WestEd Monthly Report, August 2019

This monthly report reflects work completed during the designated month and any work in progress. We also provide a summary of upcoming work.

Work Performed During this Period

- Bulleted list of major work completed by last working day of each month.
- Interviews/Meetings Conducted:

Title	Department/Program/Organization	Location	Interviewer	Date(s)
Executive Director	Office of Finance and Administration, Office of Policy and Fiscal Analysis	virtual	Berg-Jacobson, Dodge	8/1/19
CFO	School for the Blind	virtual	Dodge	8/7/19
Assistant Secretary	Department of Rehabilitation Services	virtual	Dodge	8/16/19
Chief Academic Officer	Maryland State Department of Education	virtual	Dodge	8/19/19
Deputy Director and Deputy Secretary	Developmental Disabilities Council Developmental Disabilities Administration	virtual	Dodge	8/12/19
Secretary	Department of Disabilities	virtual	Dodge	8/19/19
Special Education Director	Maryland School for the Deaf	virtual	Dodge	8/21/2019

- Focus Groups/Site Visits Conducted:

Group/Department/Program/Organization	Location	Date(s)

Deliverables and Major Activities

Deliverables Completed this Month:

Progress on Other Deliverables:
- Began analysis of financial data, online IEP data, and assessment data.
- Finalized procedures for identifying "hidden" SPED expenditures and accounting for regional cost variation in the cost function model in collaboration with MSDE.
- Continue to collect and prepare remaining non-MOIEP online IEP data including data from Howard, Baltimore County, and Montgomery County.
- Collected and prepared IDEA Section 618 data provided by MSDE.
- Prepared draft of report 2.4.4.3

Challenges/Questions Encountered and Plan to Address Them Work Plan for Upcoming Month

- Continue analysis of available data, and run initial cost function modeling.
- Finalize measures for cost function analysis in collaboration with MSDE including key methods decisions.
- Prepare first draft final report 2.4.4.4.
- Prepare report 2.4.4.2

Title	Department/Program/Organization	Date(s)

- Focus Groups/Site Visits Planned for Upcoming Month:

Group/Department/Program/Organization	Location	Date(s)