**SICC General Meeting**

**September 14, 2017**

**Minutes**

**Attendance:** Valerie Ashton-Thomas, Cynthia Bouchard, Marcella Franczkowski, (Jessica Henkin), Curtisha Hopkins, Brenda Hussey-Gardner, Elizabeth Kelley, Mary LaCasse, Karen Larenas, Cecilia Leger, Rachel London, Karen Mull, and FloJean Speck.

**Excused:** Mike Berman, (Margo Candelaria), Miji Kim, Mary Leppert, Shannon McRae, Linette Rivera, Elizabeth Snyder, and Abila Tazanu-Legall.

**Guests:** Stacey Bundy, Dawn Fraser, Cynthia Lessner, Diane McGowan, Kelly Meissner, Sarah Nadiv, Natalie Nelson, Lisa Shanty, and Patricia Washington-Geddes.

**Staff:** Janette Guerra, Pam Miller, Brian Morrison, Marsye Kaplan, and Nancy Vorobey.

# Welcome, Remarks & Introductions: Brenda Hussey-Gardner

 Meeting called to order at 1:05 p.m.

1. Review/Approval of Meeting Minutes: Brenda Hussey-Gardner

No questions or comments. Motioned made to approve as written. Group voted on and approved as presented. Any future corrections can be sent to Brenda Hussey-Gardner.

# Announcements & Public Comment

* Brenda Hussey-Gardner announced that she will be presenting the “Mother Goose on the Loose--Goslings” program at the upcoming neonatologist conference in Chicago.
* Rachel London shared potential conflicting SICC and SESAC meeting dates – January 11 and June 7, 2018. SESAC is scheduled from 10 am – 1 pm and SICC is scheduled for 1 pm - 4 pm.
* Jessica Henkin announced the new Director of Early Learning in Baltimore City is Chrystal Frances (formerly with the Judy Centers).
1. SICC Report
	1. General Updates: Brenda Hussey-Gardner
* Reviewed upcoming meeting dates (see bottom of minutes). The proposed SECAC meeting dates in January and June 2018 overlap with our SICC meetings. The executive committee will look into whether these meetings should be changed.
* Membership: Providers (Jessica Henkin, Margo Candelario) still waiting to hear from Governor’s office; Legislative seat remains vacant; State Partner – Natalie Nelson bio was provided, motion made to move forward, committee voted & passed motion to move forward to Governor’s office.
	1. Early Childhood Mental Health Committee Updates: Sarah Nadiv
* Notes from the last general meeting with recommendations for the EC Mental Health Committee were incomplete so Sarah passed out note cards and asked participants to write down what they remembered from the conversation in regards to challenges/barriers in early childhood mental health in Maryland, reminding of the three “S’s” – Silos, Stigma, Screening. She asked the small groups to think about their own experiences in their work about the 3 “S’s” and she will try to reconstruct the notes to guide the committee’s next steps. Sarah can also be reached at snadiv@impaqint.com if additional details are remembered.
1. Division of Early Childhood Development Updates: Cindy Lessner
* Family Engagement Project funded through Kellogg, gives providers a framework to help engage families. Resources have been developed and include online modules and a toolkit. Training for the toolkit is being developed.
* Ready At Five - Ready Rosy – to be used with partners – a 2-minute email clip comes 1-2 times a week about how to engage children in everyday activities.
* Developing a learning party about how to work with families.
* Part of the State Consortium – presenting how to develop materials to engage families
* Family Engagement Summit will be the first week in August (2nd year). They will be live-streaming due to this year having over 400 registrants and only being able to accommodate 300.
* Rachel London shared that legislation required MSDE to assemble the Dispute Resolution Workgroup and they are reviewing a final draft that identified the existing process for working through complaints (due Oct. 1).
1. MSDE Birth To Kindergarten Updates: Nancy Vorobey & Brian Morrison
* Marcella Franczkowski, Assistant State Superintendent of the Division of Special Education/Early Intervention Services, spoke briefly and said that she occasionally comes to present to the SICC, specifically related to the DSE/EIS Strategic Plan which has 3 focus areas: Early Childhood, Secondary Transition, and Access & Equity. The SICC and Early Childhood hold a high level of focus for the State Dept. She thanked the group for their efforts and counts on their advisory capacity. She offered to share more information about Regionalization as the Implementation Model for the State at a future meeting.
* Brian Morrison updates:
	+ MSDE is beginning the data analyses for the SPP/APR and this is the last chance to get data completed for accuracy and timeliness. Local “report cards” will be distributed earlier, targeting late December/early January.
	+ Revisions to the IFSP will be presented at regional PLOs in October. The document/process will be brought back to the SICC for additional input after local directors see and provide input.
	+ Community Compass is now ready to pilot. Brenda’s program will be sending referrals to local jurisdictions. Brian will email when the site is “live” and full roll-out is expected for October.
	+ Sally Slade retired so no Part B data manager at MSDE since January 1st. A candidate has been interviewed and put forth to the board with recommendation to hire.
	+ Family Surveys will be out in the next couple of weeks. The vendor has addresses.
	+ Disproportionality – New regulations looking at subgroups to see if over-identifying for special education, segregated settings, or discipline issues. Federal government said they have to include preschool and need at least 5 children to analyze (cell size=5, n size=20). Risk ratio is 2.0, which is as low as any other state.
* Nancy Vorobey updates:
	+ Professional Learning Opportunities (PLOs) – the Early Childhood team is “going on the road”. Shared the “From Roots to Results” booklet, providing an overview of the PLO three areas of focus (Evidence-Based Teaming Practices, Natural & Inclusive Learning Opportunities, and Effective Coaching) and dates. eLearning opportunities with national experts will be provided prior to the PLOs. The August 30th webinar gave an overview of all components, trying to tie all the different things going on into a comprehensive system; bringing teams (of ~5) together regionally. PLOs will go deeper into priority areas, analyze data, and develop a plan for an 18-month period with money and a year-long process for follow up.
	+ As follow up from April meeting, the MD Access & Equity Focus Group is looking at natural and inclusive learning opportunities. National data not moving much over last 10 years and we need to look at targeted, focused efforts to change systems. The Focus Group hopes to become a supportive group/advisor group to plan and support locals and anchor things in concrete actions. Language is so important. Attitudes and beliefs are the biggest barriers to implementing inclusive practices. The group talked about terminology and agreed that “inclusive practices” is the big umbrella and “inclusion” addresses access. “LRE” is intended to be more comprehensive in IDEA but has become “how we collect the data”. We need to connect the data to outcomes. We are building tools on the MDOIEP to allow us to look more deeply into programs and outcomes so TA can be targeted. We need to use all three terms intentionally to build shared understanding.
1. SSIP Evaluation Stakeholder Feedback: Pam Miller & Janette Guerra
* Shared the SSIP Logic Model and Evaluation Plan, highlighted the Implementation Questions and Short Term and Long Term Outcomes. Asked the group to review and provide feedback to Brian by Sept. 26, via email. Asked that the group keep the evaluation plan in mind as they consider the SICC mission, functions, and future directions.
1. SICC Mission, Functions & Future Directions: Brenda Hussey-Gardner
	1. Overview – Needs to be a team effort, this is YOUR committee.
		* Mission & Functions from SICC Bylaws – Reviewed with group
		* Existing Committees – Reviewed, agreed to keep as-is, adding ad-hoc committees as needed.
	2. Future Directions: Small Group Work - Report-Out
		* SICC role: What do we want to do? How can we be productive and make a difference? Is there a need for additional committees or task force groups?
	* How can we be informed about opioid epidemic?
	* Funding decisions
	* How to assist families moving to MD
	* Review membership
	* Increase awareness
	* Coordinate efforts
	* Communicate more
	* Advise and assist MSDE & locals
		+ SICC meeting content: What should our meetings look like? What types of presentations are desired? What type of work do we want to do during each meeting?
	* Update on State initiatives
	* Keeping spotlight on parent perspectives
	* More content presentations by community resources, by region
	* Advising & assisting to maximum extent possible
	* SSIP spotlight presentations – 1 at a time
	* Challenges – ie. M.A. Billing
	* Sharing practices – ie. screening practices (most jurisdictions don’t screen)
	* Need survey to disseminate to local programs for strategic planning
		+ SICC meeting format: What are the pros/cons of face-to-face versus virtual participation in meetings? Should there be a requirement regarding the number of meetings that must be attended “in person?”
	* Like the option of virtual, maybe with webcam to allow participants to see presentations
		+ Pros = allow for participation if other commitments
		+ Cons = multi-tasking compromises full participation; technology doesn’t always work; some content more conducive to virtual participation than others
	* Have procedures in place for ensuring technology is available and working
	* Need guidelines in place for virtual calls – maybe only 2/year allowed for virtual participation (esp. members); attempts to attend in person should be made but can send representative if unable to attend in-person.
2. Adjournment

 Adjourned at 3:30 p.m.

*UPCOMING MEETINGS:*

Executive Meetings (1:00-3:00, MSDE)

October 5, 2017

December 7, 2017

February 1, 2018

April 5, 2018

May 3, 2018

General Meetings (1:00-4:00, CTE)

September 14, 2017

November 2, 2017

January 11, 2018

March 1, 2018

Joint Meeting (10:00-2:00, TBD)

June 7, 2018