

2019 – 2020 Title IV, Part A – Student Support and Academic Enrichment Grant (SSAE) Year-at-a-Glance

Local Education Agency (LEA) Support by the Maryland State Department of Education (MSDE) Staff

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Technical Assistance/Updates

- Professional development on February 21, 2020, from 9:00 a.m. to 3:00 p.m. at DoubleTree by Hilton Hotel: 210 Holiday Ct, Annapolis, MD 21401.

Application: Title IV, Part A

- Plans are due by **October 15, 2019, with LEA Local ESSA Consolidated Strategic Plan.**
 - Drafts may be submitted earlier for feedback and consultation.
 - Please email plans to Jonathan Turner at jonathan.turner@maryland.gov.
- **FINAL** plans must be **APPROVED** by **November 16, 2019.**
 - Final, approved plans are submitted along with LEA Local ESSA Consolidated Strategic Plan.
 - You do not have to mail in paper copies.
 - Please remember to complete the Needs Assessment **IF** you did not complete an assessment last year.
 - LEAs that completed a Needs Assessment last year are not required to complete another assessment this year but may do so if it will help in developing the plan.
- Notice of Grant Awards (**NOGAs**) distributed after Local ESSA Consolidated Strategic Plan and FY 20 Title IV, Part A application approved (December 2019 – January 2020).

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Interim Progress Reports

- Interim Progress Reports are due by the 15th of the month every three months.
- Interim Progress Reports are completed using the C-1-25-C form.
- Final grant amendments must be sent **45 days** prior to the end date of the State grant period on June 30th.
- Due dates:
 - **September 15, 2019**
 - **December 15, 2019**
 - **March 15, 2020**
 - **June 15, 2020**

Annual Financial Report (AFR)

- Final AFR Reports for the FY 19 grant are due no later than **September 30, 2020**.
- Final AFR Reports are completed using the C-125-D form.

Monitoring Visits

Spring 2020 Monitoring Visit Schedule

Dorchester 2/11/2020	Harford 3/26/2020
Cecil 2/25/2020	Charles 4/01/2020
SEED 2/28/2020	Prince George's 5/20/2020
Calvert 3/11/2020	Allegany 6/10/2020

Equitable Services Consultation

July - November

- Obtain complete list of all non-publics with students who are residents of the LEA.*
- Meet with private school officials to review timeline and consultation process.
- Establish a consultation calendar and procedures for collecting poverty data (i.e. data on low-income families).

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Equitable Services Consultation Cont'd

- Collect Needs Assessment from each participating non-publics outlining their plans for Title IV, Part A well-rounded education, safe and healthy schools, and effective use of technology.
- Obtain written affirmation of consultation from non-public officials or their representatives that timely and meaningful consultation has occurred. ***Consultation must be ongoing and should continue throughout the school year. Submit an affirmation with your LEA Title IV, Part A Application.***
- Estimate the amount of funds generated for instruction using the same estimated per-pupil amount as that used for public school students in participating public school attendance areas.
- Maintain consultation with non-public officials to discuss prioritization of schools, Needs Assessment, amount of estimated instructional funds generated, and determine if funds will be pooled, not pooled, or a combination of both options.
- Determine in consultation with non-publics the tentative program designs, service delivery models, allocations, location of services, and estimated costs. Provide opportunities for non-public officials to comment.

** LEA uses list of all private schools that is located at the Office of Non-Public School Approval website to ask all non-public officials if they want their eligible students to participate in Title IV, Part A the next school year (for more information, please visit the [Maryland Nonpublic Webpage](http://marylandpublicschools.org/about/pages/dee/npsa/index.aspx) at <http://marylandpublicschools.org/about/pages/dee/npsa/index.aspx>).*

FY 19 & FY 20 Report Tracking

FY 19 Report Tracking											
<i>Jan.</i>	<i>Feb.</i> 2/21/20	<i>March</i> 3/15/20	<i>April</i>	<i>May</i>	<i>June</i> 6/15/20	<i>July</i>	<i>Aug.</i>	<i>Sept.</i> 9/15/20	<i>Oct.</i>	<i>Nov.</i> 11/15/20	<i>Dec.</i> 12/15/20
NOGA Award Letter	Professional Development at DoubleTree by Hilton Hotel 9:00 a.m. to 3:00 p.m.	FY 19 Interim Progress Report due FY 20 Interim Progress Report due			FY 19 Interim Progress Report due FY 20 Interim Progress Report due			FY 19 Final AFR Report due FY 20 Interim Progress Report due		FY 19 *Final AFR Reports with Extensions due	FY 20 Interim Progress Report due
FY 20 Report Tracking											
<i>Jan.</i>	<i>Feb.</i>	<i>March</i> 3/15/21	<i>April</i>	<i>May</i>	<i>June</i> 6/15/21	<i>July</i>	<i>Aug.</i>	<i>Sept.</i> 9/15/21	<i>Oct.</i>	<i>Nov.</i> 11/15/21	<i>Dec.</i>
		FY 20 Interim Progress Report due			FY 20 Interim Progress Report due			FY 20 Final AFR Report due		FY 20 *Final AFR Reports with Extensions due	