of SB 1030 – The Blueprint for Maryland's Future***

*(Amalie Brandenburg, MSDE Chief Financial Officer)*

On May 24, 2019, the MSDE released draft calculations and guidance for Senate Bill 1030 - *Blueprint for Maryland's Future* to local school systems. A status update was provided on the various grants awarded was presented, to include: Concentration of Poverty School Grant Program, PreK Supplemental Grants, Teacher Salary Incentive Grant, Students with Disabilities Grant, Mental Health Services Coordinator, Transitional Supplemental Instruction for Struggling Learners, and Teacher Collaborative Grant.

***ACTION:** None. For information and discussion only.*

### ➤ ***Curricular Support Materials (CSM) Initiative***

*(Dr. Marcia Sprankle, Assistant State Superintendent, Division of Curriculum, Instructional Improvement, and Professional Learning; Cecelia Roe, Director of Instructional Assessment and Professional Development)*

An overview of the CSM Initiative developed through the 2015 Federal Statewide Longitudinal Data Systems (SLDS) Grant. The MSDE has developed the CSM initiative as a way to provide local school systems with a repository of high-quality, standards-aligned

instructional material, interventions, programs, and practices that have been vetted nationally and locally.

*ACTION: None. For information and discussion only.*

## **STATE BOARD MEMBER REPORTS AND COMMENTS**

### **➤ Committee Reports**

- President Sumpter reviewed the most recent list of committee assignments. Updates will be made to reflect those committees that are currently active/on-going and those that may no longer be active or necessary due to having completed its work.
- *Online Learning Policy* – Ms. Halle shared that the committee is preparing the final report and recommendations to be presented to the State Board.
- *Maryland Association of Student Councils (MASC)* – Ms. Badwi provided updates on recent activities to include a staff development workshop and leadership trainings.

### **➤ Comments/Updates**

- Ms. Badwi expressed her excitement in joining the State Board and representing Maryland’s students. She also requested to have a future discussion regarding the timing of the public comment period on the meeting agenda.

## **FUTURE AGENDA ITEMS/AGENDA PLANNING**

The State Board discussed tentative agenda items for the August meeting

- **Tuesday, August 27<sup>th</sup> -**
  - Task Force on Student Discipline Regulations
  - PARCC Results
  - Equity Guidebook
  - State Board Member Reports/Updates
  - State Superintendent’s Report
  - Regulatory Actions

## **OPINIONS**

Ms. Kameen announced the following Opinions and Orders:

- *Jerry Hines, Jr. v. Anne Arundel County Board of Education* – teacher termination – affirmed the local board’s decision.
- *Harvest Foundation Group v. Baltimore County Board of Education* – charter application – Order No. OR19-11 – dismissed.
- *Tracy Mathews v. Anne Arundel County Board of Education* – school calendar – Order No. OR19-12 – dismissed for lack of standing.

## **ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 4:06 p.m.

Karen B. Salmon, Ph.D.  
Secretary/Treasurer

Date: August 27, 2019

*The information included here provides a summary of the agenda items presented and actions taken during the meeting of the Maryland State Board of Education. The video recordings of the meetings are the official record of the meetings and can be located at:*

<http://www.marylandpublicschools.org/stateboard/Pages/Meetings-2019.aspx>

**MARYLAND STATE BOARD OF EDUCATION**  
**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER OPEN MEETINGS ACT (General Provisions Article § 3-305)**

1. Recorded vote to close the meeting.

Date: July 23, 2019

Time: 9:35 a.m.

Location: 200 West Baltimore Street, Baltimore, MD 21201

Motion to close meeting made by: Dr. Steiner

Seconded by: Mr. Phillips

Members in favor: 9; Dr. Hartings and Dr. Greene joined Executive Session by phone.

Opposed: 0

Abstaining: 0

Absent: 0

2. The meeting was closed under authority of Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland (check all provisions that apply). This meeting will be closed under General Provision Art. § 3-305(b) only.

- 1. To discuss: (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- 2. To protect the privacy or reputation of individuals concerning a matter not related to public business.
- 3. To consider the acquisition of real property for a public purpose and matters directly related thereto.
- 4. To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- 5. To consider the investment of public funds.
- 6. To consider the marketing of public securities.
- 7. To consult with counsel to obtain legal advice.
- 8. To consult with staff, consultants, or other individuals about pending or potential litigation.
- 9. To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- 10. To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- 11. To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- 12. To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- 13. To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- 14. Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion to topic
§ 3-305(b) (1)	Internal Board Management	Election of Officers.



4. This statement is made by \_\_\_\_\_, Presiding Officer.

**MARYLAND STATE BOARD OF EDUCATION**  
**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER OPEN MEETINGS ACT (General Provisions Article § 3-305)**

1. Recorded vote to close the meeting.

Date: July 23, 2019

Time: 12:05 p.m.

Location: 200 West Baltimore Street, Baltimore, MD 21201

Motion to close meeting made by: Dr. Li

Seconded by: Ms. Bates

Members in favor: 9

Opposed: 0

Abstaining: 0

Absent: 2

2. The meeting was closed under authority of Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland (check all provisions that apply). This meeting will be closed under General Provision Art. § 3-305(b) only.

- 1. To discuss: (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- 2. To protect the privacy or reputation of individuals concerning a matter not related to public business.
- 3. To consider the acquisition of real property for a public purpose and matters directly related thereto.
- 4. To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- 5. To consider the investment of public funds.
- 6. To consider the marketing of public securities.
- 7. To consult with counsel to obtain legal advice.
- 8. To consult with staff, consultants, or other individuals about pending or potential litigation.
- 9. To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- 10. To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- 11. To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- 12. To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- 13. To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- 14. Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion to topic
§ 3-305(b)(7)	Legal Advice	Legal appeals.
§ 3-305(b)(8)	Pending Litigation	Consult with staff about pending litigation.



4. This statement is made by \_\_\_\_\_, Presiding Officer.

**MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE July 23, 2019 BOARD MEETING**

**I. Appointments Grade 19 and above:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Semanoff, Jason H.	Education Program Specialist I, Physical Education Specialist	21	Office of the Deputy for Teaching and Learning, Division of Curriculum, Instructional Improvement & Professional Learning	TBD
Wojcik, Jennifer L.	Education Program Specialist I, Instructional Assessment Specialist	21	Office of the Deputy for Teaching and Learning, Division of Curriculum, Instructional Improvement & Professional Learning	TBD

**II. Appointments Grade 18 and below:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Ali, Nizim	Accountant I	15/4	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	7/17/19
Cobb, Queell	Vocational Rehabilitation Specialist II	13/3	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	7/17/19
Cole, Samantha	Vocational Rehabilitation Specialist II	13/3	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	7/17/19
Haley, Cierra	Vocational Rehabilitation Specialist I	12/3	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	7/17/19
Sanchez, Korri	Vocational Rehabilitation Specialist I	13/3	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	7/17/19

**III. Other Actions: Promotional**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

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July 23, 2019

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Jason H. Semanoff  
**Position:** Education Program Specialist I, Physical Education Specialist  
**Division/Office:** Curriculum, Instructional Improvement & Professional Learning  
**Salary Grade:** State Salary Grade: 21  
Annual Salary Range: \$63,925 - \$102,634  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Education, Educational Administration/Supervision, Physical Education, or a closely related field. Maryland certification in Physical Education is preferred.

**EXPERIENCE:**

Four (4) years of professional work experience in teaching and administration, or supervision within an education setting. Experience in a physical education program preferred.

**DESCRIPTION:**

This is a professional position responsible for providing leadership, content expertise, and coordination in the implementation of Physical Education programs in Maryland public schools.

Jason H. Semanoff

**QUALIFICATIONS:**

**Education:**

Stoney Brook University (Stony Brook, New York) 2006 – Master’s Degree in Education

Salisbury University (Salisbury, Maryland) 2002 – Bachelor’s Degree in Education

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2018 – Present: Education Program Specialist I – Physical Education Specialist Contractual

University of Maryland (College Park, Maryland)

2016 – 2018: Kinesiology Instructor: Elementary Physical Educator

Anne Arundel County Public Schools (Annapolis, Maryland)

2018 – 2019: Physical Education Teacher – Shipley’s Choices Elementary School

2009 - 2018 Physical Education Teacher – Nantucket Elementary School

2004 – 2009: Physical Education Teacher – Old Mill Middle School

2005 – 2009: Head Coach – Old Mill High School

Riverhead Charter School (Calverton, New York)

2002 – 2004: Physical Education Teacher

**EMPLOYMENT STATUS:**

Contractual Conversion



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

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July 23, 2019

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Jennifer Wojcik  
**Position:** Education Program Specialist I, Instructional Assessment Specialist  
**Division/Office:** Curriculum, Instructional Improvement & Professional Learning  
**Salary Grade:** State Salary Grade: 21  
Annual Salary Range: \$63,925 - \$93,364  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Master's Degree or equivalent 36 credit hours of post baccalaureate course work in secondary education, curriculum, assessment, or a related field.

**EXPERIENCE:**

Secondary teaching certification in English, mathematics, science, or history/social studies; four (4) or more years professional teaching experience; high school preferred; and two (2) or more years of leadership experience.

**DESCRIPTION:**

This is a professional position responsible for providing leadership and technical assistance for statewide and local instructional assessment, including formative assessment pathways and the Bridge Plan for Academic Validation, and assists in other state-wide professional learning initiatives.

Jennifer Wojcik

**QUALIFICATIONS:**

**Education:**

Towson University (Baltimore, Maryland) 2006 – Master’s Degree in Secondary Education

Campbell University (Buies Creek, North Carolina) – Bachelor’s Degree in English and Spanish

**Experience:**

Baltimore County Public Schools (Towson, Maryland) Parkville Middle School and Center of Technology

2018 - Present: Job-Embedded Professional Development Facilitator/Instructional Coach

2015 – 2018: Reading and English Language Arts Department Chair – Parkville Middle School

2006 – 2015: English Language Arts Teacher – Dundalk Middle School

**EMPLOYMENT STATUS:**

New Hire