

**National Board Certification**

**State and Local Incentive Program**

**Maryland State Department of Education**200 West Baltimore Street

Baltimore, Maryland 21201

**Deadline**October 5, 2022

No later than 11:50 p.m. EST

**APPLICATION FOR PARTICIPATION**

**MARYLAND STATE DEPARTMENT OF EDUCATION**

**Mohammed Choudhury**State Superintendent of Schools   
Secretary-Treasurer, Maryland State Board of Education

**Deann M. Collins, Ed D.**Deputy Superintendent, Teaching and Learning

**Kelly Meadows**Assistant State Superintendent, Division of Educator Certification and Program Approval

**Larry Hogan**Governor

**MARYLAND STATE BOARD OF EDUCATION**

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Holly C. Wilcox, Ph.D.

Merin Thomas (Student Member)

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**Instructions**

Complete this application electronically by typing directly into the fillable fields and charts. Do not alter or remove sections. When finished, save the application document as a pdf to your computer and obtain appropriate signatures. The completed application should be saved as a pdf an emailed to:

Karla Henriquez, Director of Teacher Certification

Division of Educator Certification and Program Approval

Maryland State Department of Education

(410) 767 – 0389

[karla.henriquez@maryland.gov](mailto:karla.henriquez@maryland.gov)

# Cover Page

Local Education Agency: Choose an item.

Address: Click here to enter text.

Click here to enter text.

Phone: Click here to enter text.

Program Contact Name: Click here to enter text.

Title: Click here to enter text.

Phone: Click here to enter text.

Email: Click here to enter text.

Provide the number of educators requesting funding this cycle who are:

*(Refer to page 7 of the program information guide for a definition of each.)*

Initial NBC candidates: Click here to enter text.

Renewing NBC candidates: Click here to enter text.

Continuing NBC candidates: Click here to enter text.

Retaking NBC component(s): Click here to enter text.

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Superintendent or Head of Agency Printed Name Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent or Head of Agency Signature Date

# Enrollment Information

LEAs must provide enrollment data on the teachers seeking to participate in this program.

1. How many initial candidates are teaching in [low performing schools](https://marylandpublicschools.org/Blueprint/Pages/NBCTProgram/List-of-Maryland-Schools-Meeting-the-State-Definition.aspx)? Click here to enter text.
2. Provide demographic information for initial candidates by completing the chart below:

|  |  |
| --- | --- |
| **Gender** | **Number of Initial Candidates** |
| Female | Click here to enter text. |
| Male | Click here to enter text. |
| Other | Click here to enter text. |

|  |  |
| --- | --- |
| **Race or Ethnicity** | **Number of Initial Candidates** |
| White | Click here to enter text. |
| Black/African American | Click here to enter text. |
| Hispanic | Click here to enter text. |
| Asian | Click here to enter text. |
| Other | Click here to enter text. |

# Estimated Cost

What is the estimated total, state, and local cost for this year's submission?

Note: Refer to pages 9-10 of the [National board Candidate Guide](https://www.nbpts.org/wp-content/uploads/2021/05/Guide_to_NB_Certification.pdf) for fee amounts.

|  |  |
| --- | --- |
| Estimated LEA cost: | $ Click here to enter text. |
| Estimated State cost: | $ Click here to enter text. |
| Estimated total cost: | $ Click here to enter text. |

# Outreach and Recruitment

How and where will eligibility criteria for teachers be published? Include links and/or attachments as appropriate.

|  |
| --- |
| Enter response here. |

What steps is the LEA taking to increase the number and diversity of initial candidates?

|  |
| --- |
| Enter response here. |

# Candidate Support and Retention

Describe the services/activities the LEA is putting in place this year to support candidates through the NBC process.

|  |
| --- |
| Enter response here. |

# Appendix

The following Appendices must be included in the application for funding.

* A signed Selection Procedures Verification Form
* Candidate Selection Spreadsheet
* Copies of signed and notarized candidate MOUs
* Copies of Eligibility Verification form for initial candidates