



Karen B. Salmon, Ph.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • msde.maryland.gov

TO: Members of the State Board of Education

FROM: Karen B. Salmon, Ph.D. *KBS*

DATE: February 28, 2017

SUBJECT: School Calendar Waiver Applications

PURPOSE:

The purpose of this agenda item is to request approval for Chesapeake Public Charter School in St. Mary's County to open for pupil attendance prior to Labor Day for the 2017-2018 school year.

BACKGROUND/HISTORICAL PERSPECTIVE:

On August 31, 2016, Governor Larry Hogan issued Executive Order 01.01.2016.09 which requires all Maryland kindergarten through grade 12 public schools to open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for every public school in Maryland shall adjourn no later than June 15. Local boards of education have the option to apply for a waiver of the requirements set forth in the Executive Order.

On October 12, 2016, Governor Hogan amended the original Executive Order to establish parameters for school boards to apply for waivers. To be eligible for a waiver, the local board must demonstrate that the school system has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Pursuant to the amended Executive Order 01.01.2016.13, the State Board of Education was charged with establishing a timeline for waiver applications; identifying additional information needed from local school boards to comply with the requirements of the Executive Order; and rendering decisions on submitted waiver applications. On December 5, 2016, the State Board of Education approved the application and process for local boards of education to submit a waiver request for the requirements in Executive Order 01.01.2016.13.

Members of the Maryland State Board of Education
February 28, 2017
Page Two

EXECUTIVE SUMMARY:

The Maryland State Department of Education received an application from the local board of education in St. Mary's County to waive the post-Labor Day school start date for Chesapeake Public Charter School. The local board is requesting a waiver using the compelling justification of adoption of an innovative school schedule. In order to be eligible for a waiver, a school must adopt an innovative schedule that will not allow for prolonged lapses in instructional time. Qualifying schools are those designated as low-performing, at-risk, or charter. Chesapeake Public Charter School implements an innovative quintet schedule. The quintet schedule allows for the school to operate on an 11-month calendar with five marking periods. The calendar includes breaks for concentrated learning and application opportunities.

Local boards of education are required to conduct at least one public meeting to consider and approve the waiver application. The Board of Education for St. Mary's County Public Schools conducted public meetings on January 11, 2017; January 24, 2017; and February 8, 2017. The minutes from each meeting are included in the attached waiver application.

ACTION:

It is being requested that the Maryland State Board of Education approve the waiver application for Chesapeake Public Charter School to open for pupil attendance prior to Labor Day for the 2017-2018 school year.

Attachment: Waiver Application for Chesapeake Public Charter School




St. Mary's County Public Schools
Central Administration
Office of the Superintendent
23160 Moakley Street, Suite 109
Leonardtown, Maryland 20650

Phone: 301-475-5511 ext. 32178; Fax: 301-475-4270

Mr. J. Scott Smith
Superintendent

TO: Tiara Booker-Dwyer
Ombudsman
Maryland State Department of Education

FROM: J. Scott Smith 
Superintendent of Schools

DATE: February 13, 2017

RE: Request for Waiver of Post-Labor Day Start for
The Chesapeake Public Charter School

In response to your inquiry, and per your request, we are providing a detailed explanation of our request on behalf of the Chesapeake Public Charter School for a waiver of the post-labor day start for the 2017-2018 school year.

As per the Governor's Executive Order, and as approved by the Board of Education of St. Mary's County, the school system calendar for St. Mary's County Public Schools (SMCPS) includes a start date of September 5, 2017, concluding on June 15, 2018. The process for developing our school year calendar for our 27 public schools (18 elementary, 4 middle, 3 high, and 2 centers) involved over 2,000 stakeholders through focus groups, representative committees, online surveys, student town hall forums, and public hearings. The calendar was developed collaboratively with stakeholder groups and fully complies with the post-labor day start, and also includes a full winter break and spring break, as well as all other required holidays.

The Board of Education of St. Mary's County reviewed both the school system calendar and the recommended calendar for the Chesapeake Public Charter School. Both calendars were presented publicly and a public hearing was held on January 24, 2017.

The Chesapeake Public Charter School's governing board has developed a calendar that fully complies with the state statute, which "Requires students to be physically present on school premises for a period of time substantially similar to that which other public school students spend on school premises" (Education Article §9-102 (12)). The 11-month calendar is a hallmark of the CPCS consistent with its charter and its governing philosophy, which states:

The Chesapeake Public Charter School believes that... An 11-month school year and carefully structured school day maximize time periods of concentrated learning

This calendar has been consistently implemented for CPCS and is a substantially different schedule than the SMCPS system as a whole. In the structure of the Charter School's calendar, it includes 5 marking periods (quintets) that provide opportunities for a unique and differentiated program. Each quintet includes a break for concentrated learning and opportunities for application. This 11-month calendar is communicated to parents and students as one of the unique features of the charter school and is an essential understanding in the application process. The goals of the Charter School continue to be met, as achievement outpaces the district and state across multiple measures.

To remain consistent with the philosophy and goals of the charter school, we are seeking a waiver of the post-labor day start for the Charter School, in accordance with justification 3a:

3a. Compelling Justification: Adoption of an Innovative School Schedule.

Any waiver granted by the State Board of Education for an innovative school schedule shall only apply to those schools where the innovative school schedules are offered. Education Article §7.103.1 defines innovative school schedules to include, "...extended year, year-round schooling, or other school scheduling models that do not allow for prolonged lapses in instructional time...." Qualifying schools are those designated as low-performing, at-risk, or charter.

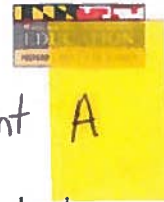
As a charter school, this unique schedule of an 11-month calendar with quintets is a critical element of its mission and goals. The schedule meets the requirements of 3a (above) in that innovative quintet marking period schedule provides breaks for optimal learning, however, these breaks are minimal, i.e., not prolonged, so as to allow for teacher feedback on narrative report cards and for student and family time for exploration, reflection, and application. Further, as delineated in the above justification, the waiver request is for the Charter School only. The school system as a whole is not seeking a waiver.

Thank you for your consideration of this request.

Attachments:

- A. Chesapeake Public Charter School (CPCS) Waiver Request
- B. Letter from CPCS Educational Director Requesting Waiver
- C. CPCS Philosophy and Goals
- D. CPCS Calendar 2017-2018 (for which we are seeking approval)
- E. St. Mary's County Public Schools 2017-2018 (system calendar, fully aligned to post-labor day start)
- F. Minutes from Public Meetings

Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date



Overview:

Executive Order 01.01.2016.13 requires all kindergarten through grade 12 public schools in Maryland to be open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for each public school in Maryland shall adjourn no later than June 15. Local boards of education retain the full responsibility for establishing annual academic calendars within the parameters of the Executive Order. The Executive Order does not apply to the operation of year-round schools. The entire Executive Order may be found on the following webpage: <https://governor.maryland.gov/wp-content/uploads/2016/10/EO.01.01.2016.13.pdf>

Waiver Applications:

Local boards of education may apply for waivers of the requirements set forth in the Executive Order. To be eligible for a waiver, the local board must demonstrate that it has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Any waiver granted by the State Board of Education using this waiver application shall be for the 2017-2018 school year only. Local boards of education may apply annually for a waiver of the requirements in Executive Order 01.01.2016.13.

Timeline for Submission of Waiver Application:

Waiver applications will be accepted on a rolling basis. Decisions regarding waiver requests will be made at the State Board Meeting immediately following receipt of the application. For example, if a waiver application is received on January 27, 2017 then the State Board will render a decision at the February 28, 2017 meeting. A list of State Board meeting dates may be found on the following webpage: <http://www.marylandpublicschools.org/stateboard/Pages/Meetings-2017.aspx>. The local Superintendent or Chief Executive Officer and Board President will be notified in writing of the State Board's decision. The final date to submit an application for a waiver of requirements in Executive Order 01.01.2016.13 for the 2017-2018 school year is **March 31, 2017**.

Waiver applications and supporting documents may be emailed to Charlene Necessary at Charlene.necessary@maryland.gov or mailed to:

Maryland State Board of Education
Attention: Charlene Necessary
200 West Baltimore Street
Baltimore, Maryland 21201

Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date



Directions: There are five sections to the waiver application. All sections of the application must be complete for waiver requests to be considered by the State Board of Education. Include any required supporting documentation when submitting this application.

1. Select the name of the school system represented in the waiver request.

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Allegany | <input type="checkbox"/> Charles | <input type="checkbox"/> Prince George's |
| <input type="checkbox"/> Anne Arundel | <input type="checkbox"/> Dorchester | <input type="checkbox"/> Queen Anne's |
| <input type="checkbox"/> Baltimore City | <input type="checkbox"/> Frederick | <input checked="" type="checkbox"/> St. Mary's |
| <input type="checkbox"/> Baltimore | <input type="checkbox"/> Garrett | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Calvert | <input type="checkbox"/> Harford | <input type="checkbox"/> Talbot |
| <input type="checkbox"/> Caroline | <input type="checkbox"/> Howard | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Carroll | <input type="checkbox"/> Kent | <input type="checkbox"/> Wicomico |
| <input type="checkbox"/> Cecil | <input type="checkbox"/> Montgomery | <input type="checkbox"/> Worcester |

2. Select the type of waiver being requested by the local school board.

- Request to waive the post-Labor Day school start date.
- Request to waive the June 15 school end date.
- Request to waive both the post-Labor Day school start date and June 15 school end date.

3. Select the compelling justification for the waiver request.

Compelling justification includes adoption of an innovative school schedule (3a) or emergency school closing (3b). At least one compelling justification category must be selected.

3a. Compelling Justification: Adoption of an Innovative School Schedule.

Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where the innovative school schedules are offered. Education Article §7.103.1 defines innovative school schedules to include, "...*extended year, year-round schooling, or other school scheduling models that do not allow for prolonged lapses in instructional time...*" Qualifying schools are those designated as low-performing, at-risk, or charter. A summary of the innovative school schedule must be attached to application.

Identify the low-performing, at-risk, and/or charter schools for a waiver request on the next page.



Adoption of an Innovative School Schedule for Low-Performing Schools

Low-performing schools, or Maryland's Priority Schools, are the 5% of all Title I schools that are the lowest achieving on state assessments; and/or have graduation rates below 67%; or receive Title I school improvement funds under Section 1003g. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.

Adoption of an Innovative School Schedule for At-Risk Public Schools

At-risk public schools, or Maryland's Focus Schools, are those in the top 10% of Title I schools that have the largest within-school gaps between the highest-achieving subgroup and the lowest-achieving subgroup; and Title I high schools with less than 60% graduation rates over a number of years. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.



Adoption of an Innovative School Schedule for Charter Schools

A list of charter schools may be found on the following webpage:

<http://www.marylandpublicschools.org/programs/Pages/Charter-Schools/index.aspx>

Identify the names of qualifying schools to be considered for a waiver below.

Attach a summary of the innovative school schedule to this application.

Chesapeake Public Charter School

3b. Compelling Justification: Emergency School Closing.

Eligible local school systems are those that have closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions. Select the qualifying school system below.

Allegany County

Garrett County

Caroline County

Harford County

Carroll County

Talbot County

Dorchester County

4. Local school boards are required to conduct *at least one public meeting* to consider and approve the waiver application. In the table below, identify all public meeting dates, times, and locations where the waiver application was considered and approved. **Attach the meeting minutes for each date identified.**

Date of Public Meeting	Time of Public Meeting	Location of Public Meeting
January 11, 2017 (First Reading)	9:00 a.m.	Board of Education Meeting Room 23160 Moakley Street Leonardtown, MD 20650
January 24, 2017 (Public Hearing)	9:00 a.m.	Board of Education Meeting Room 23160 Moakley Street Leonardtown, MD 20650
February 8, 2017 (Second Reading/Approval)	9:00 a.m.	Board of Education Meeting Room 23160 Moakley Street Leonardtown, MD 20650

Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date



5. Signatures of Superintendent or Chief Executive Officer and Board President.

Signing below indicates that the local board of education has reviewed and approved all sections in this waiver application.



Signature of Superintendent or
Chief Executive Officer

2/8/17
Date



Signature of School Board President

8 February 2017
Date



20945 Great Mills Road
Lexington Park, MD 20653
Phone: (301) 863-9585
Fax: (301) 863-9586
www.smcps.org/cpcs/

Ms. Angela Funya Education Director
Ms. Karen Antonacio / Ms. Sandy Imbriale Academic Deans

December 14, 2016

Dear Mr. Smith,

Chesapeake Public Charter School (CPCS) has successfully operated an innovative school schedule since its inception in 2007. CPCS would like to request a waiver to the post-Labor Day school start date parameter set forth by Executive Order 01.01.2016.13, in order to continue to provide this opportunity to our community.

Below is a summary of Chesapeake Public Charter School's mission and vision as well as an excerpt of the innovative features of the Chesapeake Public Charter School in which the 11 month school calendar is articulated.

Vision

Our vision is a safe and joyful atmosphere which includes compassion and respect for others, and where students become critical thinkers, life-long learners, and global citizens.

Mission

Chesapeake Public Charter School will provide a rigorous, creative and diverse learning environment where everyone comes together to develop confident and self-motivated students.

The CPCS program offers:

- A small school setting
- A modified yearly calendar (11 month) with a unique daily structure
- A democratic governance structure built on teacher leadership and strong parent/community partnerships
- An integrated curriculum that motivates student acquisition of basic skills. The CPCS program focuses on investigating the ecology of the Chesapeake Bay region where we live, as well as world arts, cultures, and languages which are part of life in today's growing global community.
- Character/social skills development that fosters a strong work ethic and service to the larger community
- A diversity of ideas, backgrounds, and perspectives that will provide a valuable resource for learning and building a dynamic, reflective community

The draft calendar for the 2017-2018 school year is attached for review. We formally request that the St. Mary's Board of Education consider this at the January meeting and vote to submit the waiver application, the draft 2017-2018 calendar and this summary letter to the Maryland State Board of Education thereafter. Thank you for your timely consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "AFunya".

Angela Funya
Education Director
Chesapeake Public Charter School

Chesapeake Public Charter School

<http://schools.smcps.org/cpcs/philosophy-goals>

Philosophy and Goals

Philosophy

The Chesapeake Public Charter School believes that:

- Meaningful learning occurs naturally within a framework of a trustworthy community
- Small schools and class sizes encourage community and increase learning
- In a learner centered, inquiry-based setting, children learn through hands-on experiences and social interaction, extending into the community
- Substantive, rigorous content motivates students to master literacy skills as they investigate engaging topics and communicate their discoveries
- An 11-month school year and carefully structured school day maximize time periods of concentrated learning
- An integrated, brain-based curriculum enables students to make relevant connections to everyday life and to become self directed learners
- A character development program that teaches social skills and good judgment is important because we need to teach students not only knowledge, but how to use that knowledge well
- Through parent compacts and commitment to direct participation in the daily life of the school, as well as parent partnership in the development of their child's personal education plan, the level of parent involvement vital to student success is assured
- Within a reflective learning community, teachers collaborate regularly to reflect on teaching and assessment and to make innovations and adjustments that serve students well being and steady progress

A defining outcome of this educational philosophy is that students become life-long learners as well as citizens who contribute their unique talents to benefit the communities in which they live.

Goals

The primary goals of the Chesapeake Public Charter School are:

- To establish a diverse and reflective community of learners that includes children, parents, teachers, and community members
- To provide a choice of educational opportunities
- To promote the successful development of the whole child
- To use reflective practices to assess progress/growth in learning
- To keep the urge to learn alive in every child

**Chesapeake Public Charter School
System Operational Calendar 2017-2018**

Attachmast

Approved 2-08-2017



Boxed days indicate students are not in school.
Circled days indicate early dismissal.

<i>Month</i>	<i>Event Date</i>	<i>Event Description</i>																																																	
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Calendar Notes

Appropriate Exercises

Appropriate exercises will be held in the schools for the following days: Patriot Day; Constitution Day; Washington's Birthday; Lincoln's Birthday; Veterans Day; Columbus Day; Martin Luther King, Jr.'s Birthday; Arbor Day; Flag Day; and any other day of national significance.

Extended School Year Services

Pursuant to Education Article 8-402, Annotated Code of Maryland, extended school year services will be provided to students with disabilities who are determined through the Individualized Education Program process to need specific special education services beyond the 180 school days.

Inclement Weather and Emergency School Closing Alternatives

Inclement weather and emergency school closing make-up alternatives include three days at the end of the year and other days noted as possible make-up days in the calendar. **Holidays, spring break, or days added at the end of the school year will be considered if additional days are needed.** The number of days for students will be a minimum of 180 and the number of days for teachers will be 190 duty days. The number of duty days for 11-month employees is 212. School buildings and offices may be closed on some professional days to permit all employees to participate. Notice will be given.

**St. Mary's County Public Schools
System Operational Calendar 2017-2018**

Attachment
Approved 2-08-2017 **E**

Boxed days indicate students are not in school.
Circled days indicate early dismissal.

Month	Event Date	Event Description
July 2017	July 4	Holiday - Independence Day - All Schools and Offices Closed
August 2017 S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August 2..... August 23-25..... August 28..... August 29..... August 30..... August 31	11-Month Employees Report New Teachers' Orientation Professional Day - All Teachers Report/Classroom Preparation Professional Day - Staff Development Professional Day - Staff Development Professional Day - Teachers on Duty/Open Houses
September 2017 S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	September 1..... September 4..... September 5..... September 19..... September 22.....	Professional Day - Collaborative Planning/Professional Responsibilities Holiday - Labor Day - All Schools and Offices Closed Schools Open for Students Southern Maryland College Fair Professional Day - No School for Students - Staff Development - Professional Responsibilities
October 2017 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	October 5..... October 9..... October 17..... October 20.....	Two Hour Early Dismissal - No School for Head Start and Pre-Kindergarten Students - End of Interim Period - Professional Responsibilities/Collaborative Planning - Head Start and PreKindergarten Parent Involvement Activities Columbus Day - No School for Students - Parent/Guardian Conference Day (Elementary/Middle/High) Interim Distribution (Elementary Grades 3-5/Middle/High) Two Hour Early Dismissal - No School for Head Start and Pre-Kindergarten Students - Professional Responsibilities/ Collaborative Planning - Head Start and PreKindergarten Parent Involvement Activities
November 2017 S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	November 9..... November 10..... November 21..... November 22..... November 23-24...	Two Hour Early Dismissal - No School for Head Start and Pre-Kindergarten Students - End of 1 st Marking Period (46 days) - Professional Responsibilities - Head Start and PreKindergarten Parent Involvement Activities Holiday - Veterans Day - All Schools and Offices Closed Report Card Distribution Recess - No School for Students and 10 & 11 Month Employees Holiday - Thanksgiving - All Schools and Offices Closed
December 2017 S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	December 22..... December 25..... December 26-29.....	Two Hour Early Dismissal - No School for Head Start and PreKindergarten Students - End of Interim Period - Staff Collaborative Planning - Professional Responsibilities - Head Start and PreKindergarten Parent Involvement Activities Holiday - Winter Break - All Schools and Offices Closed Winter Break - No School for Students and 10-11 Month Employees
January 2018 S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	January 1..... January 2..... January 10..... January 15..... January 26.....	Holiday - Winter Break - All Schools and Offices Closed Schools Reopen - Students in School Interim Distribution (Elementary Grades 3-5/Middle/High) Holiday - Martin Luther King, Jr. Day - All Schools and Offices Closed Two Hour Early Dismissal - No School for Head Start and PreKindergarten Students - End of 2 nd Marking Period (45 days) and 1 st Semester (91 days) - Professional Responsibilities - Head Start and PreKindergarten Parent Involvement Activities

Month	Event Date	Event Description																																										
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<p style="text-align: center;">May 2018</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">S</td> <td style="text-align: center;">M</td> <td style="text-align: center;">T</td> <td style="text-align: center;">W</td> <td style="text-align: center;">T</td> <td style="text-align: center;">F</td> <td style="text-align: center;">S</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">7</td> <td style="text-align: center;">8</td> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> </tr> <tr> <td style="text-align: center;">13</td> <td style="text-align: center;">14</td> <td style="text-align: center;">15</td> <td style="text-align: center;">16</td> <td style="text-align: center;">17</td> <td style="text-align: center;">18</td> <td style="text-align: center;">19</td> </tr> <tr> <td style="text-align: center;">20</td> <td style="text-align: center;">21</td> <td style="text-align: center;">22</td> <td style="text-align: center;">23</td> <td style="text-align: center;">24</td> <td style="text-align: center;">25</td> <td style="text-align: center;">26</td> </tr> <tr> <td style="text-align: center;">27</td> <td style="text-align: center;">28</td> <td style="text-align: center;">29</td> <td style="text-align: center;">30</td> <td style="text-align: center;">31</td> <td></td> <td></td> </tr> </table>	S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			May 11..... May 22..... May 28..... May 30..... May 31.....	End of Interim Period Interim Distribution (Elementary Grades 3-5/Middle/High) Holiday - Memorial Day - All Schools and Offices Closed Commencement – Chopticon High School Commencement – Leonardtown High School
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<p style="text-align: center;">June 2018</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">S</td> <td style="text-align: center;">M</td> <td style="text-align: center;">T</td> <td style="text-align: center;">W</td> <td style="text-align: center;">T</td> <td style="text-align: center;">F</td> <td style="text-align: center;">S</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> <td style="text-align: center;">6</td> <td style="text-align: center;">7</td> <td style="text-align: center;">8</td> <td style="text-align: center;">9</td> </tr> <tr> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">13</td> <td style="text-align: center;">14</td> <td style="text-align: center;">15</td> <td style="text-align: center;">16</td> </tr> <tr> <td style="text-align: center;">17</td> <td style="text-align: center;">18</td> <td style="text-align: center;">19</td> <td style="text-align: center;">20</td> <td style="text-align: center;">21</td> <td style="text-align: center;">22</td> <td style="text-align: center;">23</td> </tr> <tr> <td style="text-align: center;">24</td> <td style="text-align: center;">25</td> <td style="text-align: center;">26</td> <td style="text-align: center;">27</td> <td style="text-align: center;">28</td> <td style="text-align: center;">29</td> <td style="text-align: center;">30</td> </tr> </table>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	June 1..... June 14..... June 15..... June 18-20..... June 20..... June 26.....	Commencement – Great Mills High School Last Day for Head Start and PreKindergarten Students Two Hour Early Dismissal - No School for Head Start and PreKindergarten Students - Last Day for Students Grades K-12 - End of 4 th Marking Period (44 days) and 2 nd Semester (92 days) - Professional Responsibilities (including 3 inclement weather make-up days) Professional Days/Professional Responsibilities for Teachers Last Day for Teachers - Professional Responsibilities Last Day for 11-Month Employees (including 3 inclement weather make-up days)
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Calendar Notes

Appropriate Exercises

Appropriate exercises will be held in the schools for the following days: Patriot Day, Constitution Day, Washington's Birthday, Lincoln's Birthday, Veterans Day, Columbus Day, Martin Luther King, Jr.'s Birthday, Arbor Day, Flag Day, and any other day of national significance.

Extended School Year Services

Pursuant to Education Article 8-402, Annotated Code of Maryland, extended school year services will be provided to students with disabilities who are determined through the Individualized Education Program process to need specific special education services beyond the 180 school days.

Inclement Weather and Emergency School Closing Alternatives

Inclement weather and emergency school closing make-up alternatives include three days at the end of the year and other days noted as possible make-up days in the calendar. **Holidays, spring break, or days added at the end of the school year will be considered if additional days are needed.** The number of days for students will be a minimum of 180 and the number of days for teachers will be 190 duty days. The number of duty days for 11-month employees is 212. School buildings and offices may be closed on some professional days to permit all employees to participate. Notice will be given.

Board of Education of St. Mary's County

Meeting of: Regular Session

Held: January 11, 2017
Board of Education Meeting Room

1. Open Meeting

Procedural: 1.01 Call to Order

Mrs. Bailey called the meeting to order at 8:04 a.m.

Procedural: 1.02 Roll Call

Present for the meeting were:

- .Ms. Karin M. Bailey, Chairman
- .Ms. Mary M. Washington, Vice Chairman
- .Ms. Cathy Allen, Member
- .Mr. James J. Davis, Member
- .Ms. Rita Weaver, Member
- .Ms. Roma Kankaria, Student Member - absent

2. Executive Session

Action: It was moved by Mary M Washington and seconded by Rita Weaver to enter executive session to discuss Personnel, Collective Bargaining or Legal, Property Acquisition Issues, and Student Issues (Maryland Local Government Code Article, Section 9-512(a)1,2,6,10).

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

3. Reconvene Open Meeting

Procedural: Mrs. Bailey reconvened the meeting at 9:10 a.m. followed by the Pledge of Allegiance.

4. Approval of Agenda

Action: It was moved by Cathy Allen and seconded by James J Davis that the Board of Education approve the agenda as presented.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

5. Board Reports

Information: Board Members each highlight one event during the meeting; other events are listed under the Library – General tab in BoardDocs.

.Ms. Bailey: Noted her attendance at the St. Mary's County Farm Bureau Annual Legislative Dinner

.Ms. Allen: Noted her attendance at the Maryland Association of Boards of Education Legislative Meeting

.Mr. Davis: Noted he had nothing to report

.Ms. Washington: Noted her attendance at the Lexington Park Elementary School Holiday Celebration

.Ms. Weaver: Noted her attendance at the local theater production of "Home for the Holidays"

6. Superintendent Report

Report: Mr. J. Scott Smith, superintendent of schools, highlighted many events and accolades received from students and staff. *A full report is listed under the Library – General tab in Board Docs.*

7. Recognitions

None

8. Public Hearing

8.01 Policy GCD - Criminal History Background Screening - None

9. Public Comment

None

10. Consent Agenda

10.01 Approval of Minutes of December 14, 2016

10.02 Personnel – Teachers

10.03 Personnel – Administrative and Supervisory (None)

10.04 Vendor Changes

It was moved by Cathy Allen and seconded by Mary M Washington to approve the consent agenda as presented.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

11. Action Items

11.01 Department of Food and Nutrition Services – 22' Refrigerated Truck with Lift Gate – Ms. Megan Doran/Ms. Vicky Mayle

It was moved by Mary M Washington and seconded by Cathy Allen that the Board of Education approve the use of the Baltimore County Public Schools' contract #MBU-510-16 with Harbor Truck Sales & Service, dba Baltimore Freightliner to purchase a 36,000 GVWR conventional cab truck chassis equipped with a 22' insulated aluminum cargo van body, lift gate, and refrigeration unit, in the amount of \$120,877.00.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

11.02 Contract Award for the Piney Point Elementary School Roof Replacement - Mr. Larry Hartwick

It was moved by Cathy Allen and seconded by Mary M Washington that the Board of Education approve the contract award SMCPs-2016-08-DSS-DC for the Piney Point Elementary School Roof Replacement to Island Contracting, Incorporated in the amount of \$1,091,000 and further authorizes a construction contingency of \$150,000 for the project. The result of the vote was:

Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

12. Information Items

12.01 FY2018 Superintendent's Recommended Budget - Mr. J. Scott Smith/Ms. Tammy McCourt

12.02 One Hour Lunch – Ms. Megan Doran

12.03 2017 - 2018 School Operating Calendars - Dr. Jeff Maher

12.04 High School Program of Studies - Ms. Lisa Bachner

12.05 FY 2017 December Financial Report - Ms. Tammy McCourt

13. Future Board Meeting (time is approximate)

13.01 The next regular Board Meeting will be held on Wednesday, January 25, 2017, 6:00 p.m.

13. Future Board Meeting (time is approximate) (continued)

Mrs. Bailey announced that the January 25, 2017 Board meeting would change to a day meeting and be held on Tuesday, January 24, 2017 due to a last minute change to the Superintendent's calendar.

14. Adjournment

Procedural: Ms. Bailey adjourned the regular meeting at 11:55 a.m.

December 14, 2016 – Executive Session Summary for Approved Board Minutes

It was moved by Mary M Washington and seconded by Rita Weaver to enter executive session to discuss Personnel, Collective Bargaining or Legal, Property Acquisition Issues, and Student Issues (Maryland Local Government Code Article, Section 9-512(a)1,2,6,10). An executive session began at 9:03 a.m. Present for the meeting were:

- .Ms. Karin M. Bailey, Chairman
- .Ms. Mary M. Washington, Vice Chairman
- .Ms. Cathy Allen, Member
- .Mr. James J. Davis, Member
- .Ms. Rita Weaver, Member
- .Mr. J. Scott Smith, Superintendent of Schools
- .Ms. Maureen Montgomery, Deputy Superintendent of Schools
- .Ms. Tammy McCourt, Assistant Superintendent of Fiscal Services and Human Resources
- .Dr. Jeff Walker, Assistant Superintendent of Supporting Services
- .Mr. Edmund W. Law, General Counsel

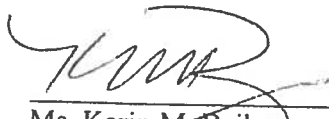
- The following topics were discussed: new hires; no A&S appointments and personnel matters.
- There was a brief discussion on negotiations.
- Legal counsel provided an update on the settlement of a litigation matter.
- No report was provided on property acquisition.
- No report was provided on student issues.

Ms. Bailey adjourned the executive session at 9:33 a.m.

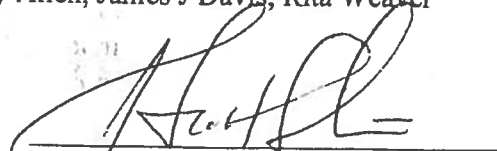
It was moved on January 11, 2017 by Cathy Allen and seconded by Mary M Washington to approve the consent agenda as presented.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver



Ms. Karin M. Bailey
Chairman



Mr. J. Scott Smith
Secretary-Treasurer

Recorded by: Sandra F. Battle



Agenda Item Details

Meeting Jan 24, 2017 - Meeting of Board of Education of St. Mary's County - 8:00 a.m.
Category 8. Public Hearing
Subject 8.01 2017-2018 School Operating Calendars
Type Information

Staff presented the 2017-2018 School Operating Calendars to the Board of Education (Board) at the January 11, 2017 Board meeting. Following the January 24, 2017 Public Hearing, it will be presented to the Board for final approval at the February 8, 2017 meeting.

Listed below are the proposed 2017-2018 School Operating Calendars as presented at the January 11, 2017 Board meeting for public review.

The Board welcomes public input on policies and issues affecting our schools. The Board takes this time to listen and consider, but not to comment. This is not, however, the appropriate forum for negative comments or criticisms of individual staff or students. Concerns about individual staff members that cannot be resolved at the level closest to the situation should be directed to the Superintendent. This Board will not permit comments criticizing individual staff or students since this is outside the scope of public comment.

Additionally, the Board sits as an appellate body in both student and employee appeals. The Board cannot comment on or have prior knowledge of a case that would influence their ability to deliberate. To maintain the ability of the Board to render a fair and unbiased decision, comments regarding individual student or personnel issues cannot be presented at public comment.

Speakers must sign in at the beginning of the meeting. Public comment is limited to 3 minutes per speaker and speakers may not yield their time to someone else. The Board encourages speakers to present written statements to the Board secretary who will distribute copies to all Board members.

[BOE_2017.18Calendar_201701010.pdf \(1,204 KB\)](#)

[CPCS Waiver Application.pdf \(805 KB\)](#)

[Calendar SMCPs2017-2018DRAFT_20170106.pdf \(202 KB\)](#)

[CPCS-Calendar 2017-2018DRAFT_20170110.pdf \(175 KB\)](#)

[CPCS Calendar Waiver Request.pdf \(144 KB\)](#)

Last Modified by Sandra F Battle on January 13, 2017

Board of Education of St. Mary's County

Meeting of: Regular Session

Held: January 24, 2017
Board of Education Meeting Room

1. Open Meeting

Procedural: 1.01 Call to Order

Mrs. Bailey called the meeting to order at 8:06 a.m.

Procedural: 1.02 Roll Call

Present for the meeting were:

.Ms. Karin M. Bailey, Chairman

.Ms. Mary M. Washington, Vice Chairman

.Ms. Cathy Allen, Member

.Mr. James J. Davis, Member

.Ms. Rita Weaver, Member

.Ms. Roma Kankaria, Student Member – left at 11:05 a.m.

2. Executive Session

Action: It was moved by Mary M Washington and seconded by Rita Weaver to enter executive session to discuss Personnel, Collective Bargaining or Legal, Property Acquisition Issues, and Student Issues (Maryland Local Government Code Article, Section 9-512(a)1,2,6,10).

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

3. Reconvene Open Meeting

Procedural: Mrs. Bailey reconvened the meeting at 9:09 a.m. followed by the Pledge of Allegiance.

4. Approval of Agenda

Action: It was moved by Cathy Allen and seconded by Rita Weaver that the Board of Education approve the agenda as presented.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

5. Board Reports

Information: Board Members each highlight one event during the meeting; other events are listed under the Library – General tab in BoardDocs.

.Ms. Bailey: Noted her attendance at the 13th Annual Southern Maryland Dr. Martin Luther King Jr., Prayer Breakfast at St. Mary's College of Maryland.

.Ms. Allen: Noted her attendance at the Maryland Association of Boards of Education Legislative Committee Meeting.

.Mr. Davis: Noted his attendance at the 18th Annual College of Southern Maryland Winter Graduation Ceremony.

.Ms. Washington: Noted her attendance at the 11th Annual BECA Scholarship Fair.

.Ms. Weaver: Noted her attendance at the Great Mills High Schools NJROTC inspection, awards, and pass and review.

.Ms. Kankaria: Noted her attendance at the 17th Annual Dr. James A. Forrest Career and Technology Center Tech Expo.

6. Superintendent Report

Report: Mr. J. Scott Smith, superintendent of schools, highlighted many events and accolades received from students and staff. *A full report is listed under the Library – General tab in Board Docs.*

7. Recognitions

None

8. Public Hearing

8.01 2017-2018 School Operating Calendar - Elizabeth Price

8.02 High School Program of Studies - None

9. Public Comment

None

10. Consent Agenda

10.01 Approval of Minutes of January 11, 2017

10.02 Personnel – Teachers (None)

10.03 Personnel – Administrative and Supervisory (None)

10.04 Chopticon High School Prom - Class of 2018

It was moved by Cathy Allen and seconded by Mary M Washington to approve the consent agenda as presented.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

11. Action Items

11.01 Policy GCD - 2nd Reading - Mr. F. Michael Wyant

It was moved by Mary M Washington and seconded by Cathy Allen that the Board of Education approve policy GCD as presented.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

11.02 Purchase Updated Edition of Houghton Mifflin Reading Series Textbooks, Grade 3 - Ms. Lisa Bachner

It was moved by Cathy Allen and seconded by Mary M Washington that the Board of Education approve the purchase of Houghton Mifflin Harcourt Journeys Reading Series textbooks for grade 3 for elementary schools in the amount of \$185,889.04.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

11.03 Purchase of Dell Computers, Laptops and Associated Equipment for Students, Instructors and Staff – Mr. David Howard/Ms. Victoria Mayle

It was moved by Cathy Allen and seconded by Mary M Washington that the Board of Education approve the purchase of technology equipment from Dell in the amount of \$414,965.87. Further, that the Board of Education authorizes the continued use of this unit price contract to purchase technology equipment items on an as needed basis as funding permits throughout the duration of this contract term. Unit prices are valid through January 31, 2018, and can be extended through March 30, 2018 upon mutual agreement.

11. Action Items (continued)

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

11.04 Department of Operations – Refuse Removal and Recycling Services – Mr. Ashley Varner/Ms. Victoria Mayle

It was moved by Mary M Washington and seconded by Rita Weaver that the Board of Education approve contract award of ITB#SMCPS-2017-O-RRRS, Department of Operations Refuse Removal and Recycling Services, to Goode Companies, Inc. at the contract prices bid for services as needed throughout the duration of the contract, which can potentially be extended through January 31, 2022. The contract value is estimated not to exceed \$220,000 in any fiscal year.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

11.05 Department of Maintenance – Concrete Installation and Repair Work – Mr. Steven Whidden/Ms. Victoria Mayle

It was moved by Mary M Washington and seconded by Cathy Allen that the Board of Education approve contract award of ITB# SMCPS-2017-M-CIR, Department of Maintenance Concrete Installation and Repair to S.M.C. HVAC Service, Inc. T/A Southern MD Concrete to provide concrete installation and repairs, at the contract prices shown, as needed throughout the duration of the contract, which can potentially be extended through January 31, 2022. The contract value is estimated not to exceed \$88,000 in any fiscal year.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver

12. Information Items

12.01 Middle School Task Force Report - Ms. Lisa Bachner/Ms. Janet Fowler

13. Future Board Meeting (time is approximate)

13.01 The next regular Board Meeting will be held on Wednesday, February 8, 2017, 9:00 a.m.

13.02 Public Budget Hearing on the FY 2018 Superintendent's Recommended Operating Budget will be held on Wednesday, February 8, 2017

14. Adjournment

Procedural: Ms. Bailey adjourned the regular meeting at 11:00 a.m.

15. Work Session

15.01 Proposed FY 2018 Budget - Mr. J. Scott Smith/Ms. Tammy McCourt

January 11, 2017 – Executive Session Summary for Approved Board Minutes

It was moved by Mary M Washington and seconded by Rita Weaver to enter executive session to discuss Personnel, Collective Bargaining or Legal, Property Acquisition Issues, and Student Issues (Maryland Local Government Code Article, Section 9-512(a)1,2,6,10). An executive session began at 8:06 a.m. Present for the meeting were:

- .Ms. Karin M. Bailey, Chairman
- .Ms. Mary M. Washington, Vice Chairman
- .Ms. Cathy Allen, Member
- .Mr. James J. Davis, Member

January 11, 2017 – Executive Session Summary for Approved Board Minutes (continued)

- .Ms. Rita Weaver, Member
- .Mr. J. Scott Smith, Superintendent of Schools
- .Ms. Maureen Montgomery, Deputy Superintendent of Schools – for a portion of the meeting
- .Ms. Tammy McCourt, Assistant Superintendent of Fiscal Services and Human Resources – for a portion of the meeting
- .Dr. Jeff Walker, Assistant Superintendent of Supporting Services – for a portion of the meeting
- .Mr. Edmund W. Law, General Counsel

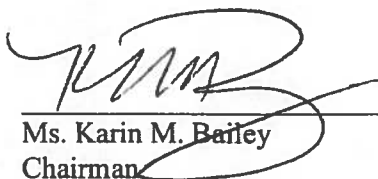
- The following topics were discussed: personnel matters; new hires; and no A&S appointments.
- A brief report was provided on negotiations.
- Legal counsel discussed the obligations of a departing Board member under the Ethics Regulation.
- A brief report was provided on property acquisition.
- No report was provided on student issues.

Ms. Bailey adjourned the executive session at 9:00 a.m.

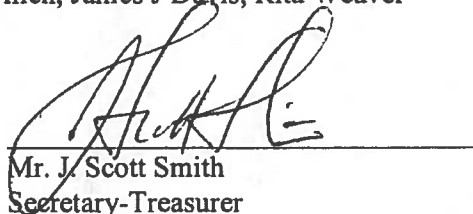
It was moved on January 24, 2017 by Cathy Allen and seconded by Mary M Washington to approve the consent agenda as presented.

The result of the vote was: Unanimous

Yea: Karin M Bailey, Mary M Washington, Cathy Allen, James J Davis, Rita Weaver



Ms. Karin M. Bailey
Chairman



Mr. J. Scott Smith
Secretary-Treasurer



Agenda Item Details

Meeting	Feb 08, 2017 - Meeting of Board of Education of St. Mary's County - 8:00 a.m.
Category	11. Action Items
Subject	11.02 Waiver Request for Post-Labor Day Start Date for the Chesapeake Public Charter School 2017-2018 School Calendar - Dr. Jeff Maher (10')
Type	Action
Recommended Action	That the Board approve the request for a waiver from the Maryland State Board of Education for the Chesapeake Public Charter School to begin the school year prior to Labor Day, as aligned with their Charter.

The Chesapeake Public Charter School is seeking a waiver from the Maryland State Board of Education for a Post-Labor Day School Start Date for their proposed 2017-2018 school calendar.

[BOE_2017.18CalendarCPCSWaiverPP_20170208 \(1\).pdf \(463 KB\)](#)

Motion & Voting

That the Board approve the request for a waiver from the Maryland State Board of Education for the Chesapeake Public Charter School to begin the school year prior to Labor Day, as aligned with their Charter.

Motion by Mary M Washington, second by Rita Weaver.

Final Resolution: Motion Passes

Yea: Cathy Allen, Karin M Bailey, Mary M Washington, Rita Weaver, James J Davis

Workflow

Workflow	Jan 31, 2017 1:47 PM :: Submitted by Beverly A Dahlstrom. Routed to Jeff A Maher for approval.
	Jan 31, 2017 1:55 PM :: Approved by Jeff A Maher. Routed to Maureen C Montgomery for approval.
	Jan 31, 2017 2:21 PM :: Approved by Maureen C Montgomery. Routed to James S Smith for approval.
	Feb 1, 2017 10:07 AM :: Final approval by James S Smith

Last Modified by Sandra F Battle on February 8, 2017



Agenda Item Details

Meeting	Feb 08, 2017 - Meeting of Board of Education of St. Mary's County - 8:00 a.m.
Category	11. Action Items
Subject	11.03 2017-2018 School Operating Calendars - Dr. Jeff Maher (20')
Type	Action
Recommended Action	That the Board of Education approve the 2017-2018 St. Mary's County Public Schools and Chesapeake Public Charter School calendars as presented.

Calendars for the 2017-2018 school year are presented for second reading and approval. The school system operational calendar was developed by a committee that included students, parents, teachers, administrators, directors, and representatives from the Education Association of St. Mary's County, County Council of PTA's, St. Mary's Association of Supervisors and Administrators, and St. Mary's Association of Student Councils. The Chesapeake Public Charter School's (CPCS) operational calendar was developed by their Board of Directors. A public hearing was held on January 24, 2017.

[BOE_2017.18Calendar_2017.02.08.pdf \(823 KB\)](#)

Motion & Voting

That the Board of Education approve the 2017-2018 St. Mary's County Public Schools and Chesapeake Public Charter School calendars as presented.

Motion by Rita Weaver, second by Mary M Washington.

Final Resolution: Motion Passes

Yea: Cathy Allen, Karin M Bailey, Mary M Washington, Rita Weaver, James J Davis

Workflow

Workflow

- Jan 31, 2017 1:45 PM :: Submitted by Beverly A Dahlstrom. Routed to Jeff A Maher for approval.
- Jan 31, 2017 1:56 PM :: Approved by Jeff A Maher. Routed to Maureen C Montgomery for approval.
- Feb 1, 2017 3:22 PM :: Approved by Maureen C Montgomery. Routed to James S Smith for approval.
- Feb 3, 2017 11:50 AM :: Forced Approval by Sandra F Battle as the document publisher.

Last Modified by Sandra F Battle on February 8, 2017



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TO: Members of the State Board of Education

FROM: Karen B. Salmon, Ph.D.

DATE: February 28, 2017

SUBJECT: School Calendar Waiver Application

PURPOSE:

The purpose of this agenda item is to share the waiver application submitted by the Board of Education for Prince George's County Public Schools to open schools for pupil attendance prior to Labor Day for the 2017-2018 school year.

BACKGROUND/HISTORICAL PERSPECTIVE:

On August 31, 2016, Governor Larry Hogan issued Executive Order 01.01.2016.09 which requires all Maryland kindergarten through grade 12 public schools to open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for every public school in Maryland shall adjourn no later than June 15. Local boards of education have the option to apply for a waiver of the requirements set forth in the Executive Order.

On October 12, 2016, Governor Hogan amended the original Executive Order to establish parameters for school boards to apply for waivers. To be eligible for a waiver, the local board must demonstrate that the school system has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Pursuant to the amended Executive Order 01.01.2016.13, the State Board of Education was charged with establishing a timeline for waiver applications; identifying additional information needed from local school boards to comply with the requirements of the Executive Order; and rendering decisions on submitted waiver applications. On December 5, 2016, the State Board of Education approved the application and process for local boards of education to submit a waiver request for the requirements in Executive Order 01.01.2016.13.

EXECUTIVE SUMMARY:

The Maryland State Department of Education received an application from Prince George's County Board of Education to waive the post-Labor Day school start date for all Prince George's County Public Schools. According to Executive Order 01.01.2016.13, the local board must clearly establish that the school system has met all requirements for at least one compelling justification. Additionally, the waiver application must include minutes from the public meeting at which the waiver application was considered and approved. In the submitted waiver application, the local board did not identify a compelling justification and did not include minutes from the public meeting at which the waiver application was considered and approved.

ACTION:

It is being requested that the Maryland State Board of Education review the waiver application for Prince George's County Public Schools to open for pupil attendance prior to Labor Day for the 2017-2018 school year.

Attachment: Waiver Application for Prince George's County Public School



Kevin M. Maxwell, Ph.D.
Chief Executive Officer

February 24, 2017

Karen B. Salmon, Ph.D.
State Superintendent of Schools
200 West Baltimore Street
Baltimore, MD 21201

Dear Dr. Salmon:

On February 23, 2017, the Prince George's County Board of Education adopted a calendar for the 2017-2018 school year. The Board of Education had previously approved the tentative calendar in 2016. While the adopted calendar ends June 6, 2018, the school year will begin August 22, 2017, more than a week before Labor Day.

The Board of Education considered the provisions in the Executive Order 01.01.2016.13, but believes that the Governor exceeded his authority with the adoption of this Order and completely disregarded the local control afforded to Boards of Education in the State of Maryland.

As you know, the Prince George's County Public School System is comprised of over 131,000 students and more than 82,000 of those students qualify for free and reduced meals. Our district's unique challenges were clearly not taken into account when the Governor issued this Executive Order. As Chief Executive Officer of the second-largest school district in the State, I am concerned about summer learning loss, lost instructional time and missed opportunities for extracurricular activities. More importantly, I am concerned about the basic needs that many families face, such as regular nutritious meals and child care. I am not alone in these concerns, which have also been voiced by statewide education organizations such as the Maryland Association of Boards of Education, Public School Superintendents Association of Maryland and the Maryland State Education Association.

The adopted 2017-2018 School Calendar allows 180 instructional days for students, seven professional duty days prior to the opening of the school year, three full days and two 2-hour early dismissal days for professional development. The calendar adheres to the mandated federal and state holidays and builds in four inclement weather make-up days at the end of the school year and prior to June 15. We contend that this calendar prioritizes children and families, as opposed to businesses in Ocean City.

As always, I appreciate your efforts on behalf of the students in Prince George's County Public Schools.

Sincerely,

Kevin M. Maxwell, Ph.D.
Chief Executive Officer

c: **Members, Board of Education**
Monique Whittington Davis, Ed.D.
Monica Goldson, Ed.D.
W. Wesley Watts, Jr., Ed.D.
Shauna Battle, Esq.
Mr. Christian Rhodes

Proposed 2017-2018 School Calendar

July 4	Tuesday	Holiday* – Independence Day Schools and Offices Closed
August 7-9	Monday - Wednesday	Professional Duty Days for New Teachers
August 14-17	Monday - Thursday	Professional Duty Days for All Teachers
August 16	Wednesday	Professional Development
August 17	Thursday	Systemic Orientation Day for Pre-K and Kindergarten Students
August 21	Monday	Systemic Orientation Day for New 6 th & 7 th Grade Middle-Schoolers & New 9 th -Graders
August 22	Tuesday	First Day of School for All Students
September 1	Friday	Eid al-Adha**
September 4	Monday	Holiday* – Labor Day – Schools and Offices Closed
September 21	Thursday	Holiday* – Rosh Hashanah** – Schools and Offices Closed
September 29	Friday	Professional Development – Schools Closed for Students***
September 30	Saturday	Yom Kippur**
October 20	Friday	MSEA Convention – Schools Closed for Students and Teachers***
October 19	Thursday	Diwali**
October 27	Friday	End of First Quarter (45 days)
October 30	Monday	Professional Day for Teachers – Schools Closed for Students***
November 10	Friday	Veterans Day (Observed) & Parent-Teacher Conferences – Schools Closed for Students***
November 22-24	Wednesday - Friday	Holidays* – Thanksgiving – Schools and Offices Closed
December 8	Friday	Professional Development – 2-Hr. Early Dismissal for Students
December 25-29	Monday - Friday	Winter Break* & Christmas Holiday – Schools and Offices Closed
January 1	Monday	Winter Break* – New Year's Holiday – Schools and Offices Closed
January 11	Thursday	End of Second Quarter (43 days)
January 12	Friday	Professional Day for Teachers – Schools Closed for Students***
January 15	Monday	Holiday* – Martin L. King, Jr. Day – Schools and Offices Closed
February 9	Friday	Professional Development – Schools Closed for Students***
February 19	Monday	Holiday* – Presidents' Day – Schools and Offices Closed
March 22	Thursday	End of Third Quarter (46 days)
March 23	Friday	Professional Day for Teachers – Schools Closed for Students***
March 30 & April 2	Friday & Monday	Holidays* – Easter – Schools and Offices Closed
March 31-April 6	Saturday - Friday	Passover**
April 3-6	Tuesday - Friday	Spring Break – Schools Closed for Students and Teachers***
May 16	Wednesday	First Day of Ramadan
May 28	Monday	Holiday* – Memorial Day – Schools and Offices Closed
June 5	Tuesday	2-Hr. Early Dismissal for Students (Subject to change due to inclement weather; may become a full day for students if the last day changes; the 2-hour early dismissal will occur the day before the last day for students)
June 6	Wednesday	Last Day for Students – 2-Hr. Early Dismissal – End of Fourth Quarter (46 days) (Subject to change due to inclement weather; the 2-hour early dismissal will occur on the last day for students)***
June 7	Thursday	Last Day for Teachers (Subject to change due to inclement weather)***
June 7,8,11 & 12	Thursday, Friday, Monday & Tuesday	Inclement Weather Make-Up Days
June 14	Thursday	Last Day of Ramadan
June 15	Friday	Eid al-Fitr**
June 26	Tuesday	Holiday* – Primary Election Day – Schools and Offices Closed

•180 student days • 192 teacher days • 195 days for new teachers

*All schools and offices closed

**Except for Diwali, holiday begins at sunset of the preceding day. PGCPs prohibits scheduling of any meetings or activities during or after the regular school day (exceptions for state or regional events, and Parent-Teacher Conferences, which are scheduled annually on the federal holiday to support parent attendance).

***10- and 11-month employees should refer to Bulletin M-1-18: *Scheduled Workdays and Allocation for Supporting Personnel and 11-Month Professional Personnel for the 2017-2018 School Year* (Released in July 2017) for clarification on workdays.

2017-2018 Post-Labor Day School Calendar

July 4	Tuesday	Holiday* – Independence Day Schools and Offices Closed
August 21-23	Monday - Wednesday	Professional Duty Days for New Teachers
August 28-31	Monday - Thursday	Professional Duty Days for All Teachers
August 30	Wednesday	Professional Development
August 17	Thursday	Systemic Orientation Day for Pre-K and Kindergarten Students
September 1	Friday	Professional Duty Day for All Teachers
September 1	Friday	Eid al-Adha**
September 4	Monday	Holiday* – Labor Day – Schools and Offices Closed
September 5	Tuesday	Systemic Orientation Day – New Gr. 6&7 Middle-Schoolers & New 9 th -Graders
September 6	Wednesday	First Day of School for All Students
September 21	Thursday	Rosh Hashanah**
September 29	Friday	Professional Development – 2-Hr. Early Dismissal for Students
September 30	Saturday	Yom Kippur**
October 19	Thursday	Diwali**
October 20	Friday	Prof. Development – Schools Closed for Students & Teachers***
October 30	Monday	Professional Development – 2-Hr. Early Dismissal for Students
November 3	Friday	Professional Development – 2-Hr. Early Dismissal for Students
November 9	Thursday	End of First Quarter (46 days)
November 10	Friday	Veterans Day (Observed) & Parent-Teacher Conferences – Schools Closed for Students***
November 13	Monday	Professional Day for Teachers – 2-Hr. Early Dismissal for Students
November 22-24	Wednesday - Friday	Holidays* – Thanksgiving – Schools and Offices Closed
December 8	Friday	Professional Development – 2-Hr. Early Dismissal for Students
December 25-29	Monday - Friday	Winter Break* & Christmas Holiday – Schools and Offices Closed
January 1	Monday	Winter Break* – New Year's Holiday – Schools and Offices Closed
January 15	Monday	Holiday* – Martin L. King, Jr. Day – Schools and Offices Closed
January 25	Thursday	End of Second Quarter (44 days)
January 26	Friday	Professional Day for Teachers – 2-Hr. Early Dismissal for Students
February 9	Friday	Professional Development – Schools Closed for Students***
February 19	Monday	Holiday* – Presidents' Day – Schools and Offices Closed (will be a student day if three inclement weather days are used)
March 28	Wednesday	End of Third Quarter (42 days)
March 29	Thursday	Professional Day for Teachers – 2-Hr. Early Dismissal for Students
March 30 & April 2	Friday & Monday	Holidays* – Easter – Schools and Offices Closed
March 31-April 6	Saturday - Friday	Passover**
April 3-5	Tuesday - Friday	Spring Break – Schools Closed for Students and Teachers*** (April 6 will be a student day if four inclement weather days are used; April 5 will be a student day if five inclement weather days are used)
May 16	Wednesday	First Day of Ramadan
May 28	Monday	Holiday* – Memorial Day – Schools and Offices Closed
June 12	Tuesday	2-Hr. Early Dismissal for Students (Subject to change due to inclement weather: may become a full day for students if the last day changes; the 2-hour early dismissal will occur the day before the last day for students)
June 13	Wednesday	Last Day for Students – 2-Hr. Early Dismissal – End of Fourth Quarter (48 days) (Subject to change due to inclement weather; the 2-hour early dismissal will occur on the last day for students)***
June 14	Thursday	Inclement Weather Make-Up Day – Last day for students if one inclement weather day is used
June 14	Thursday	Last Day of Ramadan
June 15	Friday	Inclement Weather Make-Up Day – Last day for students if two inclement weather days are used
June 15	Friday	Eid al-Fitr**
June 18	Monday	Last Day for Teachers (Subject to change due to inclement weather)***
June 26	Tuesday	Holiday* – Primary Election Day – Schools and Offices Closed

180 student days • 192 teacher days • 195 days for new teachers

*All schools and offices closed

**Except for Diwali, holiday begins at sunset of the preceding day. PGCPSS prohibits scheduling of any meetings or activities during or after the regular school day (exceptions for state or regional events, and Parent-Teacher Conferences, which are scheduled annually on the federal holiday to support parent attendance).

***10- and 11-month employees should refer to Bulletin M-1-18: *Scheduled Workdays and Allocation for Supporting Personnel and 11-Month Professional Personnel for the 2017-2018 School Year* (Released in July 2017) for clarification on workdays.

Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date



Overview:

Executive Order 01.01.2016.13 requires all kindergarten through grade 12 public schools in Maryland to be open for pupil attendance no earlier than the Tuesday immediately following the nationally observed Labor Day holiday. The school year for each public school in Maryland shall adjourn no later than June 15. Local boards of education retain the full responsibility for establishing annual academic calendars within the parameters of the Executive Order. The Executive Order does not apply to the operation of year-round schools. The entire Executive Order may be found on the following webpage: <https://governor.maryland.gov/wp-content/uploads/2016/10/EO.01.01.2016.13.pdf>

Waiver Applications:

Local boards of education may apply for waivers of the requirements set forth in the Executive Order. To be eligible for a waiver, the local board must demonstrate that it has met all requirements for at least one compelling justification and has conducted at least one public meeting at which the waiver application was considered and approved. Compelling justification includes:

1. The adoption of an innovative school schedule for low-performing, at-risk, or charter schools. Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where innovative school schedules are offered.
2. The school system has closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions.

Any waiver granted by the State Board of Education using this waiver application shall be for the 2017-2018 school year only. Local boards of education may apply annually for a waiver of the requirements in Executive Order 01.01.2016.13.

Timeline for Submission of Waiver Application:

Waiver applications will be accepted on a rolling basis. Decisions regarding waiver requests will be made at the State Board Meeting immediately following receipt of the application. For example, if a waiver application is received on January 27, 2017 then the State Board will render a decision at the February 28, 2017 meeting. A list of State Board meeting dates may be found on the following webpage: <http://www.marylandpublicschools.org/stateboard/Pages/Meetings-2017.aspx>. The local Superintendent or Chief Executive Officer and Board President will be notified in writing of the State Board's decision. The final date to submit an application for a waiver of requirements in Executive Order 01.01.2016.13 for the 2017-2018 school year is **March 31, 2017**.

Waiver applications and supporting documents may be emailed to Charlene Necessary at Charlene.necessary@maryland.gov or mailed to:

Maryland State Board of Education
Attention: Charlene Necessary
200 West Baltimore Street
Baltimore, Maryland 21201

Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date



Directions: There are five sections to the waiver application. All sections of the application must be complete for waiver requests to be considered by the State Board of Education. Include any required supporting documentation when submitting this application.

1. Select the name of the school system represented in the waiver request.

- | | | |
|---|-------------------------------------|---|
| <input type="checkbox"/> Allegany | <input type="checkbox"/> Charles | <input checked="" type="checkbox"/> Prince George's |
| <input type="checkbox"/> Anne Arundel | <input type="checkbox"/> Dorchester | <input type="checkbox"/> Queen Anne's |
| <input type="checkbox"/> Baltimore City | <input type="checkbox"/> Frederick | <input type="checkbox"/> St. Mary's |
| <input type="checkbox"/> Baltimore | <input type="checkbox"/> Garrett | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Calvert | <input type="checkbox"/> Harford | <input type="checkbox"/> Talbot |
| <input type="checkbox"/> Caroline | <input type="checkbox"/> Howard | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Carroll | <input type="checkbox"/> Kent | <input type="checkbox"/> Wicomico |
| <input type="checkbox"/> Cecil | <input type="checkbox"/> Montgomery | <input type="checkbox"/> Worcester |

2. Select the type of waiver being requested by the local school board.

- Request to waive the post-Labor Day school start date.
- Request to waive the June 15 school end date.
- Request to waive both the post-Labor Day school start date and June 15 school end date.

3. Select the compelling justification for the waiver request. (See attached letter from PGCPs)

Compelling justification includes adoption of an innovative school schedule (3a) or emergency school closing (3b). At least one compelling justification category must be selected.

- 3a. Compelling Justification: Adoption of an Innovative School Schedule.**
Any waiver granted by the State Board of Education for an innovative school schedule shall *only* apply to those schools where the innovative school schedules are offered. Education Article §7.103.1 defines innovative school schedules to include, "...*extended year, year-round schooling, or other school scheduling models that do not allow for prolonged lapses in instructional time...*" Qualifying schools are those designated as low-performing, at-risk, or charter. A summary of the innovative school schedule must be attached to application.

Identify the low-performing, at-risk, and/or charter schools for a waiver request on the next page.



Adoption of an Innovative School Schedule for Low-Performing Schools

Low-performing schools, or Maryland's Priority Schools, are the 5% of all Title I schools that are the lowest achieving on state assessments; and/or have graduation rates below 67%; or receive Title I school improvement funds under Section 1003g. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.

Adoption of an Innovative School Schedule for At-Risk Public Schools

At-risk public schools, or Maryland's Focus Schools, are those in the top 10% of Title I schools that have the largest within-school gaps between the highest-achieving subgroup and the lowest-achieving subgroup; and Title I high schools with less than 60% graduation rates over a number of years. A list of qualifying schools can be found on the following webpage:

<http://marylandpublicschools.org/about/Documents/DSFSS/TitleI/PriorityFocusSchools20162017.pdf>

Identify the names of qualifying schools to be considered for a waiver below.
Attach a summary of the innovative school schedule to this application.



Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date

Adoption of an Innovative School Schedule for Charter Schools

A list of charter schools may be found on the following webpage:

<http://www.marylandpublicschools.org/programs/Pages/Charter-Schools/index.aspx>

Identify the names of qualifying schools to be considered for a waiver below. Attach a summary of the innovative school schedule to this application.

3b. Compelling Justification: Emergency School Closing.

Eligible local school systems are those that have closed ten days per year during any two of the last five years because of natural disasters, civil disasters, or severe weather conditions. Select the qualifying school system below.

Allegany County

Garrett County

Caroline County

Harford County

Carroll County

Talbot County

Dorchester County

4. Local school boards are required to conduct *at least one public meeting* to consider and approve the waiver application. In the table below, identify all public meeting dates, times, and locations where the waiver application was considered and approved. Attach the meeting minutes for each date identified.

Date of Public Meeting	Time of Public Meeting	Location of Public Meeting
February 23, 2017	7:00 P.M.	Sasscer Administration Building 14201 School Lane Upper Marlboro, MD 20772



Waiver Application for Post-Labor Day School Start Date and/or June 15 School End Date

5. Signatures of Superintendent or Chief Executive Officer and Board President.
Signing below indicates that the local board of education has reviewed and approved all sections in this waiver application.

Kevin M Maxwell

Signature of Superintendent or
Chief Executive Officer

2/24/2017

Date

Say C. E. [Signature]

Signature of School Board President

2/24/2017

Date