

**MARYLAND STATE BOARD OF EDUCATION  
200 W. Baltimore Street  
Baltimore, MD 21201**

**PROFESSIONAL STANDARDS AND TEACHER EDUCATION BOARD**

**FEBRUARY 4, 2016  
Minutes**

The 403<sup>th</sup> meeting of the Professional Standards and Teacher Education Board (PSTEB) was held at the Maryland State Department of Education, 200 West Baltimore Street, Baltimore, Maryland 21201 on February 4, 2016. Mr. Darren Hornbeck called the meeting to order at 9:40 a.m.

**The following members were in attendance:** Ms. Jennifer Berkley, Ms. Louise DeJesu, Mr. Charles Hagan, Dr. Kandace Hoppin, Mr. Darren Hornbeck, Dr. Alyssia James, Mr. Philip Kauffman, Ms. Kathleen Kelbaugh, Mr. Christopher Lloyd, Dr. Donna Newcomer, Ms. Dawn Pipkin, Ms. Debra Poese, Ms. Sarah Spross, and Dr. Jamey Tobery-Nystrom.

**The following members were absent:** Mr. Peter Baily, Ms. Merlyn Bell, Dr. Lorraine Cornish-Harrison, Ms. Maleeta Kitchen, Dr. Mary Ellen Lewis, and Dr. Barbara Martin-Palmer.

**The following Maryland State Department of Education staff members were present:**

Ms. Kelly Meadows, Ms. Michelle Dunkle, Ms. Mary Voorhees, Ms. Ruth Downs (Recorder), and Mr. Derek Simmons, Esq., Attorney General's Office.

**PRELIMINARY ITEMS**

**Recognition of Guests**

Ms. Geraldine Duval, MSEA  
Ms. Lisa Hendricks, ETS

**Public Comment**

None

**State Board**

Ms. Miya Simpson, Executive Director stated that the Maryland State Board meeting that was scheduled for January 26, 2016 meeting was rescheduled for February 12, 2016 at 9 a.m., due to inclement weather.

The Information/Study Session that was scheduled for January 25, 2016 was rescheduled for February 11, 2016 at 8:30 a.m. due to inclement weather.

The process has begun to search for the new Maryland School Superintendent. Invitations have been sent out to participate and provide input through an online survey and also the opportunity to meet with the HYA consultants through forums. There have been five (5) Forums scheduled for public comments. Each forum had two (2) sessions per day. The final forum was held on Thursday, February 4, 2016 at 3:30 p.m. and 7 p.m. at

the Mergenthaler Vocational Technical High School. Ms. Simpson provided the PSTEB board the website information to access the survey for the Superintendent search [www.ecrasurvey.com/msde](http://www.ecrasurvey.com/msde).

The next meeting of the Maryland State Board of Education will be held on Tuesday, February 23, 2016 at the Nancy S. Grasmick State Education Building, 200 West Baltimore Street, 7<sup>th</sup> Floor Board Room, and Baltimore, Maryland 21201.

## **Discussion**

### **COMAR 13A.12.01.02 Definitions**

Ms. Sarah Spross and Ms. Kelly Meadows continued with the discussion on the definitions for COMAR 13A.12.01.02.

Ms. Spross stated that at the last meeting, we proposed the idea of coming back with a chart and recommendations on how we wanted to proceed with how to best define, “How certificates can be renewed.” Ms. Spross informed the board that there are equivalent credits that are not being approved throughout MSDE or elsewhere, but there are processes in place for all 24 school systems to approve their own equivalent credits. This is where the presentation by Cecelia Roe and Michelle Dunkle came into play with the Professional Learning Plan that was shared with you. We want to be clear to our education, hiring individuals, and certification folks, what it is that someone needs to do to renew a certificate. She stated that we want to open as many avenues as possible to get teachers the renewal requirements that they need to remain certified. We also want to make sure that those avenues are held at a similar standard regardless of where you are employed and that there is a standardized approval process for anything that is not a traditional credit earned in an Institute of Higher Learning.

Ms. Spross stated that there are 3 ways to get credit.

- Traditional coursework from a college or university
- Continuing Professional Development
- Continuing Education Development

The Board members had several questions in regards to the definitions and the Professional Learning Plan database.

Mr. Darren Hornbeck suggested that at the March meeting, for the Board to focus only on the definitions in itself and separate out the concerns that the Board had with the database and its’ potential use and problems as a separate conversation.

### **Definitions:**

<b>Term</b>	<b>Current Definition</b>	<b>Proposed Definition</b>
CPDs	Credits earned through continuing professional development experiences approved by the Department, issued by a state department of education or an institution of higher education (IHE); or credits used to renew licenses issued by other licensing boards and approved by the Department.	Credits earned, after receiving initial Maryland certification, though coursework, activities or experiences approved by the Department.
CEUs	n/a	The number of clock hours or contact hours used to renew licenses issued by other licensing boards.

Equivalent Credits	n/a	No definition recommended
Job-embedded professional learning	n/a	No definition recommended
Department of-recognized credits	n/a	No definition recommended

### **COMAR 13A.12.01.03 Personnel not Eligible**

The regulations in this subtitle are established as certification standards for personnel educating students. A local school system may establish additional requirements as a condition of employment.

Mr. Derek Simonsen gave a brief presentation on the new language that was added to COMAR 13A.12.01.03 – Personnel Not Eligible. He stated that the new language is dealing with individuals who are seeking a certification and are being denied certification by MSDE. Essentially for the same reason a person could have their certificate suspended or revoked. The new language is just formalizing the process across the board. Mr. Simonsen intent is to bring COMAR 13A.12.01.03 back to March meeting for permission to publish.

#### **.03 Personnel.**

##### **(2) Personnel Under Investigation.**

- a) Personnel under investigation for a cause under COMAR 13A.12.05 shall remain ineligible for a certificate pending the result of the investigation.
- b) *If the Department’s investigation concludes that the individual has committed a cause listed under COMAR 13A.12.05, that individual shall be denied a certificate by the Department.*
- c) *An individual who has been denied a certificate may appeal that decision through the process outlined in COMAR 13A.12.05.*

### **BREAK**

### **Action Items**

#### **Permission to Publish: COMAR 13A.12.03.02 – School Counselors**

##### **Purpose:**

The purpose of this item is to request permission to publish amendments to COMAR 13A.12.03.02 School Counselor. Amendments are being proposed to meet the certification requirements that were legislated by the Maryland General Assembly during the 2015 legislative session under the law entitle, Professional Standards and Teacher Education Board – School Counselors – Certification Renewal Requirement (Lauryn’s Law).

##### **Summary:**

COMAR 13A.12.03.02 requires revision due to the enactment of Education Article §6-704.1.

##### **Proposed amendments:**

1. Establish renewal/reinstatement requirements for school counselors that are congruent with the mandate of Education Article §6-704.1;
2. Requires additional professional development to further refine a school counselor’s ability to recognize and address indicators of mental illness and behavioral distress, including depression, trauma, violence, youth suicide, and substance abuse; and
3. Assures that school counselors are aware of, and distribute as appropriate, the necessary resources to parents of students in crisis.

The proposed amendments to COMAR 13A.12.03.02 do not have any economic impact nor is there any impact on individuals with disabilities. There is no corresponding federal standard for these proposed actions.

**Action:**

Ms. Spross requested permission to publish amendments to COMAR 13A.12.03.02 with the following tentative timeline:

Maryland State Board of Education (SBOE)	April 2016
Maryland Register Date	June 2016
30 Day Open Comment Period	June – July 2016
PSTEB Adoption	July/August 2016
SBOE Adoption	August/September 2016

Mr. Darren Hornbeck entertained a motion to approve the Permission to Publish COMAR 13A.12.03.02.

**MOTION:** Mr. Christopher Lloyd/Mr. Phil Kauffman To approve the Permission to Publish COMAR 13A.12.03.02 – School Counselor.

**VOTE:** UNANIMOUS

**Approval of December Minutes**

Mr. Darren Hornbeck entertained a motion to approve the December minutes.

**MOTION:** Ms. Dawn Pipkin/Ms. Debra Poese To approve the December 3, 2015 minutes.

**VOTE:** UNANIMOUS

**Approval of Proposed Agenda Items for March**

- Approval of January/February Minutes
- Permission to Publish COMAR 13A.12.01.03
- Discussion COMAR 13A.12.01.04 Options For obtaining Initial Maryland Certification
- Continued Discussion of COMAR 13A.12.01
- Continued Discussion on Definitions

Mr. Darren Hornbeck entertained a motion to approve the March Agenda.

**MOTION:** Mr. Christopher Lloyd/Ms. Dawn Pipkin To approve the March Agenda.

**VOTE:** UNANIMOUS

**Meeting Adjourned**

Mr. Darren Hornbeck entertained a motion to adjourn the meeting.

**MOTION:** Ms. Charles Hagan/Ms. Kathleen Kelbaugh To approve the adjournment of the meeting.

**VOTE:** UNANIMOUS

**Meeting adjourned 11:50**