# State-Aided Institutions (SAI) Site Visit Form

Organization Name: Click or tap here to enter text.  
Fiscal Year: Click or tap here to enter text.  
Date of visit: Click or tap to enter a date.  
Description of the program observed: Click or tap here to enter text.

1. Select the student groups observed:

Early Childhood (Pre-K-K) (ages 3-5 yrs.)

Elementary School (1st - 5th grades)

Middle School (6th - 8th grades)

High School (9th - 12th grades)

1. Select the school type observed:

Public school

Nonpublic school

Homeschool

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Programmatic Review

1. Check off the content area(s) observed:

S.T.E.M.

Reading language arts

Social studies/Citizenship

Fine arts

Health

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Learning activities met the following criteria (check all that apply):

Outcomes were understandable to students and teachers.

Student had to apply skills in the following:

Critical thinking

Problem solving

Career readiness

Character development

Instructional facilitator asked students challenging and engaging questions.

Learning activities were hands-on and an extension of the classroom.

There was a clear connection to curricular and educational priorities.

See comments below:

|  |
| --- |
| Enter text here. |

1. Do learning activities align to the approved program?  Yes  No

See comments below:

|  |
| --- |
| Enter text here. |

## Fiscal Review

1. The following criteria were observed (check all that apply):

Learning activities were aligned to the approved budget.

The organization confirmed that they keep evidence on file to substantiate expenses.

Staff members were present and engaged with students and teachers.

The organization confirmed that there is a clear process for keeping track of SAI-related expenses.

The organization confirmed that there is a is a clear process for keeping track of SAI-funded student attendance and admission.

See comments below:

|  |
| --- |
| Enter text here. |

## Interviews

|  |  |
| --- | --- |
| **Questions for the teacher:** | **Comments** |
| Is this your first time bringing a group of students here? Would you come back? | Enter text here. |
| Why did you come today? | Enter text here. |
| Does this visit align with a lesson or unit in your classroom? | Enter text here. |

|  |  |
| --- | --- |
| **Questions for the student(s):** | **Comments** |
| Tell me what you liked most.  Tell me what you liked least. | Enter text here. |
| How does this relate to what you are doing in school? | Enter text here. |
| Would you visit again? Why or why not? | Enter text here. |

**Site Visit Conducted By:**

|  |  |
| --- | --- |
| Printed Name: |  |
| Title: |  |
| Division: |  |
| Signature: |  |