

**ACCESS, EQUITY, PROGRESS (AEP) PLAN TEMPLATE**

**LOCAL IMPLEMENTATION FOR RESULTS (LIR)**

**STATE PRIORITY GRANT**

Federal Fiscal Year (FFY) 2022

State Fiscal Year (SFY) 2023

**Local System / Public Agency:** Click or tap here to enter text.

**Maryland State Department of Education**200 West Baltimore Street

Baltimore, Maryland 21201

**Deadline**August 15, 2022

 No later than 5:00 pm EST

**Special Education Director Name:** Click or tap here to enter text.

**Email address**: Click or tap here to enter text.

**Local System AEP LIR Project Manager:** Click or tap here to enter text.

**Email address:** Click or tap here to enter text.

**Local Implementation for Results (LIR) Plan**

Strategic Imperative: **Access, Equity, and Progress (AEP)**

Narrow the Gap for Students with Disabilities through

* Effective Co-Development, Co-Implementation, and Co-Evaluation of Specially Designed Instruction within an Integrated Tiered System of Supports
* Meaningful Access to General Education with Outcomes
* Social-Emotional/Behavioral Interventions and Supports Implemented with Fidelity
* Job-Embedded, Inclusive Professional Learning and Coaching
* Cross-Disciplinary Teaming Practices and Family Partnerships

**Directions:** **Engage in the TAP-IT data-informed decision-making process** **(an evidence-based data analysis and decision-making cycle)**

*Build a* ***TEAM***

***ANALYZE*** *data to identify the potential root cause(s) and priority area(s);*

*Develop a* ***PLAN*** *with data-informed goal(s) based on identified priority area(s);*

***IMPLEMENT*** *strategies/evidence-based practices with fidelity in the priority area; and*

***TRACK*** *implementation progress and outcomes.*

**Partner with your MSDE DEI/SES liaison to develop your SFY 2023 Access, Equity, and Progress LIR plan.**

## **TEAM:** Local Implementation Team Formation for Strategic Collaboration

**Identify the local implementation team including, names, titles, e-mail, and phone contact information. Include General Education partners/internal and external stakeholders in the team.**

Enter Name & TitleEnter Telephone NumberEmail Address

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Additional participants to invite: Click or tap here to enter text.

How often does the AEP Local Implementation Team meet? Click or tap here to enter text.

*Remember: Highly Performing Teams meet at least* ***quarterly*** *to review data and modify the plan as appropriate to ensure progress monitoring of benchmark and overarching goal(s).*

## **ANALYZE:** Review Trend Data, Determine Root Causes, and Identify Priority Area(s).

* Identify prior focus areas within your System and describe the impact of this work, including changes in infrastructure, professional practices, and student outcomes.

Click or tap here to enter text.

* Identify data points relevant to your system’s priority area(s). Disaggregate data considering the following categories: race/ethnicity, FARMS status, English Learner status, LRE/placement, grade level, school, or other factors.
	+ Compare current data to previous data
	+ Attach source data using the attached chart or alternate format [See Data Chart]
* Consider how your current inclusive personnel development activities (hiring and retention of staff, professional learning across service providers/systems/schools, coaching, performance assessment/fidelity) and/or infrastructure (allocation of resources, staffing patterns, use of data, consistent messaging) either support or challenge narrowing the gap for students with disabilities in your system.

Click or tap here to enter text.

* Utilize a data analysis strategy (e.g., 5 Whys, Fishbone) to determine and document possible root causes.

**Summarize your analysis below**

| **Data Source and Trend** | **Root Cause Analysis** | **Impact on Narrowing the Gap****(Why is this important?)** |
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## **PLAN:** Identify Priority Goal and Strategy/Evidence-Based Practice(s) To Be Implemented

Identify one or more priority goals and the strategy or evidence-based practices to be implemented to narrow the gap. Goals and activities should serve as a catalyst for the development of a sustainable, integrated system. Goals may target selected schools, regions, programs, or groups of students.

**GOAL 1:**

| **Priority Area(s) addressed in Goal 1:**[ ]  Effective Co-Development, Co-Implementation, and Co-Evaluation of Specially Designed Instruction within an Integrated Tiered System of Supports[ ]  Meaningful Access to General Education with Outcomes[ ]  Social-Emotional/Behavioral Interventions and Supports Implemented with Fidelity[ ]  Job-Embedded, Inclusive Professional Learning and Coaching[ ]  Cross-Disciplinary Teaming Practices and Family Partnerships | **Federal Accountability Indicator(s) Impact:**Click or tap here to enter text. | **Identify Root Cause(s) addressed by Goal Statement 1:** Click or tap here to enter text. |
| --- | --- | --- |
| **Goal Statement 1.** [Goals must be stated in measurable/quantifiable changes in student outcomes and/or professional practices with projected timelines for completion.]Click or tap here to enter text. |
| **Strategy/Evidence-Based Practice(s) to implement to make progress towards the goal.** [Strategies/EBPs should address what specifically will be implemented with fidelity to achieve goals by addressing root causes.]Click or tap here to enter text. |

**IMPLEMENT:** Identify Personnel Development and/or Infrastructure Implementation/Activities.

| **Activity** | **Who is involved?***(Selected school(s), programs, regions, and/or groups of children/students)* | **When will it happen?***Month/Year* | **What is the projected cost?** |
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## **TRACK:** Identify Benchmarks to Measure Progress

| **How will it be known that progress is being made?** *(Benchmark/Outcome)* | **What data will be used to measure progress?** | **How often will benchmark data be collected?** |
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**Goal 2:**

| **Priority Area(s) addressed in Goal 2:**[ ]  Effective Co-Development, Co-Implementation, and Co-Evaluation of Specially Designed Instruction within an Integrated Tiered System of Supports[ ]  Meaningful Access to General Education with Outcomes[ ]  Social-Emotional/Behavioral Interventions and Supports Implemented with Fidelity[ ]  Job-Embedded, Inclusive Professional Learning and Coaching[ ]  Cross-Disciplinary Teaming Practices and Family Partnerships | **Federal Accountability Indicator(s) Impact:**Click or tap here to enter text. | **Identify Root Cause(s) addressed by Goal Statement 2:** Click or tap here to enter text. |
| --- | --- | --- |
| **Goal Statement 2.** [Goals must be stated in measurable/quantifiable changes in student outcomes and/or professional practices with projected timelines for completion.]Click or tap here to enter text. |
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## **Reporting Requirements**

**Interim and Final Progress Reports** must contain a detailed status of implementation, expenditures, and related benchmark data aligned to **each goal**. Please include information that highlights the **reinforcement and sustainability** of your AEP System.

Include date(s) and methods to communicate LIR Plan and progress within inclusive communities (across school/system/community partners).

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| **Date** | **How**  | **Who** |
| January 31, 2023 | Click or tap here to enter text. | Click or tap here to enter text. |
| January 31, 2024 | Click or tap here to enter text. | Click or tap here to enter text. |
| November 30, 2024 | Click or tap here to enter text. | Click or tap here to enter text. |

# LEA Signatures Required for Submission

Enter Name Click or tap to enter a date.

Local Director of Special Education Signature Date

# MSDE, DEI/SES Approvals

MSDE, DEI/SES, School-age/SDI Liaison Signature Date

MSDE, DEI/SES, Fiscal Grants Liaison Signature Date

MSDE, DEI/SES, Assistant State Superintendent Signature Date