

FY 2025 Career Cluster and Affiliate Grants Customer Support Session

Office of College and Career Pathways

July 9, 2024

PRESENTED BY

Tiffany Dejesus



Presentation Outline

1. Information on the FY 2025 Career Cluster and Affiliate Grant Funds
2. Outline of the process for applying for FY 2025 Career Cluster and Affiliate Grant Funds, and
3. Common understanding of applying for FY 2025 Career Cluster and Affiliate Grant Funds

FY 2025 Career Cluster and Affiliate Grants

- Total Allocation is \$500,000
- There will be 8-10 applicants selected receiving no more than \$60,000 each
- Eligibility criteria: Two- and four-year colleges and universities, community-based organizations, and non-profit organizations whose missions align with and have established track records in supporting CTE programs within Maryland's 10 Career Clusters.
- Release Date: Monday, July 8, 2024
- Due Date: Friday, August 23, 2024 emailed to Tiffany Dejesus, Tiffany.Dejesus@maryland.gov.
- **All applications and required signatures must be in by 5:00 PM on August 23, 2024**

Purpose of the Career Cluster and Affiliate Grant

- Assist MSDE in identifying CTE career cluster and program affiliate partners to support development, implementation, and expansion of CTE programs.
- CTE Career cluster and program affiliates will partner with MSDE to provide professional learning to CTE teachers and administrators, develop content and curriculum resources to support CTE programs of study.
- CTE career cluster program and affiliates will partner with MSDE to support the related Career and Technical Student Organizations (CTSO).

Program Requirements

1. Identify the MSDE Career Cluster and/or CTE Program of Study for which the affiliate partner will provide support.
2. A plan for developing and implementing ongoing professional learning in collaboration with MSDE for CTE teachers and administrators.
3. Develop a plan for identifying, developing, vetting, and implementing program resources and/or upgrades to curriculum content for an identified MSDE Career Cluster and/or CTE Programs of Study.
4. Coordinate with MSDE to convene a Statewide CTE PAC.

Program Requirements Cont'd

5. Provide support for an MSDE-recognized CTSO aligned to the program(s) of study. The current CTSO's are:
 - Educators Rising;
 - Future Farmers of America Organization;
 - SkillsUSA;
 - Future Business Leaders of America – Phi Beta Lambda
6. Provide evidence that the applicant has applied to MSDE for continuing professional development credits for professional learning experiences (as applicable).



Program Requirements Cont'd

7. Offer articulated and/or transcribed college credit to CTE students (as applicable).
8. Offer the opportunity to earn relevant industry-recognized certificate or certification (as applicable).
9. Recruit employers to the apprenticeship model of work-based learning.
10. Develop a plan to increase access to high school level registered apprenticeship opportunities to all students, especially those in underserved or underrepresented communities.
11. Describe outreach strategies to pertinent stakeholders (aligned career pathways), the local and/or regional business community, pertinent nonprofit organizations, intermediaries, and labor organizations.

Maryland's 10 Career Clusters

1. Arts, Media, and Communication
2. Business Management and Finance
3. Construction and Development
4. Consumer Services, Hospitality, and Tourism
5. Environmental, Agricultural, and Natural Resources
6. Health & Biosciences
7. Human Resource Services
8. Information Technology
9. Manufacturing, Engineering & Technology
10. Transportation Technologies

Current CTSO's



Educators Rising is cultivating a new generation of highly skilled educators by guiding young people on a path from high school through college and into their **teaching** careers.



FBLA-PBL inspires and prepares students to become community –minded **business** leaders in a global society through rigorous career preparation and leadership experiences.



FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through **agricultural** education.



SkillsUSA is America's proud champion of the **skilled trades**. Our mission is to empower students to become skilled professionals, career-ready leaders and responsible community members.

Purpose of CTSO's

Purpose:

- Foster personal and professional development.
- Enhance leadership, teamwork, and communication skills.
- Bridge the gap between classroom learning and real-world applications.
- Promote career readiness through hands-on experiences.
- Encourage community involvement and service.
- Establish connections between students, educators, and industry professionals.

CTSOs empower students to excel in their chosen careers by combining education with practical, experiential learning opportunities. Ten thousand Maryland CTE students and teachers participate in CTSOs each year.

Use of Funds

1. Consultant services (following the Department of Budget Management per diem rates).
2. Personnel expenses (salaries, benefits, stipends)
3. Substitute teacher fees.
4. Equipment that will be used by students.
5. Instructional materials and supplies to support resource and/or curriculum development/upgrades, implementation, and professional development.
6. Registration fees to attend professional learning events
7. Travel and transportation costs associated with professional learning or with transporting CTE students to events.
8. Indirect costs not to exceed 5% of the awarded amount.

Allowable Uses of Funds



In general grant Funds may be used for:

- Consultant services limited to \$500 per day, plus travel expenses. Consultant travel expenses cannot exceed state per diem rates which are: Mileage: \$0.67/mile; Breakfast: \$15.00; Lunch: \$18.00; and Dinner: \$30.00.
- Per diem rates also apply to anyone participating in professional learning activities who claim expenses from this grant. Per diem rates for meals may only be requested for meals **NOT** provided for in conference registration fees.
- Stipends not to exceed **\$200/day** (Stipends are only allowable for work performed outside the regular work day).

Allowable Uses of Funds



In general grant Funds may be used for:

- Materials and supplies to support curriculum learning and professional learning.
- Transportation aligned to activities that are part of the CTE program.
- Initial purchasing of equipment for instruction that supports MSDE approved CTE Programs of Study and List A programs.
- Administrative costs not to exceed 5% of the total grant, including indirect costs.

FY 2025 Grant Application and Submission Process

Applications are due **Friday, August 23, 2024** by close of Business (5 pm)

1. All applications and signature forms must be **received** via email to Tiffany.Dejesus@maryland.gov by close of business (5 PM) on Friday, August 23, 2024
 - Only the Assurances page needs to be signed (in blue ink) upon initial submission on August 23, 2024.
2. All applications undergo a technical review to check for required forms and signatures
3. Applications not meeting the technical review will not be considered for funding
 - Technical review threshold is signed Assurances and the use of the current FY 2025 RFP

Application Documents

Grant Information Guide (GIG)

- Eligibility
- Use of Funds
- Program Requirements
- Application Requirements
- Budget and Budget Narrative
- The Review Process
- Scoring Rubric
- Reporting Requirements

Application for Participants

Fillable Form:

- Proposal Cover Page and Project Abstract
- Project Narrative
- Budget and Budget Narrative
- Appendices

Customer Service Sessions

Tuesday, July 9, 2024, from 11:00 – 12:00

Thursday, July 11, 2024, from 12:00 – 1:00

Monday, July 15, 2024, from 11:00 – 12:00

Questions



Contact Information

Tiffany Dejesus

Director of Operations, Strategies, and Accountability

Tiffany.Dejesus@maryland.gov