

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE APRIL 30, 2024 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Crowder, Alice	Regional Manager – Program Manager II	20	Office of the Deputy State Superintendent for Accountability, Division of Rehabilitation Services	TBD
Georg, William	Program Manager, Community Resources and Administration Support – Program Manager II	20	Office of the Deputy State Superintendent for Accountability, Division of Rehabilitation Services	TBD
Marvin, Stacie	Coordinator of Mathematics – Education Program Specialist II	22	Office of the Deputy State Superintendent for Teaching and Learning, Division of Instructional Programs and Services	TBD
Smith, Addison	Coordinator of Data and Educator Systems – Program Manager IV	22	Office of the Deputy State Superintendent for Accountability, Division of Educator Effectiveness	TBD
Travelpiece, Adam	Regional Manager – Program Manager II	20	Office of the Deputy State Superintendent for Accountability, Division of Rehabilitation Services	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Baile, Sue	Operations Coordinator – Administrator I	16	Office of the Deputy State Superintendent for Teaching and Learning	TBD
Berk-Smith, Marissa	Communications Specialist – Administrator III	18	Office of the Chief of Staff, Office of Communications and Community Engagement	05/15/2024
Brown, Johanna	Child Care Licensing Specialist Lead	18	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood	05/15/2024
Dorsey, Kyle	Residential and Enrichment Services Supervisor – Staff Specialist III SD	18	Office of the Deputy State Superintendent for Accountability, Division of Rehabilitation Services	TBD
Patel, Mayuri	Nutrition Program Compliance Specialist – Staff Specialist III	18	Office of the Deputy State Superintendent of Finance and Operations, Office of School and Community Nutrition Programs	05/01/2024
Wiggins, Monique	Assistant to Assistant State Superintendent of Early Intervention and Special Education Services – Executive Associate I	14	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Alice Crowder

Position: Regional Manager – Program Manager II

Division/Office: Office of the Deputy State Superintendent for Accountability, Division of Rehabilitation Services

Salary Grade: State Salary Grade: 20
Annual Salary Range: \$73,787 - \$123,760

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor’s Degree in from an accredited college or university

EXPERIENCE:

Four years of professional work experience in providing rehabilitation services, two years of which must have been as a Vocational Rehabilitation Technical Specialist and one year of the required experience must have included direct supervision of other professional employees or the technical lead of a vocational rehabilitation sub-program.

DESCRIPTION:

These positions direct and coordinate a comprehensive program of vocational rehabilitation services to their assigned regional offices and to support their assigned Regional Director.

Alice Crowder

QUALIFICATIONS:

Education

University of Maryland Eastern Shore (Princess Anne, Maryland) 2005 – Master’s Degree in Rehabilitation Counseling; 2003 – Bachelor’s Degree in Rehabilitation Services

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2017 – Present: Vocational Technical Specialist Supervisor

2009 – 2017: Vocational Technical Specialist

Office of Vocational Rehabilitation (York, Pennsylvania)

2005 – 2009: Vocational Rehabilitation Counselor II

EMPLOYMENT STATUS

Promotional

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: William Georg

Position: Program Manager, Community Resources and Administration Support – Program Manager II

Division/Office: Office of the Deputy State Superintendent for Accountability, Division of Rehabilitation Services

Salary Grade: State Salary Grade: 20
Annual Salary Range: \$73,787 - \$123,760

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree from an accredited college or university.

EXPERIENCE:

Six years of professional experience in vocational rehabilitation or in the adjudication or processing of disability claims. Three years of the required experience must have included direct supervision of other professional employees or specialized experience as the technical lead of rehabilitation services/programs for consumers with disabilities or specialized experience as the technical lead for developing disability claims establishing eligibility for SSDI and SSI.

NOTES:

A Master’s Degree or equivalent 36 credit hours of post baccalaureate course work from an accredited college or university in Educational Administration, Rehabilitation Counseling, Special Education, Counseling and Guidance, Vocational Evaluation, Psychology, or in a Social Science related field may be substituted for one year of the required experience in rehabilitation or in the adjudication or processing of disability claims.

William Georg

DESCRIPTION:

This important role oversees the approval, development, and coordination of entities providing services and commodities to DORS. This Program Manager position manages the engagement and collaboration with workforce partners to ensure that the Division has quality resources for the delivery of services to support the preparation for and obtainment of competitive integrated employment for individuals with disabilities. The position also supports the Director of the Office of Administration and Financial Services for agency initiatives and special assignments.

QUALIFICATIONS:

Education

Nova Southeastern University (Fort Lauderdale, Florida) 2014 – Master’s Degree in Curriculum & Instruction

Towson University (Towson, Maryland) 2009 – Bachelor’s Degree in Music Education

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2022 – Present: Vending Program Supervisor – Staff Specialist IV

2021 – 2022: Vending Specialist – Staff Specialist II

Community College of Baltimore County (Baltimore, Maryland)

2018 – 2021: Coordinator, Center for Alternative and Supported Education

2016 – 2021: Adjunct Instructor

Baltimore County Public Schools (Towson, Maryland)

2009 – 2015: Classroom Teacher

EMPLOYMENT STATUS

Promotional

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Stacie Marvin

Position: Coordinator of Mathematics – Education Program Specialist II

Division/Office Office of the Deputy State Superintendent for Teaching and Learning,
Division of Instructional Programs and Services

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$ 84,047 - \$ 140,923

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate coursework in mathematics, STEM, education or a related area from an accredited college or university.

EXPERIENCE:

Five years of administrative or teaching experience in, or affiliated with, mathematics and/or STEM programs in prekindergarten through 12 settings or related areas.

NOTES:

1. Candidates may substitute a Bachelor's Degree with 7 years of the specified content experience to satisfy the Minimum Qualifications noted above.
2. Candidates may substitute the possession of a Doctorate degree from an accredited college or university in a field related to the position option for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education.

Stacie Marvin

DESCRIPTION:

The Coordinator of Mathematics provides evidence-based and highly effective program and initiative development and implementation leadership support aligned to the Maryland College and Career Ready Mathematics Standards to accelerate student achievement across local education agencies (LEAs) and early learning environments. The position will work closely with LEA staff and early learning providers to build the capacity to develop, interpret, and implement best in class mathematics programs and initiatives, courses, instructional frameworks, curricula and assessments, and innovations to narrow and close opportunity and achievement gaps for historically disadvantaged students.

QUALIFICATIONS:

Education

National University (La Jolla, California) 2010 – Master’s Degree in Teaching

St. Mary’s College of Maryland (St. Mary’s City, Maryland) 1989 – Bachelor’s Degree in Mathematics

Experience:

Albert Einstein Distinguished Educator Fellowship (Washington, District of Columbia)

2023 – Present: Education/Artificial Intelligence Policy Fellow

Howard County Public Schools (Ellicott City, Maryland)

2013 – Present: Math Specialist

2008 – 2011: Math Teacher

2004: Classroom Teacher

Howard Community College (Columbia, Maryland)

2007 – 2008: Adjunct Faculty

Circuit City Stores, Inc. (Richmond, Virginia)

1995 – 2000: Programmer Analyst

Baltimore County Public Schools (Towson, Maryland)/Hanover County Public Schools (Ashland, Virginia)

1992 – 1995: Classroom Teacher

Social Security Administration (Baltimore, Maryland)

1991 – 1992: Computer Specialist

AT&T (Dallas, Texas)

1989 – 1991: Systems Consultant/Account Executive

EMPLOYMENT STATUS

New Hire

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Addison Smith

Position: Coordinator of Data and Educator Systems – Program Manager IV

Division/Office: Office of the Deputy State Superintendent for Accountability, Division of Educator Effectiveness

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$ 84,047 - \$ 135,450

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s degree or the equivalent of 36 credit hours of post-baccalaureate coursework from an accredited college or university in the area of mathematics, statistics, economics, finance, education, computer science, or a related field.

EXPERIENCE:

Three years of experience in creating and managing data collection systems for federal, state or agency reporting.

NOTES:

1. Candidates may substitute a Master’s Degree in a related field for one year of experience.
2. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland. The specific education and experience qualifications for each position are on record in the Office of Human Resources.

Addison Smith

DESCRIPTION:

The Coordinator of Data and Educator Systems is responsible for managing educator assessment data and implementing laws, regulations, and policies related to educator assessments. Additionally, this position will act as a liaison between testing vendors and the Maryland State Department of Education (MSDE), develop policies and procedures related to educator assessments, track Maryland assessment data, and make recommendations to the Assistant State Superintendent of the Division of Educator Certification and Program Approval regarding traditional and alternative assessments.

QUALIFICATIONS:

Education

Carnegie Mellon University (Pittsburgh, Pennsylvania) 2021 – Master’s Degree in Public Policy and Management

Duquesne University (Pittsburgh, Pennsylvania) 2015 – Bachelor’s Degree in Journalism and Political Science

Experience:

Saint Paul Public Schools (Saint Paul, Minnesota)

2023 – Present: Program Evaluator

KIPP Minnesota (Minneapolis, Minnesota)

2021 – 2023: Director of Data and Student Platforms

Carnegie Mellon University (Pittsburgh, Pennsylvania)

2020: Teach for America Research Assistant

KIPP Eastern North Carolina (Gastonia, North Carolina)

2018 – 2019: English Teacher

Warren County Public Schools (Warrenton, North Carolina)

2016 – 2018: English Teacher

EMPLOYMENT STATUS

New Hire

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Adam Travepiece

Position: Program Manager II

Division/Office: Office of the Deputy State Superintendent for Accountability, Division of Rehabilitation Services

Salary Grade: State Salary Grade: 20
Annual Salary Range: \$73,787 - \$123,760

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor's Degree in from an accredited college or university

EXPERIENCE:

Four years of professional work experience in providing rehabilitation services, two years of which must have been as a Vocational Rehabilitation Technical Specialist and one year of the required experience must have included direct supervision of other professional employees or the technical lead of a vocational rehabilitation sub-program.

DESCRIPTION:

These positions direct and coordinate a comprehensive program of vocational rehabilitation services to their assigned regional offices and to support their assigned Regional Director.

Adam Travelpiece

QUALIFICATIONS:

Education

The George Washington University (Washington, District of Columbia) 2017 – Master’s Degree in Rehabilitation Counseling

Clarion University of Pennsylvania (Clarion, Pennsylvania) 2008 – Bachelor’s Degree in Rehabilitation Science

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2020 – Present: Vocational Technical Specialist Supervisor

2011 – 2020: Vocational Technical Specialist

St. Luke’s House (Bethesda, Maryland)

2008 – 2011: Career Transition Specialist

EMPLOYMENT STATUS

Promotional

**MARYLAND STATE DEPARTMENT OF EDUCATION
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<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Engle, Philip	State Aid Audit Manager – Financial Compliance Audit Manager	21	Office of the Chief of Staff, Office of Audits	TBD
Fritz-Rushing, Shawn	Assistant State Superintendent of Administration – Program Manager Senior IV	26	Office of the Deputy State Superintendent of Finance and Operations	TBD
Grayman, Glenn	Lead Technical Specialist for Nonpublic Special Education Programs – Education Program Specialist II	22	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD
Hill, Raven	Senior Executive Director, Communications and Community Engagement – Executive VII	EPP 0004	Office of the Chief of Staff, Office of Communications and Community Engagement	TBD
Otarola, Josue	Coordinator of Social Studies – Education Program Specialist II	22	Office of the Deputy State Superintendent for Teaching and Learning, Division of Instructional Programs and Services	TBD
Richardson, Gary	Chief of Special Education Resource Management and Monitoring – Education Program Manager II	24	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u> <u>GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF</u> <u>APPOINTMENT</u>
Heyward, Melody	Executive Assistant to the Assistant State Superintendent of Instructional Programs and Services	14	Office of the Deputy State Superintendent for Teaching and Learning, Office of Instructional Programs and Services	TBD

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Philip Engle

Position: State Aid Audit Manager – Financial Compliance Audit Manager

Division/Office Office of the Chief of Staff, Office of Audits

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$78,479 - \$132,041

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor’s Degree in Accounting from an accredited college or university with thirty (30) credit hours in accounting and related courses, including 3 credit hours in auditing.

EXPERIENCE:

Six years of experience performing financial and compliance audits of a State, Federal, or local government agency, non-profit or other business entity, including two years of supervisory or managerial experience.

NOTES:

1. Candidates may substitute possession of a certificate as a Certified Public Accountant (CPA) or Certified Internal Auditor (CIA), or a Master’s Degree with thirty (30) credit hours in accounting and related courses, including 3 credit hours in auditing, for one year of the required experience.
2. Candidates may substitute one year of professional accounting experience for one year of auditing experience only.
3. The specific education and experience requirements are set by the agency based on the essential job functions assigned to the position.

Philip Engle

DESCRIPTION:

The Audit Manager Designs and implements an annual auditing program to perform financial and compliance audits of State Aid to Education provided to the local education agencies (LEAs). The Manager also directs, develops, coordinates and supervises the activities of staff auditors assigned to perform performance, financial and compliance audits of State Aid provided to local education agencies.

QUALIFICATIONS:

Education

Towson University (Towson, Maryland) 2008 – Bachelor’s Degree in Business Administration

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2021 – Present: Financial Compliance Auditor Program Supervisor

State of Maryland Employee Benefits Division (Baltimore, Maryland)

2019 – 2021: Financial Compliance Auditor Lead

2013 – 2019: Financial Compliance Auditor II

2011 – 2013: Administrative Specialist II

eBay Inc./Bill Me Later (Cockeysville, Maryland)

2008 – 2011: Collections Representative

EMPLOYMENT STATUS

Promotional

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Shawn Fritz-Rushing

Position: Assistant State Superintendent of Administration – Program Manager Senior IV

Division/Office Office of the Deputy State Superintendent of Finance and Operations

Salary Grade: State Salary Grade: 26
Annual Salary Range: \$108,986 - \$183,036

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s degree in from an accredited college or university.

EXPERIENCE:

Six years of related experience in coordinating or administering administrative programs or services in Human Resources, Information Technology, School Facilities, Pupil Transportation and Emergency Management, and/or Facilities and Operations.

NOTES:

1. Candidates may substitute the possession of a Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work in a field related to the position for two years of the required experience.

DESCRIPTION:

The Assistant State Superintendent, Administration, is a pivotal leadership role within the Maryland State Department of Education (MSDE), responsible for providing strategic oversight and guidance to essential administrative functions. Serving as principal advisor to the Deputy State Superintendent of Operations, the Assistant State Superintendent oversees critical offices, including Human Resources, Information Technology, School Facilities, Pupil Transportation and Emergency Management, and Facilities and Operations.

Shawn Fritz-Rushing

QUALIFICATIONS:

Education

St. Thomas University (Miami, Florida) – Master’s Degree in Business Administration

Louisiana State University (Baton Rouge, Louisiana) – Bachelor’s Degree in Social Studies Education

Experience:

Maryland State Department of Education (Baltimore, Maryland)

- 2021 – Present: Chief Information Officer, Program Manager Senior III
- 2017 – 2021: Field Director of Human Resources, Data, and Technology, Juvenile Services Education System, Education Program Specialist II
- 2013 – 2020: School Performance Manager, Juvenile Services Education System, Teacher APC MSDE

Acumen Solutions (McLean, Virginia)

- 2011 – 2013: Business Analyst & Educational Consultant

Pembroke Pines Charter High School (Pembroke Pines, Florida)

- 2006 – 2011: Interim Department Head/Economics Teacher

Wunderlich (Houston, Texas)

- 2001 – 2006: Technology Training and Development Leader

EMPLOYMENT STATUS

Promotional

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Glenn Grayman

Position: Lead Technical Specialist for Nonpublic Special Education Programs – Education Program Specialist II

Division/Office Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$84,047 - \$140,923

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Possession of a Master’s Degree or equivalent 36 credit hours of post-baccalaureate course work.

EXPERIENCE:

Five (5) years of administrative or teaching experience in, or affiliated with, an education program. Experience in education program budget formulation, fiscal oversight or administrative work related to budget development, review, or management is desirable.

NOTES:

1. Two additional years of experience directly related to the position option may be substituted for the required Master’s Degree.
2. Possession of a Doctorate in a field related to the position may be substituted for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education.

Glenn Grayman

DESCRIPTION:

Lead Nonpublic Special Education Specialist facilitates, coordinates, and provides oversight of the Annual Nonpublic Special Education School Cost Approval Process. This process is the established procedure utilized by the Maryland State Department of Education (MSDE) to approve rates for the cost of the programs as required under Education Articles 8-406 and 8-415. This position also supports the Nonpublic Special Education Section's collaborative efforts with other State agencies, local interagency committees, nonpublic special education schools, and local education agencies (LEAs) to implement federal and State regulations, maintain compliance, and provide appropriate community-based and nonpublic special education and support services for students with disabilities.

QUALIFICATIONS:

Education

Ner Israel Rabbinical College (Baltimore, Maryland) 1986 – Master's Degree in Talmudic Law;
1981 – Bachelor's Degree in Talmudic Law

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2023 – Present: Lead Fiscal Grants Liaison and Monitor, Education Program Specialist II
2014 – 2022: Lead Fiscal Grants Liaison and Monitor, Education Program Specialist II
2009 – 2014: Manager and Monitoring Specialist, Education Program Specialist II
2007 – 2009: Lead Statewide Education Family Support Services Coordinator,
Education Program Specialist II

Governor's Office of Crime Prevention, Youth & Victim Services (Crownsville, Maryland)

2022 – 2023: Assistant Director of Grants Administration, Administrative Program
Manager IV

Talmudical Academy of Baltimore (Baltimore, Maryland)

2004 – 2007: Vice President

The Chesed Fund (Baltimore, Maryland)

2004 – 2007: Director

EMPLOYMENT STATUS

Promotional

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Raven Hill

Position: Senior Executive Director, Communications and Community Engagement – Executive VII

Division/Office: Office of the Chief of Staff, Office of Communications and Community Engagement

Salary Grade: State Salary Grade: EPP 0004
Annual Salary Range: \$119,746 - \$173,086

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor's degree from an accredited college or university.

EXPERIENCE:

Seven years of experience in leadership with expertise in the areas of developing and implementing comprehensive communications strategies.

NOTES:

1. Candidates may substitute the possession of a Master's degree from an accredited college or university in a field related to the position for two years of the required experience.

DESCRIPTION:

The Maryland State Department of Education (MSDE) is seeking a dynamic and visionary leader to fill the role of Senior Executive Director, Office of Communications and Community Engagement. This pivotal position will drive the development and execution of a comprehensive internal and external communications, marketing, and community engagement strategy to enhance MSDE's public image, foster community connections, and ensure effective communication across various platforms.

Raven Hill

QUALIFICATIONS:

Education

University of Illinois (Urbana-Champaign, Illinois) 2000 – Master’s Degree in Journalism; 1997
– Bachelor’s Degree in Journalism

Experience:

Federal Communications Commission (Washington, District of Columbia)

2024: Deputy Director of Media Relations

Maryland State Department of Education (Baltimore, Maryland)

2023 – 2024: Senior Executive Director, Communications and Community
Engagement, Executive VII

Prince George’s County Public Schools (Upper Marlboro, Maryland)

2020 – 2023: Associate Superintendent, Communications

2016 – 2020: Communications Officer

2011 – 2012: Senior Writer and Editor

School District of Philadelphia (Philadelphia, Pennsylvania)

2015 – 2016: Director of Communications

2012 – 2015: Senior Communications Officer

Baltimore Sun (Baltimore, Maryland)

2010 – 2011: Reporter

Educator Writers Association (Washington, District of Columbia)

2008 – 2010: Seminar Coordinator

Austin American-Statesman (Austin, Texas)

2004 – 2008: Education Reporter

Home News Tribune (East Brunswick, New Jersey)

2001 – 2004: Municipal Reporter

The Associated Press (Chicago, Illinois)

2000 – 2001: Editorial Assistant

EMPLOYMENT STATUS

New Hire

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Josue Otarola

Position: Coordinator of Social Studies – Education Program Specialist II

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning,
Division of Instructional Programs and Services

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$ 84,047 - \$140,923

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate coursework in History, Social Studies, Social Sciences, or related areas from an accredited college or university.

EXPERIENCE:

Five years of administrative or teaching experience in, or affiliated with, History, Social Studies, Social Sciences, or related education programs in prekindergarten through grade 12 settings.

NOTES:

1. Candidates may substitute a Bachelor's Degree with 7 years of the specified content experience to satisfy the Minimum Qualifications noted above.
2. Candidates may substitute the possession of a Doctorate degree from an accredited college or university in a field related to the position option for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education.

Josue Otarola

DESCRIPTION:

The Coordinator of Social Studies provides evidence-based support and highly effective program and initiative development, content area expertise, and implementation leadership support aligned to the Maryland Social Studies Standards to accelerate student achievement across local education agencies (LEA)s and early learning environments. The position will work closely with LEA staff and early learning providers to build the capacity to develop, interpret, and implement best in class social studies programs and initiatives, courses, instructional frameworks, curricula and assessments, and innovations to accelerate student achievement, and narrow and close opportunity and achievement gaps for historically disadvantaged students.

QUALIFICATIONS:

Education

Notre Dame of Maryland University (Baltimore, Maryland) 2014 – Master’s Degree in Leadership and Special Education

University of North Carolina (Chapel Hill, North Carolina) 2010 – Bachelor’s Degree in Political Science

Experience:

University of Maryland (College Park, Maryland)

2021 – Present: Project Director, Reading, Thinking, and Writing about History for Ninth Grade United States History/Graduate Instructor

MacFarland Middle School (Washington, District of Columbia)

2018 – 2020: Social Studies Teacher

Buck Lodge Middle School (Adelphi, Maryland)

2012 – 2018: Social Studies/Special Education/English Language Learners Teacher

EMPLOYMENT STATUS

New Hire

April 30, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Gary Richardson

Position: Chief of Special Education Resource Management and Monitoring – Education Program Manager II

Division/Office Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$95,798 - \$160,555

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree in Education or a related area from an accredited college or university.

EXPERIENCE:

Five (5) years of professional experience in a leadership role in special education within a public school system. Experience in a leadership or supervisory role in the field of accounting, or related areas such as budget or grant management is acceptable in combination with special education experience. Experience in the role of Director or Coordinator of Special Education is preferred.

NOTES:

1. Candidates may substitute the possession of a Master’s degree or the equivalent of 36 credit hours of post-baccalaureate coursework in Education, Special Education, Education Administration or a related area for two years of the required experience directly related to the position.
2. The required field of education and experience are unique for this posting and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland. The specific education and experience qualifications for each position are on record in the Office of Human Resources.

Gary Richardson

DESCRIPTION:

The Chief for Resource Management and Accountability is a supervisory position requiring a highly effective leader who can organize and manage the work of various cross-functional teams to elicit and operationalize innovative solutions and strategies to lead the implementation and management of strategic and cross-divisional initiatives within the Division of Early Intervention and Special Education Services. Major work may include, but is not limited to supporting programmatic, fiscal, and budgetary accountability and technical assistance in the area of grant development and administration, as well as oversight and management of State and federal allocations for Part C Infants and Toddlers Program, Part B, Section 619 Preschool Individuals with Disabilities Education Act (IDEA), Part B Section 611 allocations, competitive and non-competitive IDEA discretionary grants, and State funds for students with disabilities, birth through 21 years of age.

QUALIFICATIONS:

Education

Drexel University (Philadelphia, Pennsylvania) – Master’s Degree in Business Administration

East Stroudsburg University (East Stroudsburg, Pennsylvania) – Bachelor’s Degree in Business Management

Experience:

Governor’s Office of Crime Prevention, Youth and Victim Services (Crownsville, Maryland)

2022 – 2023: Director of Grants Administration

Maryland State Department of Education (Baltimore, Maryland)

2015 – 2022: Chief, Resource Management and Monitoring

Baltimore Convention Center (Baltimore, Maryland)

2013 – 2015: Director of Fiscal and Accounting Operations

Friends Meeting School (Ijamsville, Maryland)

2012 – 2013: Chief Financial Officer

District of Columbia Public Schools (Washington, District of Columbia)

2011 – 2012: Director of Fiscal Accountability

Baltimore City Public Schools (Baltimore, Maryland)

2009 – 2011: Business Operations Liaison

Life Line Screening (Cleveland, Ohio)

2006 – 2008: General Manager, Mid-Atlantic Region

Allegis Group (Baltimore, Maryland)

1999 – 2005: Regional Operations Manager, Northeast

EMPLOYMENT STATUS

New Hire