**Maryland State Department of Education**

Division of Early Intervention and Special Education Services

**SFY 2021 Early Childhood LIR Plan Template**

**Identify the Local System.**

**Director of Special Education:** Enter Name Email Address



**Marcella E. Franczkowski, M.S.**

Assistant State Superintendent

Division of Early Intervention and Special Education Services

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**Local Implementation for Results (LIR) Plan**

## **Strategic Imperative: Early Childhood**

*Building a Comprehensive* ***Birth to Kindergarten System*** *through:*

🞎 **Natural and Inclusive IFSP/IEP Practices** 🞎 **Teaming Practices** 🞎 **Coaching**

Submit for Approval by: **August 14, 2020**

**Directions:****Engage in the TAP-IT decision-making process.**

1. *Build a* ***Team****;*
2. ***Analyze*** *data to identify potential root cause(s) and priority area(s);*
3. *Develop a* ***Plan*** *with data-informed goal(s) based on identified priority area(s);*
4. ***Implement*** *strategies/evidence-based practices with fidelity in the priority area; and*
5. ***Track*** *implementation progress and outcomes.*

**Resource:** ***Book #1******APPENDIX G –* SFY 2021 LIR Plan Instructions** *document and* ***Book #1 APPENDIX H- Plan/Implement/Track Examples for Each Imperative****.*

*Partner with your MSDE DEI/SES liaison to support the development, implementation, and evaluation.*

### **TEAM: Local Implementation Team Formation**

**Identify the local implementation team including, names, titles, e-mail, and phone contact information.**

Enter Name & TitleEnter Telephone NumberEmail Address

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Additional participants to invite: Click or tap here to enter text.

How often does the Local Implementation Team meet? Click or tap here to enter text.

*Remember: Highly Performing Teams meet at least* ***quarterly*** *to review data and modify the plan as appropriate to ensure progress monitoring of benchmark and overarching goal(s).*

### **ANALYZE: Review Data, Determine Root Causes, and Identify Priority Area(s)**

* What has/have been the priority area(s) within your **Birth through Kindergarten System** (check all that apply):

**Natural and Inclusive IFSP/IEP Practices** (Development, Implementation, Evaluation)

**Teaming Practices**

**Coaching**

* Identify data points relevant to your system priority area(s). Compare current data to previous data to reveal progress or trends and to adjust or determine additional goal(s). See **Book #1** ***APPENDIX G –* SFY 2021 LIR Plan Instructions** *document and* **Book #1 *APPENDIX H- Plan/Implement/Track Examples for Each Imperative*.**
* Utilize a data analysis strategy (e.g. 5 Whys, Fishbone) to determine and document possible root causes that impact your comprehensive B-K system.
* Consider how your current inclusive personnel development activities (staff selection, training across service providers/systems/schools, coaching, performance assessment/fidelity) and/or infrastructure (allocation of resources, staffing patterns, use of data, consistent messaging) either support or challenge the development, implementation, and evaluation of evidence-based practices with fidelity supporting your local comprehensive B-K system.
* Based on **SFY 2019** and **SFY 2020 LIR** grant activities, build your comprehensive system and root cause analysis of current data, reflect on where you were initially, where you are today, and where you want to go. Indicate the need to modify current plans and identify the priority area(s) for the **SFY 2021** plan proposals. Complete this step with your DEI/SES liaison.

| **Data Source(s), Observations, and**  **Data Trend Summary** | **Root Cause Analysis**  (Include supporting and impeding factors for a system change: identify if related to personnel or infrastructure.) |
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| **Previous** | **Current** | **What’s Working** |  | **What’s Not** |  |
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* Do you need to modify the focus of your activities? Click or tap here to enter text.
* What will be the **SFY 2021 LIR** priority area(s) within your system (check all that apply)?

🞎 **Natural and Inclusive IFSP/IEP Practices** 🞎 **Teaming Practices** 🞎 **Coaching**

### **PLAN: Identify Priority Goal and Strategy/Evidence-Based Practice(s) to be Implemented**

| **Goal Statement 1:**  Click or tap here to enter text.  **Goals must be stated in measurable/quantifiable terms with projected timeline(s) for completion.** | **SPP/APR Indicator(s) Impact:**  Click or tap here to enter text. |
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| **Strategy/Evidence-Based Practice(s) to implement to make progress towards goal:**  Click or tap here to enter text.  **Strategies/EBPs should address what specifically will be implemented with fidelity to make progress towards achieving the goal.** |

### **IMPLEMENT: Identify Personnel Development and/or Infrastructure Implementation/Activities**

| **Activity** |  | **Who is involved?**  **(Inclusive of cross-community/system/school partners)** | **When will it happen?**  **Month/Year** | **What is the projected cost?** |
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### **TRACK: Identify Benchmarks to Measure ProgresS**

| **How will it be known that progress is being made? (Benchmark/Outcome)** | **What data will be used to measure progress?** | **How often will benchmark data be collected?** |
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### **PLAN: Identify Priority Goal and Strategy/Evidence-Based Practice(s) to be Implemented**

| **Goal Statement 2:**  Click or tap here to enter text.  **Goals must be stated in measurable/quantifiable terms with projected timeline(s) for completion.** | **SPP/APR Indicator(s) Impact:**  Click or tap here to enter text. |
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| **Strategy/Evidence-Based Practice(s) to implement to make progress towards goal:**  Click or tap here to enter text.  **Strategies/EBPs should address what specifically will be implemented with fidelity to make progress towards achieving the goal.** |

### **IMPLEMENT: Identify Personnel Development and/or Infrastructure Implementation/Activities**

| **Activity** |  | **Who is involved?**  **(Inclusive of cross-community/system/school partners)** | **When will it happen?**  **Month/Year** | **What is the projected cost?** |
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### **Reporting requiements**

**Interim and Final Progress Reports** must contain a detailed status of implementation, expenditures, and related benchmark data

aligned to **each goal**. Please include information that highlights the **reinforcement and sustainability** of your B-K System.

Include date(s) and methods to communicate LIR Plan and progress within inclusive communities (across school/system/community partners).

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| **Date** | **How** | **Who** |

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## **LSS Signatures Required for Submission**

Enter Name Click or tap to enter a date.

**Local Director of Special Education Signature Date**

Enter Name Click or tap to enter a date.

**Local Lead Agency Head/Director Signature Date**

Enter Name Click or tap to enter a date.

**Preschool Special Education Coordinator Signature Date**

## **MSDE, DEI/SES Approvals**

Click or tap to enter a date.

**MSDE, DEI/SES, Early Childhood Liaison Signature Date**

Click or tap to enter a date.

**MSDE, DEI/SES, Fiscal Grants Liaison Signature Date**

Click or tap to enter a date.

**MSDE, DEI/SES, PSTA Branch Chief Signature Date**

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Insert copies of the fully executed [MSDE Grant Budget (C-1-25) and Budget Detail Form](http://www.marylandpublicschools.org/programs/Documents/Special-Ed/rmmb/Grants/PartB/C-1-25_Budget_-_and_Budget_Detail_Forms_rev_1.2020.xls) aligned with the Local Part B

EC – LIR Discretionary GrantPlan.

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