

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE MARCH 23, 2021 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Coleman, Daniel A.	Procurement Manager I Chief of Procurement Services	22	Office of the Deputy for Finance, Division of Business Services	TBD
Grant, Alexander S.	Fiscal Services Administrator V, Chief of Accounting	22	Office of the Deputy for Finance, Division of Business Services	TBD
Weller, Mary C. H.	Education Program Supervisor, Coordinator of Science	22	Office of the Deputy for Teaching and Learning, Division of Curriculum, Instructional, Improvement & Professional Learning	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Charland, Patrick	Staff Specialist II	16/0	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	3/10/21
Mak, Sarah	Staff Specialist II	16/9	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	3/10/21
Scott, Alysa	Vocational Rehabilitation Specialist I	12/6	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	3/24/21

III. Other Actions: Promotional

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u> <u>GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF</u> <u>APPOINTMENT</u>
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Karen B. Salmon, Ph.D.
State Superintendent of Schools

MARCH 23, 2021
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Daniel A. Coleman
Position: Procurement Manager I (Chief of Procurement Services)
Division/Office: Division of Business Services
Salary Grade: State Salary Grade: 22
Annual Salary Range: \$70,280 - \$91,605 (with progression to \$112,848)
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor's Degree from an accredited college or university in Business Administration, Finance, Accounting, or a related area. Master's Degree is a plus.

EXPERIENCE:

Three (3) years of professional experience with coordinating procurement, contract administration, and/or related administrative services. Management and/or supervisory experience desired.

DESCRIPTION:

This is a professional position serving as the Chief of the Procurement Services responsible for providing management and leadership of Procurement and Support Services related to the agency's procurement of commodities and services, and the provision of mail distribution, duplication, and other support services to the agency.

Daniel A. Coleman:

QUALIFICATIONS:

Education:

Southern University School of Law (Baton Rouge, Louisiana) 1978 J.D. Degree in Commercial Law
NC A&T State University (Greensboro, North Carolina) 1974 Bachelor's Degree in Political Science
Business and History

Experience:

Department of Public Safety and Correctional Services (Towson, Maryland)
2019 – 2021: Deputy Director Procurement Services Division

Baltimore City Community College (Baltimore, Maryland)
2009 – 2017: Director of Procurement

Morgan State University (Baltimore, Maryland)
2008 – 2009: Contract Specialist

Blue Cross/Blue Shield – COMSYS (Owings Mills, Maryland)
2008 – 2008: Senior Contract Administrator

Maryland Judiciary Administrative Office of the Courts (Annapolis, Maryland)
2001 – 2007: Executive Director Procurement and Contract Administration

Maryland Port Administration (Baltimore, Maryland)
1995 – 2001: Manager of Procurement

EMPLOYMENT STATUS:

Promotional



Karen B. Salmon, Ph.D.
State Superintendent of Schools

MARCH 23, 2021
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Alexander S. Grant
Position: Fiscal Services Administrator V – Chief of Accounting
Division/Office: Business Services
Salary Grade: State Salary Grade: 22
Annual Salary Range: \$70,280 - \$91,605 (with progression to \$112,848)
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor's Degree or 36 post-baccalaureate credit hours of coursework from an accredited college or university in Accounting. CPA desired.

EXPERIENCE:

Five years of professional experience with managing, designing, and developing financial control systems for multiple programs. Two (2) years of the required experience must include direct supervision of other professional employees.

DESCRIPTION:

This is a professional position responsible for planning, directing, and controlling activities of the Accounting Branch, which consists of 29 accounting staff members, to ensure that financial transactions are verified, recorded and reported to management in accordance with Generally Accepted Accounting Principles and in compliance with State and federal regulations and practices.

Alexander S. Grant:

QUALIFICATIONS:

Education:

Bentley University (Waltham, Massachusetts) 2012 Master's Degree in Taxation

AME Zion University College (Monrovia, OC) 2001 Bachelor's Degree in Accounting Management

Experience:

Maryland Department of Labor (Baltimore, Maryland)

2020 – Present: Chief of General Accounting

2020: Acting Chief of General Accounting

2018 – 2020: Deputy Chief of General Accounting

General Accounting Division, Comptroller of Maryland (Annapolis, Maryland)

2014 – Present: Systems Control Accountant

Maryland State Retirement Agency (Baltimore, Maryland)

2014: Accountant II

Benjamin Coburn (Ellicott City, Maryland)

2012 – 2013: Tax Accountant

Baltimore Cash Campaign (Baltimore, Maryland)

2008 – 2012: Site Coordinator

Ministry of Post and Telecommunication, Republic of Liberia (Monrovia, OC)

2000 – 2002: Internal Audit Manager

Imani House, Inc. (Monrovia, OC)

1998 – 2002: Accounting Supervisor

EMPLOYMENT STATUS:

New Hire



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State Superintendent of Schools

MARCH 23, 2021
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Mary C. H. Weller
Position: Education Program Supervisor, Coordinator of Science
Division/Office: Curriculum, Instructional Improvement & Professional Learning
Salary Grade: State Salary Grade: 22
Annual Salary Range: \$70,280 – 91,605 (with progression to \$112,848)
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Possession of a Master's Degree or equivalent 36 credit hours of post-baccalaureate course work.

EXPERIENCE:

Five (5) years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience in coordinating or administering an education program or service directly related to the position option.

DESCRIPTION:

This is a professional position serving as Coordinator for K-12 science and environmental literacy programs and products aligned to the Maryland Next Generation Science Standards for students.

Mary C. H. Weller:

QUALIFICATIONS:

Education:

The Johns Hopkins University (Baltimore, Maryland) 2009 - Certification in School Administration

University of Virginia (Charlottesville, Virginia) 1995 – Master’s Degree in Science Education; 1989 – Bachelor’s Degree in Chemistry and Religious Studies

Certifications: Administrator II – Principal and APC Physics and Chemistry (MSDE) - Science, Adolescent and Young Adults (NBPTS)

Experience:

Howard County Public School System (Ellicott City, Maryland)

2010 – Present: Coordinator, Secondary Science

McDaniel College (Westminster, Maryland)

– 2018: Adjunct Instructor

The Johns Hopkins University (Baltimore, Maryland)

2010 – 2012: Faculty Associate

Maryland STEM e-Portfolio Project

2010-2010: Instructional Coach

Carroll County Public Schools (Westminster, Maryland)

2007 – 2010: Science Resource Teacher

2002 – 2007: Science Teacher and Department Chairperson

Augusta County Virginia Public Schools (Verona, Virginia 24482)

2001 – 2002: Science Teacher

University of Virginia Curry School of Education (Charlottesville, Virginia)

1998 – 2001: University Supervisor/Graduate Teaching Assistant

Charlottesville City Public Schools (Charlottesville, Virginia)

1995 – 1999: Science Teacher

United States Navy

1989 – 1992: Lieutenant

EMPLOYMENT STATUS:

New Hire