

**MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE JUNE 22, 2021 BOARD MEETING**

**I. Appointments Grade 19 and above:**

| <b><u>NAME</u></b> | <b><u>POSITION</u></b>  | <b><u>SALARY<br/>GRADE</u></b> | <b><u>DIVISION/OFFICE</u></b>                                   | <b><u>DATE OF<br/>APPOINTMENT</u></b> |
|--------------------|---|--------------------------------|---|---------------------------------------|
| Conaway, Frank     | Procurement Officer III Procurement Supervisor                            | 20                             | Office of the Deputy for Finance, Division of Business Services | TBD                                   |
| Nina, Arben N.     | Program Manager I – Operations Director Disability Determination Services | 19                             | Maryland Disability Determination Services                      | TBD                                   |
| Yorkman, Eureka R. | Procurement Officer III Procurement Supervisor                            | 20                             | Office of the Deputy for Finance, Division of Business Services | TBD                                   |

**II. Appointments Grade 18 and below**

| <b><u>NAME</u></b> | <b><u>POSITION</u></b>     | <b><u>SALARY<br/>GRADE</u></b> | <b><u>DIVISION/OFFICE</u></b>  | <b><u>DATE OF<br/>APPOINTMENT</u></b> |
|--------------------|----------------------------|--------------------------------|--|---------------------------------------|
| Bako, Barikisu     | Fiscal Services Officer II | 17/2                           | Office of the Deputy for School Effectiveness, Division of Rehabilitation Services | TBD                                   |
| Bomou, Aicha       | Fiscal Account Technician  | 10/1                           | Office of the Deputy for School Effectiveness, Division of Rehabilitation Services | TBD                                   |
| Turcios, Noe       | Staff Specialist II        | 18/9                           | Office of the Deputy for School Effectiveness, Division of Rehabilitation Services | TBD                                   |
| Rountree, Cierra   | Administrative Aide        | 11/4                           | Office of the Deputy for School Effectiveness, Division of Rehabilitation Services | TBD                                   |

**III. Other Actions: Promotional**

| <b><u>NAME</u></b>   | <b><u>POSITION</u></b>   | <b><u>SALARY<br/>GRADE</u></b> | <b><u>DIVISION/OFFICE</u></b>  | <b><u>DATE OF<br/>APPOINTMENT</u></b> |
|----------------------|--|--------------------------------|--|---------------------------------------|
| Smink Meadows, Kelly | Assistant State Superintendent –<br>Department of Education Educator<br>Certification and Program Approval | ES                             | Office of the Deputy for School<br>Effectiveness, Division of Educator<br>Certification and Program Approval | TBD                                   |



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

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June 22, 2021  
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Frank M. Conaway  
**Position:** Procurement Officer III Procurement Supervisor  
**Division/Office:** Business Services  
**Salary Grade:** State Salary Grade: 20  
Annual Salary Range: \$61,725.00 - \$99,103.00  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

A Bachelor's Degree from an accredited College or University

**EXPERIENCE:**

Four years of professional public sector procurement, or private sector contracting experience, which included activities such as soliciting, evaluating, negotiating and awarding contracts, advertising procurement opportunities, distributing specifications to vendors, coordinating bidder evaluation committees, conducting vendor debriefings, monitoring contract performance, eProcurement management, professionals certification or procurement business operations.

**DESCRIPTION:**

This position is responsible for providing supervision, leadership and technical assistance in support of the development, implementation, tracking and awarding of procurement of goods and services for Divisions within MSDE including Juvenile Services Education, Early Childhood Development Programs, Special Education Program, Career and College Readiness Programs, Communications and Academic Policy, Leadership development, Library services and other programs as assigned.

Frank M. Conaway

**EDUCATION:**

**Education:**

Coppin State University (Baltimore, Maryland) 2018 – Bachelor’s Degree in Criminal Justice 2020 – Master’s Degree in Criminal Justice

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2021 – Present: Procurement Officer III – Temporary Emergency Part -Time

Maryland Department of Transportation Maryland Transit Administration (Baltimore, Maryland)

2020 – Present: Procurement Officer II

2019 - 2020: Procurement Officer I

Maryland Department of Transportation (Baltimore, Maryland)

2019: Agency Procurement Specialist I

Department of Public Safety and Correctional Services (DPSCS) – Pretrial (Baltimore, Maryland)

2017 – 2018: Intern

Cleaning Spree Carpet Cleaning (Owings Mills, Maryland)

2016 – 2018: Chief of Operations – Solicitation & Contract Management

The Green Team LLC (Baltimore, Maryland)

2016 – 2019: Manager – Purchasing and Contracts

Soul Touch LLC (Baltimore, Maryland)

2013 – 2016: Consultant

The Working Seed Foundation (Garrison, Maryland)

2017 – Present: Founder

**EMPLOYMENT STATUS:**

New Hire



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State Superintendent of Schools

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June 22, 2021  
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Arben N. Nina  
**Position:** Program Manager I – Operations Director Disability Determination Services  
**Division/Office:** Disability Determination Services  
**Salary Grade:** State Salary Grade: 19  
Annual Salary Range: \$57,862 - \$75,354 (with progression to \$92,897)  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

A Bachelor's Degree is required; course work in Management, Supervision, or Administration is desirable. A Master's Degree is preferred.

**EXPERIENCE:**

Five (5) years of professional experience in rehabilitation or in the adjudication or processing of disability claims. Two (2) years of the required experience must have included direct supervision of other professional employees or specialized experience as the technical lead providing rehabilitation services for clients with disabilities or in developing disability claims and establishing eligibility for SSDI and SSI.

**DESCRIPTION:**

This is a professional position responsible for providing leadership, direction and coordination of Social Security Disability program operation activities, disability claims processing for the Maryland Disability Determination Services (DDS) to ensure the efficient management of claims processing.

Arben N. Nina

**QUALIFICATIONS:**

**Education:**

Troy University (Orlando, Florida) 2007 – Master’s Degree in Public Administration

University of Tirana (Tirana, Albania) 1989 – Bachelor’s Degree in Geology

Valencia Community College (Orlando, Florida) 2001 – Associate of Arts Degree in Social Sciences

**Experience:**

State of Maryland Disability Determination Services (Hunt Valley, Maryland)

2016 – Present: Vocational Rehabilitation Specialist Supervisor

State of Maryland Disability Determination Services (Timonium, Maryland)

2011 – 2016: Vocational Rehabilitation Technical Specialist

2008 – 2011: Vocational Rehabilitation Specialist

Bank of America (Hunt Valley, Maryland)

2008: Consumers Market Advisor

Win – Dixie Stores (Orlando, Florida)

2000 – 2007: Department Manager

Orange County Courthouse (Orlando, Florida)

2004 – 2006: Part-time-Interpreter/Translator

**EMPLOYMENT STATUS:**

New Hire



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June 22, 2021  
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Eureka R. Yorkman  
**Position:** Procurement Officer III Procurement Supervisor  
**Division/Office:** Business Services  
**Salary Grade:** State Salary Grade: 20  
Annual Salary Range: \$61,725.00 - \$99,103.00  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

A Bachelor's Degree from an accredited college or university.

**EXPERIENCE:**

Four years of professional public sector procurement, or private sector contracting experience, which included activities such as soliciting, evaluating, negotiating and awarding contracts, advertising procurement opportunities, distributing specifications to vendors coordinating bidder evaluation committees, conducting vendor debriefings, monitoring contract performance, eProcurement management, professionals certification or procurement business operations.

**DESCRIPTION:**

This position is responsible for providing supervision, leadership and technical assistance in support of the development, implementation, tracking and awarding of procurement of goods and services for Divisions with MSDE including Juvenile Services Education, Early Childhood Development Programs, Special Education Program, Career and College Readiness Program, Communications and Academic Policy, Leadership development, Library services and other programs as assigned.

Eureka R. Yorkman

**QUALIFICATIONS:**

Education:

Keller Graduate School of Management (Chicago, Illinois) 2006 – Master’s Degree in Business Administration Human Resources Management

Loyola University (Chicago, Illinois) 1988 – Bachelor’s Degree in Psychology

Experience:

Department of Juvenile Services (Baltimore, Maryland)

2016 – Present: Procurement Officer III

2015 – 2016: Procurement Specialist Lead

2013 – 2015: Procurement Specialist II

2010 – 2013: Procurement Specialist I

Maryland Automobile Insurance Fund (Annapolis, Maryland)

2008 – 2010: PIP Adjuster

**EMPLOYMENT STATUS:**

New Hire



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State Superintendent of Schools

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June 22, 2021  
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Kelly E. Meadows Smink

**Position:** Assistant State Superintendent –Department of Education Educator Certification and Program Approval

**Division/Office:** MSDE – Division of Certification and Accreditation

**Salary Grade:** State Salary Grade: (ES-6)  
Annual Salary Range: \$100,436 - \$134,051

**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Applicants should possess a Master’s Degree or 36 hours of post Baccalaureate coursework in Education. Doctoral degree preferred.

**EXPERIENCE:**

Extensive experience in educational supervision and management in the areas of, educator credentialing, professional educator preparation program oversight, and nonpublic school accreditation.

**DESCRIPTION:**

The Maryland State Department of Education is seeking highly qualified candidates for the position of Assistant State Superintendent for the Division of Educator Certification and Program Approval. This position reports directly to the Deputy State Superintendent for School Effectiveness and is responsible for providing leadership, management, administration, guidance and supervision to Educator Certification and Program Approval Initiatives.

Kelly E. Meadows Smink

**QUALIFICATIONS:**

**Education:**

Johns Hopkins University (Baltimore, Maryland) 2007 – Master’s Degree in Early Childhood Special Education

University of Baltimore (Baltimore, Maryland) 2001 – Bachelor’s Degree in Psychology

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

- 2021: Acting Assistant State Superintendent
- 2018 – Present: Education Program Manager II – Director of Educator Assessment, and Reporting
- 2015 – 2018: Education Program Manager I – Education Certification
- 2014 – 2015: Educational Specialist II – Nonpublic School Approval

Kennedy Krieger Schools (Baltimore, Maryland)

- 2009 – 2014: Coordinator of Educational and Assistive Technologies, and Library Programs
- 2006 – 2009: Assistive Technology Coordinator
- 2003 – 2006: Special Education Teacher

Trellis Services (Cockeysville, Maryland)

- 2008 – 2015: Autism Waiver Case Manager

**EMPLOYMENT STATUS:**

Promotional