

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE February 25, 2020 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Baber, Ruth E.	Information Technology Assistant Director III – Deputy Chief Information Officer	22	Office of the Deputy for Teaching and Learning, Division of Assessment, Accountability and Information Technology	TBD
Roa, Nina S.	Education Program Manager II – Director of Finance and Legislation for Career Programs	24	Office of the Deputy for Teaching and Learning, Division of Career and College Readiness	TBD
Seuferer, Kent L.	Education Program Specialist I, Career and Technical Student Organizations Specialist	21	Office of the Deputy for Teaching and Learning, Division of Career and College Readiness	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Gates, Mary	Academic English Teacher	IEPP	Office of the Deputy for School Effectiveness, Juvenile Services Education	02/26/20
Hennick, Rose	Vocational Rehabilitation Specialist I	13/3	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	02/26/20
Senewiratne, Priyanthi	Accountant I	14/0	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	02/12/20

III. Other Actions: Promotional

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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Karen B. Salmon, Ph.D.
State Superintendent of Schools

February 25, 2020
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Ruth E. Baber
Position: Information Technology Assistant Director III – Deputy Chief Information Officer
Division/Office: Information Technology
Salary Grade: State Salary Grade: 22
Annual Salary Range: \$68,901 - \$110,635
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master's Degree or 36 post baccalaureate credit hours of coursework from an accredited college or university in Computer Information Technology, Computer Science, Management Information Systems, or other information technology-related field. Additional Certifications such as Information Systems Security Professional (CISSP) preferred.

EXPERIENCE:

Five year(s) of experience in information technology projects as a leader for deadline driven visible projects with two (2) years of the required experience including direct supervision of other professional employees. Experience in designing, creating and maintaining systems, policies, procedures and standards, project management, and Oracle experience is desired.

NOTE:

1. Experience as defined above may be substituted for the required education on a year-for-year basis for up to six years.

DESCRIPTION:

This is a professional management position, one serving as Department of Education's Deputy Chief Information Officer, responsible for the oversight of day-to-day operations in the Office of Information Technology (OIT). This position works closely with the CIO on budget-related activities, manages external vendors and service providers, and oversees IT staff to support IT help requests across the Department to improve IT support systems.

Ruth E. Baber

QUALIFICATIONS:

Education:

Anne Arundel Community College (Arnold, Maryland) college credit hours toward degree in Business

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2008 – Present: Information Technology Staff Specialist Supervisor

1999 – 2008: Information Technology Staff Specialist II

Public School Construction Program (Baltimore, Maryland)

1997 – 1999: Computer Information Services Specialist II

1994 – 1996: Administrative Specialist II

1992 – 1994: Office Secretary II

Department of Defense (Ft. Meade, Maryland)

1980 – 1985: Accounting Technician

1977 – 1980: Computer Operator

EMPLOYMENT STATUS:

Promotional



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State Superintendent of Schools

February 25, 2020
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Nina S. Roa

Position: Education Program Manager II – Director of Finance and Legislation for Career Programs

Division/Office: Division of Career and College Readiness

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$78,503 - \$126,047

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Possession of a Master’s Degree or equivalent 36 credit hours of post-baccalaureate course work.

EXPERIENCE:

Six years of related experience in coordinating or administering education programs or services. One year of experience supervising professional education program staff is also required.

DESCRIPTION:

This is a management position that reports directly to the Assistant State Superintendent for the Division of Career and College Readiness. The Director is responsible for 1 financial planning, budgeting, and managing grants for career and technical education (CTE); 2 leading state and federal audit reconciliation; 3 implementing federal and state legislation, regulation, and policy for CTE, workforce, and education initiatives; and 4 supporting the development and implementation for the strategic direction for the Division.

Nina S. Roa

QUALIFICATIONS:

Education:

New York University – Wagner School of Public Service (New York City, New York) – 1996
Master’s Degree in Public Administration

University of Wisconsin (Madison, Wisconsin) – 1993 Bachelor’s Degree in International
Relations

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2019 – Present: Education Program Manager II, Interim Director of Finance and Legislation
For Career Programs

2017 – 2019: Education Program Supervisor, Career and Technical Education
(CTE) Program Supervisor

2003 – 2017: Education Program Specialist Career and Technical
Education (CTE) Specialist

1997 – 2000: Education Program Specialist Career and Technical
Education (CTE) Specialist

1996 – 1997: Service – Learning Consultant

EMPLOYMENT STATUS:

Promotional



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State Superintendent of Schools

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BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Kent L. Seuferer

Position: Education Program Specialist I – Career and Technical Student Organizations Specialist

Division/Office: Career and College Readiness

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$64,565 - \$103,661

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Education, Educational Administration/Supervision, Public Administration, Information Management Systems, Business, Business Management, or in any related field.

EXPERIENCE:

Four (4) years of experience facilitating instruction in a career program of study, serving as an advisor for CTSO, or facilitating an educational program directly related to the responsibilities of this position is required. Experience with business intelligence software and/or Excel desired; administrative experience in an area related to accountability, information management; or a related field is preferred.

DESCRIPTION:

This is a professional position responsible for providing leadership and technical assistance to Maryland's Career and Technical Student Organizations (CTSO) which are co-curricular learning experiences designed to foster student growth in career programs of study; serves as the state director for Future Business Leaders of America (FBLA), supports FFA and SkillsUSA; on career cluster teams to inform improvements, support effective implementation, and monitor implementation of career programs of study in local school systems and postsecondary institutions.

QUALIFICATIONS:

Education:

University of Iowa (Des Moines, Iowa) 2016 – Bachelor’s Degree in Business Administration

University of Phoenix (Tempe, Arizona) 24 Credit hours toward Administration/Project Management – Expected Graduation December 2020

Experience:

Iowa Department of Education (Des Moines, Iowa)

2018 – Present: Education Program Consultant – Future Business Leaders of America

2016 – 2018: Business (CTSO) Career and Technical Student Organization

2011 - 2016: Conference Director and Competitive Events Coordinator

Bank of America – Merrill Lynch Corporation (Destin, Florida)

2016 – 2018: Financial Operations Manager/Officer

2015 - 2016: Relationship Manager/Officer

Midwest Heritage Bank, FSB, A Hy-Vee Company (West Des Moines, Iowa)

2012 - 2014: Bank Manager/Operations Associate

2009 – 2012: Sales Associate

EMPLOYMENT STATUS:

New Hire

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Rakowski, Lora A.	Communications Director (Designated Administrative Manager Senior II)	24	Office of the Deputy for School Effectiveness, Office of the State Superintendent, Chief of Staff	TBD

II. Appointments Grade 18 and below:

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III. Other Actions: Promotional

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Karen B. Salmon, Ph.D.
State Superintendent of Schools

February 25, 2020
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Lora A. Rakowski
Position: Communications Director (Designated Administrative Manager Senior II)
Division/Office: Office of the State Superintendent, Chief of Staff
Salary Grade: State Salary Grade: 24
Annual Salary Range: \$77,725 - \$124,799
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor's Degree from an accredited college or university

EXPERIENCE:

At least two years of management level experience leading a communication office, which provided the applicant with the competencies and expertise described below under Essential Requirements.

DESCRIPTION:

This management service position, which reports to the Chief of Staff, is responsible for supervising the Maryland State Department of Education (MSDE) Office of Communications. The Communications director leads communication and outreach efforts that keep internal and external stakeholders informed about State education policies, programs and new initiatives that effect Maryland schools, students, educators and the communities we serve, as well as advises and assists the Chief of Staff in the creation and implementation of major strategic communications initiatives of the Department.

QUALIFICATIONS:

Education:

Washington College (Chestertown, Maryland) 1999 – Bachelor’s Degree in Political Science/Biology

Experience:

Maryland Department of Transportation State Highway Administration (Baltimore, Maryland)

- 2019 – Present: Acting Director of Communication
- 2018 – 2019: Deputy Director of Communication
- 2008 – 2018: Safety Education and Marketing Manager
- 1999 – 2008: Public Information Office

National Highway Traffic Safety Administration (NHTSA) (Washington, DC)

- 2019- Present: Expert in Traffic Safety Communications; Panelist; Evaluator

EMPLOYMENT STATUS:

New Hire